



ADOPTED BUDGET FISCAL YEAR 2014

CITY OF LEAGUE CITY • 300 WEST WALKER • LEAGUE CITY, TX 77573
WWW.LEAGUECITY.COM



CITY OF LEAGUE CITY, TEXAS

FY 2014 Proposed Budget

October 1, 2013 through September 30, 2014

The following language is required by the State of Texas Budget Law, Section 102.005 of the Local Government Code.

“This budget will raise more total property taxes than last year’s budget by \$1,099,500 or 3.3%, and of that amount \$787,800 is tax revenue to be raised from new property added to the tax roll this year.”

In June, the City Council approved an increase in the homestead exemption from ten to twelve percent that is providing \$513,600 in tax relief to homeowners in this budget and reducing the total growth in tax revenue from \$1,613,100 by approximately one-third to the \$1,099,500 shown above.

Record vote of each member of the governing body:

Mayor Tim Paulissen — Yes	Councilmember Dan Becker — No
Councilmember Dennis O’Keeffe — Yes	Councilmember Heidi Thiess — Yes
Councilmember Todd Kinsey — Yes	Councilmember Geri Bentley — Yes
Councilmember Andy Mann — Yes	Councilmember Joanna Dawson — Yes

Municipal Property Tax Rates:

	FY2013	FY2014
Property Tax Rate	\$0.597000	\$0.597000
Effective Tax Rate	\$0.615521	\$0.594421
Effective M&O Tax Rate	\$0.466747	\$0.457168
Rollback Tax Rate	\$0.644747	\$0.626636
Debt Tax Rate	\$0.222001	\$0.217000

Total amount of municipal debt obligation: \$242,071,943



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City of League City
ORGANIZATIONAL VALUES

Promote Trust and Accountability

The City of League City is committed to public accountability through transparency, effective communication and active citizen involvement. Organizational activities will promote full disclosure and open, honest communication with the community, public officials and employees.

Plan Responsibility and Act Decisively

The City of League City recognizes that a sustainable future requires actions based upon sound planning. Planning must ensure demand-driven resource acquisition, continuous strengthening of available resources, and the effective and efficient implementation of adopted plans.

Maintain “World Class” Customer Service

The City of League City is committed to maintaining both a governing body and professional staff that recognizes, anticipates, and proactively responds to the needs of citizens. This requires a progressive and dynamic organizational culture that delivers “world class” customer service, is results oriented and incorporates innovation and technology to foster the most prudent use of public resources.

Promote a “Healthy” Community

The City of League City is focused on a future of physical and fiscal health and wellness that strives for balance and diversity in being an exceptional place to live, work, play, shop and gather. In doing so, the city will take a responsible, strategic approach to growth, economic development, infrastructure and major investments.



City of League City, Texas

Mayor and City Council



Dan Becker
Council Position 1



Tim Paulissen
Mayor



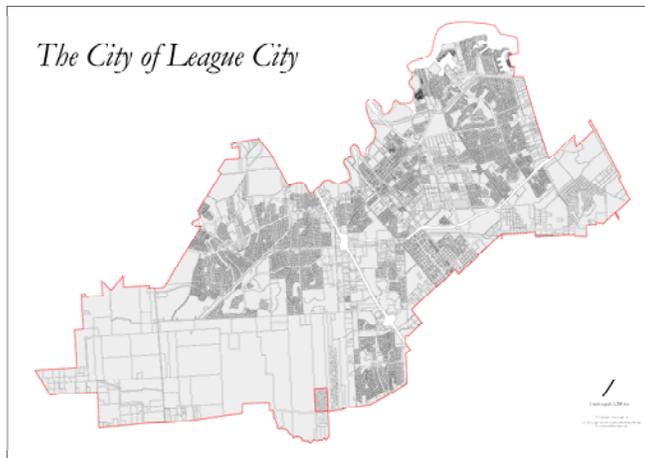
Andy Mann
Mayor Pro Tem



Dennis O'Keeffe
Council Position 2



Heidi Thiess
Council Position 3



Todd Kinsey
Council Position 4



Geri Bentley
Council Position 5



Joanna Dawson
Council Position 7

CITY OF LEAGUE CITY, TEXAS
PRINCIPAL OFFICIALS

MAYOR

Tim Paulissen

CITY COUNCIL

Position 1 — Dan Becker
Position 2 — Dennis O’Keeffe
Position 3 — Heidi Thiess
Position 4 — Todd Kinsey
Position 5 — Geri Bentley
Position 6 — Andy Mann
Position 7 — Joanna Dawson

CITY MANAGER

Mike Loftin

CITY SECRETARY

Diana Stapp

CITY ATTORNEY

Arnold Polanco

**DEPUTY CITY MANAGER,
PUBLIC WORKS**

John Baumgartner

ASST CITY MANAGER

David Benson

POLICE CHIEF

Michael Kramm

FIRE CHIEF

Brad Goudie

DIRECTOR OF FINANCE

Rebecca Underhill

DIRECTOR OF ENGINEERING

Linc Wright

**DIRECTOR OF COMMUNICATIONS
AND MEDIA RELATIONS**

Kristi Wyatt

**DIRECTOR OF HUMAN
RESOURCES AND CIVIL SERVICE**

Vacant

**DIRECTOR OF
INFORMATION
TECHNOLOGY**

Ryan Smith

**DIRECTOR OF
PARKS AND
CULTURAL SERVICES**

Chien Wei

**DIRECTOR OF
PLANNING AND
DEVELOPMENT**

Tony Allender

Acknowledgements

Special thanks are due to all the City employees who contributed to this project.

Budget Office

Caron Park
Chelsea Teltschik
Jamaal Parker

Finance Directorate

Quencelia Graves
Nancy Massey
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Allan Phillips
Lonna Stein

Public Safety Directorate

Asst. Chief Gary Ratliff
Kim Schoolcraft
Stacy Purser
James Fisher
Wanda Martin
Dena Mahan
Jack Helton

Administration Directorate

Jeanne Hammack
Paula Orise
Sandra Razo
Jenna Simsen
Rita Wohrle

Planning & Development Directorate

Wes Morrison
Owen Rock
Oscar Arevalo
Lonzell Banks
Laurie Diorio

Parks & Cultural Services Directorate

Rusty Bolen
Lupie Gatica
Jeannie Kunzinger
John Orsag
Kenny Walsh

Public Works Directorate

Dale Pearson
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John Lothrop
Linda Linquist
Susan Wologo
David Tickell
Kenneth Farrow
Josie Reyna
Jody Hooks
Jeanne Griffin
Michael Huynh
Suzanne Bucher
Chris Svahn
Yvonne Calderon



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of League City
Texas**

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morill

President

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of League City, Texas for its annual budget for the fiscal year beginning October 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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Introduction

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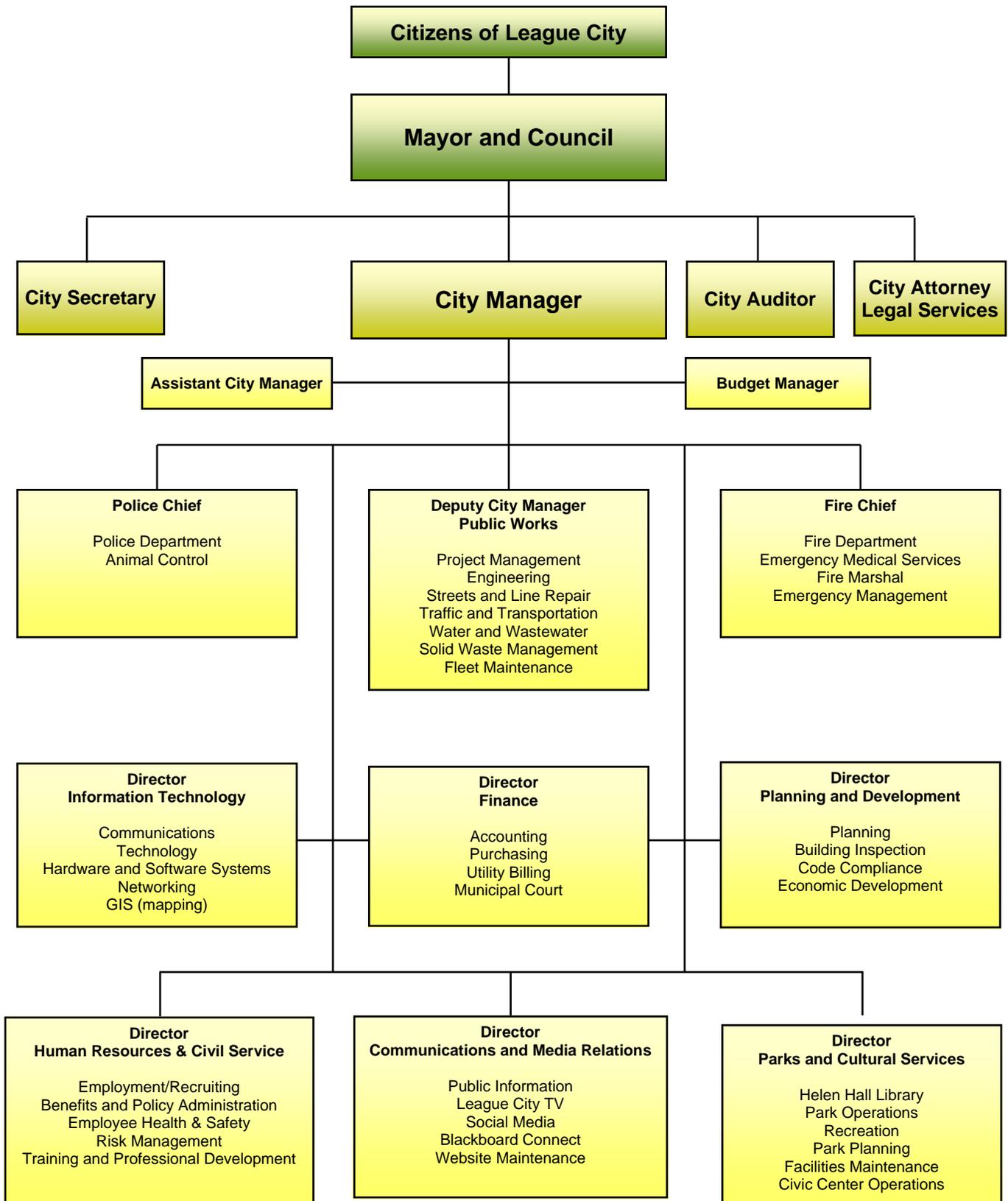
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City of League City Organizational Chart





300 W Walker
League City, TX 77573
Main: 281.554.1000
www.leaguecity.com

October 1, 2013

**The Honorable Mayor Paulissen and City Council
City of League City, Texas**

Honorable Mayor and City Council:

The Adopted Budget for FY 2014 is hereby submitted for your review and consideration. It is intended to serve your priorities and meet the community's needs for the coming fiscal year. I trust it will meet with your approval.

The Adopted Budget includes \$191.6 million of investment in City services and infrastructure, \$13.0 million less than last year, with \$99.6 million for operations, \$4.6 million for one-time items funded with excess fund balance, and \$87.4 million for capital projects. The Adopted Budget is based on principles reflected in the City's values and goals, as well as Council priorities identified in strategic planning sessions.

- **Minimize the financial burden on the City's taxpayers**
 - The Adopted Budget includes property tax relief for the fourth consecutive year through an increase in the homestead exemption. In the prior three years, the tax rate was cut from \$0.63 to \$0.597. This year's exemption change (from 10% to 12% of taxable value on an owner-occupied home) targets all of this year's property tax relief to homeowners. The cumulative effect of these actions will be to reduce taxes a total of \$178 over four years for the owner of a \$175,000 home, including \$21 this year from the exemption change.
 - The Budget also holds water and wastewater rates at 2008 levels for the sixth straight year, and demonstrates the City's ability to continue addressing priority water and wastewater system needs within existing and projected revenues.
 - The Budget reduces debt through increased use of cash to fund capital projects, thereby eliminating the need to sell tax-supported bonds this year. Combined with debt payments in this Budget, FY 2013 debt refinancing that took advantage of historically low interest rates, and scheduled debt payments, this means that outstanding tax-supported debt will be reduced by \$10.4 million for the FY 2013-2014 period.
 - Economic development is also addressed to diversify the City's tax base with more quality commercial properties that will generate tax revenues and reduce homeowners' tax burden. A businesslike approach is being used which respects free markets while

recognizing the value of incentives in attracting quality development that reduces the tax burden for League City homeowners.

- The Adopted General Fund budget reallocates over \$1.1 million in savings providing the means to fund the City Auditor on a cost-neutral basis and address a major correction in the cost of the City's health benefits program.

- **Provide a balanced program of quality service**

- The Adopted Budget provides quantitative measures of performance that allow readers to gauge the City's progress and success in various operating areas. For the fourth year in a row, departments are providing performance measures as a part of the Budget. These are to be monitored throughout the year along with revenue and expenditures.
- Infrastructure is a key portion of the service delivery formula. This Budget includes \$87.4 million for capital projects that address water, traffic, streets, drainage, police, fire, EMS, parks and libraries.
- The Adopted Budget also includes funds strategically placed to keep pace with the City's growth, including the addition of 10 police officers and six civilians to the League City Police Department, the first additions to our civil service force within the Police Department in four years. Additional funding is also proposed for major street repair, sidewalk repair, and parks maintenance, meeting needs that have increased with the growth of the city.

- **Make annual decisions that can be sustained over the long term**

- This is the "do no harm" principle: This Adopted Budget addresses needs in major areas that could become a problem if left unaddressed.
- Water supply, our most critical issue, continues to be addressed with a strategy of adding incrementally to this most basic element of our existence at a rate we can afford. Major projects are being completed that improve the distribution and management of existing supplies, but significant decisions are ahead to secure the next major additions to our water supplies.
- Employee compensation is adjusted, providing salary increases in line with market conditions. Funding is also provided to enable the City Council to arrive at a satisfactory decision with regards to the health benefits program as we face the need to manage costs by adjusting plan provisions and premiums in a manner fair to all.
- Financial reserves are maintained at levels that provide a necessary cushion against the likelihood that we will face another major tropical storm or comparable emergency at some point in the foreseeable future. Operating reserves are maintained to cover 90 days of operations and Debt Service reserves meet legal requirements.
- We continue caring for existing City assets: City facilities, technology, and fleet renewal and replacement are addressed to support efficiency of City operations now and in the future.
- As our long-term financial planning considers local and national economic factors, the annual budget that derives from this long-term plan allows the Council to re-evaluate

the City's position each year and ensure that the City continues to live within its means.

- Working with Council and the Growth and Development Advisory Committee, we plan to formulate development policies and procedures that protect League City taxpayers from undue cost and risk by utilizing market-based incentives and regulation to encourage high-quality development.

We are creating a customer friendly, responsive, innovative and financially responsible government. Lasting change is not accomplished in one year, we continue working toward the goal of a better League City and I trust that progress in these regards has not gone unnoticed. The City's management team is committed to seeing this effort through. Thank you for your support in the preparation of this Adopted Budget for FY 2014.

A handwritten signature in black ink, reading "Michael W. Loftin". The signature is written in a cursive, flowing style with a prominent initial "M".

Michael W. Loftin
City Manager

Summaries

FY 2014 ADOPTED BUDGET CITYWIDE SUMMARY

Overview

The \$191.6 million FY 2014 Adopted Budget includes \$99.6 million for expenditure on City services, \$87.4 million for capital projects, and \$4.6 million for one-time uses of fund balance. [Note: The Adopted Budget is a document specifically required by State law that of necessity includes some transfers among City funds that therefore represent double counting of the same items. Examples include the appropriation of fund balance for one-time CIP items that end up in both parts of the FY 2014 Adopted Budget.]

Operations are being increased by \$3.9 million from the FY 2013 Adopted Budget of \$95.7 million and \$5.7 million from the estimated final spending amount for FY 2013 of \$93.9 million. Significant reasons for this include compensation increases for City employees (\$1.06 million), additional staff primarily in the public safety area (\$1.1 million), a correction in health insurance costs adjusting for four years of rising costs with no premium increase (\$1.1 million) and the net cost of new positions versus eliminated positions and/or positions vacant for a significant portion of FY 2013 (\$0.8 million). Cash funding for CIP projects is increased (\$1 million) thereby avoiding a tax supported bond sale in FY 2014 causing a drop in debt service payments (\$1 million savings).

Total City revenue is \$99.1 million, \$3.7 million more than is estimated to be collected in FY 2013 reflecting strong economic times causing growth in League City. The Adopted Budget maintains the current tax rate, but increases the homestead exemption from ten to twelve percent. As a result approximately one third of the growth in this year's property tax revenues is being returned to homeowners. Of the remaining \$1.1 million in new revenue, an estimated \$787,800 will come from new construction in the City. Water rates are to remain constant in FY 2014, the sixth year the current rates have been in effect. A general growth rate of 3.1% is being assumed underlying estimates of water, franchise tax and other revenue. Amounts shown in the ensuing table include interfund transfers with the exception of amounts paid by General and Utility funds for fleet maintenance and replacement to the Motor Pool Internal Service Fund.

General Fund

The Adopted Budget for the City's largest fund, the General Fund, is \$52.4 million or \$2.5 million and 5% more than the FY 2013 Amended Budget. Adopted General Fund revenue is based on the overall property tax rate of \$0.597, and an increase in the maintenance and operations portion of the rate from approximately \$0.375 to \$0.38 per \$100 of taxable value. This supports in part the increase in cash funding for CIP projects. The Adopted General Fund budget has an excess of recurring revenue over recurring expense of \$783,950 and includes a 2.3% reduction in spending for targeted items. The latter reduction coupled with strong growth in sales tax revenues is enabling an increase in staff primarily in the Police Department to serve a growing city, increased operating funding for streets, sidewalks and traffic markings, as well as compensation and health benefits adjustments for city employees. The FY 2014 ending fund balance for the General Fund is projected at \$13.7 million or 95.4 days of operating expenses.

Utility Fund

The FY 2014 Adopted Budget for the Utility Fund is \$31.4 million, including operations, debt service for bonds used to build water and wastewater project, and appropriation of fund balance for capital projects. This is \$1 million more than the FY 2013 Budget, or a 3.5% increase. Approximately half of this increase is due to employee compensation and benefits costs, while the remainder is due to

increased pumpage and flows caused by the growth of the City. The Utility Fund is expected to end FY 2014 with an \$18.6 million fund balance, \$9.6 million of which is required to cover legally required debt service reserves and 90 days of operating expenses. The excess fund balance of \$9.1 million can provide the means to avoid future water rate increases for several years.

Debt Service Fund

The Debt Service Fund's FY 2014 Adopted Budget for expenditures is \$12.7 million, a \$1.6 million decrease from FY 2013. In FY 2013, a one-time draw from Debt Service Fund Balance (\$1.2 million) was used to pay down debt. The remainder of the decrease is explained by the avoidance of a new tax supported bond sale this year. Overall debt service payments are \$379,000 less in FY 2014. The ending fund balance of \$2.9 million is roughly equal to the FY 2013 ending fund balance, while the FY 2014 Adopted property tax rate for debt service is \$0.217 compared with last year's \$0.222 per \$100 of taxable value. This half-cent has been shifted to the General Fund to enable higher cash transfers to debt retirement and to CIP projects.

Special Revenue Funds

Special revenue funds provide the means to document and demonstrate that legally dedicated revenue is being used for its required statutory purpose. Total spending in the FY 2014 Adopted Budget for the Special Revenue Funds is \$4.2 million which is \$1.8 million more than is estimated to be spent in FY 2013. The majority of this increase is attributable to the planned implementation through the Technology Fund of the Citywide Business System (\$1 million) with the remainder as a result of the planned renovation of the Council chambers (\$500,000). No adopted Budget is offered for the Safelight Program Fund with the cessation of this program in FY 2013.

Motor Pool Fund

Revenue and expenditures in the Motor Pool Internal Service Fund are not shown as a part of the total operating budget because they are financed through payments made by the General and Utility funds for vehicle maintenance and replacements. The Motor Pool Fund balance, however, is considered a part of the City's operating fund reserves. A detailed listing of planned vehicle replacements is included in the Motor Pool Fund budget.

Capital Budget

The FY 2014 Adopted Capital Budget includes \$34.8 million for tax supported projects and \$52.6 million for revenue supported projects, \$43.2 million of which is for water projects. This is \$18 million less than last year's Adopted Capital Budget.

**FY 2014 ADOPTED BUDGET
FUND SUMMARY BY YEAR**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING FUND BALANCE				
General Fund	20,725,876	16,356,920	16,356,920	16,558,702
Utility Fund	19,421,510	20,586,501	20,586,501	19,412,982
Debt Service Fund	2,733,382	4,878,702	4,878,702	3,062,761
Special Revenue Funds	2,403,855	3,248,194	3,248,194	3,070,219
TOTAL	45,284,623	45,070,317	45,070,317	42,104,664
REVENUE				
General Fund	49,976,693	49,382,450	51,086,530	53,201,010
Utility Fund	28,467,918	28,911,900	28,979,575	30,452,750
Debt Service Fund	16,885,885	12,481,000	12,533,500	12,591,700
Special Revenue Funds	4,468,690	3,528,330	2,823,355	2,848,346
TOTAL	99,799,185	94,303,680	95,422,960	99,093,806
EXPENDITURES				
General Fund	48,637,142	49,911,697	47,990,848	52,417,064
Utility Fund	26,302,927	29,385,517	29,153,094	30,277,274
Debt Service Fund	14,740,564	14,481,000	14,349,441	12,738,136
Special Revenue Funds	2,614,031	3,647,632	2,359,530	4,151,958
TOTAL	92,294,664	97,425,846	93,852,913	99,584,432
REVENUES OVER/(UNDER) EXPENDITURES				
General Fund	1,339,551	(529,247)	3,095,682	783,946
Utility Fund	2,164,991	(473,617)	(173,519)	(824,524)
Debt Service Fund	2,145,320	(2,000,000)	(1,815,941)	(146,436)
Special Revenue Funds	1,854,660	(119,302)	463,825	(1,303,612)
TOTAL	7,504,522	(3,122,166)	1,570,047	(1,490,626)
APPROPRIATION OF FUND BALANCE				
General Fund	5,708,507	2,543,900	2,893,900	3,648,600
Utility Fund	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL	6,708,507	3,543,900	3,893,900	4,648,600
ENDING FUND BALANCE				
General Fund	16,356,920	13,283,773	16,558,702	13,694,048
Utility Fund	21,586,501	20,112,884	20,412,982	18,588,458
Debt Service Fund	4,878,702	2,878,702	3,062,761	2,916,325
Special Revenue Funds	4,258,515	3,128,892	3,712,019	1,766,607
SUBTOTAL	47,080,638	39,404,251	43,746,464	36,965,438
Motor Pool Fund	2,058,165	2,055,655	2,123,877	1,802,482
TOTAL WITH MOTOR POOL FUND BALANCE	49,138,803	41,459,906	45,870,341	38,767,920

OPERATING AND CAPITAL BUDGET SUMMARY

	FY 2013 ADOPTED BUDGET	FY 2014 ADOPTED BUDGET
PROPOSED OPERATING BUDGET	95,714,475	99,584,432
APPROPRIATION OF FUND BALANCE	3,543,900	4,648,600
CAPITAL BUDGET	105,334,049	87,351,492
GRAND TOTAL FY 2013 BUDGET	204,592,424	191,584,524

NOTE: The Motor Pool Internal Service Fund revenue and expense are not included in the totals above to avoid duplication of the \$2,852,870 included as part of the General and Utility Fund budgets that are transfers to the Motor Pool Fund for services. Motor Pool Fund balances, however, can be considered a part of the City's reserves and are shown as part of the Ending Fund Balance section above.

FY 2014 BUDGETARY INFORMATION

Budgetary Basis of Accounting

Budgets for the General, Special Revenue and Debt Service funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The budgetary basis of accounting is different than the basis of accounting for auditing purposes. We do not budget for component units as they are accounted for in the Comprehensive Annual Financial Report (CAFR).

General Budget Policies

The budget for the City shall present a complete financial plan for the ensuing fiscal year. It shall set forth all proposed expenditures for administration, operation and maintenance of all departments and agencies of the City for which appropriations are required to be made or taxes levied by the City. The budget shall also include (1) the revenues and expenses of the water and sewer system, and such system may be shown in the budget as a self-supporting enterprise; (2) all expenditures for capital projects to be undertaken or executed during the fiscal year; and (3) all deficits from prior fiscal years. In addition, the budget shall set forth the anticipated income and other means of financing the total proposed expenditures of the city government for the fiscal year.

Prior to the first of August of each year, the departments and agencies of the city shall transmit estimates of their budgetary requirements to the City Manager. The Council may revise, alter, increase or decrease the items of the budget, provided that when it shall increase the total proposed expenditures, it shall also increase the total anticipated revenue so that the total means of financing the budget shall at least equal in the amount to the aggregated proposed expenditures. When the council shall make such changes, it shall issue a statement setting forth clearly its action in the budget. At least ten (10) days before the beginning of the fiscal year, the Council shall approve the budget plan and shall enact the appropriation ordinance. As soon thereafter as possible, the Council shall pass the tax levy ordinance and other such ordinances as may be required to make the budget effective.

The legal level of control is at the department/function level for the General Fund and Utility Fund. Debt Service and Special Revenue funds legal level of control is at the total fund level. However, modifications to the budget may be made by the council through transfers of any unencumbered appropriation balance or portion thereof from one office, department or agency to another, at any time. The City Manager shall have the authority, without council authority, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency.

No money shall be drawn from the treasury of the city, nor shall any obligation for the expenditure of the money be incurred, except in the pursuance of the annual appropriation ordinance or of such ordinance when changed as authorized by the Charter. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and shall be subject to re-appropriation; but appropriations may be made by the Council, to be paid out of the income of the current year, in furtherance of improvements or other objects or works which will not be completed within such year, and any such appropriation shall continue in force until the purpose for which it was made shall have been accomplished or abandoned. The City does not prepare budget for the component units of the City.

HOW TO USE THIS BUDGET DOCUMENT A READER'S GUIDE

The City of League City Budget Document provides comprehensive information about city policies, goals, objectives, financial structure, operations, and an organizational framework for the City. It provides the reader with estimates of revenue or resources available, and appropriations, or expenditures for the fiscal year 2014.

The budget process starts many months before the adoption of the annual budget. The process begins with the estimate of revenues and expenditures for the current fiscal year, and the estimation of ending fund balances for the current year. These steps help us to determine what our current resources will be for the coming year so that we may appropriately allocate those resources to the various departments and/or capital improvement projects.

Once the financial resources are determined, each department requests what is necessary to run their department, along with any new requests that they feel are necessary. These items are reviewed by the city manager, directors, and budget office before they are brought to the Mayor and City Council.

This budget document includes mission statements, summaries, accomplishments, objectives, and staffing levels for each department. This document also summarizes the expenditures by category, directorate, and fund.

BUDGET FORMAT

The document is divided into 10 sections: Introduction, Summaries, General Fund, Utility Fund, Internal Service Fund, Debt Service Fund, Special Revenue Funds, Capital Improvement Plan, Financial Policies, and the Appendices.

The Introduction Section includes the budget message, which explains the major policies and issues along with the budget process and long range plans for the city.

The Summary Section contains various summaries of the budget, and explanations of the economic assumptions behind the budget. The city budget is organized into funds. Each fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded.

The next three sections are the Fund Sections and are organized as follows: fund summary, statement of revenues, and expenditures by directorate and department. The Debt Service Fund section includes the fund summary and scheduled payments for outstanding debt.

The Special Revenue Funds section consists of designated revenues. These revenues can only be used for specific purposes, some of which are mandated by state or federal regulations and/or laws.

The Capital Improvement section comes from the 5 Year CIP plan adopted by City Council.

The Financial Policies section includes long standing financial policies and practices enforced by the city relating to various financial aspects of City operations.

The Appendices section includes reference items such as the basis of accounting and budgeting, the pay scales for civilian and non-civilian employees, and a glossary of terms.

If you need additional information you may contact the City Manager or Budget Office at 281-554-1000.

Fund Structure

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities, or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

General Government

General Fund – This fund is the general operating fund of the city.

Special Revenue Fund – These funds are used to account for proceeds of specific revenue sources or legally restricted funds.

Debt Service Fund – These funds are used for the payment of principal and interest on debt issued by the City as well as other fees associated with the issuance of debt.

Capital Project Funds – These funds are used to account for resources for the use of major capital improvement projects.

Proprietary Funds

Enterprise Fund (Utility Fund) – These funds are used to account for operations that are to be financed as a business-like activity.

Internal Service Fund (Motor Pool Fund) – These funds are used to account for operations that are financed by the users of the fund.

FY2014 Budget Calendar

January	Mayor and Council set Council Goals
February 11	CIP Team meets with departments to update each project for formulation of FY2014-2018 plan and provide FY2014 schedule and project template
March 20	Distribution of Budget Manual/Schedule to departments
March 25	Department's turn in detailed project sheets for any new projects in the FY2014-2018 CIP
April 22 – 30	Budget Office meets with each department individually to complete re-estimates for FY2013 and begin submission of departmental FY2014 budget requests
April 1 – 15	Budget Office compiles and prepares FY2014-2018 Long Range Financial Forecast
April 22	Departments request forms for additional personnel, equipment, vehicles, and IT related items from the Budget Office
April 29	1 st draft of FY2014-2018 CIP programs to Deputy City Manager Public Works to set citywide priority and funding strategy based on Long Range Financial Forecast
April 16	FY2014-2018 LRFF presented to Council
April 22 –May 13	Departments prepare and compile FY2014 Budget Request Forms along with FY2014 Performance Measures and FY2013 Achievements/FY2014 Goals
May 13	Requests for additional personnel, equipment, vehicles, and IT related items due to Budget Office
May 13	FY2014 Budget Request Forms, FY2014 Performance Measures and FY2013 Achievements/FY2014 Goals due to Budget Office
May 29	Present proposed FY2014-2018 CIP to council
May 29-30	CIP workshops with Council
May 13 – July 1	Budget Office compiles FY2014 Budget Request Forms and prepares FY2014 Proposed Budget
May 13 – July 1	City Manager and Budget Office review and meet with individual departments on FY2014 budget requests
June 11	CIP priorities packet provided to Council
June 18-25	Meet with Council members individually to answer questions regarding CIP projects in FY2014-2018 plan
June 25 –July 20	City Manager and Budget Office finalize FY2014 Proposed Budget
July 19	Present compiled results of Tax Supported Priority exercise which determines FY2014 Capital Budget
July 22	FY2014 Proposed Budget Delivered to Council
July 29 – August 23	CIP and Budget workshops with council as requested and if needed
August 27	FY2014 Proposed Budget Public Hearing
September 9	First reading to adopt FY2014 budget
September 10	Adopt the FY2014 Operating and Capital Budget on second and final reading
September 10	Publish Tax Rate Calculation including effective tax rate and rollback rate
September 24	First Public Hearing on Tax Rate
October 1	Second Public Hearing on Tax Rate
October 8	Adopt Tax Rate Ordinance on First and Final
December 1	Submit budget to Government Finance Officers Association (GFOA)

THE HISTORY OF LEAGUE CITY

Establishing League City

For more than a hundred years following 1854, Willis Butler and his descendants ran cattle on the vast salt grass prairies of northern Galveston County. In the early 1870s, Willis Butler's son George Washington established the Butler Ranch on the site of present-day League City. In the 1920s, his son Milby Butler began a program to save the dying breed of Texas longhorns. His work led to the development of a distinctive sub-breed of cattle—the Butler Longhorn—which are now raised across the nation. It all began right here in League City. Col. George Washington Butler born in 1845, father of Milby Butler, built his first home east of the G.H. & H railroad in League City, which operated the fastest trains on American soil. G. W. Butler had vision enough not to stand in the way of urban growth. In the early 1890s, during the heart of a cattle market slump, he encouraged a Galveston investor John Charles League to buy property and establish a town. Soon the little community had a school, post office, depot, general stores, and a saloon. Its first settlers raised cattle or became small-acreage farmers. Fair weather and good land attracted people from around the world. Italian families arrived in the 1920s and began raising vegetables to supply markets at Galveston and Houston. League City's key location along several rail routes insured its future. The cattle ranches, citrus, fruit and vegetable farms began to prosper and growth continued, making League City an attractive place to live.

