



# CITY OF LEAGUE CITY

## MUNICIPAL COURT

200 W. Walker, League City, TX 77573 \* 281-554-1060 \* Fax: 281-554-1072

### DRIVING SAFETY COURSE INSTRUCTIONS

You may be able to require that this charge be dismissed by taking a Driving Safety Course (DSC). However, you lose that right if you do not provide written notice to the court on or before your due date of your desire to do so.

The court **MUST** approve your request prior to your taking the course. This right does not apply if you have completed another DSC course for ticket dismissal within one (1) year prior to the date of this citation. You must provide the court with proof of financial responsibility in order to be eligible for this dismissal program. That proof is subject to verification. The law also requires that non-refundable costs and fees be assessed and collected on all DSC requests.

\*Driver's license, license plates, insurance, speeding 25M.P.H. or more over the posted limit, passing a school bus, violations of City Ordinances, and certain other offenses are **NOT** eligible.

**OPTIONS:** You may request DSC in person or by mail. If you choose to apply in person, you must appear on or before your due date and time shown on your citation to apply for DSC. You will lose this right to apply if you fail to request DSC on or before this date. (DO NOT APPEAR THE SAME DAY YOU RECEIVED THE CITATION; ALLOW THREE (3) WORKING DAYS FROM THE VIOLATION DATE BEFORE CONTACTING THE COURT.)

**NOTE:** WHEN MAKING YOUR REQUEST IN PERSON, YOU MUST BRING PROOF OF FINANCIAL RESPONSIBILITY (COMMONLY IN THE FORM OF INSURANCE AND BRING THE ORIGINAL POLICY OR CARD). BRING A VALID TEXAS DRIVER'S LICENSE WITH YOU ALONG WITH THE REQUIRED NON-REFUNDABLE DSC COST- FEES IN CASH OR MONEY ORDER (**NO CHECKS ALLOWED**). PLEASE NOTE IF YOU RECEIVED MORE THAN ONE VIOLATION ON THIS TICKET, DSC WILL NOT DISMISS THE OTHER VIOLATION(S). YOU MUST EITHER PRE-PAY THE FINE(S) OR APPEAR BY YOUR DUE DATE AND SET A COURT DATE FOR THE OTHER VIOLATION(S).

**IF YOU CHOOSE TO APPLY BY MAIL, SEND ALL REQUESTS TO- LEAGUE CITY MUNICIPAL COURT, 200 W. WALKER ST., LEAGUE CITY, TX 77573-INCLUDE YOUR CURRENT RETURN ADDRESS WITH ALL CORRESPONDENCE.**

- 1.) Read the affidavit below.
- 2.) Sign and Swear to the statements contained in the affidavit before a **NOTARY PUBLIC**. Failure to have the affidavit notarized will result in your application being rejected.
- 3.) Mail the completed affidavit, proof of current financial responsibility, a copy of your Texas Driver's license along with your citation and a money order or cashiers check (**NO CHECKS ALLOWED**) for DSC costs and fees to the above address. If charged also with insurance violation include an **ORIGINAL CARD OR POLICY**. Write your ticket number on your money order and all documents. For your protection, keep copies of all documents mailed to the court and send all mailings via **CERTIFIED MAIL**.
- 4.) Do not pay the fine for the offense for which the DSC request is made.
- 5.) All requests received by mail will be considered timely if received on or before the due date. Requests received with late postmarks may result in a warrant for your arrest and a separate offense of failure to appear may be charged.
- 6.) Include your return address so that instructions and/or correspondence can be mailed to you.
- 7.) Upon the Court's approval of your request you will have (90) days to (a) obtain a certified copy of your driving record from DPS in Austin and (b) take the DSC course or if the alleged violation was committed while operating a motorcycle, a Motorcycle Operator Training Course.
- 8.) You will then have thirty (30) days to: (a) receive your certificate of completion by mail from the school and (b) turn in the certificate of completion and the certified copy of your driving record to the court.



**DRIVING SAFETY COURSE AFFIDAVIT**

**YOUR NAME:** \_\_\_\_\_ **TEXAS DL #:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_

AFFIDAVIT AND REQUEST TO TAKE DRIVING SAFETY COURSE PURSUANT TO SECTION 543.103, V.T.C.A.,  
TRANSPORTATION CODE  
TO THE HONORABLE COURT:

I, having been duly sworn and upon oath state: THAT I have a valid Texas driver's license or permit (not a commercial driver's license); THAT my driving record as maintained by the Texas Department of Public Safety does not indicate successful completion of a driving safety course under Section 543.103 V.T.C.A., Transportation Code within one year immediately proceeding the date of the offense alleged in the above captioned cause; THAT I will provide, along with this affidavit, proof of financial responsibility (commonly in the form of insurance ) as required by Section 601, Texas Motor Safety-Responsibility Act, (V.T.C.A., Transportation Code).; THAT the offense charged is not speeding 25 miles per hour or more over the posted speed limit nor did the offense occur in a construction zone; AND, THAT I am not in the process of taking a course under Section 543.103 V.T.C.Z., Transportation code NOR have I completed a course under Section 543.103 V.T.C.A., Transportation Code, that is not reflected on my driving record.

BASED UPON THE FOREGOING, I hereby waive trial by jury and enter a plea of nolo contendere and request the Court to defer proceedings and allow me ninety (90) days to: (1) obtain a certified copy of my driving record form DPS in Austin. (2) take a Driving Safety course or if the alleged violation was committed while operating a motorcycle, a motorcycle training course. (3) I understand that it is my responsibility to ensure that the Driving Safety Course School or the Motorcycle Operator Training Course School requests a certificate of completion for me. I will then have thirty (30) days to (1) Receive my certificate of completion by mail from the school and then; (2) turn the certificate of completion and the certified copy of my driving record to the Court. I agree to take the course and get my driving record within the 90 day deadline. The extra 30 days is to get my certificate by mail from the school. It is not an extension of time to complete the course or to get my DPS record. If I fail to do either, I will receive notice from the Court to show cause why I failed to do so.

I understand that any proof of financial responsibility is subject to verification by the court, that my eligibility for dismissal may be voided if such proof is found to be invalid, and that I must submit applicable, non-refundable costs and fees along with this affidavit.

DEFENDANT'S SIGNATURE REQUIRED (DO NOT PRINT): \_\_\_\_\_

THE STATE OF TEXAS COUNTY OF \_\_\_\_\_ BEFORE ME \_\_\_\_\_ on this day  
personally appeared \_\_\_\_\_, known to me to be the person who subscribed  
and swore to the foregoing instrument.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

My commission Expires: \_\_\_\_\_ Notary Public: \_\_\_\_\_