The Live Oaks of League City

Although little evidence remains of the historic Butler Ranch, the beautiful live oak trees that line the streets of League City serve as an important link to the past. The Butler family brought acorns from Louisiana in 1854 and planted them at their home sites. In 1872, George Washington Butler placed trees around his ranch headquarters, and in the early 1900s, he and his son Milby Butler helped to set out trees along the streets of League City. Today these century-old majestic trees bear testimony to the heritage and vision of the Butler family.

League City Today

The City of League City is located near the Texas Gulf Coast, just 20 miles south east of Houston in northern Galveston County and the southernmost part of Harris County. The city is situated on the south shore of Clear Lake and directly on Interstate Highway 45 (Gulf Freeway). The city has a population of approximately 83,000 and encompasses an area of 55 square miles.

League City has experienced tremendous growth in the last 10 years and is still experiencing growth however, at a slightly slower pace over the past two years. We continue to see new subdivisions and retail opening each year. Our sales tax revenues have continually increased despite the recession that the rest of the country is experiencing.

The major sectors of the area's economic base include aerospace (NASA), petrochemicals, health care, upscale commercial, boating and visitor attractions. The area is home to the third largest concentration of pleasure boats in the United States. Although League City lies within the Houston metropolitan area, League City distinguishes itself within the region demographically. The household income levels and education profiles are well above the average for the Houston area and the Clear Creek Independent School District is the largest school district in the State of Texas to receive the Texas Education Agency "Recognized Rating."

FY 2014 ADOPTED BUDGET ECONOMIC OUTLOOK

Economic Overview

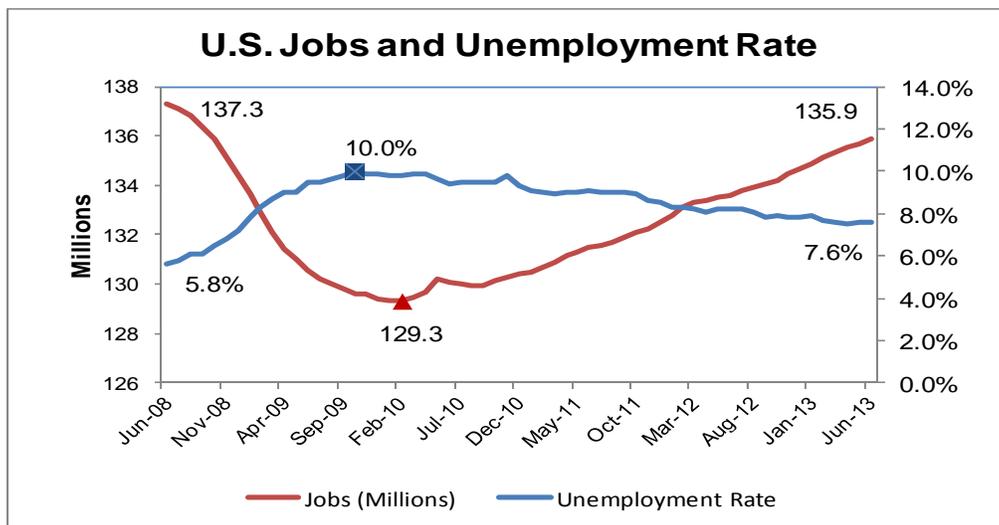
League City, like the region in which it is located, has been characterized by steady long-term growth, resilient economic performance in the face of national economic downturn, and a climate and geography considered attractive to families and businesses. Between 2002 and 2008, League City experienced growth significantly above its historical trend that coincided with the national housing boom and regional energy boom. In late 2008, the “Great Recession” occurred, slowing growth in the region and in League City as well. In spite of job losses at NASA’s Johnson Space Center that occurred between 2010 and 2012, League City maintained a 2.3% growth rate.

While additional job losses at JSC are still possible, in 2013, League City is experiencing a cyclical upturn in new construction of all types of property as a result of strong, boom-like growth in the Houston area. This is reflected in this forecast tempered by concern that the sudden growth surge might be the result of little more than simple pent-up demand. Energy remains the region’s predominant economic specialty and the last twelve to eighteen months has seen robust growth in the energy sector, followed by a predictable, lagged increase in the secondary (i.e. services and construction) part of the local economy. That growth spurt is now slowing to a more normal rate that is expected simply because the short-term boom simply could not be expected to continue indefinitely.

Beyond local concerns, the overriding concern is the potential for major economic downturns in Europe and Asia that could affect the U.S. economy and, in turn, that for the region. The national recovery is far from robust, but is maintaining a slow pace of job creation. The local economy is strong but could easily be affected by national and international factors that could drive the demand for oil to lower levels and send the energy-driven boom into a contraction in the local economy.

National Economy

The national economy declined in 2008 and 2009 resulting in the loss of 8 million jobs. This was due largely to massive issuance and financial packaging of sub-prime mortgage debt to individuals who could not afford payments as well as the over commitment of consumer lending in general. While the downturn was much more severe than other recessions in recent memory, it was characterized by an underlying failure to recognize speculation and credit driven bubbles in property and securities values.

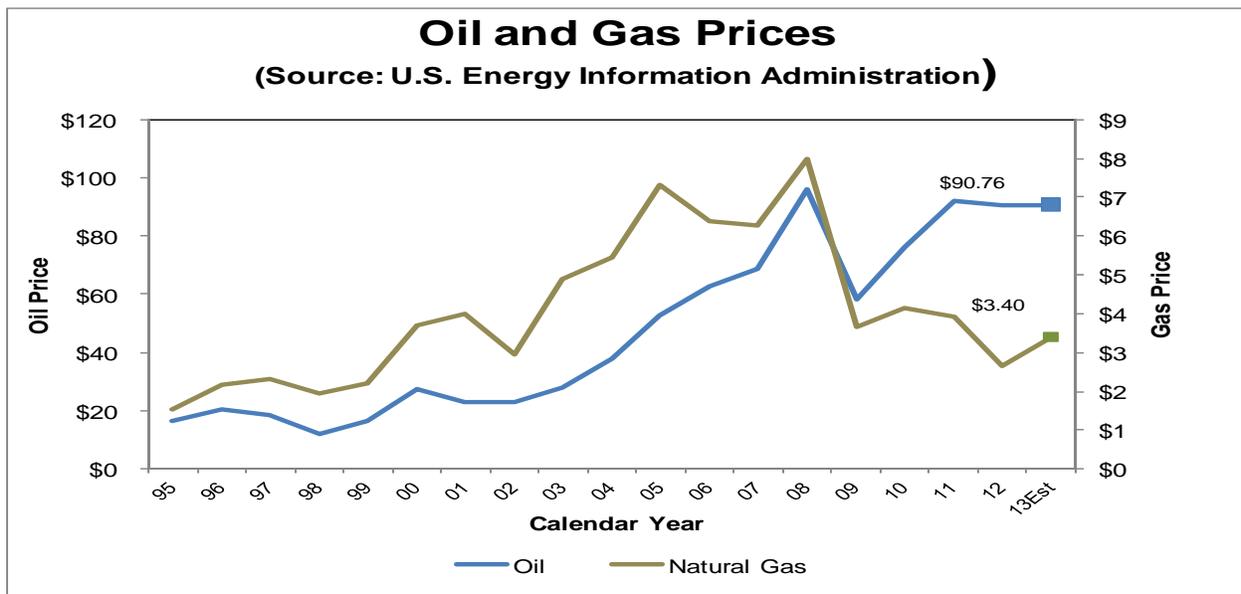


As of July 2013, the national unemployment rate remains at 7.6%, a historically high level. Also, employment stands at 135.9 million jobs, still 1.4 million less than the peak reached in January 2008. Consider also that U.S. population has grown since January 2008 and an estimated 125,000 new jobs per month would have been needed to just to keep up with population growth.

Recent years have seen ongoing battles in Washington over what is still an unacceptably large federal budget deficit that many consider the greatest threat to near-term and long-term economic growth and freedom. The fall elections essentially preserved the divided balance of power in Washington, and opposing sides continue to cast about for a solution to the deficit. Since January 2013, increases in payroll taxes, income taxes and forced reductions in discretionary spending have taken place without corresponding changes in mandatory federal programs that must come if the deficit is to be fully eliminated over any period of time. Still, the dire predictions of some that these rather mild austerity measures at the national level would cause significant economic disruption simply have not come true.

Since 2009, the Federal Reserve Board's incursion into the economy with the acquisition of questionable assets remains a cloud over the national economy. Interest rates are at historically low levels, and there appears to be some pent up consumer demand that is driving slightly increased levels of consumption as a result. In many housing markets nationally, home values experienced deep losses in the Great Recession because of overinflated home prices driven by low interest rates and speculation. The recovery in these areas is still underway with many homeowners upside down in their mortgages and no quick solution to their plight. Major national economic indicators depict a mixed picture as 2013 begins.

- Economic growth as measured by U.S. Gross Domestic Product grew at an estimated rate of 2.2% in 2012, slightly more than the slower 1.8% rate for 2011 (Source: U.S. Bureau of Economic Analysis);
- The stock market's Dow Jones Industrial Average has recently grown back to eclipse its previous record passing 15,000 and rising from 12,500 in mid-November;
- Oil prices remain in the \$90-100 per barrel range while natural gas prices remain in the \$3.00 to \$3.50 range per thousand cubic feet;
- Interest rates hit historical lows in the spring and early summer, but have risen dramatically in the last sixty days, driving conventional thirty year mortgage rates higher by almost 1% and affecting other rates in similar fashion; (Note, the expected return to the 4-5% level seen in the recent ten years appears to be well underway.) and
- In spite of continuing trade deficits, U.S. exports and industrial production remain strong, aided in large part by the historically low value of the U.S. dollar.

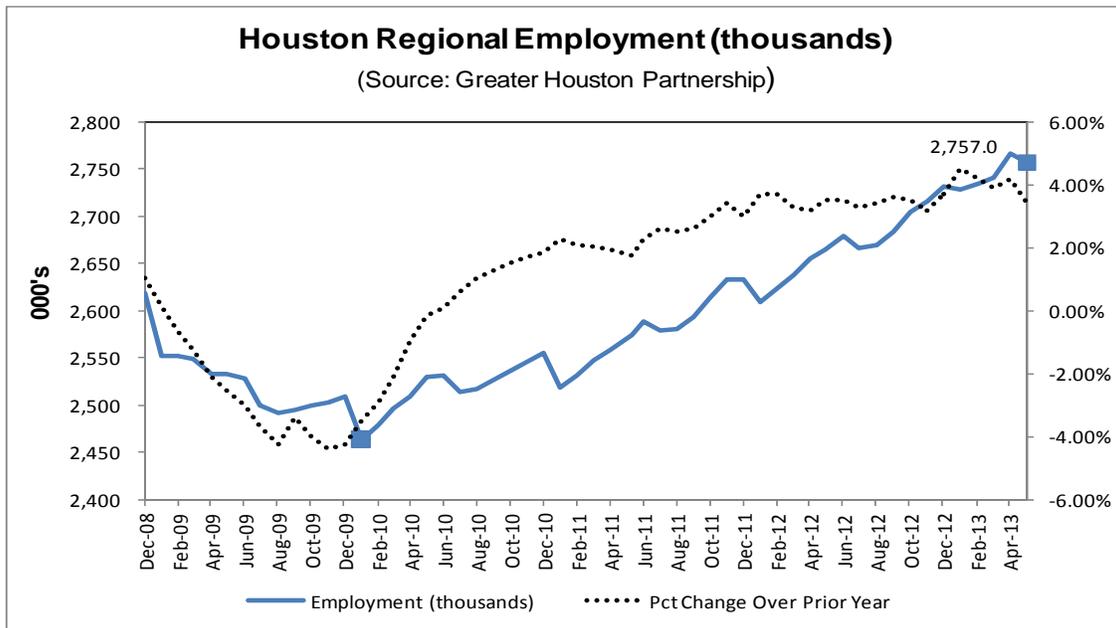


Several factors continue to dominate the national economic outlook. In light of the sluggish rate of job growth, the size of the federal deficit, and the continued difficulty in Washington to come to a bipartisan long-term solution, the prospects for anything better than a long, gradual economic recovery remain poor.

State and Regional Economy

As reported in prior forecasts, Texas and the Houston metropolitan area have fared better in recent decades during recessions than the rest of the country. This is due to our reasonably priced housing markets and the resiliency of energy as our economic engine. Because of our economic strength, we also tend to enter recessions late. Since 2009, when Texas lost 3.8% of its employment base and the Houston area lost 4.2% of its jobs, the state and the region have recovered steadily. Texas regained its 2008 pre-recession employment levels by late 2011, and Houston recovered even more quickly.

In January 2010, the Houston metropolitan area was near the bottom of its most significant economic downturn since the mid 1980's. According to the Greater Houston Partnership (GHP), the metropolitan area lost 116,900 jobs from its December 2008 peak (see graph below). Recovery began in January 2010, when we had 2,463,500 jobs, resulting in three successive years of job growth. Calendar year 2012 saw a 3.7% increase in regional employment, with increases across a broad area of economic sectors. In 2013, employment gains continued and have just recently begun to show signs of slowing.

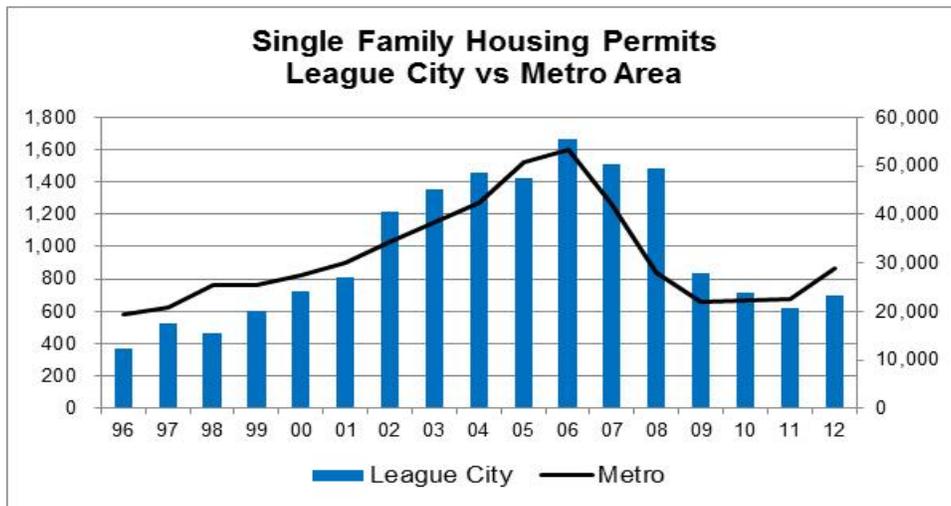


While the 2012-2013 economic boom has slowed in recent months, it has not stalled. Local economists are predicting the economic expansion for the Houston region will continue through the end of the year and into 2014. There are voices of concern that the continuing issues in Europe and Asia means a dampening of international demand for oil that will serve to slow the rapid growth rate of 2012 somewhat in 2013 and beyond. Clearly, oil prices, driven by worldwide demand, are in turn driving the local economic recovery with prices in the \$90-\$100 range since 2011. Also, oil and gas production from the Texas Eagle Ford Shale fields in south Texas is providing a boost to the entire south Texas area and the Houston area as well.

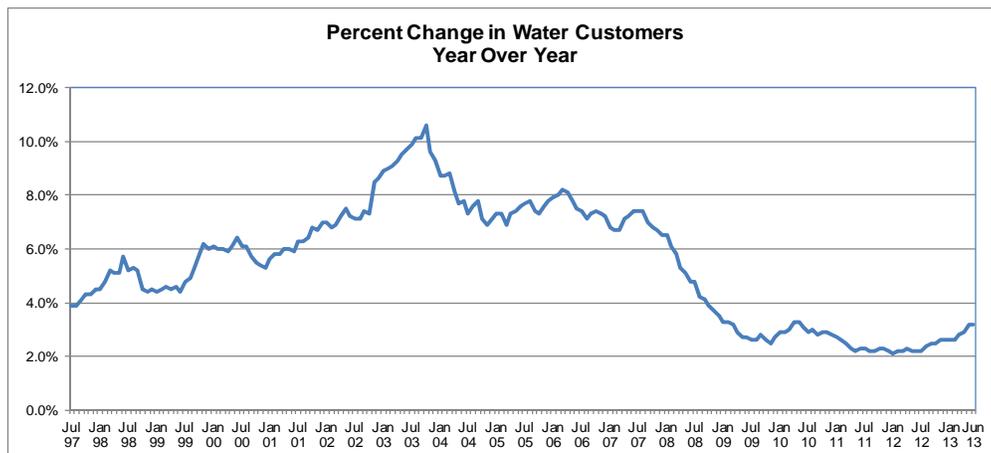
The League City Economy

League City’s population grew from 45,400 in 2000 to 83,560 in 2010 according to the U.S Census, and is an estimated 90,000 in 2013. This rapid growth is illustrated by the change in single family housing units in the middle of the previous decade (see graph below). As a result of this rapid residential growth, local retail stores had major additions in the Interstate 45/SH 646 corridor. Major stores opened between late 2007 and early 2009, including Lowe’s, Best Buy, Home Depot, Target, JC Penney, HEB, and Kohl’s. This, and a number of smaller retail stores, added jobs to our workforce and attracted commerce to the City from travelers on Interstate 45. Now, in 2013, the areas on either side of the freeway immediately next door to the I45/SH 646 intersection are beginning to develop with restaurants, offices and commercial development planned or underway, including a major expansion by UTMB of its facilities on the east side of I45. The number of new single family homes has been a major indicator of growth in League City that underscores the population increase between 2000 and 2010

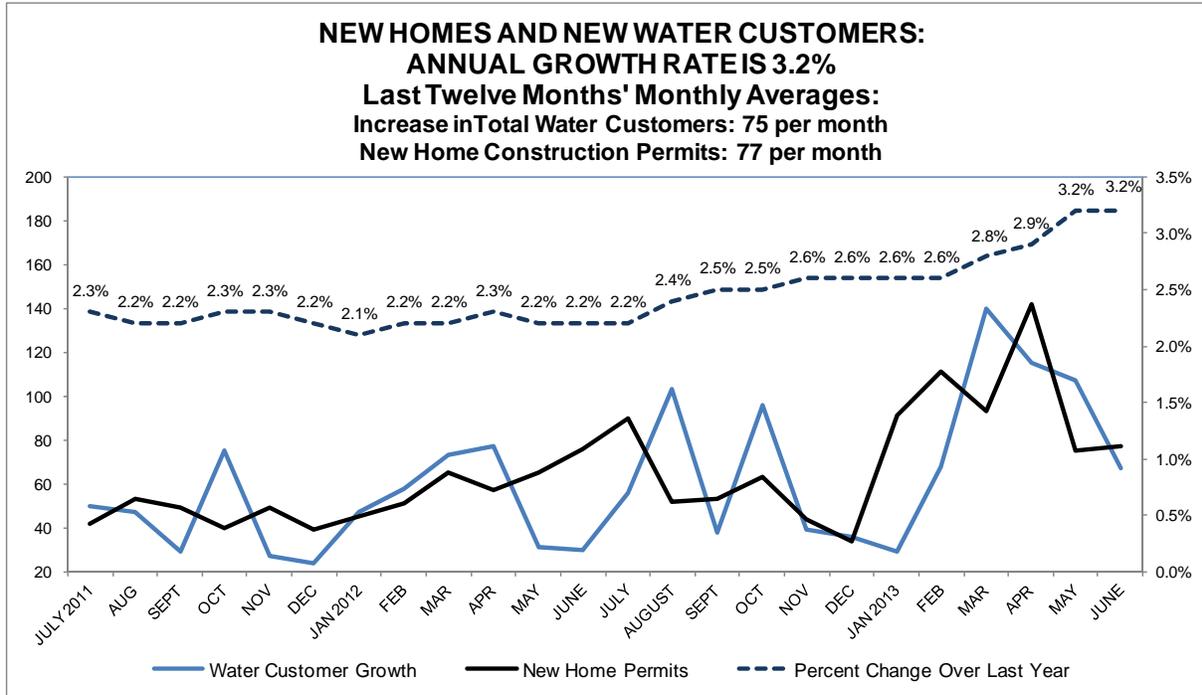
League City’s new home construction has followed the Houston regional trend closely as demonstrated in the graph below. In 2012, 695 new homes were permitted by the City. In the first six months of 2013, however, 589 new homes have been permitted compared with 359 for the same period in 2012. Homebuilders contacted by the staff indicate that they currently expect this trend to hold, planning to build as many as 1,200 homes in calendar 2012.



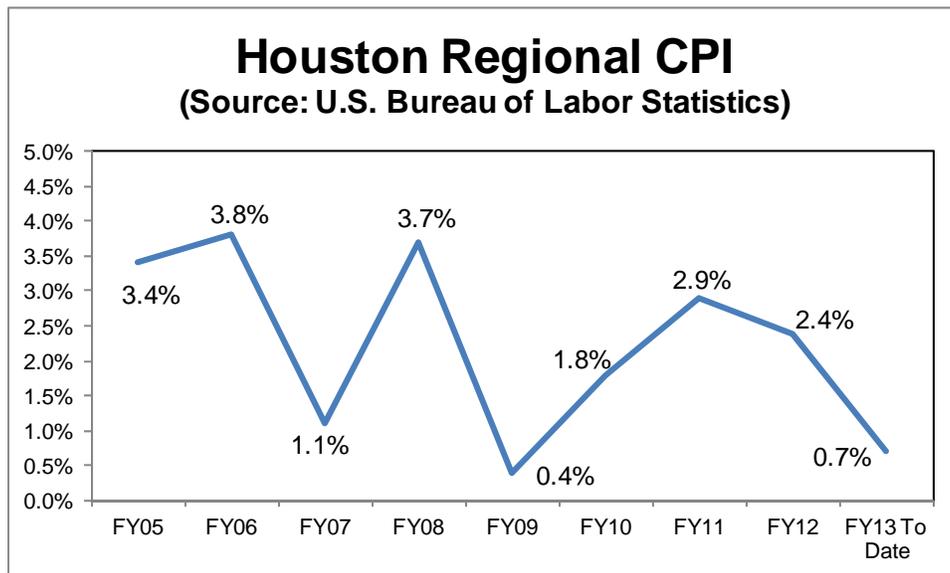
The growth in water customers seen below paralleled League City’s growth in housing units and population over the last two years. The percent change in this important monthly leading indicator dropped below 3% in 2009 and settled into the 2.23% growth range for approximately 18 months. As of June, 2013, League City has 3.2% more water customers than it did a year before..



The next graph demonstrates what has happened to the aforementioned leading indicators since mid-2011. After the homebuyers tax credit program ended in June 2010, a two year period followed in which jobs were being lost at the Johnson Space Center. This depressed the year-over-year growth rate in water customers to 2.2%. Beginning in August, 2012, this year-over-year growth rate picked up and is currently at 3.2%. Also shown here, the dramatic increase in new home permits in early 2013 is a potential leading indicator of growth in future service demand and additional revenue potential.



Inflation in the Houston Region over the last ten years has seen wide variations that are at least partly explained by national trends. As depicted in the chart below, prices have increased slightly in three of the last six years (FY07, FY09 and FY12). Inflation in the remaining three fiscal years averaged 3.5%. Most recent price information announced by the Bureau of Labor Statistics for the Houston region report a 0.7% increase in prices for all items, including food and energy, for the 12 month period ended in June 2013.



General Economic Outlook for FY 2014 and Beyond

The economic outlook for League City is based on strong local and regional growth for the balance of 2013 and lower, consistent growth thereafter. This assumption is applied to population, water customers and new home construction. Prices are assumed to be somewhat lower than the historical average and more consistent than recent past trend indicates. The major new real estate developments mentioned in the previous sections are not a part of the forecast assumptions because of the uncertainty associated with the timing of construction schedules.

BASELINE ECONOMIC ASSUMPTIONS

Area/Indicator	FY 2013 Est.	FY 2014 Forecast	FY 2015 Forecast	FY 2016 Forecast	FY 2017 Forecast	FY 2018 Forecast
Metropolitan Area						
Employment Annual Growth Rate	4.0%	3.0%	2.5%	2.5%	2.5%	2.5%
Inflation Rate	1.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Fuel Prices	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Health Care Inflation	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Investment Pool Earnings Rate	0.2%	0.2%	0.3%	0.5%	1.0%	1.5%
League City						
Population Growth Rate	3.3%	3.1%	2.8%	2.7%	2.7%	2.6%
City Water Customers Growth Rate	3.3%	3.1%	2.8%	2.7%	2.7%	2.6%
Population	90,300	93,100	95,700	98,300	100,900	103,500
New Homes (Prior CY)	695	1,000	800	800	800	800
New Construction (\$Mil - Prior CY)	\$158.7	\$255.7	\$192.5	\$188.9	\$190.6	\$192.3
Tax Supported Bonds Interest Rate	3.25%	3.50%	3.75%	4.00%	4.25%	4.75%

FY2014 ADOPTED BUDGET REVENUE OVERVIEW

Total Revenues

The FY 2014 Adopted Budget includes \$96.1 million in anticipated revenue from outside sources, which is 3.0% more than is estimated to be received in FY 2013. Interfund transfers are not included in this total or in the table below because that would overstate the City's external revenue. Interfund transfers are considered part of the total Adopted Budget that includes all funds budgeted in support of operations for FY 2014. (See discussion of interfund transfers at the end of this "Revenue Overview.")

CITYWIDE OPERATING BUDGET REVENUES (\$Thousands)

	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED	FY14 VS FY13 EST	PCT OF TOTAL
Property Tax	33,458	33,497	33,593	34,596	3.0%	36.0%
Water & Wastewater Sales	26,470	27,931	27,787	29,257	5.3%	30.4%
Sales Tax	12,176	11,520	12,800	13,300	3.9%	13.8%
Franchise & Other Taxes	5,293	5,418	5,323	5,663	6.4%	5.9%
Charges for Services	5,732	5,735	6,219	6,605	6.2%	6.9%
Fines and Forfeits	3,232	3,374	2,285	1,647	-27.9%	1.7%
License and Permits	2,124	1,948	2,450	2,505	2.2%	2.6%
Miscellaneous	2,009	1,279	1,152	1,027	-10.8%	1.1%
Intergovernmental Proceeds	1,504	1,189	1,526	1,414	-7.3%	1.5%
Investment Earnings	464	166	118	132	11.4%	0.1%
TOTAL REVENUE	92,462	92,056	93,253	96,146	3.0%	100%

The City's three largest revenue sources, property taxes, water and wastewater revenue, and sales taxes, provide \$77.1 million, or almost eighty-one percent of total revenue. Additionally, FY 2013 revenues are estimated to total \$1.2 million more than budgeted as of the end of FY 2013.

Property Taxes

The FY 2014 Adopted Budget is based on a property tax rate of \$0.597 per \$100 of taxable value, with \$0.38 for maintenance and operations (the General Fund) and \$0.217 for interest and sinking fund (General Debt Service Fund). This is the same total rate as in FY 2013, but with a one-half cent greater allocation to the General Fund. As presented in the Long Term Financial Forecast, this increase provides partial funding to increase the General Fund allocation to cash funded capital projects in FY 2014. This allocation is furthermore enabling the tax-supported portion of the FY 2014 Capital Budget to be funded without the issuance of new debt.

Tax relief has been a part of the last three fiscal year budgets with the total tax rate having been reduced from \$0.63 in FY 2010 to \$0.616 in FY 2011, \$0.61 in FY 2012, and \$0.597 in FY 2013. This year's Adopted Budget is based on a fourth straight year of tax relief, with an increase in the homestead exemption 10% to 12%. The owner of a \$175,000 home will realize a \$21 reduction in this year's tax bill. Considering the cumulative effects of four consecutive years of tax relief, that same homeowner's property tax bill is \$73 less than it was in FY 2010, and the cumulative savings for that home owner over the four year period is \$178.

Growth in taxable value, using FY 2013 as the base is summarized on the chart at the top of the next page. As you can see, the natural increase in the tax roll would have netted \$1.6 million. The

homestead exemption increase is intended to return \$513,600 or about one-third of the total revenue increase to homeowners. Of the remaining increase in property tax revenue, \$787,800 is attributable to the estimated amount of new construction that will be finally determined when the Galveston County and Harris County Appraisal Districts provide certified tax roll in August.

The rate used in FY 2014 to support the General Fund (maintenance and operations) is being increased from \$0.375 to \$0.380 or half a cent. Furthermore, the rate set aside for debt service (interest and sinking fund) is being reduced from \$0.222 to \$0.217 or half a cent.

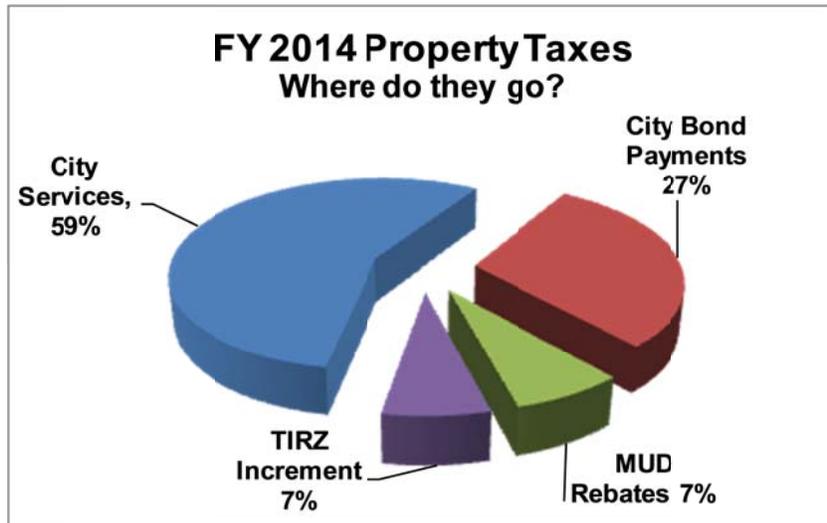
**FY 2014 ADOPTED BUDGET
PROPERTY TAX BASE ALLOCATION**

Category	Taxable Value (\$millions)	Revenue (\$Thousands)
FY 2013 Budget	\$5,593.0	\$33,496.9
New Construction	\$130.9	\$787.8
Increased Values	\$120.5	\$725.4
Higher Collection Rate in FY 2014 (0.3%)	-	\$99.9
Pre-Exemption Change FY 2014 Roll	\$5,844.4	\$35,110.0
Less: 2% Homestead Exemption	(\$85.3)	(\$513.6)
FY 2014 Proposed Budget Tax Roll	\$5,759.1	\$34,596.4
Net Change Over FY 2013	\$166.1	\$1,099.5

As summarized below, (1) total property tax revenue is split between the General and Debt Service Funds, and (2) each fund must then share a portion of its property tax revenue with the City's Tax Increment Reinvestment Zones. The chart also shows that the FY 2014 Adopted Budget includes \$34,596,400 in total tax collections, with \$22,059,700 going to the General Fund, and \$12,536,700 going to the Debt Service Fund. Likewise, an estimated \$2,464,400 is the FY 2014 tax increment payment to the city's remaining three TIRZ's (Saddle Creek, Centerpointe and West Oaks), with \$1,568,600 paid by the General Fund, and \$895,800 paid by the Debt Service Fund.

PROPERTY TAX BUDGET SUMMARY

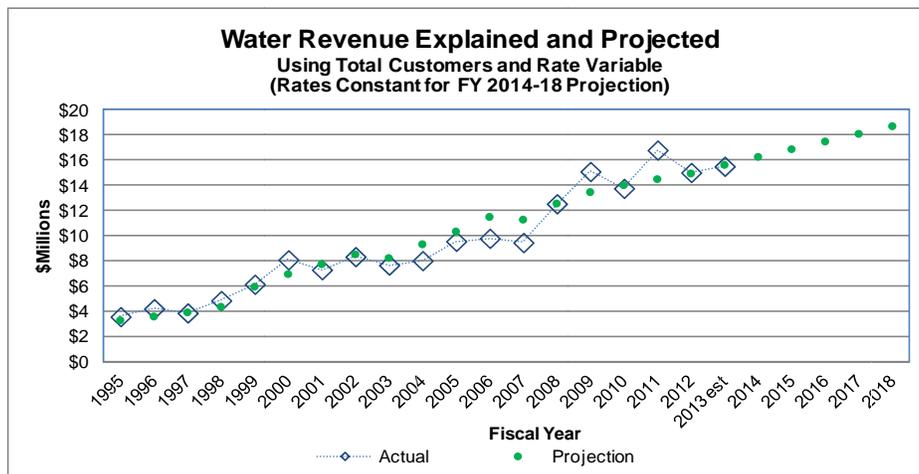
Description	FY 2013 Tax Levy			FY 2013 Estimate			FY 2014 Proposed		
	General Fund (M&O)	Debt Service (I&S)	Total	General Fund (M&O)	Debt Service (I&S)	Total	General Fund (M&O)	Debt Service (I&S)	Total
Est. Total Taxable Value (\$millions)	\$5,593.0	\$5,593.0	\$5,593.0	\$5,580.9	\$5,580.9	\$5,580.9	\$5,759.1	\$5,759.1	\$5,759.1
Less: Est. TIRZ Incremental TV (\$millions)	\$385.8	\$385.8	\$385.8	\$400.6	\$400.6	\$400.6	\$412.8	\$412.8	\$412.8
Est. Net City Taxable Value (\$millions)	\$5,207.2	\$5,207.2	\$5,207.2	\$5,180.3	\$5,180.3	\$5,180.3	\$5,346.3	\$5,346.3	\$5,346.3
Tax Rate per \$100 of Taxable Value	\$0.375000	\$0.222000	\$0.597000	\$0.375000	\$0.222000	\$0.597000	\$0.380000	\$0.217000	\$0.597000
Est. Total Tax Levy (\$000's)	\$20,973.8	\$12,356.4	\$33,330.2	\$20,928.5	\$12,389.7	\$33,318.2	\$21,884.6	\$12,437.2	\$34,321.8
Less Est. TIRZ Incremental Levy (\$000's)	\$1,446.8	\$856.4	\$2,303.2	\$1,502.3	\$889.3	\$2,391.6	\$1,568.6	\$895.8	\$2,464.4
Est. Net City Tax Levy (\$000's)	\$19,527.0	\$11,500.0	\$31,027.0	\$19,426.2	\$11,500.4	\$30,926.6	\$20,316.0	\$11,541.4	\$31,857.4
Est. Collection Rate (Total)	100.5%	100.5%	100.5%	100.8%	100.8%	100.8%	100.8%	100.8%	100.8%
Est. TIRZ Tax Collection Rate	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Est. City Net Tax Collection Rate	100.5%	100.5%	100.5%	100.9%	100.9%	100.9%	100.9%	100.9%	100.9%
Est. Total Tax Collections (\$000's)	\$21,078.7	\$12,418.2	\$33,496.9	\$21,101.0	\$12,492.0	\$33,593.0	\$22,059.7	\$12,536.7	\$34,596.4
Less Est. TIRZ Incremental Taxes (\$000's)	\$1,446.8	\$856.4	\$2,303.2	\$1,502.3	\$889.3	\$2,391.6	\$1,568.6	\$895.8	\$2,464.4
Est. Net City Tax Collections (\$000's)	\$19,631.9	\$11,561.8	\$31,193.7	\$19,598.7	\$11,602.7	\$31,201.4	\$20,491.1	\$11,640.9	\$32,132.0



It is important to understand how and why property taxes are budgeted the way they are. The General Fund gets 59% of total property tax revenue to pay for City services (public safety, public works, parks and library). The General Debt Service Fund gets 27% of property tax revenue for payments of principal and interest on bonds issued by the City and bonds originally issued by MUD's but assumed by the City when the City dissolved those MUD's. The City passes through 7% of its property tax revenue to the City's three Tax Increment Revitalization Zones ("TIRZ's"), and the remaining 7% of property tax revenue is rebated to six Municipal Utility Districts ("MUD's") for debt service issued by the MUD's used originally to build City streets, water lines and sewers in those MUD's.

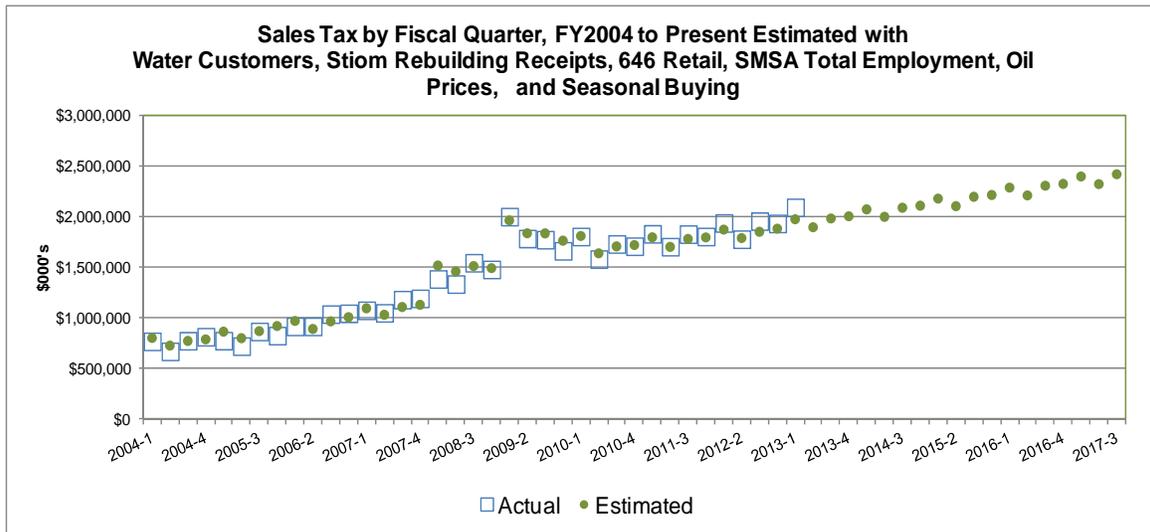
Water and Wastewater Revenue

The FY 2014 Adopted Budget includes \$29.3 million in water and wastewater fees, comprising the City's second largest source of revenue. This is approximately \$1.3 million more than the FY 2013 Budget and \$1.5 million more than the amount estimated to be collected in FY 2013. The FY 2014 Adopted Budget reflects revenue that would be typical of an average or normal year as far as rainfall is concerned. The projection is derived using the water revenue model that projects revenue using the total number of water customers, and a factor that represents water rates. The Adopted Budget assumes (1) 3.1% growth in total water customers and (2) the current rate structure is kept in place.



Sales Taxes

The Adopted Budget includes a sales tax estimate of \$12.8 million for FY 2013 that is \$1.28 million or eleven percent higher than the FY 2013 revenue budget established this time last year. FY 2013 has seen no large audit recoveries or other “windfall” collections as experienced in the last few years. The large increase in sales is due simply to a vibrant and growing are and League City economy. In FY 2014, strong local economic growth is expected to continue and sales tax revenue is projected to grow by \$500,000 or 3.9% over the estimated FY 2013 total.



Sales taxes can be extremely volatile even in stable economic times, making it especially difficult to project revenue from this large important revenue source. In recent fiscal years, receipts from Hurricane Ike repairs, and the emergence of the major retail center at IH45 and SH646, provided new revenues that have to be considered in any trend analysis of sales tax receipts. The FY 2013 revenue estimate has been developed using a combination of trend analysis and the sales tax revenue model (see results above). The model uses a variety of regional and local factors assuming that total League City water customers will continue to grow at the current 3.1% annual rate through FY 2014. Oil prices are expected to stay in the \$90 range, while regional employment is projected to continue growing at a 3% annual rate.

Franchise & Other Taxes

This revenue category, which is reflecting 6.4% growth overall, includes several General Fund franchise and mixed drink taxes, as well as hotel occupancy taxes. The FY 2014 Adopted Budget anticipates increases in electricity and cable television franchise revenue over FY 2013 in accordance with the underlying growth rate of 3.1% and somewhat hotter, drier conditions. Also, after a very mild winter that caused natural gas franchise revenue to slump in FY 2013, more normal winter weather in FY 2014 is expected to result in \$31,000 added natural gas franchise revenue. Cable television franchise tax General Fund revenue is expected to grow \$30,000 as the result of 2.3% growth in cable customers. Hotel Occupancy Tax revenue is expected to show modest growth (\$25,000) in FY 2014 while telephone franchise revenue also is expected to remain at the FY 2012 revenue level in FY 2013 as customers continue to shift to reliance on cellular instead of land lines.

Charges for Service

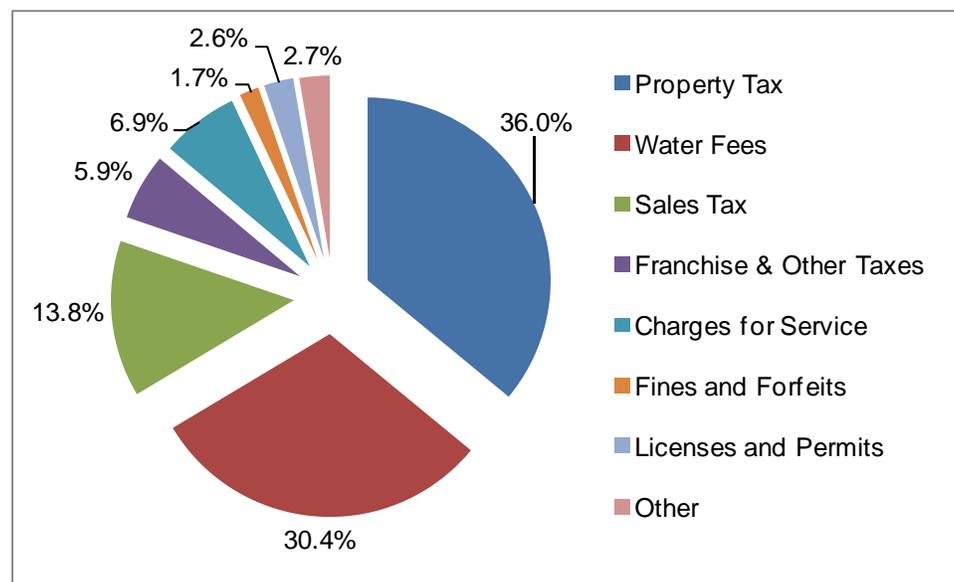
While this category includes all user fees that offset the cost of providing service, two such types of fees account for the majority of the total from charges for service. The City’s user fees charged for solid waste pickup and disposal are projected to grow almost \$400,000 due to growth of the city and a second increase in residential rates tentatively scheduled for February 2014. These fees are passed through to the City’s solid waste contract hauler. Ambulance fees (\$1,040,000 total) are expected to remain flat in FY 2014. Other charges for service, including recreation program income, are expected to remain flat.

Other Revenues

In recent years, *Fines and forfeits* have included (1) general moving violations revenue that was collected by the Municipal Courts and deposited in the General Fund, as well as (2) Safelight Program revenues that was segregated in a special fund to demonstrate compliance with State law. The Safelight Program ended in FY 2013 and no revenue is expected in FY 2014 from this program. FY 2014 revenue from moving violations is expected to remain at the FY 2013 level.

License and permits collections are expected to stay at the same level as in FY 2012, largely as the result of building permit revenue remaining strong in a vibrant economy. *Miscellaneous* revenues will be \$125,000 less than in FY 2013 because of minor differences in reimbursements from special districts. *Intergovernmental revenue* is budgeted to be \$72,000 less than in FY 2013 due to the late award of certain grants in the fiscal year, including law enforcement grants. As these grants are awarded during the fiscal year, the budget is amended to reflect the award both in revenues to be received and expenses incurred. *Investment earnings* are expected to rise slightly from FY 2013.

**CITYWIDE REVENUE SOURCES FY 2014
PERCENT OF TOTAL BY CATEGORY**



Interfund Transfers

The Adopted Budget also includes interfund transfers that are not included in the summary of outside revenue sources. Such a transfer constitutes expenditures in the transferring fund and revenue in the receiving fund, meaning their inclusion in this summary overstates the revenue actually received by the City overall. The Utility Fund includes a Adopted Budget transfer of \$2.35 million to the General Fund for its fair share of overhead and administrative costs borne by the General Fund. See the Appendices for a

chart supporting this allocation, which is a \$100,000 increase from FY 2013. Also excluded from these totals is the revenue received by the Motor Pool Fund from the General and Utility Funds as payment for (1) lease of vehicles owned by the Motor Pool Fund and (2) repairs and maintenance of those same vehicles.

FY 2014 ADOPTED BUDGET EXPENDITURE OVERVIEW

Expenditure Summary

The FY 2014 Adopted Budget includes \$101.7 million in expenses, which is \$4.1 million or 4.1% more than the FY 2013 Budget and \$7.4 million or 7.2% more than the FY 2013 estimate of expenditures (see table below). Interfund transfers, representing expenditures in two funds, are a part of the Adopted budget but are not shown in this presentation to avoid double counting of expenditures.

The major source of the increase in the FY 2014 Budget is the increase in personnel costs including pay adjustments, new personnel primarily for public safety, and the potential cost of a correction in the City's health insurance costs.

CITYWIDE EXPENDITURES BY CATEGORY (\$000's)

EXPENDITURE CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED	FY14 VS FY13 EST	FY14 VS FY13 BUD	PCT OF TOTAL
Personnel Services	\$35,314	\$38,630	\$37,364	\$40,544	8.5%	5.0%	39.9%
Debt Service	\$20,444	\$24,111	\$24,211	\$23,244	-4.0%	-3.6%	22.9%
Services and Charges	\$15,433	\$17,080	\$16,361	\$18,013	10.1%	5.5%	17.7%
Supplies	\$4,146	\$4,318	\$3,945	\$4,236	7.4%	-1.9%	4.2%
Payments to MUD's	\$2,533	\$2,476	\$2,475	\$2,415	-2.4%	-2.5%	2.4%
Repairs and Maintenance	\$2,983	\$2,675	\$2,268	\$2,631	16.0%	-1.6%	2.6%
Payments to TIRZ's	\$2,228	\$2,290	\$2,290	\$2,445	6.8%	6.8%	2.4%
Capital Outlay	\$1,951	\$2,489	\$2,037	\$3,685	80.9%	48.1%	3.6%
CIP Cash Projects	\$2,748	\$3,055	\$3,055	\$4,000	30.9%	30.9%	3.9%
Special Programs and Events	\$347	\$386	\$292	\$443	51.7%	14.8%	0.4%
TOTAL	\$88,127	\$97,510	\$94,298	\$101,656	7.2%	4.1%	100.0%

Personnel Services

The single largest category of expense for the city is Personnel Services, comprising 39.3% of the total cost of the FY 2014 Adopted Budget. The FY 2014 Adopted Budget includes \$40.5 million for personnel services, which is approximately \$3.1 million more than the FY 2013 estimate and \$1.9 million more than the FY 2013 Budget. This can be explained as follows and as shown in the accompanying chart on the next page.

The increase in personnel cost is the combined result of (1) base compensation increases planned for FY 2013 and FY2014, (2) additional staff added in this adopted budget and (3) establishing a reserve for an expected increase in health insurance. The FY2014 Adopted Budget includes the addition of 20 positions. In FY 2013, City administration added personnel in the Building Department to accommodate the sudden increase in workload given the 83% increase in permit applications. City Council approved funding for a city auditor adding a total of three positions in FY2013.

Eighteen new positions are included in this Adopted Budget to meet priority needs as identified by departments, ten police officers, five detention officer, a telecommunicator, two part-time fire inspectors, and a park maintenance worker. Five and half positions will be eliminated to offset this increase in staff resulting in a net increase of 12.5 positions to the FY 2014 Budget. (Summary of positions by department follows on the next two pages.

**FY 2014 ADOPTED BUDGET VERSUS FY 2013 ESTIMATED
PERSONNEL COSTS EXPLAINED (\$000's)**

Reason	Amount
Compensation Increases	
2% merit/across the board increase in FY2014	
Civilians merit increase	\$311
Civil Service across the board increase	\$116
Classified Personnel Steps	\$179
95% of market compensation adjustments	\$257
Net annualized cost of the FY2013 2% merit/across the board increase	\$195
Subtotal Compensation Increases	\$1,058
Added Positions	
Net additional costs of added positions in FY 2013	
Building Department (2.0 positions)	\$87
City Auditor	\$136
New Positions added in FY 2014 (18.0 positions)	\$872
Subtotal added positions	\$1,095
Net Savings From Staff Eliminated Positions	
Positions eliminated in FY 2014 (5.5 positions)	(\$310)
Subtotal Net Savings From Staff Eliminated Positions	(\$310)
Other	
Reserve for increase in insurance rate	\$909
Annualized cost of filling positions vacant for part of FY 2013	\$912
Separation Pay in FY 2013	(\$280)
Reduction in Overtime	(\$203)
Subtotal Other	\$1,338
TOTAL	\$3,181

Compensation increases include a 2% general increase that would take effect January 1, 2014 in the form of an across-the-board increase for civil service personnel and merit increases for civilian personnel. Also included in the Adopted Budget are continued step increases for sworn personnel that would take effect throughout the fiscal year on anniversary dates as required by their pay plan. On October 1, market based adjustments for primarily lower paid employees who are currently paid less than 95% of market for their position would take effect to raise them to the 95% of market level.

**FY 2014 ADOPTED BUDGET
POSITION TOTALS BY DEPARTMENT**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
PUBLIC SAFETY DIRECTORATE				
General Fund				
Police	152.00	152.00	153.00	169.00
Animal Control	9.00	10.00	10.00	10.00
Fire Department	2.00	2.00	2.00	2.00
Emergency Medical Services	30.50	31.00	31.00	31.00
Fire Marshal	5.00	5.00	5.00	6.00
Emergency Management	4.00	3.00	3.00	3.00
Subtotal General Fund	202.50	203.00	204.00	221.00
Safelight Program Fund				
Safelight Program Fund	1.00	1.00	0.00	0.00
Subtotal Safelight Program Fund	1.00	1.00	0.00	0.00
TOTAL PUBLIC SAFETY	203.50	204.00	204.00	221.00
PUBLIC WORKS DIRECTORATE				
General Fund				
Public Works Administration	7.00	1.00	1.00	1.50
Engineering	6.00	14.00	14.00	13.00
Streets & Stormwater	44.00	44.00	44.00	44.00
Traffic and Transportation	4.00	3.00	3.00	3.00
Subtotal General Fund	61.00	62.00	62.00	61.50
Utility Fund				
Public Works Administration	1.00	1.00	1.00	1.50
Water Production	19.00	18.50	18.50	18.50
Wastewater Production	22.00	22.50	22.50	22.50
Line Repair	34.00	39.00	39.00	39.00
Subtotal Utility Fund	76.00	81.00	81.00	81.50
Internal Service Fund				
Vehicle Maintenance	10.00	10.00	9.00	9.00
Subtotal Internal Service Fund	10.00	10.00	9.00	9.00
TOTAL PUBLIC WORKS	147.00	153.00	152.00	152.00
PARKS AND CULTURAL SERVICES DIRECTORATE				
General Fund				
Helen Hall Library	33.00	31.50	31.50	30.00
Facilities Maintenance	13.00	13.00	13.00	6.00
Civic Center Operations	0.00	0.00	0.00	6.00
Park Operations	14.00	14.00	14.00	15.00
Parks Recreation	14.00	14.00	14.00	14.00
SportsPlex Operations	6.00	6.00	6.00	6.00
SportsPlex Recreation	0.50	0.50	0.50	0.50
Parks Planning & Tourism	2.00	2.00	2.00	2.00
Subtotal General Fund	82.50	81.00	81.00	79.50
Eastern Regional Park				
Park Operations	4.00	4.00	4.00	4.00
Parks Recreation	3.25	3.25	3.25	3.25
Subtotal Eastern Regional Park	7.25	7.25	7.25	7.25

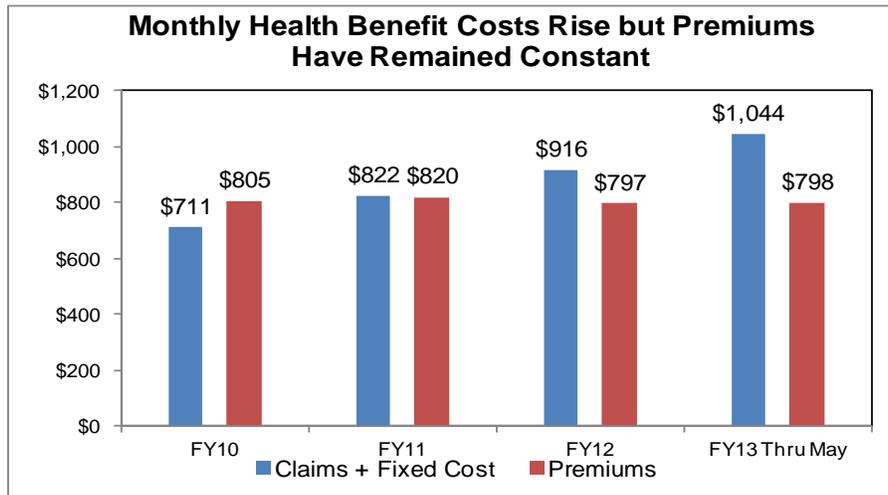
**FY 2014 ADOPTED BUDGET
POSITION TOTALS BY DEPARTMENT**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
PLANNING AND DEVELOPMENT DIRECTORATE				
General Fund				
Planning	10.00	9.00	9.00	9.00
Building	13.00	13.00	15.00	15.00
Code Enforcement	5.00	5.00	5.00	5.00
Economic Development	2.00	2.00	2.00	2.00
TOTAL PLANNING AND DEV	30.00	29.00	31.00	31.00
FINANCE DIRECTORATE				
General Fund				
Accounting	9.00	10.00	10.00	10.00
Municipal Court	9.00	9.00	9.00	9.00
Purchasing	3.00	3.00	3.00	3.00
Subtotal General Fund	21.00	22.00	22.00	22.00
Utility Fund				
Utility Billing	13.00	8.00	8.00	8.00
Subtotal Utility Fund	13.00	8.00	8.00	8.00
Municipal Court Building Security Fund				
Court Building Security Fund	1.00	1.00	1.00	0.00
Subtotal Court Bldg Security FD	1.00	1.00	1.00	0.00
TOTAL FINANCE	35.00	31.00	31.00	30.00
ADMINISTRATION DIRECTORATE				
General Fund				
City Manager	6.00	4.00	4.00	3.00
City Secretary	4.00	4.00	4.00	4.00
Mayor and Council	8.00	8.00	8.00	8.00
City Auditor	0.00	0.00	1.00	1.00
Budget Office	3.00	3.00	3.00	3.00
Information Technology	11.00	11.00	11.00	11.00
Communications Office	0.00	3.00	3.00	3.00
Human Resources	8.00	8.00	8.00	7.00
TOTAL ADMINISTRATION	40.00	41.00	42.00	40.00
TOTAL ALL FUNDS	545.25	546.25	548.25	560.75
FUND TOTALS				
General Fund	437.00	438.00	442.00	455.00
Utility Fund	89.00	89.00	89.00	89.50
Internal Service Fund	10.00	10.00	9.00	9.00
Municipal Court Bldg Security Fd	1.00	1.00	1.00	0.00
Safelight Program Fund	1.00	1.00	0.00	0.00
Easter Regional Park	7.25	7.25	7.25	7.25
TOTAL ALL FUNDS	545.25	546.25	548.25	560.75

NOTE: This table includes each full-time position as 1.00 position, part-time positions are included as 0.25 or 0.50 position.

Health Insurance: Since FY 2010, the City’s cost of health insurance has risen from \$711 per month per employee to \$1,044 per month per employee. Our annual trend in cost increases (the blue bars below) has been in the 7-8% range which closely follows national and regional trends. In spite of this increase, the City’s insurance carrier has reduced premiums from \$805 in FY 2011 to \$798 in FY 2013 per employee per month. In June, the City solicited proposals for a fully-insured health benefits plan like the one currently in place, but with alternative benefit structures. Bids received would raise premiums and/or out of pocket costs for employees an average of 30%. While premiums and/or plan changes must be implemented to bring costs and premiums back in line, this should be regarded as a correction and not the start of an annual trend.

At the present time, the City’s benefit advisors are working with a citywide employee committee reviewing proposals from a number of health insurance providers that would each raise the City’s premiums and/or plan provisions significantly effective January 1, 2014. While this increase is overdue, it is forcing consideration of measures to slow the growth of future cost and share the cost increase between the City and employees in an equitable way.



The City’s benefits advisors are in the process of developing benefits plan recommendations utilizing input from the Employee Benefits Committee that are expected to include plan changes as well as wellness incentives and disincentives for employees. Alternatives will be reviewed by City Council over the next ninety days with approval by City Council in the month of October, thereby allowing open enrollment to begin in November. Plan changes that increase premiums, deductibles and employee out of pocket costs will take effect on January 1 at the same time the 2% pay plan will be implemented. The combined increases in premiums and/or out of pocket costs resulting from increased deductible and reduced co-insurance on an annual basis are in the \$1.5 million range.

The Adopted Budget includes \$909,000 as a funding reserve that could potentially absorb the entire cost and premium change if, after the review period is complete, City Council deems this appropriate. Since the Adopted Budget must be approved in September, ten days prior to the

start of the fiscal year on October 1, this funding reserve approach enables the final deliberations on the health insurance plan in October to proceed to a logical conclusion.

Debt Service

Payments for debt service total \$23.2 million, \$666,000 of which is being paid with sales tax revenue paid to the City by the 4B Corporation for bonds sold to construct Eastern Regional Park. As you can see in the chart below, \$13.1 million or 56% of the FY 2014 budget for debt service goes to retire principal. No tax supported bond sales are proposed for FY 2013 which means that the City's tax-supported debt will drop to \$90.3 million as of the end of FY 2014. This amounts to a \$10.4 million reduction since the start of FY 2013 when total outstanding principal totaled \$101.7 million.

TOTAL DEBT SERVICE PAYMENTS DROP IN FY 2014 PRINCIPAL PAYMENTS TOTAL \$13.1 MILLION (\$000'S)

Category/Fiscal Year	General Debt Service Fund	Utility Fund	4B Corp Special Revenue Fund	Totals
Existing Debt Payments FY 13				
Principal	\$5,780	\$7,418	\$340	\$13,538
Interest	\$4,040	\$6,302	\$326	\$10,668
FY13 Payments Subtotal	\$9,820	\$13,720	\$666	\$24,206
Existing Debt Payments FY 14				
Principal	\$5,681	\$7,084	\$350	\$13,115
Interest	\$3,760	\$6,046	\$316	\$10,122
FY14 Payments Subtotal	\$9,441	\$13,130	\$666	\$23,237

The FY 2014 Adopted Capital Budget calls for a \$5 million sale of bonds to support the water and wastewater program; however, this sale would likely occur late in FY 2014 and initial payments on this sale would not occur until FY 2015.

Services and Charges

The net increase in this category over the FY 2013 Estimated amount is \$1.7 million. This increase is mainly attributed to repairing the slope paving on Bay Area Boulevard (\$200,000), major drainage repair on Texas Avenue (\$200,000), increased funding in the operating budget for sidewalk repairs (\$150,000) and signing and striping of streets (\$70,000), an increase in the refuse contract as a result of a 7.5% rate increase in FY2014 (\$450,000), and funding for the citywide management system in the Technology Fund (\$525,000).

Supplies

The Adopted Budget of \$4.2 million for Supplies is \$291,000 higher than the estimated amount in FY 2013. This is primarily due to an increase in Concrete, Asphalt, and Aggregate of \$200,500 most of which will be used for major paving of Texas Avenue.

Repairs and Maintenance

The Adopted Budget for Repairs and Maintenance is \$363,000 more than the FY 2013 Estimated. This is due to the expectation that repairs (\$200,000) to water distribution and wastewater collection lines throughout the City will encounter more problems in FY 2014 than FY 2013 because of the temperate conditions and moderate rainfall throughout FY 2013.

Capital Outlay

This category includes the purchase of vehicles and equipment with the FY 2014 Adopted Budget showing an increase of \$1.6 million as compared with FY 2013. This increase includes the purchase of more vehicles and equipment in the General, Utility, and Motor Pool Funds (\$575,000), improvements to the City's citywide management system (\$525,000) and renovations to Council chambers (\$500,000).

Payments to Municipal Utility Districts and Tax Increment Reinvestment Zones

These payments, budgeted as expenditures, represent property taxes that are "passed through" the City's expenditure budget. Payments to MUD's represent a share of the total real estate taxes collected by the City in each district (taxes on personal property are not included in this calculation) less 3% retained by the City to cover administrative costs. MUD payments are declining slightly because property tax rolls are flat inside the MUD's and the homestead exemption is being increased reducing taxable values. TIRZ payments are up slightly as the net result of the homestead exemption increase and continuing build out resulting in increases in the taxable values for the TIRZ's.

CIP Cash Projects

Excess fund balances in the General and Utility Funds annually are used to provide pay as you go funding for CIP projects. As adopted for FY 2013, this amounts to \$4 million, including \$3 million from the General Fund and \$1 million from the Utility Fund. Detail for these allocations can be found in the Capital Budget section of the Adopted Budget.

Special Programs and Events

Special Programs and Events is made up of Public Awareness Campaigns, Volunteer Benefits, 380 Incentive Payments for businesses in the City, Special Events for Police activities for community outreach, Employee Activities, Employee Training, and Election Expenses. The Adopted Budget for FY 2014 for this account is higher than the FY 2013 Estimated amount by \$151,000. This is due to primarily to the Hotel/Motel Special Revenue Fund increase promotional funding for Christmas and other special events by \$49,000 and Police increasing funding for its community outreach programs in FY2014 by \$54,000.



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General Fund

**FY 2014 ADOPTED BUDGET
GENERAL FUND SUMMARY**

OVERVIEW

The General Fund provides financing for all of the City's basic services except water and wastewater, which are accounted for through the Utility Fund. General Fund services include all public safety (police, fire, EMS) along with street, drainage and parks maintenance and recreation and library programs. The City's main governmental buildings are maintained and operated through the General Fund, and all of the City's main governmental functions, including Mayor and City Council, the City Manager's office, finance, purchasing and information technology, are operated through the General Fund.

General Fund revenues come primarily from broad based taxes, including property, sales and franchise taxes. The General Fund's largest expenditure category is compensation – salaries and benefits – paid to the staff that provides the basic services described above.

**FY 2014 ADOPTED BUDGET
GENERAL FUND**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING FUND BALANCE	20,725,876	16,356,920	16,356,920	16,558,702
REVENUES	49,976,693	49,382,450	51,086,530	53,201,010
EXPENDITURES	48,637,142	49,911,697	47,990,848	52,417,064
REVENUES OVER/(UNDER) EXPENDITURES	1,339,551	(529,247)	3,095,682	783,946
LESS: APPROPRIATION OF FUND BALANCE	5,708,507	2,543,900	2,893,900	3,648,600
ENDING FUND BALANCE	16,356,920	13,283,773	16,558,702	13,694,048
DAYS OF WORKING CAPITAL	122.8	97.1	125.9	95.4

FINANCIAL OUTLOOK

The FY 2014 Adopted Budget for the General Fund is based on a strong economy and features a fourth straight year of property tax relief. The key aspect of this year's budget is a 2.3% reduction in General Fund spending that is providing \$1.1 million in savings sufficient to cover the potential \$720,000 increase in General Fund employees' health benefits as well as the new City Auditor position created by City Council. This budget includes:

- An increase of 2% in the homestead exemption, which means \$21 in tax savings to the homeowner of a \$175,000 home,
- Ten additional police officers, six Police Department civilian staff and two part-time fire marshals to provide public safety services to a growing city,

- Two percent pay increase pool for City employees effective January 1, including an across-the-board increase for police officers and merit increases for civilian staff,
- Significant operating budget funding is being provided for sidewalk repair as well as for major rehabilitation and repair of streets that can be continued in future budgets,
- Sufficient funds to cover the aforementioned correction in the City's health benefit premiums,
- \$3 million for cash-funding capital projects, thereby avoiding a new bond sale, and
- A combined reduction in tax supported debt of \$10.4 million for FY 2013 and 2014.

The Adopted Budget includes an ending fund balance that is 5.4 days or \$775,000 more than the 90 day minimum, and an excess of recurring revenue over expense of \$783,950.

PRE-BUDGET PLANNING PROCESS

During the month of May, as formally approved and directed by City Council, a document was prepared and presented to City Council showing the impact at the line item level of a 3.5% net reduction in General Fund spending. This was not an across-the-board cut (e.g. every department had to reduce its budget by 3.5%). Instead, the vast majority of the cuts in dollar terms (\$1.48 of \$1.76 million) involved eliminating vacant positions, savings from having vacated the Amegy Building, reductions in charges for vehicle replacements charged to departments' budgets, and selective reductions in accounts that received large allocations in FY 2013 that might not be needed in FY 2014.

This exercise identified areas that simply could not be reduced without harming basic services or departmental operations, causing funds to be restored prior to inclusion in this Adopted Budget. It also surfaced reductions that, in fact, could be left in place during FY 2014, thereby leading to the structure of the Adopted General Fund Budget summarized herein.

NEW FY 2014 BUDGET BASE DEVELOPED Net Budget Adjustments of 2.3%

FY2013 Adopted Budget	\$ 49,351,698
Technical Adjustments	704,330
FY2013 Adjusted Budget	\$ 50,056,028
Less: Manager and Department Adjustments	\$ (1,138,391)
FY2014 Budget Base After Adjustments	\$ 48,917,637

The "New FY 2014 Budget Base" was developed by restoring 1.2% of the cuts made to achieve the 3.5% reduction in the General Fund budget, resulting in a 2.3% reduction. Available revenue was then reviewed and the additions to the budget shown on the opposite page were made a part of the FY 2014 Adopted General Fund Budget. The priorities in developing this list came from City Council feedback and the list of recommendations provided as a part of the General Fund pre-budget (see page vi of the transmittal letter).



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**FY 2014 ADOPTED BUDGET
GENERAL FUND SUMMARY**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES				
Property Taxes	\$21,116,598	\$21,079,000	\$21,101,000	\$22,059,700
Sales Taxes	12,175,878	11,520,000	12,800,000	13,300,000
Franchise Fees	4,637,436	4,807,900	4,662,260	4,974,260
Other Taxes	107,959	110,000	110,000	112,000
License and Permits	2,124,064	1,947,700	2,450,470	2,504,850
Grant Proceeds	273,562	134,500	244,500	144,500
Charges for Services	4,695,720	4,584,250	4,968,200	5,301,000
Fines and Forfeits	1,724,216	1,817,000	1,570,000	1,570,000
Investment Earnings	33,325	52,000	52,000	52,000
Miscellaneous	1,087,935	1,080,100	878,100	832,700
Transfers	2,000,000	2,250,000	2,250,000	2,350,000
TOTAL REVENUES	\$49,976,693	\$49,382,450	\$51,086,530	\$53,201,010
EXPENDITURES				
Public Safety Directorate				
Police	\$14,740,271	\$15,362,000	\$15,111,856	\$15,761,434
Animal Control	491,415	645,990	594,380	671,442
Fire Department	1,459,592	1,187,080	1,099,949	1,195,207
Fire Marshal	481,761	499,340	487,561	515,592
Emergency Medical Services	2,450,378	2,792,540	2,861,158	2,820,569
Emergency Management	350,120	262,900	236,593	264,759
Subtotal	19,973,537	20,749,850	20,391,497	21,229,003
Public Works Directorate				
Public Works Administration	615,740	132,640	152,041	197,850
Engineering/Project Management Office	677,189	1,514,270	1,381,637	1,373,103
Streets and Stormwater	4,563,190	4,384,883	4,194,801	5,235,104
Traffic and Transportation	775,335	575,545	461,730	605,250
Solid Waste	2,855,105	3,256,000	3,256,000	3,706,400
Subtotal	9,486,558	9,863,338	9,446,209	11,117,707
Parks & Cultural Services Directorate				
Helen Hall Library	1,894,256	1,852,415	1,825,006	1,796,073
Park Planning	235,682	258,110	264,033	260,760
Facilities Maintenance	1,667,992	1,681,830	1,593,198	1,330,473
Civic Center Operations	0	0	0	274,050
Park Operations	1,041,524	1,206,610	1,184,932	1,245,214
Sportsplex Operations	338,911	425,358	422,193	429,855
Park Recreation	576,337	562,240	524,400	547,889
Sportsplex Recreation	109,398	89,260	86,610	90,640
Subtotal	5,864,100	6,075,823	5,900,372	5,974,954
Finance Directorate				
Accounting	1,110,134	1,298,820	1,336,984	1,341,560
Municipal Court	589,121	586,850	522,537	615,091
Purchasing	259,592	265,440	241,257	261,192
Subtotal	1,958,847	2,151,110	2,100,778	2,217,843

**FY 2014 ADOPTED BUDGET
GENERAL FUND SUMMARY**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Planning and Development Directorate				
Planning	850,156	882,350	813,889	809,770
Building Inspections	1,083,429	1,137,451	1,111,206	1,127,092
Code Compliance	403,593	509,810	443,816	484,479
Economic Development	150,862	375,240	317,497	318,230
Subtotal	2,488,039	2,904,851	2,686,408	2,739,571
Administration Directorate				
City Manager	639,587	554,070	486,145	463,940
City Secretary	300,924	352,570	358,793	332,900
City Attorney - Legal Services	1,121,387	735,000	725,000	643,000
Mayor and Council	140,166	168,470	164,420	168,470
City Auditor	0	0	0	143,120
Budget Office	288,306	267,090	225,719	255,630
Information Technology	1,756,006	1,995,555	1,934,339	2,040,189
Communications Office	0	364,520	373,090	381,998
Human Resources	966,437	940,160	814,979	854,527
Civil Service	79,808	78,000	47,830	77,072
Subtotal	5,292,622	5,455,435	5,130,315	5,360,846
Non Departmental	3,573,439	2,711,290	2,335,269	3,777,140
TOTAL EXPENDITURES	\$48,637,142	\$49,911,697	\$47,990,848	\$52,417,064
Revenues Over/(Under) Expenditures	1,339,551	(529,247)	3,095,682	783,946
Beginning Fund Balance	20,725,876	16,356,920	16,356,920	16,558,702
Est. Ending Fund Balance	22,065,427	15,827,673	19,452,602	17,342,648
Less: Appropriation of Fund Balance				
Debt	3,500,000	0	0	0
Lawsuit Settlement	225,000	0	350,000	0
One-Time Operating Items	235,287	488,900	488,900	648,600
Cash CIP Projects	1,748,220	2,055,000	2,055,000	3,000,000
Subtotal	5,708,507	2,543,900	2,893,900	3,648,600
Budgeted Ending Fund Balance	\$16,356,920	\$13,283,773	\$16,558,702	\$13,694,048
Days of Working Capital	122.8	97.1	125.9	95.4
TOTAL GENERAL FUND APPROPRIATION	\$54,345,649	\$52,455,597	\$50,884,748	\$56,065,664

**FY 2014 ADOPTED BUDGET
GENERAL FUND BUDGET ADDITIONS MADE
AFTER CUTS WERE RESTORED**

COMPENSATION AND TECHNICAL ADJUSTMENTS	
Priority Budget Adjustments	
Health Insurance Cost or Premium Correction	\$720,000
City Auditor - Cost Neutral	\$143,000
Priority Adjustments Subtotal	\$863,000
Technical Adjustments	
Employee Compensation	
2% Increase Effective Jan 1	\$355,310
Equity Market Increase effective Oct 1	\$241,600
Subtotal Employee Compensation	\$596,910
Two Building Department Personnel added in FY 2013	\$100,900
Solid Waste - Increase in Rate	\$364,550
Moved Warrant Officer to Muni Courts General Fund from Special Revenue Fund	\$99,750
Increased funding for street sweeping and mowing contract	\$49,700
Technical Adjustments Subtotal	\$1,211,810
Total Compensation and Technical Adjustments	\$2,074,810
New Requests	
Police Department	
Ten police officers (funded for average 6 months)	\$381,150
Five detention officers (funded for average of 6 months)	\$130,080
One telecommunicator	\$52,750
Subtotal - Police New Requests	\$563,980
Streets Department	
Sidewalk Repairs Citywide	\$150,000
Signing and Striping Services Citywide	\$100,000
Major Paving and Drainage - Texas Avenue	\$325,000
Slope Paving on Bay Area Blvd.	\$200,000
Subtotal - Streets and Traffic New Requests	\$775,000
Other New Requests	
Fire Marshal - 2 part-time fire inspectors	\$42,020
Park Operations - 1 park maintenance worker	\$43,550
Subtotal New Requests	\$1,424,550
Total Budget Additions	\$3,499,360
FY 2014 ADOPTED GENERAL FUND BUDGET	\$ 52,416,997

**FY 2014 ADOPTED BUDGET
GENERAL FUND ADJUSTMENTS AND ADDITIONS BY DEPARTMENT**

Directorate/Department	FY2013 Adjusted GF Budget	City Manager's Adjustments	Department Adjustments	FY2014 Pre-Budget	Compensation and Technical Adjustments	New Requests	FY2014 Adopted Budget
Public Safety							
Police	\$15,241,370	(\$95,312)	(\$30,274)	\$15,115,784	\$81,670	\$563,980	\$15,761,434
Animal Control	649,660	(2,403)	(8,525)	638,732	32,710	0	671,442
Fire Department	1,187,490	(6,912)	14,629	1,195,207	0	0	1,195,207
Fire Marshal	501,160	(29,788)	0	471,372	2,200	42,020	515,592
Emergency Medical Services	2,816,840	(28,077)	(904)	2,787,859	32,710	0	2,820,569
Emergency Management	267,520	(7,711)	4,950	264,759	0	0	264,759
	\$20,664,040	(\$170,203)	(\$20,124)	\$20,473,713	\$149,290	\$606,000	\$21,229,003
Public Works							
Public Works Admin	132,800	0	0	132,800	65,050	0	197,850
Engineering/Project Mgmt	1,532,520	(26,600)	(26,875)	1,479,045	(105,942)	0	1,373,103
Streets	4,416,173	(25,409)	31,280	4,422,044	138,060	675,000	5,235,104
Traffic and Transportation	576,655	(48,885)	(10,040)	517,730	(12,480)	100,000	605,250
Solid Waste	3,341,900	0	0	3,341,900	364,500	0	3,706,400
	\$10,000,048	(\$100,894)	(\$5,635)	\$9,893,519	\$449,188	\$775,000	\$11,117,707
Parks & Cultural Services							
Library	1,865,816	(58,753)	(3,345)	1,803,718	(7,645)	0	1,796,073
Park Planning	258,260	3,640	(5,800)	256,100	4,660	0	260,760
Facilities Maintenance	1,684,360	(84,777)	(30,380)	1,569,203	(238,730)	0	1,330,473
Civic Center Operations	0	0	0	0	274,050	0	274,050
Park Operations	1,209,980	(17,476)	11,145	1,203,649	(1,985)	43,550	1,245,214
Sportsplex Operations	426,268	(2,673)	0	423,595	6,260	0	429,855
Park Recreation	565,250	(33,271)	8,484	540,463	7,426	0	547,889
Sportsplex Recreation	89,340	80	(1,600)	87,820	2,820	0	90,640
	\$6,099,274	(\$193,230)	(\$21,496)	\$5,884,548	\$46,856	\$43,550	\$5,974,954
Finance							
Accounting	1,302,670	19,250	24,800	1,346,720	(5,160)	0	1,341,560
Municipal Court	588,470	(59,640)	(13,480)	515,350	99,741	0	615,091
Purchasing	266,470	(670)	(4,818)	260,982	210	0	261,192
	\$2,157,610	(\$41,060)	\$6,502	\$2,123,052	\$94,791	\$0	\$2,217,843
Planning and Research							
Planning	884,810	(73,090)	(9,650)	802,070	7,700	0	809,770
Building	1,091,301	55,156	(2,965)	1,143,492	(16,400)	0	1,127,092
Code Compliance	626,470	(152,716)	(8,235)	465,519	18,960	0	484,479
Economic Development	375,550	(70,757)	33,003	337,796	(19,566)	0	318,230
	\$2,978,131	(\$241,407)	\$12,153	\$2,748,877	(\$9,306)	\$0	\$2,739,571
Administration							
City Manager	555,890	(91,640)	(9,000)	455,250	8,690	0	463,940
City Secretary	353,250	1,955	(25,915)	329,290	3,610	0	332,900
City Attorney	735,000	0	(92,000)	643,000	0	0	643,000
Mayor and Council	168,470	3,870	0	172,340	(3,870)	0	168,470
Budget Office	268,050	(9,310)	(7,080)	251,660	3,970	0	255,630
Information Technology	2,002,865	(105,606)	133,050	2,030,309	9,880	0	2,040,189
Communications Office	369,380	13,940	(582)	382,738	(740)	0	381,998
City Auditor	0	0	0	0	143,120	0	143,120
Human Resources	949,020	(75,915)	(9,878)	863,227	(8,700)	0	854,527
Civil Service	78,000	(1,125)	187	77,062	10	0	77,072
	\$5,479,925	(\$263,831)	(\$11,218)	\$5,204,876	\$155,970	\$0	\$5,360,846
Non Departmental	2,677,000	(152,700)	64,752	2,589,052	1,188,088	0	3,777,140
GENERAL FUND TOTAL	\$50,056,028	(\$1,163,325)	\$24,934	\$48,917,637	\$2,074,877	\$1,424,550	\$52,417,064

APPROPRIATION OF FUND BALANCE

One-time items proposed for funding from General Fund Balance are in the table below.

DESCRIPTION	PROPOSED BUDGET
Three police vehicles	\$ 171,500
Fire Station Furniture	15,000
Homaltro Rescue Tools (Fire)	16,000
Quantifit Test Machine (Fire)	7,300
Fire Safety Smoke House (Fire)	11,000
Physio Control Lucas Device (EMS)	38,000
RFID for Library Materials	115,000
Envisionware Library Document Station	7,300
Axis360 Digital Media Library Platform	5,000
Citywide Business System	262,500
Subtotal one-time items	648,600
Cash funded CIP projects	3,000,000
TOTAL ONE-TIME ITEMS FROM FUND BALANCE	\$ 3,648,600



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**FY 2013 ADOPTED BUDGET
GENERAL FUND EXPENDITURE SUMMARY
EXPENDITURES BY CATEGORY**

CATEGORY	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2012 ESTIMATED	FY 2013 ADOPTED
Personnel Services	29,476,707	29,972,079	29,455,965	31,971,420
Supplies	2,718,861	3,059,583	3,056,779	2,733,525
Repairs & Maintenance	1,844,044	1,913,047	1,869,099	1,888,161
Services & Charges	10,644,206	11,770,405	11,692,217	11,109,692
Special Programs & Events	256,773	349,400	311,935	374,400
Capital Outlay	384,613	313,600	454,311	322,400
Transfer to Debt Service	644,800	500,000	500,000	-
Payments to TIRZ's	1,390,687	1,432,200	1,432,200	1,441,000
Capital Projects	-	-	-	-
GENERAL FUND OPERATING TOTAL	47,360,691	49,310,314	48,772,506	49,840,598
Transfers to CIP	2,122,025	2,842,720	2,842,720	2,055,000
Debt	-	3,000,000	3,000,000	-
TOTAL GENERAL FUND APPROPRIATION	49,482,716	55,153,034	54,615,226	51,895,598

CATEGORY HIGHLIGHTS (FY 2013 Adopted versus FY 2012 Estimated)

- Personnel Services – Net increase of \$2.5 million as a result of a full year's effect of STEPS for classified personnel (+\$174,700) ; annualized cost of the FY2012 compensation study (+\$219,050), positions that were vacant for a portion of FY2012 (+\$889,550), and new positions in FY2012 (+\$262,450) and FY2013 (+\$273,900); general fund portion of compensation reserve (+\$561,000 – see Non-Departmental highlights); increase in worker's compensation (+\$30,500); separation pay in FY2012 (-\$29,500); and decrease in overtime (-\$32,250).
- Supplies – Decrease of \$323,250 due to one-time purchases in FY2012 (-\$198,900), relocating operating supplies to other funds (-\$72,200), and decreases in a variety of other accounts.
- Services & Charges – Decrease of \$517,900 due to a decrease in Motor Pool Lease Fees (-\$168,100); relocating services and charges to other funds (-\$148,300), anticipated decreases in use of temporary personnel in the Animal Control Shelter (-\$64,000), and in attorney services in FY2013 (-\$240,000).
- Special Programs & Events – Increase of \$62,500 due largely to moving Blackboard Connect from the Emergency Management Fund.
- Capital Outlay – Net decrease of \$131,400 due to the one-time item purchases in FY2012 (-\$366,000) as well as the purchase of one-time items in FY2013 (+\$234,000).
- Transfer to Debt Service – Transfer unnecessary to support FY2013 as well as future debt service payments.
- Transfer to CIP - \$2.1 million to cash fund the CIP.

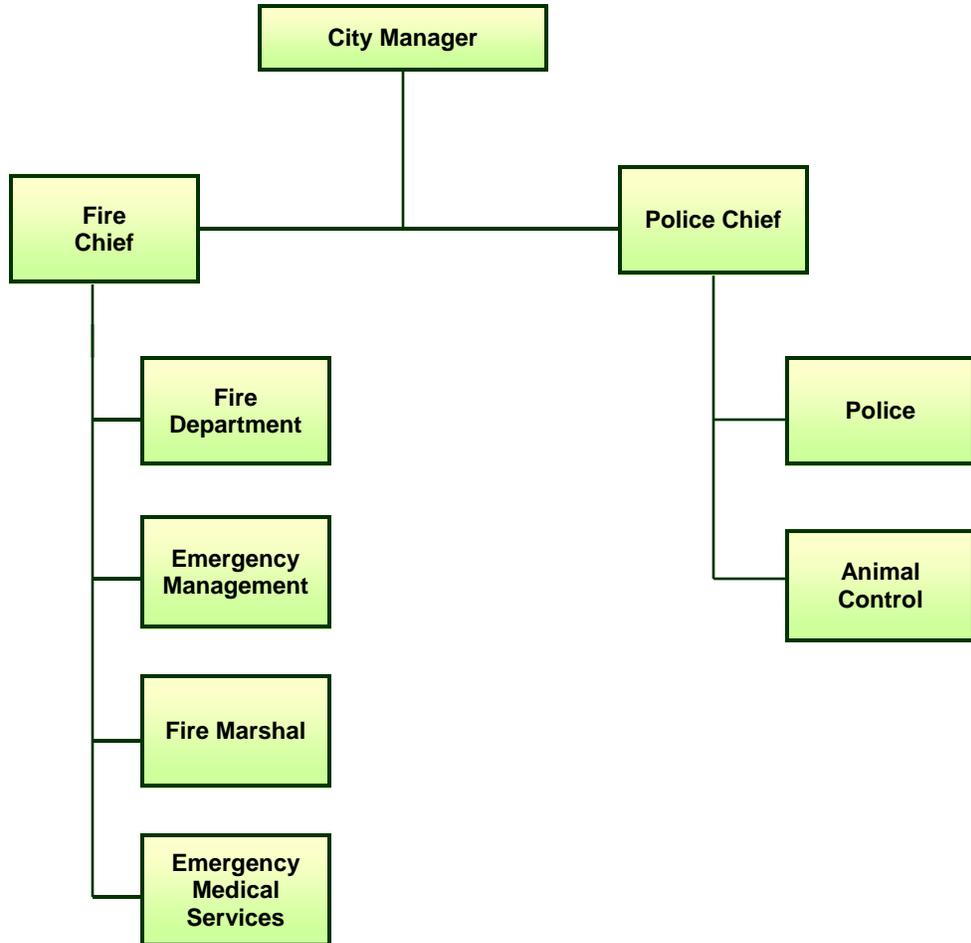
**FY 2013 ADOPTED BUDGET
GENERAL FUND EXPENDITURE SUMMARY
EXPENDITURES BY DIRECTORATE**

DIRECTORATE	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2012 ESTIMATED	FY 2013 ADOPTED
Public Safety	19,496,257	20,168,249	20,090,843	20,343,210
Public Works	10,883,366	11,081,098	10,888,151	11,122,808
Parks and Cultural Services	4,553,808	4,501,009	4,411,265	4,367,454
Finance	1,987,970	1,999,091	1,943,812	2,131,600
Administration	4,597,920	5,364,404	5,281,616	5,427,865
Planning and Development	2,626,376	2,638,164	2,612,342	2,946,761
Non-Departmental	3,214,995	3,286,199	3,272,377	3,012,000
GENERAL FUND OPERATING TOTAL	47,360,691	49,038,214	48,500,406	49,351,698
Appropriation of Fund Balance	2,122,025	3,114,820	6,114,820	2,543,900
TOTAL GENERAL FUND APPROPRIATION	49,482,716	52,153,034	54,615,226	51,895,598

DIRECTORATE HIGHLIGHTS

- Public Safety – See Public Safety directorate highlights.
- Public Works – See the Public Works directorate highlights.
- Parks and Cultural Services – See Parks & Cultural Services directorate highlights.
- Finance – Increase of \$287,000 due to the annualized affect of the FY2012 compensation study and moving the Finance Director from the Administration Directorate.
- Planning and Development – Increase of \$334,400 due largely to increase in the expenses associated with abandoned buildings (+\$233,000) and increases in economic development for business development and brand awareness marketing (+\$101,400).
- Administration – Increase of \$146,250 due to moving computer related items from other directorates to the IT budget within the Administration Directorate.
- Non-Departmental – Decrease of \$3.8 million due largely to a decrease in transfers to cash fund CIP projects and the Debt Service Fund (see Non-Departmental Highlights).

PUBLIC SAFETY DIRECTORATE



FY 2014 ADOPTED BUDGET PUBLIC SAFETY DIRECTORATE

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Police	\$14,740,271	\$15,362,000	\$15,111,856	\$15,761,434
Animal Control	491,415	645,990	594,380	671,442
Fire Department	1,459,592	1,187,080	1,099,949	1,195,207
Fire Marshal	481,761	499,340	487,561	515,592
Emergency Medical Services	2,450,378	2,792,540	2,861,158	2,820,569
Emergency Management	350,120	262,900	236,593	264,759
Public Safety Directorate Total	\$19,973,537	\$20,749,850	\$20,391,497	\$21,229,003

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$15,775,143	\$17,071,291	\$16,854,225	\$17,940,980
Supplies	1,381,157	1,453,784	1,408,090	1,203,408
Repairs & Maintenance	756,652	716,510	683,220	640,396
Services & Charges	1,684,349	1,340,665	1,278,812	1,280,034
Special Programs & Events	157,511	167,600	167,150	164,185
Capital Outlay	218,724	0	0	0
Public Safety Directorate Total	\$19,973,537	\$20,749,850	\$20,391,497	\$21,229,003

HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$1,086,800 due to addition of 10 police officers and 5 detention officers budgeted for 6 months in FY2014 (+\$381,150 and +\$130,100 respectively); addition of a telecommunicator in FY2014 (+\$58,060); equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$123,030); annualized cost of FY2013 STEP increases (+\$95,800); FY2014 STEP increases for qualified Civil Service personnel (+\$83,220); the annualized cost of positions that were vacant for a portion of FY2013 (+\$129,900); the addition of two part-time fire inspectors in FY2014 (+\$44,100); and increase in certification pay (+\$8,600).
- Supplies - Net decrease of \$204,600 as a result of the one-time purchases of the following items in FY2013: ammunition (-\$65,000), pistols for officers (-\$51,200), personal protective equipment purchased through the UASI grant for the CART team (-\$142,000), and software (-\$12,000); an anticipated increase in volunteer fire fighter recruits in FY2014 (+\$55,000); and to account for actual expenditures in gasoline consumption (+10,000).
- Repairs & Maintenance - Decrease of \$42,820 due to a decrease in the payment to the Motor Pool Fund for vehicle repairs.

PUBLIC SAFETY DIRECTORATE POLICE DEPARTMENT

MISSION STATEMENTS

The League City Police Department is devoted to protecting life, property and individual liberties while enhancing the quality of life. To achieve these ends we are committed to forming and promoting practical partnerships with each other and those we serve.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Acquired the Morpho fingerprint system (AFIS) which gave us the ability to search fingerprints through Harris County Data Base;
- Completed the Jail Division's Field Training Manual;
- Provided mandatory Criminal Justice Information System (CJIS) security awareness training to all personnel;
- Complied with State and Federal guidelines regarding Access to Texas Crime Information Center and National Crime Information Center (TCIC/NCIC) systems by recertifying all personnel with access to federal and state information;
- Complete CJIS Security Audit;
- By the 3rd Quarter of 2013 all Texas Commission on Law Enforcement Standards and Education (TCLEOSE) mandated training was completed for sworn personnel for the current TCLEOSE training cycle.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Rewrite and institute a new Employee Performance Evaluation Policy consistent with local Civil Service Rules and Regulations;
- By the end of the first quarter of 2014 - Complete the transition of the entire department to a standardized handgun and duty round;
- Develop a staffing method under the current system that permits officers to remain on the street during shift changes;
- Increase jail staffing from 8 to 12 and increase the minimum staffing to 2 be able to properly staff the new public safety building;
- Create a CJIS Security Building General Order and a building access list.
- Maintain quality in-house instruction hours for all department employees throughout FY2014;
- Obtain TCLEOSE provider number as a way of progressing toward an in-house training academy program;
- Create a Narcotics Unit beginning with three detectives focused on narcotics interdiction;
- Expand the Community Impact Unit to three detectives; which will be a proactive unit in CID that responds to current crime trends.
- Begin training employees to act as Peer Counselors after critical events.

**FY 2014 ADOPTED BUDGET
POLICE**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$12,642,772	\$13,396,721	\$13,160,266	\$14,161,490
Supplies	741,628	910,489	911,390	641,353
Repairs & Maintenance	430,611	398,090	398,090	329,850
Services & Charges	829,493	634,100	619,510	606,206
Special Programs & Events	22,090	22,600	22,600	22,535
Capital Outlay	73,676	0	0	0
TOTAL	\$14,740,271	\$15,362,000	\$15,111,856	\$15,761,434

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

Personnel Services - Increase of \$1,001,220 due to addition of 10 police officers and 5 detention officers budgeted for 6 months in FY2014 (+\$381,150 and +\$130,100 respectively); addition of a telecommunicator in FY2014 (+\$58,060); equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$123,030); annualized cost of FY2013 STEP increases (+\$95,800); FY2014 STEP increases for qualified Civil Service personnel (+\$83,220); and the annualized cost of positions that were vacant for a portion of FY2013 (+\$129,900).

Supplies - Decrease of \$270,040 due to one-time purchases of the following items in FY2013: ammunition (-\$65,000); pistols for officers (-\$51,200); personal protective equipment purchased through the FY2013 UASI grant for the CART team (-\$142,000); and software (-\$12,000).

Repairs & Maintenance - Decrease of \$68,240 due to a decrease in the payment to the Motor Pool Fund for vehicle repairs (-\$28,230); moving maintenance costs for software from this category to the services and charges category (-\$27,000); and eliminating maintenance on equipment no longer in use (-\$13,010).

Services & Charges - Net decrease of \$13,300 as a result of a 10 percent decrease in motor pool lease fees (-\$48,700); moving maintenance costs for software from the Repairs & Maintenance category (+\$27,000) to this category; and anticipated increase in use of professional services (+\$8,400).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Annual Meetings with Community Groups	49	10	2	4
Formal Training or Presentations to Citizens	107	54	66	60
Calls for Service	36,775	36,596	34,825	36,065
Arrests	3,349	3,018	3,142	3,169
Motor Vehicle Accidents	1,360	1,441	1,473	1,424
Response Time Averages for Priority 1 Calls	4:57	4:58	5:01	5:12

**FY 2014 ADOPTED BUDGET
POLICE**

PERSONNEL				
POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Police Chief	1.00	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00
Lieutenant	7.00	7.00	7.00	7.00
Sergeant	15.00	15.00	15.00	15.00
Police Officer	82.00	82.00	83.00	93.00
Breath & Alcohol Tech Supervisor	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00
Lead Telecommunicators	4.00	4.00	4.00	4.00
Telecommunicators	15.00	15.00	15.00	16.00
Evidence Technician	1.00	1.00	1.00	1.00
Lead Detention Officer	1.00	1.00	1.00	1.00
Detention Officer	7.00	7.00	7.00	12.00
Records Supervisor	1.00	1.00	1.00	1.00
Records Technician	3.00	3.00	3.00	3.00
Clerk II	3.00	3.00	3.00	3.00
Executive Secretary	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
Courier	1.00	1.00	1.00	1.00
Support Services Bureau Manager	1.00	1.00	1.00	1.00
Forensic Specialist	1.00	1.00	1.00	1.00
Comm. Response Coord.(Social Worker)	1.00	1.00	1.00	1.00
TOTAL	152.00	152.00	153.00	169.00

**FY 2014 ADOPTED BUDGET
POLICE**
LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services				
5002 Salaries	\$7,998,056	\$9,034,361	\$8,485,287	\$2,245,980
Salaries Civil Service	0	0	0	7,301,150
5004 Vacancy Savings	0	(339,870)	0	(363,120)
5006 Separation Pay	320,397	0	154,970	0
5009 Certification Pay	285,450	273,400	273,400	288,850
5014 Retirement	1,315,756	1,427,520	1,372,350	1,541,340
5015 Longevity	140,277	146,630	146,630	154,020
5016 FICA taxes	667,752	780,070	717,387	822,260
5017 Assignment Pay	62,065	73,160	54,509	73,160
5018 Employee Insurance	875,167	966,870	904,998	1,026,670
5020 Employee Allowance	125,747	134,400	123,164	134,100
5025 Dependent Insurance	371,755	365,180	393,002	402,080
5033 Warrant Service	2,824	35,000	34,569	35,000
5050 Overtime	477,527	500,000	500,000	500,000
Total Personnel Services	\$12,642,772	\$13,396,721	\$13,160,266	\$14,161,490
Supplies				
5101 Office Supplies	18,984	21,389	21,000	21,590
5105 Janitorial Supplies	1,452	1,500	1,500	1,500
5110 Books	1,462	2,950	2,500	6,745
5111 Audio Visual Supplies	542	1,000	1,000	1,675
5119 Office Furniture	2,284	2,250	2,250	150
5121 Training Supplies	77,712	149,365	149,365	83,440
5123 Small Tools & Minor Equipment	15,304	18,960	18,960	16,010
5125 Small Tools & Operating Supplies	175,126	282,785	282,785	85,990
5129 K-9 Unit	1,282	2,400	4,800	4,800
5131 Jail Operations	19,549	20,600	20,600	26,200
5134 Police Investigation Supplies	10,111	12,470	12,470	13,090
5145 Gas and Oil	282,444	287,000	287,000	287,000
5165 Traffic Control Supplies	1,558	1,730	1,730	1,730
5181 Uniforms	56,334	77,550	77,550	77,318
5194 Computer Equipment & Software	71,458	24,660	24,000	10,115
5199 Miscellaneous Supplies	4,089	3,880	3,880	4,000
Total Supplies	\$741,628	\$910,489	\$911,390	\$641,353
Repairs and Maintenance				
5215 Building and Ground Maintenance	4,459			
5230 Vehicle Maintenance	366,928	326,730	326,730	298,500
5240 Equipment Repair and Maintenance	56,333	71,360	71,360	31,350
5246 AC & Heating Repair & Maint.	2,891			
Total Repairs and Maintenance	\$430,611	\$398,090	\$398,090	\$329,850
Services and Charges				
5305 Professional Services	8,009	16,000	10,000	16,610
5310 Membership and Dues	3,096	4,940	4,940	5,440
5311 Postage and Freight	7,608	8,000	8,000	8,000
5313 Printing and Binding	9,584	22,710	16,000	17,574
5317 Equipment Rentals	24,464	21,500	21,500	21,340
5327 Motor Pool Lease Fees	594,080	425,240	425,240	376,458
5329 Technology Maintenance and Service	0	23,520	20,760	48,614
5337 Subscriptions	1,341	500	300	3,500
5344 Travel and Training	92,275	100,000	100,000	100,000
5349 Contractual Services	32,717	9,770	9,770	7,350
5352 Utility Expense - Telephone	56,319	1,920	3,000	1,320
Total Services and Charges	\$829,493	\$634,100	\$619,510	\$606,206
Special Programs and Events				
5455 Special Events	17,521	18,500	18,500	19,435
5458 Employee Activities	4,569	4,100	4,100	3,100
Total Special Programs and Events	\$22,090	\$22,600	\$22,600	\$22,535
Capital Outlay				
5573 Equipment	73,676	0	0	0
Total Capital Outlay	\$73,676	\$0	\$0	\$0
Total Expenses	\$14,740,271	\$15,362,000	\$15,111,856	\$15,761,434



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PUBLIC SAFETY DIRECTORATE ANIMAL CONTROL

MISSION STATEMENT

To provide humane education to the public, promoting responsible pet ownership and humane treatment of all animals. To provide the enforcement of City ordinances and State laws pertaining to animals and the welfare of the citizens of League City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Hired and trained two employees as kennel technicians;
- Hired an animal service manager;
- Successfully passed a State Health Department inspection;
- Brought all animal control officers into compliance with mandated training requirements;
- Obtained a federal DEA license for controlled substances used in euthanasia procedures;
- Filled all employee vacancies;
- Reestablished cooperation with shelter volunteer groups.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Review all standard operating procedures for the shelter and field services and revise according to animal control and sheltering industry best practices;
- Revise the shelter web site;
- Establish a humane education curriculum for use in area schools;
- Increase live release rate/decrease euthanasia rate by 10%;
- Increase volunteer participation;
- Increase the number of foster care givers;
- Establish off site adoption locations;
- Hold at least 5 special adoption events.

**FY 2014 ADOPTED BUDGET
ANIMAL CONTROL**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$314,928	\$492,920	\$455,040	\$521,800
Supplies	48,736	51,000	45,600	51,000
Repairs & Maintenance	31,232	16,240	15,180	15,490
Services & Charges	96,520	85,830	78,560	83,152
TOTAL	\$491,415	\$645,990	\$594,380	\$671,442

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

Personnel Services - Net increase of \$66,760 as a result of equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$57,700); annualized cost of positions that were vacant for a portion of FY2013 (+\$32,770); separation pay in FY2013 (-\$2,610), increase in certification pay and longevity in FY2014 (+\$3,200); anticipated decrease in overtime in FY2014 (-\$24,300).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Calls for Service (<i>Calls Animal Control Officers respond to from the public and self initiated</i>)	4,047	4,190	4,961	5,705
Animal Intake (<i>Total number of animals brought into the shelter by the Animal Control Officers</i>)	981	1,330	1,722	2,229
Animal Live Release (<i>This includes adoptions, animals claimed by their owners and animals transferred to other shelters.</i>)	697	939	1,189	1,498
Animals Euthanized	196	248	236	297

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Animal Control Superintendent	1.00	1.00	1.00	1.00
Animal Control Supervisor	1.00	1.00	1.00	1.00
Animal Control Officers	6.00	4.00	4.00	4.00
Office Assistant	1.00	1.00	1.00	1.00
Kennel Workers	0.00	2.00	2.00	2.00
Community Outreach/Adoption Specialist	0.00	1.00	1.00	1.00
TOTAL	9.00	10.00	10.00	10.00

FY 2014 ADOPTED BUDGET ANIMAL CONTROL

LINE ITEM DETAIL		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$154,895	\$329,830	\$270,097	\$352,810
5004	Vacancy Savings	0	(15,240)	0	(16,140)
5006	Seperation Pay	12,229	0	2,612	0
5009	Certification Pay	6,550	3,800	3,800	6,400
5014	Retirement	31,901	47,890	45,726	55,460
5015	Longevity	1,824	2,060	2,060	3,300
5016	FICA taxes	16,750	28,010	24,551	29,580
5018	Employee Insurance	33,062	56,920	55,055	63,210
5020	Employee Allowance	2,445	5,400	3,830	4,200
5025	Dependent Insurance	5,295	9,250	2,967	2,960
5050	Overtime	49,976	25,000	44,342	20,020
Total Personnel Services		\$314,928	\$492,920	\$455,040	\$521,800
Supplies					
5101	Office Supplies	1,187	1,000	1,500	1,000
5105	Janitorial Supplies	10,845	7,500	8,500	7,500
5110	Books	0	1,000	0	1,000
5119	Office Furniture	140	300	0	300
5123	Small Tools & Minor Equipment	1,010	1,000	500	1,000
5125	Small Tools & Operating Supplies	18,225	15,000	16,000	15,000
5145	Gas and Oil	12,417	12,900	12,900	12,900
5181	Uniforms	233	2,400	1,000	2,400
5185	Chemicals, Drugs and Labs	4,679	9,900	5,000	9,900
5194	Computer Equipment & Software	0	0	200	0
Total Supplies		\$48,736	\$51,000	\$45,600	\$51,000
Repairs and Maintenance					
5215	Building and Ground Maintenance	1,000	1,860	1,000	1,860
5230	Vehicle Maintenance	19,457	14,080	14,080	13,330
5240	Equipment Repair and Maintenance	10,775	300	100	300
Total Repairs and Maintenance		\$31,232	\$16,240	\$15,180	\$15,490
Services and Charges					
5305	Professional Services	31,190	44,280	35,000	44,280
5310	Membership and Dues	338	900	600	900
5311	Postage and Freight	72	150	100	150
5313	Printing and Binding	733	1,480	500	1,480
5317	Equipment Rentals	2,859	3,000	3,000	3,000
5327	Motor Pool Lease Fees	17,370	23,360	23,360	20,682
5344	Travel and Training	2,200	6,660	6,000	6,660
5349	Contractual Services	39,479	0	10,000	0
5352	Utility Expense - Telephone	2,279	6,000	0	0
5399	Misc. Services & Charges	0	0	0	6,000
Total Services and Charges		\$96,520	\$85,830	\$78,560	\$83,152
Total Expenses		\$491,415	\$645,990	\$594,380	\$671,442



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PUBLIC SAFETY DIRECTORATE FIRE DEPARTMENT

MISSION STATEMENT

It is the mission of the League City Fire Department to preserve life and property, promote public safety and foster economic growth through leadership, management and actions, as an all-risk life safety response provider that is committed to superior service to our customers, the citizens and visitors of League City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Increased the number of trained emergency medical personnel within the Volunteer Fire Department by 11% by adding an additional 13 certified emergency medical technicians and working towards implementation of a fire department EMS first responder program.
- Reduced average response time of first arriving unit to 7 minutes and 47 seconds.
- Currently working on mentor program for officer development (formerly known as duty officer program).

PRIORITIES AND GOALS FOR 2014

- Provide fire services in a manner that protects lives and property while establishing a community sense of safety.
- Review, revise and/or amend the departmental mission statement to be in line with city council goals and League City Volunteer firefighter values. Revision process will developed to encourage by-in and ownership in mission statement by LCVFD membership.
- Increase emergency medical and trauma care education for the members of the Fire Department thru a partnership with League City EMS.
- Improve resources available to LCVFD members to more efficiently deliver fire prevention education programs to the citizens and business community.
- Implement mentor programs in the development of company officers and apparatus operators.

**FY 2014 ADOPTED BUDGET
FIRE DEPARTMENT**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$221,643	\$207,420	\$211,321	\$203,900
Supplies	318,961	287,545	238,000	303,195
Repairs & Maintenance	182,598	202,720	164,950	198,720
Services & Charges	465,244	354,395	350,678	356,392
Special Programs & Events	126,098	135,000	135,000	133,000
Capital Outlay	145,048	0	0	0
TOTAL	\$1,459,592	\$1,187,080	\$1,099,949	\$1,195,207

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Supplies - Increase of \$65,000 due to an increase in bunker gear and training supplies as a result of an anticipated increase in volunteer fire fighter recruits in FY2014 (+\$55,000) and to account for actual expenditures in gasoline consumption (+10,000).
- Repairs & Maintenance - Increase of \$33,770 due to an increase in building and contract maintenance to account for actual expenditures (+\$24,000) and an increase in the payment to the Motor Pool Fund for vehicle and equipment maintenance and repairs (+\$5,000).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Total fire operating expenditures per capita	\$11.65	\$17.25	\$11.32	\$11.50
Total incidents per 1,000 residents	12.00	11.64	15.00	16.00
Residential structure fire incidents per 1,000 residents	0.43	0.58	0.41	0.50
Hazmat incidents per 10,000 residents	14	13	15	15
False alarms and good intent calls as a percentage of total incidents, non-fire incidents and false alarms	23%	28%	30%	35%
Average response time (first unit on scene)	8:30	7:53	7:41	7:30

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Fire Chief	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

**FY 2014 ADOPTED BUDGET
FIRE DEPARTMENT**

LINE ITEM DETAIL		FY2012	FY2013	FY 2013	FY 2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
Personnel Services					
5002	Salaries	\$133,744	\$144,671	\$145,215	\$145,010
5004	Vacancy Savings	0	(2,020)	0	(2,060)
5009	Certification Pay	5,900	4,800	4,800	5,900
5014	Retirement	19,805	21,402	21,629	22,150
5015	Longevity	104	380	380	580
5016	FICA taxes	23,847	17,697	18,870	11,820
5018	Employee Insurance	11,127	12,690	12,635	12,700
5020	Employee Allowance	5,973	7,200	7,192	7,200
5050	Overtime	79	600	600	600
Total Personnel Services		\$200,579	\$207,420	\$211,321	\$203,900
Supplies					
5101	Office Supplies	7,280	3,500	3,500	5,500
5105	Janitorial Supplies	0	1,200	800	600
5110	Books	151	1,250	200	1,000
5111	Audio Visual Supplies	0	500	0	0
5119	Office Furniture	889	3,000	0	0
5121	Training Supplies	3,756	24,380	20,000	22,880
5123	Small Tools & Minor Equipment	5,133	11,750	6,000	11,750
5125	Small Tools & Operating Supplies	174,241	179,465	134,000	179,465
5145	Gas and Oil	62,510	25,000	41,000	50,000
5181	Uniforms	41,661	23,000	23,000	23,000
5185	Chemicals, Drugs and Labs	5,350	8,000	5,000	4,000
5194	Computer Equipment & Software	16,428	0	1,500	0
5199	Miscellaneous Supplies	1,561	6,500	3,000	5,000
Total Supplies		\$318,961	\$287,545	\$238,000	\$303,195
Repairs and Maintenance					
5215	Building and Ground Maintenance	11,228	36,000	10,000	34,000
5225	Contract Maintenance	63,146	68,770	60,000	63,770
5230	Vehicle Maintenance	86,000	92,950	92,950	95,950
5240	Equipment Repair and Maintenance	9,187	5,000	2,000	5,000
Total Repairs and Maintenance		\$169,562	\$202,720	\$164,950	\$198,720
Services and Charges					
5305	Professional Services				
5310	Membership and Dues	5,004	5,370	6,500	5,970
5311	Postage and Freight	1,641	2,000	1,500	1,000
5321	Uniform Expense	0	1,000	25	1,000
5324	Fire Department Longevity Pay	73,680	79,000	79,000	85,000
5325	Fire Department Performance Pay	105,035	93,810	93,810	93,810
5327	Motor Pool Lease Fees	202,860	56,080	56,080	49,646
5344	Travel and Training	45,036	65,230	65,030	70,561
5349	Contractual Services	3,718	4,632	1,000	2,132
5352	Utility Expense - Telephone	6,164	240	0	240
5380	Contingencies	0	0	700	0
5392	Volunteer Benefits	21,656	22,050	22,050	22,050
5399	Misc. Services & Charges	0	24,983	24,983	24,983
Total Services and Charges		\$464,794	\$354,395	\$350,678	\$356,392
Special Programs and Events					
5403	Fireman's Pension Contribution	116,100	125,000	125,000	125,000
5418	Public Awareness	9,998	10,000	10,000	8,000
Total Special Programs and Events		\$126,098	\$135,000	\$135,000	\$133,000
Capital Outlay					
5552	Autos and Trucks	32,668	0	0	0
5592	Infrastructure	69,023	0	0	0
Total Capital Outlay		\$101,691	\$0	\$0	\$0
Total Expenses		\$1,381,686	\$1,187,080	\$1,099,949	\$1,195,207



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PUBLIC SAFETY DIRECTORATE EMERGENCY MEDICAL SERVICES

MISSION STATEMENT

To improve the quality of life for all citizens; to prevent, prepare for and cope with those events which threaten the quality of life, and to deliver the highest quality of pre-hospital health care in the most effective and compassionate manner.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Increase Oral intubation success rate on the first attempt by 10%.
- Obtain an American Heart Association Advanced Community Training Center certification. This will give the EMS the ability to teach Advanced Cardiac Life Support and Pediatric Advance Life Support Classes (This goal was moved forward from FY 2012).
- Establish an EMS Training Officer Position.
- Proposed a City Ordinance that regulates Personal Care Homes that are located in the city.
- Survey at least 25% of our Patients and obtain at least a 92% approval rating.
- Placed 7 additional AEDs in City buildings or vehicles.
- With addition of third ambulance in late FY2012, reduced Incoming Mutual Aids by 50% in FY2013

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- To Reduce EMS on the job injuries by 25%.
- To review the effectiveness of the current EMS billing agency and possibly go out for bid.
- To establish a cooperative training agreement with other area EMS agencies and hospitals.
- Instruct 50 Medical Personnel in Advanced Cardiac Life Support.
- Purchase Advanced Life Support Simulator Manikin partially through grant funding
- Update the current EMS training equipment.
- To review the EMS current medical supplier and possibly go out for bid.
- Increased the EMS internal training hours by 50 hours per employee annually.

**FY 2014 ADOPTED BUDGET
EMERGENCY MEDICAL SERVICES**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,924,246	\$2,332,980	\$2,404,758	\$2,364,680
Supplies	208,088	181,200	190,500	180,000
Repairs & Maintenance	80,536	72,860	79,050	79,746
Services & Charges	233,359	200,700	182,050	192,343
Special Programs & Events	4,148	4,800	4,800	3,800
TOTAL	\$2,450,378	\$2,792,540	\$2,861,158	\$2,820,569

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Decrease of \$40,100 due to separation pay in FY2013.
- Supplies - Decrease of \$10,500 as a result of a decrease in the purchase of small tools in FY2014.
- Services & Charges - Increase of \$10,300 due to an expected increase in billing agency fees as calls for service continue to increase.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
EMS responses per 1,000 population	49	50	51	52
Requests for mutual aid	55	28	20	20
Cardiac arrest save rate	44%	46%	45%	45%
EMS billing collections rate	40%	57%	45%	45%
Community outreach contacts	1,120	1,289	1,350	1,350
EMS code enforcement contacts	160	263	275	300
Response time from dispatch to arrival (minutes)	6:25	6:59	6:20	6:15

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
EMS Chief	1.00	1.00	1.00	1.00
Assistant Chief of Operations	1.00	1.00	1.00	1.00
Assistant Chief of Administration	1.00	1.00	1.00	1.00
Medical Supervisors	3.00	3.00	3.00	3.00
Paramedic	13.00	13.00	13.00	13.00
EMT	6.00	6.00	6.00	6.00
Paramedic P/T (6 Shifts/Week)	4.00	4.00	4.00	4.00
Administrative Assistant	1.00	1.00	1.00	1.00
Training Officer	0.00	1.00	1.00	1.00
Part-Time Office Assitant	0.50	0.00	0.00	0.00
TOTAL	30.50	31.00	31.00	31.00

**FY 2014 ADOPTED BUDGET
EMERGENCY MEDICAL SERVICES**
LINE ITEM DETAIL

	FY 2012 ACTUAL	FY 2013 BUDGET	F2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$1,017,424	\$1,366,540	\$1,250,342	\$1,358,010
5004 Vacancy Savings	0	(72,150)	0	(73,130)
5006 Separation Pay	7,633	0	56,165	0
5009 Certification Pay	54,450	43,800	43,800	57,550
5014 Retirement	181,077	225,860	238,504	233,350
5015 Longevity	12,645	16,720	16,720	18,780
5016 FICA taxes	106,747	139,310	134,997	140,380
5018 Employee Insurance	131,898	171,130	154,187	171,190
5020 Employee Allowance	7,307	9,000	7,200	8,400
5025 Dependent Insurance	46,880	47,820	53,294	57,910
5050 Overtime	358,187	384,950	449,549	392,240
Total Personnel Services	\$1,924,246	\$2,332,980	\$2,404,758	\$2,364,680
Supplies				
5101 Office Supplies	3,383	2,500	4,000	2,500
5105 Janitorial Supplies	423	0	0	0
5119 Office Furniture	802	1,000	1,200	0
5121 Training Supplies	3,428	2,000	3,000	2,000
5123 Small Tools & Minor Equipment	11,663	1,000	15,000	1,000
5125 Small Tools & Operating Supplies	17,859	1,000	1,000	1,000
5127 Cart Supplies	0	400	3,000	200
5145 Gas and Oil	49,259	50,500	50,500	50,500
5181 Uniforms	12,906	12,800	12,800	12,800
5185 Chemicals, Drugs and Labs	108,366	110,000	100,000	110,000
Total Supplies	\$208,088	\$181,200	\$190,500	\$180,000
Repairs and Maintenance				
5215 Building and Ground Maintenance	1,000	0	800	0
5230 Vehicle Maintenance	55,595	42,250	42,250	45,310
5240 Equipment Repair and Maintenance	23,941	30,610	36,000	34,436
Total Repairs and Maintenance	\$80,536	\$72,860	\$79,050	\$79,746
Services and Charges				
5305 Professional Services	98,700	110,000	100,000	110,000
5310 Membership and Dues	1,833	600	600	1,810
5311 Postage and Freight	180	200	200	200
5321 Uniform Expense	97,820	0	0	0
5327 Motor Pool Lease Fees	0	60,750	60,750	53,785
5344 Travel and Training	12,577	9,350	15,000	11,688
5352 Utility Expense - Telephone	18,934	14,300	500	10,000
5399 Misc. Services & Charges	55	1,500	1,500	1,500
Total Services and Charges	\$233,359	\$200,700	\$182,050	\$192,343
Special Programs and Events				
5418 Public Awareness	0	800	800	300
5450 Volunteer Benefits	4,148	4,000	4,000	3,500
Total Special Programs and Events	\$4,148	\$4,800	\$4,800	\$3,800
Total Expenses	\$2,450,378	\$2,792,540	\$2,861,158	\$2,820,569



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PUBLIC SAFETY DIRECTORATE FIRE MARSHAL

MISSION STATEMENT

The mission of the League City Fire Marshal's office is to ensure a safe environment and prevent the loss of lives and property by fire through effective use of inspections, engineering, modern investigative techniques and public education with an emphasis on world class customer service.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- For YTD 2013: 733 new inspections have been completed with an additional 405 follow up inspections.
- 1,016 code violations documented and either corrected or in the process of being corrected.
- 147 various set of plans from construction drawings to specific fire sprinkler, fire alarm, or commercial cooking hood fire suppression systems have been reviewed.
- Distributed over 1,500 pieces of fire prevention material to approximately 475 businesses, including Spanish language material.
- 54 fire reports have been completed and are basically ready for submittal to the Texas State Fire Marshal's Office for inclusion in the statewide report.
- The four (4) vehicles assigned to this department have traveled over 17,800 miles performing fire inspections and fire investigations while rarely leaving the incorporated city limits.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue with the implementation and integration of the updated FireHouse software as we strive to go paperless.
- Assign two new part-time fire inspectors to cover the smaller commercial establishments while the full time inspectors concentrate on the larger commercial facilities, medical facilities and the many multifamily apartment complexes existing and proposed for League City.
- Work closely with all city departments on hurricane and all hazards emergency response awareness activities to ensure League City employees and citizens are prepared for whatever event may come our way.

**FY 2014 ADOPTED BUDGET
FIRE MARSHAL**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$402,313	\$412,210	\$415,921	\$460,100
Supplies	19,808	18,700	20,050	17,960
Repairs & Maintenance	19,457	11,770	11,470	10,760
Services & Charges	39,601	56,060	39,520	26,572
Special Programs & Events	581	600	600	200
TOTAL	\$481,761	\$499,340	\$487,561	\$515,592

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$44,180 due to the addition of two part-time fire inspectors for FY 2014 (+\$42,020) and an increase in certification pay (+\$2,400).
- Services & Charges - Net decrease of \$12,950 as a result of moving out of the Amegy building (-\$16,880); anticipated increase in the use of professional services for processing fire scene evidence (+\$6,000); and decrease in Motor Pool Lease Fees (-\$1,500).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Fire Inspections	2,533	2,082	2,300	2,600
Fire Prevention Programs	802	1,169	1,000	1,550
Citizen Request for Assistance	2,161	1,898	1,900	2,100
Plans Review	349	293	300	400
Property Loss/Value	36%	10%	20%	20%
Follow-ups as % of Total Inspections	60%	49%	50%	38%

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Fire Marshal	1.00	1.00	1.00	1.00
Deputy Fire Marshal	2.00	2.00	2.00	2.00
Senior Fire Inspector	1.00	1.00	1.00	1.00
Part-time Fire Inspector	0.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00	6.00

**FY 2014 ADOPTED BUDGET
FIRE MARSHAL**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$268,509	\$282,329	\$283,400	\$322,850
5004	Vacancy Savings	0	(4,110)	0	(4,650)
5009	Certification Pay	18,000	15,600	15,600	18,000
5014	Retirement	42,191	43,818	43,875	45,510
5015	Longevity	6,536	6,790	6,790	7,270
5016	FICA taxes	21,847	23,943	23,088	27,270
5018	Employee Insurance	31,998	31,800	31,641	31,810
5020	Employee Allowance	4,800	4,800	4,800	4,800
5025	Dependent Insurance	5,089	3,740	3,747	3,740
5050	Overtime	3,343	3,500	2,980	3,500
Total Personnel Services		\$402,313	\$412,210	\$415,921	\$460,100
Supplies					
5101	Office Supplies	2,949	2,500	3,500	2,000
5110	Books	1,374	1,500	1,500	1,460
5111	Audio Visual Supplies	0	200	0	100
5123	Small Tools & Minor Equipment	281	250	250	150
5125	Small Tools & Operating Supplies	1,664	2,250	500	2,250
5145	Gas and Oil	12,832	11,500	11,500	11,500
5181	Uniforms	708	500	300	500
5194	Computer Equipment & Software	0	0	2,500	0
Total Supplies		\$19,808	\$18,700	\$20,050	\$17,960
Repairs and Maintenance					
5230	Vehicle Maintenance	19,457	11,270	11,270	10,660
5240	Equipment Repair and Maintenance	0	500	200	100
Total Repairs and Maintenance		\$19,457	\$11,770	\$11,470	\$10,760
Services and Charges					
5310	Membership and Dues	1,180	1,110	1,500	1,043
5311	Postage and Freight	251	200	200	250
5317	Equipment Rentals	191	0	200	0
5319	Building and Land Lease	26,483	28,010	16,880	0
5327	Motor Pool Lease Fees	6,830	14,020	14,020	12,414
5344	Travel and Training	4,225	5,720	5,720	5,865
5349	Contractual Services	305	7,000	1,000	7,000
Total Services and Charges		\$39,601	\$56,060	\$39,520	\$26,572
Special Programs and Events					
5418	Public Awareness	581	600	600	200
Total Special Programs and Events		\$581	\$600	\$600	\$200
Total Expenses		\$481,761	\$499,340	\$487,561	\$515,592



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PUBLIC SAFETY DIRECTORATE EMERGENCY MANAGEMENT

MISSION STATEMENT

The League City Office of Emergency Management promotes citizen and City emergency preparedness through a comprehensive emergency management program that strives to mitigate, prepare for, appropriately respond to, and efficiently recover from natural, technological, and terrorist-related emergencies that may impact League City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Conducted and participated in over 13 public outreach events making contact with more than one thousand League City residents.
- Partnered with local businesses and non-profits to hold League City's annual Hurricane Blowout event.
- Conducted three emergency exercises and drills, including a full-scale exercise with Galveston County Office of Emergency Management.
- Secured a mutual aid agreement with the Johnson Space Center that allows us to utilize one another's emergency operations centers.
- Coordinated 10 emergency management-related trainings for City staff members.
- Conducted annual departmental Emergency Preparedness meetings.
- Reviewed and updated Emergency Operations Plans and Annexes.
- Revised Oil and Gas ordinances for Drilling, Production, and Well Completion testing.
- Enlisted more than 500 hours of service from Emergency Management amateur radio volunteers.
- Finalized the first phase of the City's Continuity of Operations Plan.
- Actively participated in planning and training activities with the Galveston County Local Emergency Planning Committee (LEPC), Cities of Clear Lake Emergency Response Group, and Galveston County Voluntary Organizations Active in Disaster (VOAD) Group.
- Identified and began inspection of Oil and Gas facilities and sites in League City.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Conduct or participate in at least 13 public outreach activities making contact with at least 1200 residents.
- Conduct three emergency exercises or drills to test the City's Emergency Operations Plan.
- Provide Emergency Management and Disaster Recovery training opportunities to City Staff, Mayor, and City Council members.
- Implement the Continuity of Operations Plan and provide training to staff and elected officials.
- Designate and train an Incident Management Team for the City.
- Update and Submit to Council for adoption the Oil and Gas Ordinance for Pipelines.
- Complete 100% of site inspections for all Oil and Gas facilities and sites in League City.

**FY 2014 ADOPTED BUDGET
EMERGENCY MANAGEMENT**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$290,304	\$229,040	\$206,919	\$229,010
Supplies	22,872	4,850	2,550	9,900
Repairs & Maintenance	12,218	14,830	14,480	5,830
Services & Charges	20,133	9,580	8,494	15,369
Special Programs & Events	4,594	4,600	4,150	4,650
TOTAL	\$350,120	\$262,900	\$236,593	\$264,759

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$22,100 due to the annualized cost of the emergency management specialist position that was vacant for a portion of FY2013.
- Supplies and Services and Charges - Increase of \$14,250 as a result of moving supplies (+\$7,350) and services (+\$6,900) from the Emergency Management Response Special Revenue Fund to the General Fund.
- Repairs & Maintenance - Decrease of \$8,650 due to a decrease in the payment to the Motor Pool Fund for vehicle maintenance.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Number of hazard awareness activities delivered to citizens	12	15	14	15
Number of emergency management exercises with participation by EM staff	4	7	5	5
Number of trainings for City staff	8	9	10	12
Number of employees receiving training	72	161	175	200

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Assistant Emergency Mgmt Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	0.00	0.00	1.00	1.00
Administrative Assistant	1.00	1.00	0.00	0.00
Grant Writer	1.00	0.00	0.00	0.00
TOTAL	4.00	3.00	3.00	3.00

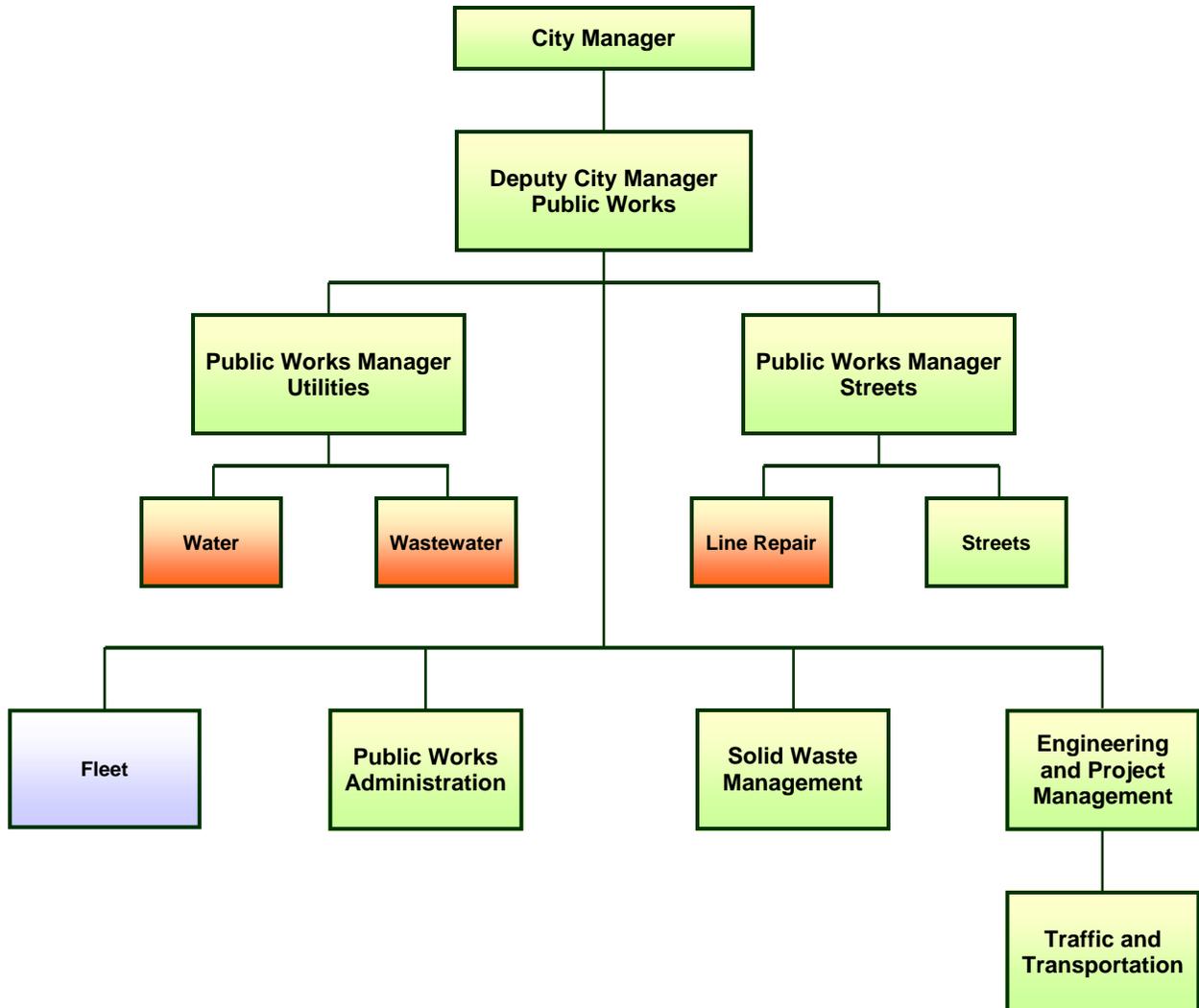
**FY 2014 ADOPTED BUDGET
EMERGENCY MANAGEMENT**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$197,824	\$161,190	\$141,477	\$155,980
5004	Vacancy Savings	0	(2,310)	0	(2,310)
5006	Seperation Pay	1,643	0	1,643	0
5009	Certification Pay	13,200	8,850	8,850	10,800
5014	Retirement	30,500	24,430	21,852	24,600
5015	Longevity	1,480	830	830	1,180
5016	FICA taxes	16,423	13,350	11,591	13,120
5018	Employee Insurance	25,599	19,100	15,820	19,080
5020	Employee Allowance	3,600	3,600	3,167	3,600
5025	Dependent Insurance	0	0	1,482	2,960
5050	Overtime	35	0	207	0
Total Personnel Services		\$290,304	\$229,040	\$206,919	\$229,010
Supplies					
5101	Office Supplies	977	900	900	900
5110	Books	73	100	200	100
5119	Office Furniture	935	500	0	0
5121	Training Supplies	0	1,500	0	1,500
5123	Small Tools & Minor Equipment	17,761	0	0	3,500
5125	Small Tools & Operating Supplies	2,515	0	0	1,000
5145	Gas and Oil	0	300	300	300
5181	Uniforms	327	1,550	1,150	600
5194	Computer Equipment & Software	284	0	0	2,000
Total Supplies		\$22,872	\$4,850	\$2,550	\$9,900
Repairs and Maintenance					
5215	Building and Ground Maintenance	288	0	0	0
5230	Vehicle Maintenance	11,480	14,080	14,080	5,330
5240	Equipment Repair and Maintenance	450	750	400	500
Total Repairs and Maintenance		\$12,218	\$14,830	\$14,480	\$5,830
Services and Charges					
5310	Membership and Dues	570	840	840	840
5311	Postage and Freight	225	250	200	250
5313	Printing and Binding	472	500	500	500
5327	Motor Pool Lease Fees	3,050	4,670	4,670	4,139
5335	Advertising and Recording	106	0	0	0
5337	Subscriptions	5,950	220	284	290
5344	Travel and Training	8,221	0	0	6,250
5352	Utility Expense - Telephone	1,534	3,100	2,000	3,100
Total Services and Charges		\$20,133	\$9,580	\$8,494	\$15,369
Special Programs and Events					
5418	Public Awareness	4496	4,500	4,000	4,500
5458	Employee Activities	98	100	150	150
Total Special Programs and Events		\$4,594	\$4,600	\$4,150	\$4,650
Total Expenses		\$350,120	\$262,900	\$236,593	\$264,759



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PUBLIC WORKS DIRECTORATE



- Funded in the General Fund
- Funded in the Utility Fund
- Funded in the Motor Pool Fund

**FY 2014 ADOPTED BUDGET
PUBLIC WORKS DIRECTORATE**

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Public Works Admin	\$615,740	\$132,640	\$152,041	\$197,850
Engineering	677,189	1,514,270	1,381,637	1,373,103
Streets and Stormwater	4,563,190	4,384,883	4,194,801	5,235,104
Traffic and Transportation	775,335	575,545	461,730	605,250
Solid Waste	2,855,105	3,256,000	3,256,000	3,706,400
Total	\$9,486,558	\$9,863,338	\$9,446,209	\$11,117,707

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$3,352,346	\$3,670,320	\$3,460,697	\$3,789,210
Supplies	665,973	643,740	619,325	786,320
Repairs & Maintenance	870,749	694,808	652,080	762,538
Services & Charges	4,573,405	4,743,020	4,626,107	5,686,189
Special Programs & Events	24,085	43,450	20,000	43,450
Capital Outlay	0	68,000	68,000	50,000
Total	\$9,486,558	\$9,863,338	\$9,446,209	\$11,117,707

HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$328,500 due to equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$37,500); annualized cost of promoting the assistant city manager to deputy city manager in FY2013 (+\$16,250) and the annualized cost of positions in Streets and Engineering that were vacant for a portion of FY2013 (+\$274,750).
- Supplies - Increase of \$167,000 due to an increase in concrete, asphalt & aggregate for the paving of Texas Avenue (+\$145,150) and an increase in traffic control supplies for signage and striping (+\$21,000).
- Repairs & Maintenance - Increase of \$110,500 due to an anticipated increase in the rough cut mowing contract in FY2014 (+\$46,800), anticipated increase in building and ground maintenance with the addition of the Public Safety Building (+\$23,650) and an increase in street sweeping (+\$30,700).
- Services & Charges - Net Increase of \$1,060,000 due to slope paving repair on Bay Area Boulevard (+\$200,000); major drainage repair to Texas Avenue (+\$200,000) increase in sidewalk repairs (+\$150,000); increase in contracted services in FY2014 for signage and striping (+\$70,000); an increase in the refuse contract as a result of the 7.5% rate increase in FY2014 (+\$364,700); and moving out of the Amegy building (-\$85,300).

PUBLIC WORKS DIRECTORATE PUBLIC WORKS ADMINISTRATION

MISSION STATEMENT

To guide and coordinate among all Public Works Directorate departments and functions; to ensure efficient, effective planning, design, construction and maintenance of City infrastructure; and to ensure provision of quality public works services.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Secured quality solid waste and recycling services for the community at a reasonable and affordable cost with Republic Waste.
- Adopted new solid waste rates that move towards a “cost of service” model for residential service.
- Implemented FY 2013 CIP plan including reporting and scheduling tools for major phases of the projects.
- Developed a proposed FY 2014 CIP that continues City progress related to infrastructure maintenance and construction, addresses community growth and needs, and aligns with the City’s funding capabilities.
- Developed and implemented a plan to facilitate the conclusion of Amegy lease and relocated employees to City facilities, reducing the City’s financial obligations and making best use of city-owned space.
- Adopted new water and wastewater impact fees that align with requirement under state law.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Identify and secure contracts for additional water supply.
- Work to ensure the timely completion of the new public safety facility in 2014.
- Develop roadway and drainage impact fees for consideration by Council.
- Develop a proactive plan to address city-wide sidewalk maintenance issues.
- Continue to work to facilitate the timely implementation of the multitude of projects within the CIP including improving the reporting process.
- Continue to work with the neighborhood groups to address their community issues.
- Address issues with tree encroachment and damage within the City’s right-of-way.
- Develop a cost of service analysis for the inspection of subdivision infrastructure.
- Evaluate the methodology used to identify vehicles and equipment recommended for replacement.
- Develop plan to consolidate the land management activities at 500 W Walker with a formal move anticipated for early FY 2015.

**FY 2014 ADOPTED BUDGET
PUBLIC WORKS ADMINISTRATION**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$585,248	\$132,640	\$152,041	\$197,850
Supplies	3,927	0	0	0
Services & Charges	26,565	0	0	0
TOTAL	\$615,740	\$132,640	\$152,041	\$197,850

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$45,810 due the annualized cost of promoting the assistant city manager to deputy city manager and moving the CIP contract administrator from Engineering to be funded 50/50 between General Fund and Utility Fund along with the deputy city manager and administrative assistant.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Deputy City Manager - Public Works	0.50	0.50	0.50	0.50
Executive Secretary	0.50	0.50	0.50	0.50
CIP Project Administrator	1.00	0.00	0.00	0.50
Assistant Director of Engineering	1.00	0.00	0.00	0.00
Construction Project Manager	1.00	0.00	0.00	0.00
Project Coordinator	1.00	0.00	0.00	0.00
Construction Inspectors	2.00	0.00	0.00	0.00
TOTAL	7.00	1.00	1.00	1.50

**FY 2014 ADOPTED BUDGET
PUBLIC WORKS ADMINISTRATION**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$393,916	\$95,395	\$110,455	\$144,040
5004	Vacancy Savings	0	(4,090)	0	(6,120)
5009	Certification Pay	9,300	3,000	3,000	4,200
5014	Retirement	60,871	14,645	16,437	22,120
5015	Longevity	6,956	710	710	1,120
5016	FICA taxes	29,935	8,000	8,640	11,800
5018	Employee Insurance	43,757	6,340	6,334	9,500
5020	Employee Allowance	7,202	4,500	3,300	3,900
5025	Dependent Insurance	15,791	3,140	3,145	6,290
5050	Overtime	17,521	1,000	20	1,000
Total Personnel Services		\$585,248	\$132,640	\$152,041	\$197,850
Supplies					
5101	Office Supplies	3,877	0	0	0
5194	Computer Equipment & Software	50	0	0	0
Total Supplies		\$3,927	\$0	\$0	\$0
Repairs and Maintenance					
Total Repairs and Maintenance		\$0	\$0	\$0	\$0
Services and Charges					
5310	Membership and Dues	120	0	0	0
5311	Postage and Freight	458	0	0	0
5313	Printing and Binding	1,369	0	0	0
5319	Building and Land Lease	20,751	0	0	0
5335	Advertising and Recording	595	0	0	0
5344	Travel and Training	3,273	0	0	0
Total Services and Charges		\$26,565	\$0	\$0	\$0
		\$615,740	\$132,640	\$152,041	\$197,850



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PUBLIC WORKS DIRECTORATE ENGINEERING AND PROJECT MANAGEMENT

MISSION STATEMENT

The Engineering Department provides architectural, planning, and engineering services for the City of League City infrastructure and facilities including building, streets, drainage, water, and wastewater. In addition to the implementation of the Capital Improvement Program, the department ensures that the storm water management and inspection program is adhered to and provides inspection services for public and private development construction projects.

ACHIEVEMENTS FOR FISCAL YEAR 2013

Design projects, studies, and ordinances:

- Completed Historic District Drainage Study; Master Drainage Study; and Capital Recover Fee Study with the adoption of new rate
- Completed the following designs: Texas Avenue Phase I and II; Butler Road extension; FM 518 Access management project; Main Street sidewalk; Jag Hollow extension; and Brookport roadway
- Led the development and implementation of the five year CIP
- Continued to identify and develop opportunities to acquire long-term water supply rights.
- Standardized City's professional service agreement
- Amended streets code to include provisions to control landscaping and planting in the City's right-of-way
- Created ordinance for City's new Capital Recovery Fees based upon approved study

Construct and improve roadway, water, and wastewater infrastructure:

- Completed construction of the following: Beamer Road water line and meter station; 24" Cedar Gully water line; Westover Park FM re-route; North Service Area LS and FM; Autumn Lakes FM re-route; Northside Water Booster Station and well; East Main LS rehab and bio filter addition; Butler Road LS upgrade; West Main LS upgrade; and the FM 270 12" Water Line Extension
- Completed construction of Austin Street and Louisiana Avenue
- Completed League City Parkway at Hobbs Road intersection improvements
- Completed Eastern Regional Park and Water Smart Park

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Lead the efforts to develop and implement the City's five year CIP
- Improve capital project reporting by enhancing information provided in reports
- Continue work to secure additional water supply
- Refine the RFQ process for professional services and re-issue RFQ in 2014
- Continue the implementation of the City's NPDES program
- Complete construction on the Public Safety Building
- Complete construction of the following projects: Butler Road extension; Main Street sidewalk; Jag Hollow, Phase I roadway; Brookport roadway extension; FM 518 access management; Skate Park; and Calder Road well and booster station
- Develop proposal for roadway and drainage capital recovery fees for Council consideration
- Develop subdivision/commercial construction inspection fee for Council consideration

**FY 2014 ADOPTED BUDGET
ENGINEERING AND PROJECT MANAGEMENT**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$525,270	\$1,173,950	\$1,126,021	\$1,148,240
Supplies	14,755	30,640	29,140	33,640
Repairs & Maintenance	22,950	18,400	17,900	19,660
Services & Charges	90,129	179,830	120,576	78,113
Special Programs & Events	24,085	43,450	20,000	43,450
Capital Outlay	0	68,000	68,000	50,000
TOTAL	\$677,189	\$1,514,270	\$1,381,637	\$1,373,103

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Net increase of \$22,220 due to the annualized cost in FY2014 of positions that were vacant for a portion of FY2013 (+104,000); anticipated increase in overtime in FY2014 (+\$6,000); annualized cost of the merit pay increase in FY2013 (+\$18,000); and moving the CIP project coordinator to Public Works Administration (-\$104,000).
- Services & Charges - Decrease of \$42,500 as a result of moving out of the Amegy building (-\$39,400) and a decrease in Motor Pool Lease Fees (-\$3,100).
- Special Programs & Events - Increase of \$23,450 as a result of an increase for the NPDES program payment to Harris County which is based on the increase in population.
- Capital Outlay - Decrease of \$18,000 due to the one-time purchase for design and drainage construction as a result of the NPDES storm water management program.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Amount of contributed infrastructure accepted	N/A	\$7,306,145	\$10,736,908	\$10,000,000
Amount invested in capital projects	N/A	\$47,000,000	\$54,998,000	\$57,000,000
Number of Accepted Residential Lots	N/A	242	592	600

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Engineering	1.00	1.00	1.00	1.00
Assistant Director of Engineering	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00
Assistant City Engineer	0.00	1.00	1.00	1.00
Construction Project Manager	0.00	1.00	1.00	1.00
Project Coordinator	0.00	1.00	1.00	1.00
Construction Inspectors	0.00	3.00	3.00	3.00
Administrative Assistant	2.00	2.00	2.00	2.00
CIP Project Administrator	0.00	1.00	1.00	0.00
CADD Coordinator	1.00	1.00	1.00	1.00
Engineer-in-Training	0.00	1.00	1.00	1.00
TOTAL	6.00	14.00	14.00	13.00

**FY 2014 ADOPTED BUDGET
ENGINEERING**
LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$382,281	\$850,160	\$805,842	\$815,390
5004 Vacancy Savings	0	(23,960)	0	(23,430)
5006 Separation Pay	1,594	0	0	0
5009 Certification Pay	1,850	7,200	7,200	6,900
5014 Retirement	55,243	125,170	110,905	124,780
5015 Longevity	4,859	11,970	11,970	12,630
5016 FICA taxes	28,840	68,400	57,682	66,560
5018 Employee Insurance	34,342	85,830	71,122	79,490
5020 Employee Allowance	4,040	9,000	9,809	10,200
5025 Dependent Insurance	11,241	24,430	29,701	30,720
5050 Overtime	980	15,750	21,790	25,000
Total Personnel Services	\$525,270	\$1,173,950	\$1,126,021	\$1,148,240
Supplies				
5101 Office Supplies	5,792	15,000	10,000	20,000
5110 Books	0	1,000	1,000	500
5123 Small Tools & Minor Equipment	181	3,500	2,500	2,000
5145 Gas and Oil	6,618	11,140	11,140	11,140
5194 Computer Equipment & Software	2,164	0	4,500	0
Total Supplies	\$14,755	\$30,640	\$29,140	\$33,640
Repairs and Maintenance				
5230 Vehicle Maintenance	22,950	16,900	16,900	18,660
5240 Equipment Repair and Maintenance	0	1,500	1,000	1,000
Total Repairs and Maintenance	\$22,950	\$18,400	\$17,900	\$19,660
Services and Charges				
5305 Professional Services	18,837	12,970	5,000	7,770
5310 Membership and Dues	922	1,600	1,000	1,600
5311 Postage and Freight	92	3,000	1,500	3,000
5313 Printing and Binding	112	1,000	1,000	1,000
5319 Building and Land Lease	43,679	61,620	39,386	0
5321 Uniform Expense	1,339	2,500	2,500	1,250
5327 Motor Pool Lease Fees	9,990	18,690	18,690	16,543
5329 Technology Maintenance and Service	7,020	3,200	10,000	3,200
5335 Advertising and Recording	92	2,000	1,000	2,000
5344 Travel and Training	7,946	18,250	10,000	11,250
5349 Contractual Services	100	55,000	30,500	30,500
Total Services and Charges	\$90,129	\$179,830	\$120,576	\$78,113
Special Programs and Events				
5418 Public Awareness	24,085	43,450	20,000	43,450
Total Special Programs and Events	\$24,085	\$43,450	\$20,000	\$43,450
Capital Outlay				
5592 Infrastructure	0	68,000	68,000	50,000
Total Capital Outlay	\$0	\$68,000	\$68,000	\$50,000
Total Expenses	\$677,189	\$1,514,270	\$1,381,637	\$1,373,103



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PUBLIC WORKS DIRECTORATE STREETS AND STORMWATER

MISSION STATEMENT

To serve the Community of League City by providing the highest quality street and drainage maintenance possible, to further enhance and maintain street safety and ride ability, and improve drainage in all areas of the city.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- 3 linear miles of street paved or overlaid.
 - Perkins
 - Butler
 - El Toro
 - Eden
 - 1200 linear feet of Calder Road (south of Ervin)
 - Kansas. Ave. F.M. 518 to Walker
- 1,000 signs repaired or replaced.
- 51,600 linear feet of ditch cleaned.
- Major rehabilitation of Landing Blvd. and South Shore Blvd.
- Completed 400 sidewalk repair work orders eliminating the current backlog of requests

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Rehabilitate and/or convert 4 lane miles of limestone roadways to paved streets
 - Texas Avenue - Main Street through Webster
 - W. Galveston
 - Kansas-Walker to Beaumont
 - Reynolds-F.M. 518 to Walker
 - Abilene-F.M. 270 to St. Christopher
- Reshape and grade 50,000 linear feet of roadside ditches performance objectives: identify areas that have potential in creating drainage problems/service orders.
- Repair /replace 1,500 signs throughout the city performance objective: to continuously monitor all subdivisions and local streets for ensuring proper signage.
- Maintain World Class Service Performance Objective: Contact citizens (who have filed a "request for service") within 24-hours of first contact
- Sidewalk repair objective: 7,500 linear feet of sidewalk throughout city.
- Major rehabilitation on the following concrete streets: Clear Creek Village, Ellis Landing, Newport
- Address the failing slope paving on sound barrier wall at Countryside along Bay Area Blvd. North
- Work with Engineering to address low hanging trees through maintenance and ordinance changes.

FY 2014 ADOPTED BUDGET STREETS AND STORMWATER

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,940,055	\$2,117,270	\$1,942,576	\$2,190,060
Supplies	481,686	561,965	540,815	686,965
Repairs & Maintenance	847,799	667,958	625,730	726,888
Services & Charges	1,293,652	1,037,690	1,085,680	1,631,191
Capital Outlay	0	0	0	0
TOTAL	\$4,563,190	\$4,384,883	\$4,194,801	\$5,235,104

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$247,500 due to equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$37,500) and the annualized cost of positions in FY2014 that were vacant for a portion of FY2013 (+\$210,000).
- Supplies - Increase of \$145,150 due to an increase in concrete, asphalt & aggregate for the paving on Texas Avenue.
- Repairs & Maintenance - Increase of \$101,150 due to an anticipated increase in the rough cut mowing contract in FY2014 (+\$46,800), anticipated increase in building and ground maintenance with the addition of the Public Safety Building (+\$23,650) and an increase in street sweeping (+\$30,700).
- Services & Charges - Increase of \$545,500 due to slope paving repair on Bay Area Boulevard (+\$200,000); major drainage repair to Texas Avenue (+\$200,000) and increase in operating budget for sidewalk repairs (+\$150,000).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Lane miles of streets resurfaced	4	4	5	4
Linear feet of sidewalk repaired	2,500	5,432	9,500	8,500
Linear feet of drainage ditches re-graded	51,600	24,033	50,000	50,000
Miles of major outfalls mowed	38	22	50	50
Number of street signs repaired or replaced	1,000	1,194	1,500	1,500

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Public Works Manager - Streets	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Support Specialist	1.00	1.00	1.00	1.00
General Maintenance Operator	1.00	1.00	0.00	0.00
Senior Tree Trimmer	1.00	1.00	1.00	1.00
Public Works Supervisor	3.00	3.00	3.00	3.00
Heavy Equipment Operator	8.00	8.00	6.00	6.00
Public Service Technician	5.00	5.00	5.00	5.00
Equipment Operator	8.00	8.00	11.00	11.00
Maintenance Worker	10.00	10.00	10.00	10.00
Senior Sign Technician	1.00	1.00	1.00	1.00
Sign Technician	2.00	2.00	0.00	0.00
Traffic Technician	2.00	2.00	4.00	4.00
TOTAL	44.00	44.00	44.00	44.00

**FY 2014 ADOPTED BUDGET
STREETS AND STORMWATER**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$1,283,578	\$1,478,950	\$1,296,636	\$1,540,610
5004	Vacancy Savings	0	(65,480)	0	(79,430)
5006	Separation Pay	3,898	0	1,092	0
5009	Certification Pay	4,400	4,200	4,200	6,200
5014	Retirement	189,477	214,080	192,053	228,810
5015	Longevity	27,033	31,180	31,180	33,980
5016	FICA taxes	99,244	116,980	101,834	122,060
5018	Employee Insurance	257,420	278,060	233,562	278,110
5020	Employee Allowance	4,800	4,800	4,800	4,800
5025	Dependent Insurance	48,481	44,500	46,406	44,920
5050	Overtime	21,723	10,000	30,813	10,000
Total Personnel Services		\$1,940,055	\$2,117,270	\$1,942,576	\$2,190,060
Supplies					
5101	Office Supplies	2,597	2,470	2,470	2,470
5105	Janitorial Supplies	1,449	1,020	1,000	1,020
5123	Small Tools & Minor Equipment	1,436	4,320	2,000	4,320
5125	Small Tools & Operating Supplies	20,696	11,905	11,905	11,905
5135	Lumber and Building Materials	3,870	2,250	8,500	2,250
5145	Gas and Oil	152,736	171,000	171,000	171,000
5165	Traffic Control Supplies	52,014	44,000	44,000	44,000
5181	Uniforms	948	0	(60)	0
5191	Concrete, Asphalt & Aggregate	234,101	325,000	300,000	450,000
5194	Computer Equipment & Software	11,836	0	0	0
Total Supplies		\$481,686	\$561,965	\$540,815	\$686,965
Repairs and Maintenance					
5215	Building and Ground Maintenance	173,447	163,630	125,000	205,580
5230	Vehicle Maintenance	166,785	242,230	242,230	229,210
5240	Equipment Repair and Maintenance	45,968	5,420	2,500	5,420
5250	Street & Drainage Repair and Maint.	461,598	256,678	256,000	286,678
Total Repairs and Maintenance		\$847,799	\$667,958	\$625,730	\$726,888
Services and Charges					
5305	Professional Services	0	0	0	0
5311	Postage and Freight	0	50	0	50
5313	Printing and Binding	186	300	200	300
5317	Equipment Rentals	36,155	3,400	3,400	3,400
5321	Uniform Expense	11,406	15,800	13,000	15,800
5327	Motor Pool Lease Fees	373,980	228,980	228,980	202,716
5344	Travel and Training	3,633	4,060	3,500	3,825
5349	Contractual Services	0	0	0	550,000
5352	Utility Expense - Telephone	1,396	0	0	0
5355	Utility Expense - Street Lights	840,728	785,000	830,000	855,000
5395	Water/Wastewater Analysis	18,877	0	6,400	0
5399	Misc. Services & Charges	100	100	200	100
Total Services and Charges		\$1,293,652	\$1,037,690	\$1,085,680	\$1,631,191
Total Expenses		\$4,563,190	\$4,384,883	\$4,194,801	\$5,235,104



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PUBLIC WORKS DIRECTORATE TRAFFIC AND TRANSPORTATION

MISSION STATEMENT

Facilitate the safe, efficient flow of traffic through and within the City by ensuring quality roadway design and proper timing, maintenance and placement of signals and other traffic control devices.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Finished installation of Adaptive traffic signal system.
- Expanded communication to all traffic signals.
- Completed the installation of school zone flasher wireless clock radios for communication.
- Completed turn lane improvements at FM 518 and Palomino.
- Completed signal adjustments at I45 and 518.
- Updated road hump ordinance and worked with the neighborhood to complete the first installation.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Reduce the number of traffic signal trouble calls through our routine maintenance and signal timing monitoring.
- Provide one hour response time for of a traffic signal trouble call.
- Maintain travel times along the City's major arterials.
- Improve roadway marking and signage by strategically investing \$100,000 of targeted funding.
- Complete signals at ERP and League City Parkway, and maple and FM 518.
- Complete Ike grant signal improvements including adding battery backups at selected intersections, replacing LED lenses, replacing existing luminaries with LED lights, and adding pan tilt zoom cameras.

**FY 2014 ADOPTED BUDGET
TRAFFIC AND TRANSPORTATION**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$301,773	\$246,460	\$240,059	\$253,060
Supplies	165,605	51,135	49,370	65,715
Repairs & Maintenance	0	8,450	8,450	15,990
Services & Charges	307,956	269,500	163,851	270,485
TOTAL	\$775,335	\$575,545	\$461,730	\$605,250

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$13,000 in FY2014 as a result of the annualized cost of the merit pay increase in FY2013.
- Supplies - Increase of \$16,500 due to an increase in traffic control supplies for signage and striping.
- Services & Charges - Increase of \$106,700 due to an increase in contracted services in FY2014 for signage and striping and traffic signal maintenance.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Number of trouble calls	672	719	747	500
Response time per trouble call (hours)	2.00	0.75	0.50	0.50
Percentage reduction in average travel time along corridors identified for signal re-timing	N/A	15%	12%	15%

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Traffic Engineering Manager	1.00	0.00	0.00	0.00
Traffic Control Crewman	1.00	1.00	1.00	1.00
Traffic Design Coordinator	1.00	1.00	1.00	1.00
Traffic Maintenance Technician	1.00	1.00	1.00	1.00
TOTAL	4.00	3.00	3.00	3.00

**FY 2014 ADOPTED BUDGET
TRAFFIC AND TRANSPORTATION**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$204,441	\$173,352	\$160,477	\$174,260
5004 Vacancy Savings	0	(2,460)	0	(2,560)
5009 Certification Pay	100	0	0	100
5014 Retirement	31,576	25,730	24,793	26,720
5015 Longevity	144	500	500	850
5016 FICA taxes	16,181	14,058	12,880	14,250
5018 Employee Insurance	18,087	19,090	17,405	19,090
5020 Employee Allowance	3,600	2,400	3,300	3,600
5025 Dependent Insurance	9,413	6,290	7,740	9,250
5050 Overtime	18,231	7,500	12,964	7,500
Total Personnel Services	\$301,773	\$246,460	\$240,059	\$253,060
Supplies				
5101 Office Supplies	2,696	500	300	500
5110 Books	0	500	0	500
5123 Small Tools & Minor Equipment	8,355	19,645	25,000	11,645
5125 Small Tools & Operating Supplies	46	500	500	500
5145 Gas and Oil	8,456	7,820	7,820	7,820
5165 Traffic Control Supplies	112,767	20,000	15,000	44,000
5181 Uniforms	474	750	750	750
5194 Computer Equipment & Software	32,810	1,420	0	0
Total Supplies	\$165,605	\$51,135	\$49,370	\$65,715
Repairs and Maintenance				
5230 Vehicle Maintenance	0	8,450	8,450	15,990
Total Repairs and Maintenance	\$0	\$8,450	\$8,450	\$15,990
Services and Charges				
5305 Professional Services	0	535	0	535
5310 Membership and Dues	1,203	1,375	1,000	1,375
5311 Postage and Freight	114	300	200	300
5313 Printing and Binding	658	620	300	620
5319 Building and Land Lease	11,464	11,200	7,501	0
5327 Motor Pool Lease Fees	0	9,350	9,350	8,275
5329 Technology Maintenance and Service	23,682	0	2,000	0
5344 Travel and Training	4,796	7,120	3,500	4,380
5349 Contractual Services	212,389	189,000	75,000	199,000
5350 Utility Expense - Electricity	53,649	50,000	65,000	56,000
Total Services and Charges	\$307,956	\$269,500	\$163,851	\$270,485
Total Expenses	\$775,335	\$575,545	\$461,730	\$605,250



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PUBLIC WORKS DIRECTORATE SOLID WASTE

MISSION STATEMENT

To ensure provision of outstanding waste collection, disposal, and environmental services that enhances the quality of life in our community through superior stewardship.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Completed successful transition to new solid waste and recycling services.
- Provided requested information to all citizens in a timely manner.
- Provided quality service to our residents in collection of solid waste and recycling.
- Adjusted residential rates to move towards a rate that reflects a true cost of service.
- Lowered most commercial rates.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Rollout pilot program for carted service for residential solid waste and recycling service.
- Adjust residential rates in accordance with the contract to move towards a true cost of service rate.
- Continue to reduce commercial rates in accordance with the contract.

**FY 2014 ADOPTED BUDGET
SOLID WASTE**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
SOLID WASTE				
Services & Charges	\$2,855,105	\$3,256,000	\$3,256,000	\$3,706,400
TOTAL	\$2,855,105	\$3,256,000	\$3,256,000	\$3,706,400

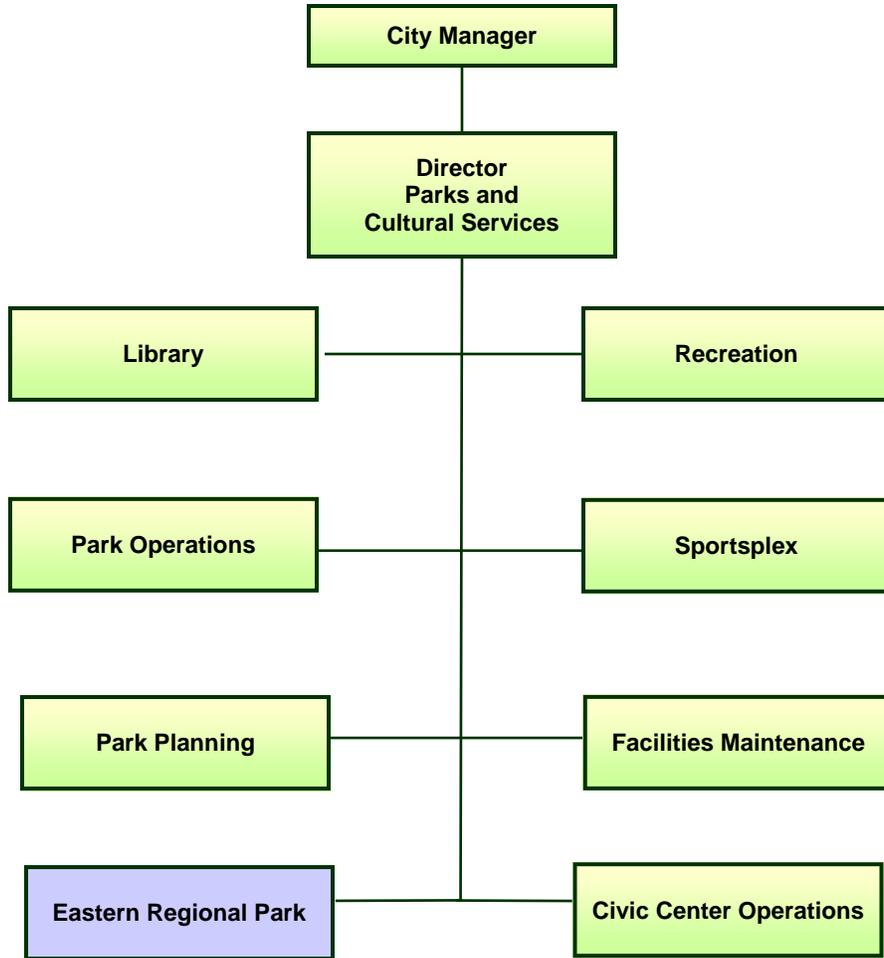
BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

Services & Charges - Increase of \$450,000 due to an increase in the refuse contract as a result of a 7.5% rate increase in FY2014.

**FY 2014 ADOPTED BUDGET
SOLID WASTE**

LINE ITEM DETAIL				
	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Services and Charges				
5359 Contract Services - Refuse	\$2,855,105	\$3,256,000	\$3,256,000	\$3,706,400
Total Services and Charges	\$2,855,105	\$3,256,000	\$3,256,000	\$3,706,400
Total Expenses	\$2,855,105	\$3,256,000	\$3,256,000	\$3,706,400

PARKS AND CULTURAL SERVICES DIRECTORATE



-  Funded in the General Fund
-  Funded in the 4B Maintenance and Operations Fund

FY 2014 ADOPTED BUDGET PARKS AND CULTURAL SERVICES DIRECTORATE

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Library	\$1,894,256	\$1,852,415	\$1,825,006	\$1,796,073
Park Planning	235,682	258,110	264,033	260,760
Facilities Maintenance	1,667,992	1,681,830	1,593,198	1,330,473
Civic Center Operations	0	0	0	274,050
Park Operations	1,041,524	1,206,610	1,184,932	1,245,214
Sportsplex Operations	338,911	425,358	422,193	429,855
Park Recreation	576,337	562,240	524,400	547,889
Sportsplex Recreation	109,398	89,260	86,610	90,640
Parks and Cultural Services Directorate Total	\$5,864,100	\$6,075,823	\$5,900,372	\$5,974,954

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Personnel Services	\$3,758,116	\$3,806,459	\$3,747,204	\$3,813,450
Supplies	624,761	601,320	576,685	586,570
Repairs & Maintenance	354,970	380,803	414,750	399,023
Services & Charges	1,106,365	1,283,191	1,158,033	1,171,861
Special Programs & Events	2,881	4,050	3,700	4,050
Capital Outlay	17,006	0	0	0
Parks and Cultural Services Directorate Total	\$5,864,100	\$6,075,823	\$5,900,372	\$5,974,954

HIGHLIGHTS (FY 2013 Adopted Over/Under FY 2012 Estimated)

- Personnel Services - Net increase of \$66,300 as a result of eliminating a circulation clerk and part-time outreach librarian in FY2014 (-\$54,600); annualized cost of positions in FY2014 that were vacant for a portion of FY2013 (+\$43,700); anticipated increase in overtime in FY2014 (+\$8,500); upgrading an office support specialist position to a parks coordinator in FY2013 (+\$5,700); and equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$19,000).
- Repairs & Maintenance - Decrease of \$15,700 as a result of an anticipated decrease in building repairs and maintenance as City facilities continue to be brought up to current standards.
- Services & Charges - Increase of \$13,900 due to anticipated increase in participants in park recreation programs.



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PARKS AND CULTURAL SERVICES DIRECTORATE LIBRARY

MISSION STATEMENT

The mission of the Helen Hall Library is to provide comprehensive information resources and services to link the League City community to the world of ideas.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Offered five literacy skills mini classes, with an average attendance of 22 parents.
- Virtual Action Day: Submitted 65 signed resolutions from the Board and League City citizens to State Representatives in support of adequate appropriations for libraries.
- Increased the educational DVD collection by 39% (349 titles) to help meet the needs of home-schooled children and to supplement school curricula.
- Managed volunteers who worked over 2,000 hours at HHL.
- Reached over 3,804 people through social media.
- Hosted Girl Scouts for 13 events, bulletin boards, and Gold Awards.
- Held two large public events: 40th Birthday Celebration and Holiday Open House.
- Increased patron leadership of adult programming to two of eight programs, accounting for 24.6% of total programming attendance.
- Coordinated with other city departments to sponsor Drinking Water Week and Arbor Day story times, hold a Hurricane Workshop at the Super Readers Party, and provide exam review materials.
- Cross-trained all library staff to check-in library materials.
- Increased creative programming for teens during the school year from one to five creative programs offered during the FY2013 school year, allowing the Teen Advisory Board to expand its role in planning and implementing programs such as a Haunted Theater for elementary children.
- Developed Advocacy and Technology Plans.
- Secured funding for library mobile app to provide on-the-go access to library resources.
- Created Local Authors Page on library website, detailing promotion, placement, and development opportunities offered through the library to our citizens that write.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Support citizens' cultural and educational enrichment through materials and services that stimulate imagination and creativity.
- Support the educational needs of families by establishing the library as a center of lifelong learning.
- Maintain demand driven service as a priority through recognition, anticipation, and proactive response to the needs of citizens to stimulate imagination through reading, viewing, and listening pleasure.
- Engage citizens to discover needs and desires, and to promote library service.

**FY 2014 ADOPTED BUDGET
LIBRARY**
EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,579,361	\$1,523,109	\$1,498,637	\$1,473,260
Supplies	202,681	211,400	226,625	211,400
Repairs & Maintenance	2,247	200	100	200
Services & Charges	107,086	114,656	96,944	108,163
Special Programs & Events	2,881	3,050	2,700	3,050
TOTAL	\$1,894,256	\$1,852,415	\$1,825,006	\$1,796,073

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Net increase of \$25,000 as a result of eliminating a circulation clerk and part-time outreach librarian in FY2014 (-\$54,600); annualized cost of positions in FY2014 that were vacant for a portion of FY2013 (+\$23,200); and anticipated increase in overtime in FY2014 (+\$8,500).
- Supplies - Decrease of \$15,000 due to one-time purchase of library software in FY2013.
- Services and Charges - Increase of \$11,000 due to an expected increase in library software maintenance in FY2014.
- Positions - Eliminated one full-time circulation clerk and one part-time outreach librarian

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Registered borrowers as a percent of service area population (Active in current fiscal year)	41%	41%	40%	40%
Total circulation	753,981	784,340	786,300	778,437
Circulation rates per capita	9.00	9.40	9.18	9.00
Circulation rates per registered borrower (Active in current fiscal year)	22	22.80	22.80	22.60
Operating and maintenance expenditures per item circulated	\$2.78	\$2.57	\$2.39	\$2.34
Internet user sessions per terminal	1,815	1,943	2,087	2,087

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
City Librarian	1.00	1.00	1.00	1.00
Assistant City Librarian	1.00	1.00	1.00	1.00
Asst. City Librarian - Access Services	1.00	0.00	0.00	0.00
Office Support Specialist	1.00	1.00	1.00	1.00
Part-Time Office Support Assistant	0.50	0.50	0.50	0.50
Senior Librarian	2.00	2.00	2.00	2.00
Senior Assistant Librarian	3.00	3.00	3.00	3.00
Part-Time Senior Assistant Librarian	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	4.00	4.00
Part-Time Librarian	0.50	0.50	0.50	0.00
Volunteer Coordinator	1.00	1.00	1.00	1.00
Technical Services Clerk	4.00	4.00	4.00	4.00
Circulation Desk Supervisor	1.00	0.00	0.00	0.00
Senior Circulation Clerk	1.00	1.00	1.00	1.00
Circulation Clerk	4.00	4.00	4.00	3.00
Part-Time Circulation Clerk	1.50	2.00	2.00	2.00
Part-time Library Page	4.50	4.50	4.50	4.50
Circulation Summer Assistant	0.40	0.40	0.40	0.40
Youth Services Summer Assistant	0.40	0.40	0.40	0.40
Children's Summer Assistant	0.20	0.20	0.20	0.20
TOTAL	33.00	31.50	31.50	30.00

**FY 2014 ADOPTED BUDGET
LIBRARY**
LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$1,137,671	\$1,155,325	\$1,091,275	\$1,110,250
5004 Vacancy Savings	0	(46,700)	0	(45,560)
5006 Separation Pay	17,661	0	1,132	0
5009 Certification Pay	2,800	3,150	3,150	400
5014 Retirement	139,396	133,306	138,779	131,410
5015 Longevity	18,410	19,900	19,900	21,740
5016 FICA taxes	88,779	91,458	84,507	87,940
5018 Employee Insurance	144,093	139,440	131,436	133,140
5020 Employee Allowance	950	1,200	1,200	1,200
5025 Dependent Insurance	15,820	10,030	18,301	16,740
5050 Overtime	13,781	16,000	8,957	16,000
Total Personnel Services	\$1,579,361	\$1,523,109	\$1,498,637	\$1,473,260
Supplies				
5101 Office Supplies	11,579	11,900	11,900	11,900
5110 Books	14,453	13,000	13,000	13,000
5111 Audio Visual Supplies	8,179	8,000	8,000	8,000
5119 Office Furniture	8,793	2,000	2,625	2,000
5123 Small Tools & Minor Equipment	4,939	4,000	3,000	4,000
5125 Small Tools & Operating Supplies	4,608	7,400	6,000	7,400
5136 Reference Materials	14,133	13,000	13,000	13,000
5137 Children's Materials	54,352	50,000	50,000	50,000
5138 Adult Materials	38,972	45,000	45,000	45,000
5139 Audio Visual Materials	35,158	35,000	35,000	35,000
5147 Children's Program Supplies	4,018	3,700	3,700	3,700
5148 Teen Program Supplies	2,099	2,400	2,400	2,400
5149 Adult Program Supplies	612	1,000	1,000	1,000
5194 Computer Equipment & Software	721	15,000	32,000	15,000
5199 Miscellaneous Supplies	64	0	0	0
Total Supplies	\$202,681	\$211,400	\$226,625	\$211,400
Repairs and Maintenance				
5215 Building and Ground Maintenance	2,247	0	0	0
5240 Equipment Repair and Maintenance	0	200	100	200
Total Repairs and Maintenance	\$2,247	\$200	\$100	\$200
Services and Charges				
5305 Professional Services	10,166	12,575	10,500	12,575
5310 Membership and Dues	2,595	2,300	2,300	2,300
5311 Postage and Freight	4,213	6,000	1,000	1,000
5313 Printing and Binding	5,817	8,500	8,500	8,500
5317 Equipment Rentals	7,282	6,744	6,744	5,544
5329 Technology Maintenance and Service	33,720	34,900	25,000	37,700
5337 Subscriptions	27,084	22,365	20,000	22,365
5344 Travel and Training	12,618	12,372	12,000	9,279
5348 Cataloging Services	3,329	4,000	6,500	4,000
5392 Volunteer Benefits	262	1,000	500	1,000
5399 Misc. Services & Charges	0	3,900	3,900	3,900
Total Services and Charges	\$107,086	\$114,656	\$96,944	\$108,163
Special Programs and Events				
5418 Public Awareness	(2)	200	200	200
5455 Special Events	2,884	2,850	2,500	2,850
Total Special Programs and Events	\$2,881	\$3,050	\$2,700	\$3,050
Total Expenses	\$1,894,256	\$1,852,415	\$1,825,006	\$1,796,073



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PARKS AND CULTURAL SERVICES DIRECTORATE PARK PLANNING

MISSION STATEMENT

To provide the community with a world-class park system that will be the end product of maintaining controls over planning, development, and implementation of new park projects.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Completed Phase 1 of Eastern Regional Park.
- Started construction on Ghirardi WaterSmart Park.
- Completed design of the Skate Park Addition.
- Continued design of Phase 1 Hike & Bike Trails.
- Continued design of TxDOT FM 518 Bypass Hike & Bike Trail.
- Continued design of Magnolia Creek Trail Extension.
- Started design of traffic signal at SH 96 & Tuscan Village Drive for the additional entrance to ERP.
- Ensured compliance with Parks and Open Space Master Plan & Trails Master Plan.
- Increased public awareness of League City Parks & Trails through online resources.
- Maintained updated Parks information on City Website.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue design and construction of Phase 1 Hike & Bike Trails.
- Continue design and construction of TxDOT FM 518 Bypass Hike & Bike Trail.
- Continue design and construction of Magnolia Creek Trail Extension.
- Acquire parkland on the West side of League City as included in the CIP.

**FY 2014 ADOPTED BUDGET
PARK PLANNING**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$198,555	\$210,070	\$236,559	\$242,230
Supplies	781	2,450	2,450	1,900
Repairs & Maintenance	0	2,820	2,820.00	2,670
Services & Charges	36,346	42,770	22,204	13,960
TOTAL	\$235,682	\$258,110	\$264,033	\$260,760

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$5,700 as a result of upgrading an office support specialist position to a parks coordinator in FY2013.
- Services & Charges - Decrease of \$8,300 as a result of moving out of the Amegy building in FY2013.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Parks & Cultural Services	1.00	1.00	1.00	1.00
Park Coordinator	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

**FY 2014 ADOPTED BUDGET
PARK PLANNING**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$137,430	\$147,785	\$160,442	\$165,990
5004 Vacancy Savings	0	(2,120)	0	(2,450)
5009 Certification Pay	4,800	4,800	4,800	5,400
5014 Retirement	21,174	22,615	24,932	26,180
5015 Longevity	2,176	2,370	2,370	3,660
5016 FICA taxes	10,652	12,360	12,509	13,960
5018 Employee Insurance	12,450	12,700	12,140	12,740
5020 Employee Allowance	6,600	6,600	7,425	7,500
5025 Dependent Insurance	3,037	2,960	8,728	9,250
5050 Overtime	48	0	3,213	0
Total Personnel Services	\$198,555	\$210,070	\$236,559	\$242,230
Supplies				
5101 Office Supplies	692	1,900	1,900	1,900
5145 Gas and Oil	89	50	50	0
5154 Recreation Supplies	0	500	500	0
Total Supplies	\$781	\$2,450	\$2,450	\$1,900
Repairs and Maintenance				
5230 Vehicle Maintenance	0	2,820	2,820	2,670
Total Repairs and Maintenance	\$0	\$2,820	\$2,820	\$2,670
Services and Charges				
5305 Professional Services	10,597	11,000	2,500	5,000
5310 Membership and Dues	595	1,200	1,200	1,200
5311 Postage and Freight	45	200	0	200
5313 Printing and Binding	0	600	0	200
5319 Building and Land Lease	20,751	22,410	15,004	0
5335 Advertising and Recording	145	360	0	360
5344 Travel and Training	4,213	4,600	2,500	4,600
5390 Tree Services	0	2,400	1,000	2,400
Total Services and Charges	\$36,346	\$42,770	\$22,204	\$13,960
Total Expenses	\$235,682	\$258,110	\$264,033	\$260,760



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PARKS AND CULTURAL SERVICES DIRECTORATE FACILITY MAINTENANCE

MISSION STATEMENT

To efficiently provide “hard” services (mechanical, electrical and plumbing) that maintain or enhance the building standard; and “soft” services (custodial, lighting and contractor monitoring) that ensure building occupants are provided with a completely safe and functional work environment.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Completed 90% of all general maintenance work orders in-house.
- Completed 11 capital improvement projects.
- additional parking on the Walker Street complex.
- Completed 50% of scheduled energy efficient lighting upgrades on City buildings.
- Set up purchasing contracts for various outside contract services (M E P).
- Partnered with other departments in the relocation of City personnel from the Amegy building to City owned buildings.

PRIORITIES AND GOALS FOR FISCAL YEAR 2013

- Fill open staff positions with fully qualified personnel.
- Execute all approved C I P projects scheduled for the FY 2014 budget cycle.
- Fully implement preventative maintenance program for M E P.
- Install Carrier iVue Controls on City Hall, Civic Center, and Court air conditioning systems for energy management, remote control and diagnostics via computer.
- Reduce use of contractors for M E P repairs by a minimum of 30% (over FY 2013 levels).
- Reduce on the job injuries by implementing mandatory safety meetings and training.

FY 2014 ADOPTED BUDGET FACILITIES MAINTENANCE

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$681,630	\$678,440	\$597,608	\$372,970
Supplies	138,371	122,050	114,150	95,550
Repairs & Maintenance	174,135	153,350	200,350	181,650
Services & Charges	673,856	727,990	681,090	680,303
TOTAL	\$1,667,992	\$1,681,830	\$1,593,198	\$1,330,473

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$36,400 due to the annualized cost of positions in FY2014 that were vacant for a portion of FY2013 (+\$23,200).
- Supplies - Decrease of \$18,600 due to the one-time purchase of small tools in FY2013.
- Repairs & Maintenance - Decrease of \$18,700 due to an expected decrease in use of outside professional services for building and ground maintenance in FY2014.
- Positions - Eliminated one senior maintenance technician

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Facilities modernization and energy efficient projects	7	21	8	7
Average time of maintenance request to time of response	4	2	2	2
Number of work orders processed	1,021	1,622	2,000	2,200
Percentage of repairs & improvements by in-house staff vs. contractors	55%	87%	92%	75%

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
HVAC Specialist	1.00	1.00	1.00	0.00
Facility Maintenance Coordinator	0.00	0.00	0.00	1.00
Facility Maintenance Technician	2.00	2.00	2.00	4.00
Master Electrician	1.00	1.00	1.00	0.00
Apprentice Electricians	2.00	2.00	2.00	0.00
Civic Center Coordinator	1.00	1.00	1.00	0.00
Part-Time Civic Center Representative	1.00	1.00	1.00	0.00
Senior Custodian	1.00	1.00	1.00	0.00
Custodian	3.00	3.00	3.00	0.00
TOTAL	13.00	13.00	13.00	6.00

**FY 2014 ADOPTED BUDGET
FACILITIES MAINTENANCE**
LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2013 ADOPTED
Personnel Services				
5002 Salaries	\$446,884	\$473,191	\$388,807	\$256,680
5004 Vacancy Savings	0	(20,660)	0	(11,500)
5006 Separation Pay	292	0	2,509	0
5009 Certification Pay	4,600	550	2,150	2,000
5014 Retirement	65,661	69,152	56,883	38,690
5015 Longevity	5,953	7,660	8,127	2,100
5016 FICA taxes	34,960	37,787	30,517	20,640
5018 Employee Insurance	89,123	82,210	68,300	38,040
5020 Employee Allowance	1,910	5,550	5,239	1,500
5025 Dependent Insurance	17,027	13,000	21,695	16,320
5050 Overtime	15,221	10,000	13,381	8,500
Total Personnel Services	\$681,630	\$678,440	\$597,608	\$372,970
Supplies				
5101 Office Supplies	5,813	3,500	3,500	1,500
5105 Janitorial Supplies	9,532	10,000	15,000	3,000
5110 Books	0	500	0	0
5116 Building Maintenance Supplies	75,678	65,000	55,000	65,000
5125 Small Tools & Operating Supplies	36,656	30,000	30,000	12,000
5135 Lumber and Building Materials	671	1,900	1,000	1,900
5145 Gas and Oil	9,070	8,150	8,150	8,150
5181 Uniforms	0	0	0	1,000
5185 Chemicals, Drugs and Labs	950	3,000	1,500	3,000
Total Supplies	\$138,371	\$122,050	\$114,150	\$95,550
Repairs and Maintenance				
5215 Building and Ground Maintenance	74,021	55,000	90,000	75,000
5230 Vehicle Maintenance	11,119	25,350	25,350	26,650
5240 Equipment Repair and Maintenance	59,411	50,000	65,000	60,000
5246 AC & Heating Repair & Maint.	29,584	23,000	20,000	20,000
Total Repairs and Maintenance	\$174,135	\$153,350	\$200,350	\$181,650
Services and Charges				
5305 Professional Services	40	1,000	0	1,000
5310 Membership and Dues	285	400	300	400
5311 Postage and Freight	756	500	200	200
5313 Printing and Binding		100	100	100
5317 Equipment Rentals	446	300	300	300
5320 Janitorial Services	114,559	135,000	130,000	116,760
5321 Uniform Expense	1,514	2,000	1,500	0
5327 Motor Pool Lease Fees	6,830	18,690	18,690	16,543
5344 Travel and Training	1,977	0	0	0
5350 Utility Expense - Electricity	533,562	550,000	510,000	525,000
5352 Utility Expense - Telephone	4,268	0	0	0
5354 Utility Expense - Gas	9,619	20,000	20,000	20,000
Total Services and Charges	\$673,856	\$727,990	\$681,090	\$680,303
Total Expenses	\$1,667,992	\$1,681,830	\$1,593,198	\$1,330,473



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**PARKS AND CULTURAL SERVICES DIRECTORATE
CIVIC CENTER OPERATIONS**

The mission statement, goals, and achievements for Civic Center Operations is being developed and will be reported in the FY2015 Proposed Budget.

**FY 2014 ADOPTED BUDGET
CIVIC CENTER OPERATIONS**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$0	\$0	\$0	\$261,050
Supplies	0	0	0	13,000
Repairs & Maintenance	0	0	0	0
Services & Charges	0	0	0	0
TOTAL	\$0	\$0	\$0	\$274,050

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

In FY2014 the Facilities Maintenance budget will be separated and a new department created - Civic Center Operations. Facilities Maintenance will include all personnel, supplies, and services costs related to the maintenance and operations of City facilities and Civic Center Operations will include all personnel, supplies, and services related to operations of the Civic Center.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Civic Center Coordinator	0.00	0.00	0.00	1.00
Part-Time Civic Center Representative	0.00	0.00	0.00	1.00
Senior Custodian	0.00	0.00	0.00	1.00
Custodian	0.00	0.00	0.00	3.00
TOTAL	0.00	0.00	0.00	6.00

**FY 2014 ADOPTED BUDGET
CIVIC CENTER OPERATIONS**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2013 ADOPTED
Personnel Services				
5002 Salaries	\$0	\$0	\$0	\$182,890
5004 Vacancy Savings	0	0	0	(6,690)
5014 Retirement	0	0	0	24,460
5015 Longevity	0	0	0	4,940
5016 FICA taxes	0	0	0	14,620
5018 Employee Insurance	0	0	0	31,600
5020 Employee Allowance	0	0	0	1,800
5025 Dependent Insurance	0	0	0	5,930
5050 Overtime	0	0	0	1,500
Total Personnel Services	\$0	\$0	\$0	\$261,050
Supplies				
5101 Office Supplies	0	0	0	2,000
5105 Janitorial Supplies	0	0	0	7,000
5125 Small Tools & Operating Supplies	0	0	0	3,000
5181 Uniforms	0	0	0	1,000
Total Supplies	\$0	\$0	\$0	\$13,000
Total Expenses	\$0	\$0	\$0	\$274,050



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PARKS AND CULTURAL SERVICES DIRECTORATE PARK OPERATIONS

MISSION STATEMENT

To improve the quality of life in the community by providing clean, safe and aesthetically pleasing parks and facilities for the enjoyment of the entire community.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Replaced lighting in pavilion and restrooms at Countryside Park.
- Continued improvements at the Municipal Pool to include replacement of 18 skimmers, filter media replacement, addition of controller with chemical pumps for baby pool and concrete deck repairs.
- Made numerous repairs to concrete areas of Countryside Park and Sportsplex due to recent drought damages.
- Renovated the historical "Burd House" at League Park to include paint, fixtures, cabinets, countertops, appliances and carpet.
- Relocated Parks Administration Offices to the Burd House at League Park from Amegy Bank. Department handled the entire move internally.
- Made improvements to the 5 corners gateway signage and landscaping.
- Assisted United Way volunteers with installation of learning trail at Rustic Oaks Park.
- Assisted contractor with upkeep, care, maintenance and monitoring of the relocated Ghirardi Compton Oak Tree at the Water Smart Park site.
- Assist with oversight of Water Smart Park Construction and Community Build efforts of the playground associated.
- Began maintenance of Clear Creek Paddle Trail.
- Assist with Gateway entry signage replacement program-Beautification Committee based on Council priorities.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Begin Operations and Maintenance of Water Smart Park and any completed Hike & Bike trail projects.
- Repair/reinforcement of Rustic Oaks Park Trail footbridge headwall.
- Replace bathroom partitions at League Park restrooms.
- Seal/Paint mason wall and repair glass block at Countryside Park pavilion.
- Replace aged vinyl coated and plastic playground components.
- Tree Removal, stump grinding and replacement plantings from drought loss.
- Replace holding tank on composting restrooms at the Nature Center.
- Replace 90 aged, lighted Christmas wreaths and upgrade to LED for ornaments installed on street lamp posts annually.
- Continue to assist with beautification efforts citywide.
- Assist with oversight/construction of landscape plan of the new Public Safety Facility on the Municipal complex and implement maintenance plan afterward.

**FY 2014 ADOPTED BUDGET
PARK OPERATIONS**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$709,954	\$708,030	\$721,546	\$765,940
Supplies	109,802	130,930	108,524	130,930
Repairs & Maintenance	136,922	160,868	156,580	155,568
Services & Charges	84,846	206,782	198,282	192,776
TOTAL	\$1,041,524	\$1,206,610	\$1,184,932	\$1,245,214

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Net increase of \$44,000 due to addition of a park maintenance worker in FY2014.
- Supplies - Increase of \$22,000 due to increases in numerous supply accounts as a result of an increase in planting sites within City facilities and increase emphasis on beautification efforts.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Estimated program/event attendance	687,801	700,000*	750,000*	780,000*
Number of parks in the city	12	14	14	15
Acreage developed and maintained	363.31	392.47	392.47	395.47
Miles of walking trail maintained	5.26	5.26	5.39	5.39

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Superintendent	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	1.00	1.00	1.00	1.00
Senior Park Maintenance Worker	0.00	1.00	1.00	1.00
Park Maintenance Crew Leader	1.00	1.00	1.00	1.00
Park Maintenance Worker	9.00	8.00	8.00	9.00
Gardener	1.00	1.00	1.00	1.00
TOTAL	14.00	14.00	14.00	15.00

**FY 2014 ADOPTED BUDGET
PARK OPERATIONS**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$457,384	\$480,216	\$477,732	\$526,840
5004	Vacancy Savings	0	(21,590)	0	(23,690)
5006	Seperation Pay	8,065	0	507	0
5009	Certification Pay	11,400	10,800	10,800	10,800
5014	Retirement	69,959	71,910	71,447	80,100
5015	Longevity	14,571	14,640	14,640	12,950
5016	FICA taxes	36,947	39,294	38,393	42,730
5018	Employee Insurance	86,800	88,440	90,231	94,790
5025	Dependent Insurance	16,580	16,320	11,195	13,420
5050	Overtime	8,249	8,000	6,601	8,000
Total Personnel Services		\$709,954	\$708,030	\$721,546	\$765,940
Supplies					
5101	Office Supplies	2,585	4,000	2,500	4,000
5105	Janitorial Supplies	8,217	7,270	7,000	7,270
5110	Books	53	0	0	0
5116	Building Maintenance Supplies	10,736	11,000	6,500	11,000
5123	Small Tools & Minor Equipment	5,063	8,500	5,000	8,500
5125	Small Tools & Operating Supplies	2,330	4,000	3,500	4,000
5135	Lumber and Building Materials	1,238	4,840	1,000	4,840
5145	Gas and Oil	37,271	37,600	37,600	37,600
5153	Agricultural Supplies	12,696	21,000	15,000	21,000
5154	Recreation Supplies	11,835	12,970	12,970	12,970
5165	Traffic Control Supplies	1,351	1,750	1,500	1,750
5181	Uniforms	601	0	454	0
5185	Chemicals, Drugs and Labs	10,391	12,000	10,000	12,000
5191	Concrete, Asphalt & Aggregate	5,434	6,000	5,500	6,000
Total Supplies		\$109,802	\$130,930	\$108,524	\$130,930
Repairs and Maintenance					
5215	Building and Ground Maintenance	69,609	52,288	50,000	52,288
5230	Vehicle Maintenance	58,407	98,580	98,580	93,280
5240	Equipment Repair and Maintenance	7,517	10,000	8,000	10,000
Total Repairs and Maintenance		\$136,922	\$160,868	\$156,580	\$155,568
Services and Charges					
5305	Professional Services	15,950	5,000	3,000	5,000
5310	Membership and Dues	880	580	590	580
5311	Postage and Freight	89	1,000	100	1,000
5313	Printing and Binding	141	200	0	200
5317	Equipment Rentals	0	1,000	500	1,000
5321	Uniform Expense	3,721	5,000	3,500	5,000
5327	Motor Pool Lease Fees	44,200	116,820	116,820	103,414
5344	Travel and Training	1,627	2,400	1,500	1,800
5349	Contractual Services	9,853	20,000	20,000	20,000
5352	Utility Expense - Telephone	3,231	2,510	0	2,510
5358	Utility Expense - Waste Disposal	0	100	100	100
5390	Tree Services	5,155	2,000	2,000	2,000
5399	Misc. Services & Charges	0	50,172	50,172	50,172
Total Services and Charges		\$84,846	\$206,782	\$198,282	\$192,776
Total Expenses		\$1,041,524	\$1,206,610	\$1,184,932	\$1,245,214



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PARKS AND CULTURAL SERVICES DIRECTORATE SPORTSPLEX OPERATIONS

MISSION STATEMENT

To improve the quality of life in the community by providing clean, safe, and aesthetically pleasing parks and facilities for the enjoyment of the entire community.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Replaced skylights in pavilions
- Completed many concrete repairs on walking trails and other areas
- Installed shade structures over bleachers at ASA girls softball fields
- Using in-house resources, demolished all mechanical portions of the batting cages in preparation of retrofit project.
- Currently beginning to work with contractors on the retrofit of the batting cages to shared use batting/bullpen warm up tunnels to be shared by ASA Girls softball and Little League Boys baseball.
- Currently beginning to work with contractors to construct separate batting/bullpen tunnels for use by Pony/Clot baseball.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Repair/Replacement of fencing in several areas around baseball fields and power enclosures.
- Continue concrete repairs.
- Replace aged vinyl coated and plastic playground components.
- Playing surface improvement projects to include soil amendments, aeration and top dressing.

**FY 2014 ADOPTED BUDGET
SPORTSPLEX OPERATIONS**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$244,755	\$257,920	\$273,520	\$271,800
Supplies	49,444	55,510	46,710	55,510
Repairs & Maintenance	26,665	57,635	49,170	53,455
Services & Charges	18,046	54,293	52,793	49,090
TOTAL	\$338,911	\$425,358	\$422,193	\$429,855

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

A minimal increase of \$7,700 in the total budget due primarily to an expected increase in building maintenance supplies in FY2014.

PERFORMANCE INDICATORS

Please see the Park Operations budget for performance indicators.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Park Maintenance Crew Leader	1.00	1.00	1.00	1.00
Senior Park Maintenance Worker	1.00	1.00	1.00	1.00
Park Maintenance Worker	4.00	4.00	4.00	4.00
TOTAL	6.00	6.00	6.00	6.00

FY 2014 ADOPTED BUDGET SPORTSPLEX OPERATIONS

LINE ITEM DETAIL		FY 2012	FY 2013	FY2013	FY2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
Personnel Services					
5002	Salaries	\$157,595	\$172,424	\$175,454	\$184,770
5004	Vacancy Savings	0	(5,210)	0	(5,550)
5006	Seperation Pay	2,862	0	4,727	0
5009	Certification Pay	850	600	600	850
5014	Retirement	23,682	25,584	26,672	28,150
5015	Longevity	5,123	4,440	4,440	5,410
5016	FICA taxes	12,734	13,982	14,423	15,020
5018	Employee Insurance	37,611	37,850	38,769	37,860
5025	Dependent Insurance	1,572	2,960	3,145	0
5050	Overtime	2,727	5,290	5,290	5,290
Total Personnel Services		\$244,755	\$257,920	\$273,520	\$271,800
Supplies					
5101	Office Supplies	0	100	100	100
5105	Janitorial Supplies	4,167	3,000	2,500	3,000
5116	Building Maintenance Supplies	12,412	11,800	6,000	11,800
5123	Small Tools & Minor Equipment	1,569	5,500	5,000	5,500
5125	Small Tools & Operating Supplies	109	1,000	500	1,000
5135	Lumber and Building Materials	204	1,000	500	1,000
5145	Gas and Oil	4,205	4,010	4,010	4,010
5153	Agricultural Supplies	19,263	20,000	20,000	20,000
5154	Recreation Supplies	7,515	9,000	8,000	9,000
5191	Concrete, Asphalt & Aggregate	0	100	100	100
Total Supplies		\$49,444	\$55,510	\$46,710	\$55,510
Repairs and Maintenance					
5215	Building and Ground Maintenance	10,146	20,000	15,000	20,000
5230	Vehicle Maintenance	11,119	28,170	28,170	23,990
5240	Equipment Repair and Maintenance	5,400	9,465	6,000	9,465
Total Repairs and Maintenance		\$26,665	\$57,635	\$49,170	\$53,455
Services and Charges					
5305	Professional Services	445	1,000	1,000	1,000
5317	Equipment Rentals	0	300	300	300
5321	Uniform Expense	1,995	1,500	2,000	1,500
5327	Motor Pool Lease Fees	12,710	42,060	42,060	37,232
5344	Travel and Training	235	1,500	500	1,125
5352	Utility Expense - Telephone	1,281	1,000	0	1,000
5368	Field Lease Fees	1,380	1,380	1,380	1,380
5399	Misc. Services & Charges	0	5,553	5,553	5,553
Total Services and Charges		\$18,046	\$54,293	\$52,793	\$49,090
Total Expenses		\$338,911	\$425,358	\$422,193	\$429,855



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PARKS AND CULTURAL SERVICES DIRECTORATE PARK RECREATION

MISSION STATEMENT

Provide a diverse menu of quality recreation programs that address citizen needs, encourage community health and wellness, and promote a lifelong recreational lifestyle.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Completed successful implementation of all Recreation programs and Park facilities into the RecTrac Software system
 - Citizens can register for all Recreation programs online
 - Citizens can also reserve all Park facilities online
- Opened Eastern Regional Park to the public on October 22, 2012
 - Completed move from League Park to Eastern Regional Park
 - Hosted several large events at Eastern Regional Park including Employee Holiday Luncheon, Council Strategic Planning Session, Lighthouse Ministries Fundraiser, and City Youth Basketball Tournament (71 teams)
- Implemented new programs at Eastern Regional Park that focus on health and physical fitness.
 - Pickle Ball
 - 30 Minute Abs
 - Night Club Cardio
 - Flirty Girl
- Completed successful expansion of the Senior Program after the move to Eastern Regional Park
 - Added Pickle Ball to the Senior Program
 - Added session of Jazzercise
 - Added session of Watercolor
 - Added hot lunches on Mondays
 - Added educational classes (Diabetes Self-Management Class & Nutrition Class)

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue to develop new programs for Eastern Regional Park
 - Adult Basketball Leagues
 - Adult Volleyball Leagues
- Create ways to recruit and retain volunteers for the Senior Program and also all Recreation programs
 - Develop a volunteer appreciation program
 - Expand advertising to gain additional volunteers
- Expand on the use of the RecTrac Software system
 - Marketing/Advertising of programs through email blasts of all registered households
 - Program Evaluations
 - Online public access to game and practice schedules
 - Sharing program and facility information with Park Maintenance Staff

**FY 2014 ADOPTED BUDGET
PARK RECREATION**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$323,842	\$409,080	\$398,774	\$403,410
Supplies	75,289	48,180	48,326	48,180
Repairs & Maintenance	15,001	5,930	5,730	5,480
Services & Charges	152,813	98,050	70,570	89,819
Special Programs & Events	0	1,000	1,000	1,000
Capital Outlay	9,391	0	0	0
TOTAL	\$576,337	\$562,240	\$524,400	\$547,889

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Services & Charges - Increase of \$19,300 due to anticipated increase in participants in park recreation programs.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Total Revenue Earned from Parks & Recreation Activities (Program Fees)	\$475,581	\$463,426	\$541,750 (\$150,700 ERP)	\$531,850 (\$200,750 ERP)
Total Paid Full-Time Equivalent Staff (all Parks and Recreation Activities)	16	14.50	16.75 (2.25 ERP)	16.75 (2.25 ERP)
Total Recreation Expenditures (General Operating & Maint. Expenditures only)	\$780,039	\$685,726	\$833,874 (\$192,782 ERP)	\$941,430 (\$325,317 ERP)
Number of Recreation Programs Offered	59	60.00	64.00	66.00
Number of Social/Civic/Private Group Relationships	2	2.00	3.00	3.00
Number of Recreation Program Participants (League City Residents)	12,850	19,887	20,682	21,746
Number of Recreation Program Participants (Non-Residents)	1,620	2,182	2,269	2,352
Number of Special Event Participants	5,300	22,400	22,740	23,117
Total Number of Participants	19,770	44,469	45,691	47,215

Note: Revenue and expenditures shown above from Eastern Regional Park (ERP) are budgeted and accounted for in the 4B Maintenance and Operations Fund

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Recreation Supervisor	1.00	1.00	1.00	1.00
Senior Office Support Specialist	0.50	0.50	0.50	0.50
Recreation Specialist	2.00	2.00	2.00	2.00
Part-Time Recreation Specialist	0.50	0.50	0.50	0.50
Part-Time Recreation Aide	2.00	2.00	2.00	2.00
Part-Time Recreation Program Instructor	0.50	0.50	0.50	0.50
Recreation Aid (Seasonal)	0.50	0.50	0.50	0.50
Pool Manager (Seasonal)	0.25	0.25	0.25	0.25
Head Water Safety Instructor (Seasonal)	0.25	0.25	0.25	0.25
Concession Operator (Seasonal)	0.50	0.50	0.50	0.50
Water Safety Instructor (Seasonal)	1.25	1.25	1.25	1.25
Lifeguards (Seasonal)	1.75	1.75	1.75	1.75
Assistant Camp Director (Seasonal)	0.25	0.25	0.25	0.25
Bus Driver / Camp Counselor (Seasonal)	0.25	0.25	0.25	0.25
Camp Counselor (Seasonal)	2.50	2.50	2.50	2.50
TOTAL	14.00	14.00	14.00	14.00

**FY 2014 ADOPTED BUDGET
PARK RECREATION**
LINE ITEM DETAIL

	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$241,307	\$329,590	\$316,936	\$318,150
5004 Vacancy Savings	0	(12,650)	0	(12,480)
5006 Seperation Pay	1,136	0	3,341	0
5009 Certification Pay	2,400	600	600	1,200
5014 Retirement	19,303	21,560	21,177	25,290
5015 Longevity	2,272	2,820	2,820	1,450
5016 FICA taxes	17,966	25,970	24,606	25,290
5018 Employee Insurance	21,807	22,140	15,383	22,160
5020 Employee Allowance	2,550	2,100	1,987	5,400
5025 Dependent Insurance	12,835	12,580	7,554	12,580
5050 Overtime	2,266	4,370	4,370	4,370
Total Personnel Services	\$323,842	\$409,080	\$398,774	\$403,410
Supplies				
5101 Office Supplies	1,857	1,430	1,000	1,430
5105 Janitorial Supplies	413	900	900	900
5121 Training Supplies	300	800	300	800
5123 Small Tools & Minor Equipment	317	0	0	0
5145 Gas and Oil	1,106	750	2,376	750
5152 Concession Supplies	4,026	6,500	6,500	6,500
5154 Recreation Supplies	60,173	36,250	36,250	36,250
5181 Uniforms	1,177	1,550	1,000	1,550
Total Supplies	\$75,289	\$48,180	\$48,326	\$48,180
Repairs and Maintenance				
5230 Vehicle Maintenance	14,350	5,630	5,630	5,330
5240 Equipment Repair and Maintenance	651	300	100	150
Total Repairs and Maintenance	\$15,001	\$5,930	\$5,730	\$5,480
Services and Charges				
5305 Professional Services	138,812	81,030	55,000	74,780
5310 Membership and Dues	1,163	950	500	950
5311 Postage and Freight	1,079	400	400	200
5313 Printing and Binding	8,085	7,400	9,000	6,900
5327 Motor Pool Lease Fees	0	4,670	4,670	4,139
5344 Travel and Training	3,446	3,000	1,000	2,250
5352 Utility Expense - Telephone	227	600	0	600
Total Services and Charges	\$152,813	\$98,050	\$70,570	\$89,819
Special Programs and Events				
5413 Sales Tax - Concessions	0	1,000	1,000	1,000
Total Special Programs and Events	\$0	\$1,000	\$1,000	\$1,000
Capital Outlay				
5572 Software	9,391	0	0	0
Total Capital Outlay	\$9,391	\$0	\$0	\$0
Total Expenses	\$576,337	\$562,240	\$524,400	\$547,889



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PARKS AND CULTURAL SERVICES DIRECTORATE SPORTSPLEX RECREATION

MISSION STATEMENT

Provide a diverse menu of quality recreation programs that address citizen needs, encourage community health and wellness, and promote a lifelong recreational lifestyle.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Completed successful implementation of all Recreation programs and Park facilities into the RecTrac Software system;
 - Citizens can register for all Recreation programs online.
 - Citizens can also reserve all Park facilities online.
- Opened Eastern Regional Park to the public on October 22, 2012;
 - Completed move from League Park to Eastern Regional Park.
 - Hosted several large events at Eastern Regional Park including Employee Holiday Luncheon, Council Strategic Planning Session, Lighthouse Ministries Fundraiser, and City Youth Basketball Tournament (71 teams).
- Implemented new programs at Eastern Regional Park that focus on health and physical fitness;
 - Pickle Ball
 - 30 Minute Abs
 - Night Club Cardio
 - Flirty Girl
- Completed successful expansion of the Senior Program after the move to Eastern Regional Park;
 - Added Pickle Ball to the Senior Program.
 - Added session of Jazzercise.
 - Added session of Watercolor.
 - Added hot lunches on Mondays.
 - Added educational classes (Diabetes Self-Management Class & Nutrition Class).

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue to develop new programs for Eastern Regional Park;
 - Adult Basketball Leagues
 - Adult Volleyball Leagues
- Create ways to recruit and retain volunteers for the Senior Program and also all Recreation programs;
 - Develop a volunteer appreciation program
 - Expand advertising to gain additional volunteers
- Expand on the use of the RecTrac Software system;
 - Marketing/Advertising of programs through email blasts of all registered households.
 - Program Evaluations.
 - Online public access to game and practice schedules.
 - Sharing program and facility information with Park Maintenance Staff.

**FY 2014 ADOPTED BUDGET
SPORTSPLEX RECREATION**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$20,019	\$19,810	\$20,560	\$22,790
Supplies	48,394	30,800	29,900	30,100
Repairs & Maintenance	0	0	0	0
Services & Charges	33,370	38,650	36,150	37,750
Capital Outlay	7,615	0	0	0
TOTAL	\$109,398	\$89,260	\$86,610	\$90,640

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

A minimal increase of \$4,000 to the total budget in FY2013 due to the merit pay increase in FY2013 (+\$2,230) and an increase in services and charges for the printing of brochures (+\$1,700)

PERFORMANCE INDICATORS

Please see the Park Recreation budget for performance indicators.

PERSONNEL

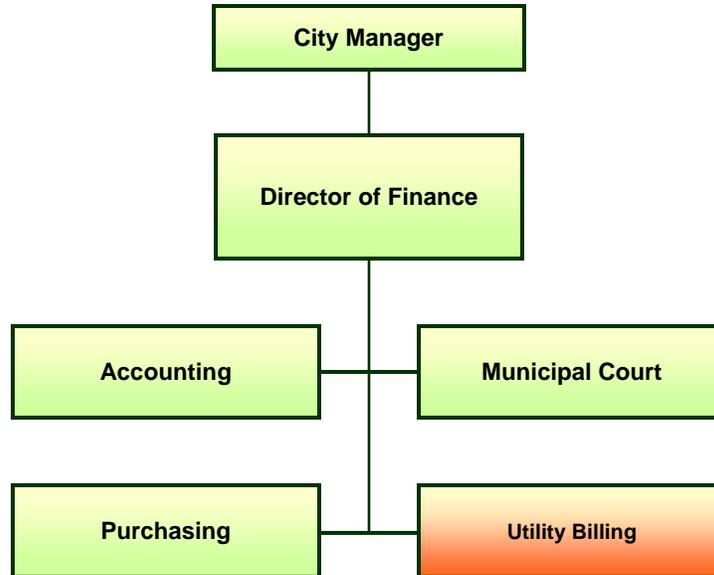
POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Senior Office Support Specialist	0.50	0.50	0.50	0.50
TOTAL	0.50	0.50	0.50	0.50

**FY 2014 ADOPTED BUDGET
SPORTSPLEX RECREATION**

LINE ITEM DETAIL

	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$12,733	\$13,625	\$13,671	\$16,050
5004 Vacancy Savings	0	(600)	0	(700)
5006 Separation Pay	1,136	0	0	0
5014 Retirement	1,992	1,989	2,003	2,390
5015 Longevity	48	80	80	130
5016 FICA taxes	1,089	1,086	1,095	1,280
5018 Employee Insurance	2,656	3,130	3,142	3,140
5025 Dependent Insurance	60	0	0	0
5050 Overtime	305	500	569	500
Total Personnel Services	\$20,019	\$19,810	\$20,560	\$22,790
Supplies				
5101 Office Supplies	1,255	1,400	500	1,400
5154 Recreation Supplies	47,139	29,400	29,400	28,700
Total Supplies	\$48,394	\$30,800	\$29,900	\$30,100
Repairs and Maintenance				
Total Repairs and Maintenance	\$0	\$0	\$0	\$0
Services and Charges				
5305 Professional Services	31,265	35,650	35,650	35,650
5311 Postage and Freight	60	200	500	0
5313 Printing and Binding	2,036	2,800	0	2,100
Total Services and Charges	\$33,370	\$38,650	\$36,150	\$37,750
Capital Outlay				
5572 Software	7,615	0	0	0
Total Capital Outlay	\$7,615	\$0	\$0	\$0
Total Expenses	\$109,398	\$89,260	\$86,610	\$90,640

FINANCE DIRECTORATE



 Funded in the General Fund

 Funded in the Utility Fund

**FY 2014 ADOPTED BUDGET
FINANCE DIRECTORATE**

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Accounting	\$1,110,134	\$1,298,820	\$1,336,984	\$1,341,560
Municipal Court	589,121	586,850	522,537	615,091
Purchasing	259,592	265,440	241,257	261,192
TOTAL	\$1,958,847	\$2,151,110	\$2,100,778	\$2,217,843

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,512,183	\$1,652,750	\$1,614,076	\$1,713,331
Supplies	17,152	18,930	10,000	11,000
Repairs & Maintenance	4,703	750	200	0
Services & Charges	424,809	478,680	476,502	493,512
TOTAL	\$1,958,847	\$2,151,110	\$2,100,778	\$2,217,843

HIGHLIGHTS (FY 2013 Adopted Over/Under FY 2012 Estimated)

- Personnel Services - Increase of \$99,300 as a result of moving the Warrant Officer from the Municipal Court Building Security Fund to the General Fund in FY2014.
- Services & Charges - Increase of \$17,000 due to an increase in auditing services (+\$8,000) and appraisal district fees (+\$9,000).



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FINANCE DIRECTORATE ACCOUNTING

MISSION STATEMENT

To maximize the use of financial resources by creating a more efficient system to facilitate the transactions involving the collection, disbursement, and reporting of City funds; and to maintain an efficient system of billing and collecting of City funds.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Receipt of the Certificate of Achievement for Excellence in Financial Reporting for the 29th consecutive year.
- Receipt of the Texas Comptroller Leadership Circle Gold Award for financial transparency on the city's website for the fourth consecutive year.
- Facilitated the early payoff of developers for Public Improvement Districts and reduction of the assessments for homeowners in each District.
- Prepared and executed the General Obligation Bond Refunding, Series 2013, saving \$3 million in future debt service costs.
- Working with the IT Department to upgrade the city wide business management system to replace a 25 year old legacy system.
- Began review, revision and update of all internal control policies.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Provide an annual financial report that fully discloses the City's financial condition and contains an unqualified audit opinion.
- Meet changing professional standards so as to receive the Governmental Finance Officer's Association award for the Comprehensive Annual Financial Report (CAFR).
- Coordinate with Galveston County to provide a consolidated process for beer/wine permitting.
- Review the City's procedures and its system of internal controls to preserve and protect resources and identify means of improving those controls and revising procedures as required, with a specific focus on fixed assets.
- Review of property tax rebate agreements with seven Municipal Utility Districts and two Tax Incremental Reinvestment Zones and implement cost savings opportunities as identified.
- Participate in the configuration, testing and implementation of the new citywide business management system.

**FY 2014 ADOPTED BUDGET
ACCOUNTING**
EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$703,080	\$844,850	\$882,892	\$865,590
Supplies	5,452	5,000	3,500	3,500
Services & Charges	401,602	448,970	450,592	472,470
TOTAL	\$1,110,134	\$1,298,820	\$1,336,984	\$1,341,560

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Decrease of \$17,300 due to vacancy savings.
- Services & Charges - Increase of \$22,000 due to an increase in auditing services (+\$10,000), banking fees (+\$2,500), and appraisal district fees (+\$9,000)

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Number of vendor payments completed	6,471	6,302	6,000	5,900
Number of checks as percent of total vendor payments	83%	66%	62%	63%
Number of electronic payments as a percent of total vendor payments	17%	34%	38%	37%
Number of funds managed	54.00	60	59	60
Investment Portfolio (Millions)	\$160	\$205	\$175	\$163
Interest Earned (Thousands)	\$330	\$331	\$208	\$195
Average Rate of Interest Earned	0.20%	0.16%	0.11%	0.11%

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Finance	0.00	1.00	1.00	1.00
Controller	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Tax / Revenue Supervisor	1.00	1.00	1.00	1.00
Senior Accountant	1.00	2.00	2.00	2.00
Payroll Accountant	1.00	0.00	0.00	0.00
Accountant	1.00	2.00	2.00	2.00
Accounting Technician	1.00	0.00	0.00	0.00
Accounts Payable Specialist	2.00	2.00	2.00	2.00
TOTAL	9.00	10.00	10.00	10.00

**FY 2014 ADOPTED BUDGET
ACCOUNTING**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$497,760	\$622,265	\$628,581	\$630,430
5004	Vacancy Savings	0	(25,770)	0	(26,770)
5009	Certification Pay	10,200	12,600	12,600	12,600
5014	Retirement	73,668	91,039	92,512	95,100
5015	Longevity	10,464	11,420	11,420	12,480
5016	FICA taxes	38,621	49,746	48,596	50,740
5018	Employee Insurance	57,233	63,590	62,740	63,610
5020	Employee Allowance	2,680	3,000	7,200	7,200
5025	Dependent Insurance	12,088	15,960	19,182	19,700
5050	Overtime	366	1,000	61	500
Total Personnel Services		\$703,080	\$844,850	\$882,892	\$865,590
Supplies					
5101	Office Supplies	5,452	5,000	3,500	3,500
Total Supplies		\$5,452	\$5,000	\$3,500	\$3,500
Services and Charges					
5305	Professional Services	103,425	104,900	89,429	99,500
5310	Membership and Dues	1,882	1,990	2,546	2,480
5311	Postage and Freight	1,528	2,500	1,500	1,500
5312	Banking Fees	54,491	55,900	58,400	60,700
5313	Printing and Binding	562	1,280	900	1,190
5335	Advertising and Recording	945	2,000	1,000	1,000
5344	Travel and Training	5,375	6,000	6,000	6,500
5345	Appraisal District Fees	222,580	264,100	280,397	289,000
5349	Contractual Services	10,310	10,300	10,420	10,600
5352	Utility Expense - Telephone	503	0	0	0
Total Services and Charges		\$401,602	\$448,970	\$450,592	\$472,470
Total Expenses		\$1,110,134	\$1,298,820	\$1,336,984	\$1,341,560



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FINANCE DIRECTORATE MUNICIPAL COURT

MISSION STATEMENT

To provide League City an expeditious, equitable, and impartial court system which will administer the laws that govern its citizens while adhering to the established philosophies of integrity and justice in order to preserve the high quality of life by ensuring compliance with city ordinances, penal and traffic laws.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Continued to improve staff level skills by cross training and rotation of Court duties.
- Professional development and educational growth was encouraged resulting in the certification of three (3) Deputy Clerks in the Court Clerks certification program.
- Implemented the Scofflaw program for the non-renewal of vehicle registration due to non-payment of Municipal Court violations.
- Expanded and enhanced availability of data on Court website giving citizens access to more information, and access to online requests such as driving safety course, deferred dispositions and extensions.
- Participated in and celebrated Municipal Courts week.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue professional development of staff.
- Continue to cross train staff to ensure continuity and efficiency.
- Continue to participate in state wide warrant round-up.
- Participate and encourage involvement from City Staff, Council and Community during Municipal Court's week.

**FY 2014 ADOPTED BUDGET
MUNICIPAL COURT**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$563,936	\$561,090	\$503,857	\$598,961
Supplies	7,702	9,430	5,000	5,000
Repairs & Maintenance	4,703	750	200	0
Services & Charges	12,780	15,580	13,480	11,130
TOTAL	\$589,121	\$586,850	\$522,537	\$615,091

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$95,100 as a result of moving the Warrant Officer from the Municipal Court Building Security Fund to the General Fund.
- Positions - Eliminated one deputy court clerk and moved the warrant officer from the Municipal Court Building Security Fund to this budget.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Violations filed	17,533	15,429	13,400	14,600
Disposed violations	18,999	16,346	13,550	15,400
Warrants issued	5,589	5,368	4,435	4,800
Warrants cleared	8,100	5,454	6,100	5,100
Outstanding warrants at year end	7,089	7,013	5,182	4,882

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Part-Time Municipal Court Judge	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00
Senior Deputy Court Clerk	1.00	1.00	1.00	1.00
Deputy Court Clerk	5.00	5.00	5.00	4.00
Warrant Coordinator	1.00	1.00	1.00	1.00
Warrant Officer	0.00	0.00	0.00	1.00
TOTAL	9.00	9.00	9.00	9.00

**FY 2014 ADOPTED BUDGET
MUNICIPAL COURT**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$383,434	\$394,137	\$345,397	\$433,500
5004	Vacancy Savings	0	(17,200)	0	(19,690)
5006	Separation Pay	3,690	0	0	0
5009	Certification Pay	9,650	9,600	9,600	12,000
5014	Retirement	46,957	47,428	44,369	54,310
5015	Longevity	7,023	7,820	7,820	7,970
5016	FICA taxes	23,270	32,415	22,821	35,480
5018	Employee Insurance	49,308	50,620	48,794	44,350
5020	Employee Allowance	3,580	3,600	3,600	4,800
5025	Dependent Insurance	23,854	24,070	16,389	20,741
5050	Overtime	13,170	8,600	5,067	5,500
Total Personnel Services		\$563,936	\$561,090	\$503,857	\$598,961
Supplies					
5101	Office Supplies	7,702	9,430	5,000	5,000
Total Supplies		\$7,702	\$9,430	\$5,000	\$5,000
Repairs and Maintenance					
5240	Equipment Repair and Maintenance	325	750	200	0
Total Repairs and Maintenance		\$4,703	\$750	\$200	\$0
Services and Charges					
5310	Membership and Dues	420	480	480	480
5311	Postage and Freight	6,891	8,000	7,000	4,000
5313	Printing and Binding	745	1,600	1,000	1,000
5337	Subscriptions	9	1,000	0	1,000
5344	Travel and Training	3,287	3,000	3,000	2,250
5349	Contractual Services	1,428	1,500	2,000	2,400
Total Services and Charges		\$12,780	\$15,580	\$13,480	\$11,130
Total Expenses		\$589,121	\$586,850	\$522,537	\$615,091



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FINANCE DIRECTORATE PURCHASING

MISSION STATEMENT

To procure goods and services that provides the best value to the City of League City within legal guidelines established by the City Council and the State of Texas.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Partnered with Public Purchase; an online procurement system that manages vendor registration in order to increase competition and responses to Bids and Request for Proposals.
- Received the 2013 Agency Certification Award from the Universal Public Procurement Certification Council.
- Implemented internal procedures to aid in Contract Management.
- Utilized cooperative purchasing contracts for cost savings.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Organize a vendor outreach event.
- Research cooperative purchasing contracts for potential savings and increase rebates
- Improve purchasing practices within the user departments to control cost and increase efficiency.
- Apply for the Achievement in Excellence in Procurement Award from the National Purchasing Institute (NPI).

**FY 2014 ADOPTED BUDGET
PURCHASING**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$245,166	\$246,810	\$227,327	\$248,780
Supplies	3,998	4,500	1,500	2,500
Services & Charges	10,427	14,130	12,430	9,912
TOTAL	\$259,592	\$265,440	\$241,257	\$261,192

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$22,000 as a result of the annualized cost in FY2014 of filling the procurement manager position in FY2014.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Purchase Orders Issued	1,437	1,126	1,220	1,200
Purchase Orders Issued (Millions)	\$49.0	\$67.0	\$70.0	\$60.0
Request for Qualifications	2	6	1	2
Request for Proposals	9	9	5	5
Sealed Bids	20	12	30	30
Number of Purchasing Card Transactions	11,368	12,968	15,000	15,500
Purchasing Card Transactions (Millions)	\$3.2	\$5.3	\$5.0	\$5.5

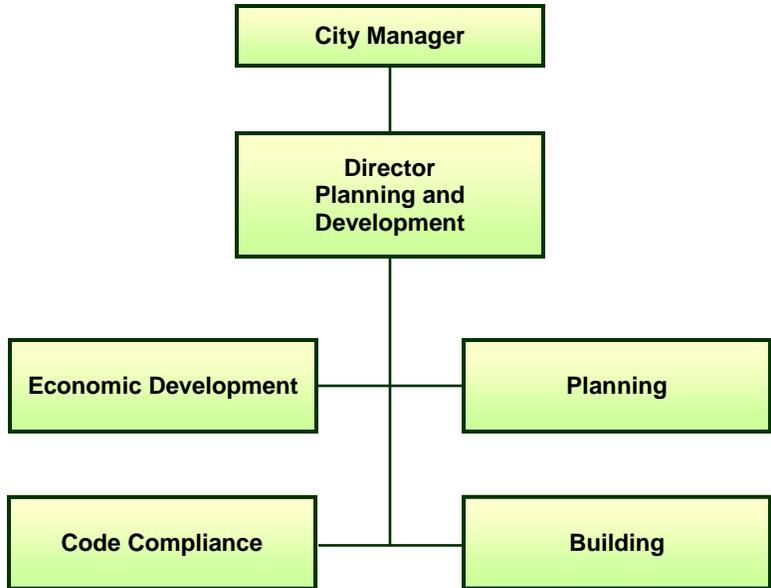
PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Procurement Manager	1.00	1.00	1.00	1.00
Contract Administrator	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00	3.00

FY 2014 ADOPTED BUDGET PURCHASING

LINE ITEM DETAIL		FY2012	FY2013	FY 2013	FY2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
Personnel Services					
5002	Salaries	\$168,156	\$170,716	\$148,186	\$171,560
5004	Vacancy Savings	0	(2,460)	0	(2,510)
5006	Separation Pay	0	0	4,875	0
5009	Certification Pay	9,600	9,600	9,600	9,600
5014	Retirement	25,333	25,768	23,332	26,560
5015	Longevity	1,448	1,740	2,103	2,020
5016	FICA taxes	13,253	14,076	12,309	14,170
5018	Employee Insurance	19,208	19,080	18,986	19,090
5020	Employee Allowance	1,200	1,200	847	1,200
5025	Dependent Insurance	6,447	6,290	6,289	6,290
5050	Overtime	520	800	800	800
Total Personnel Services		\$245,166	\$246,810	\$227,327	\$248,780
Supplies					
5101	Office Supplies	3,956	4,500	1,500	2,500
5110	Books	43	0	0	0
Total Supplies		\$3,998	\$4,500	\$1,500	\$2,500
Services and Charges					
5310	Membership and Dues	1,110	1,280	1,280	1,280
5311	Postage and Freight	31	250	150	150
5335	Advertising and Recording	5,298	7,000	7,000	6,000
5344	Travel and Training	3,988	5,600	4,000	2,482
Total Services and Charges		\$10,427	\$14,130	\$12,430	\$9,912
Total Expenses		\$259,592	\$265,440	\$241,257	\$261,192

PLANNING AND DEVELOPMENT DIRECTORATE



**FY 2013 ADOPTED BUDGET
PLANNING AND DEVELOPMENT DIRECTORATE**

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Planning	\$850,156	\$882,350	\$813,889	\$809,770
Building	1,083,429	1,137,451	1,111,206	1,127,092
Code Compliance	403,593	509,810	443,816	484,479
Economic Development	150,862	375,240	317,497	318,230
Planning and Development Directorate Total	\$2,488,039	\$2,904,851	\$2,686,408	\$2,739,571

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Personnel Services	\$2,070,589	\$2,235,310	\$2,213,257	\$2,324,520
Supplies	41,664	69,060	48,093	51,460
Repairs & Maintenance	45,910	34,200	34,200	35,050
Services & Charges	329,876	566,281	390,858	328,541
Planning and Development Directorate Total	\$2,488,039	\$2,904,851	\$2,686,408	\$2,739,571

HIGHLIGHTS (FY 2013 Adopted Over/Under FY 2012 Estimated)

- Personnel Services - Increase of \$238,700 due to the annualized effect of adding a building inspector and plan reviewer for a portion of FY2013 (+\$115,500); increase in certification pay (+\$12,200); and the annualized cost of filling positions that were vacant for a portion of FY2013 (+\$108,900).

- Services & Charges - Net decrease of \$122,300 as a result of moving out of the Amegy building (-\$77,270); one-time cost in FY2014 for use of professional services in modeling and research of raw land related to the Watersmart Park grant (-\$15,000); decrease in funds associated with economic development but with a greater focus and intention of these funds in FY2014 (-\$55,000); and expected increase in abatement of dilapidated buildings in FY2014 (+\$26,400).



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PLANNING AND DEVELOPMENT DIRECTORATE PLANNING

MISSION STATEMENT

To provide excellent customer service and consistent policy recommendations that manage growth in line with citizens' vision of the community.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Reduced number of reviews per submittal while managing a higher number of new applications.
- Expanded access to GIS mapping software resulted in faster and more accurate land use information to the citizens and City departments.
- Merge Historic District regulations into the Zoning Ordinance clarifying the boundary amendment process (anticipated presentation to Council in May).
- Drafted and proposed significant amendments to the Oil & Gas regulations (anticipated initial presentation to Council in May).
- Began construction on improved recreation facilities at League City Elementary.
- Organized an Arbor Day ceremony in conjunction with League City Elementary.
- Drafted policies proposed by the Growth & Development Advisory Committee (anticipated initial presentation to Council in May).
- Continued tracking and mapping residential and commercial activity to provide better data for long term planning including long range financial forecast and economic development.
- Updated Community Profile regularly for economic development purposes.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Present to Council the findings and recommended policies from the Growth & Development Advisory Committee and incorporate accordingly.
- Update codes and Comprehensive Plan in accordance with:
 - Council's vision as established in Council Strategic Planning Workshop.
 - Policies of the Growth & Development Advisory Committee.
 - 2035 Comprehensive Plan.
- Continued implementation:
 - Main Street Implementation Plan.
 - Branding, Development & Market Study.
 - 2035 Comprehensive Plan.

FY 2014 ADOPTED BUDGET PLANNING

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$759,887	\$792,860	\$747,299	\$787,100
Supplies	7,004	7,550	2,050	3,550
Repairs & Maintenance	0	2,820	2,820	2,670
Services & Charges	83,265	79,120	61,720	16,450
TOTAL	\$850,156	\$882,350	\$813,889	\$809,770

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$39,801 due to the annualized costs in FY2014 of filling positions that were vacant for a portion of FY2013.
- Services & Charges - Decrease of \$45,270 as a result of moving out of the Amegy building (-\$30,270) and one-time cost in FY2014 for use of professional services in modeling and research of raw land related to the Watersmart Park grant (-\$15,000).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Number of applications (development plans, administrative plats, and P&Z plats) received	92	85	100	95
Number of reviews per application conducted	139	141	160	150
Average number of reviews per development plan or P&Z plat submittal	1.60	2.10	1.60	1.60
Average time from development plan or P&Z plat submittal to approval (calendar days)	N/A	76.00	45.00	45.00

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Planning & Development	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00
Senior Planner	2.00	2.00	2.00	2.00
Planner	2.00	2.00	2.00	2.00
Long-Range Planning Specialist	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Planning and Research Intern	1.00	0.00	0.00	0.00
Arborist	1.00	1.00	1.00	1.00
TOTAL	10.00	9.00	9.00	9.00

FY 2014 ADOPTED BUDGET PLANNING

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$528,305	\$579,993	\$522,885	\$568,040
5004	Vacancy Savings	0	(24,290)	0	(24,340)
5006	Seperation Pay	11,959	0	1,294	0
5009	Certification Pay	20,000	20,800	20,800	24,000
5014	Retirement	79,993	86,042	78,281	86,830
5015	Longevity	2,665	3,310	3,310	3,860
5016	FICA taxes	41,922	47,015	41,342	46,320
5018	Employee Insurance	54,421	57,270	54,322	57,250
5020	Employee Allowance	8,400	9,000	9,600	9,600
5025	Dependent Insurance	12,168	12,220	13,965	15,540
5050	Overtime	53	1,500	1,500	0
Total Personnel Services		\$759,887	\$792,860	\$747,299	\$787,100
Supplies					
5101	Office Supplies	6,255	6,900	1,500	3,000
5110	Books	0	100	0	0
5145	Gas and Oil	661	550	550	550
5153	Agricultural Supplies	9	0	0	0
5194	Computer Equipment & Software	79	0	0	0
Total Supplies		\$7,004	\$7,550	\$2,050	\$3,550
Repairs and Maintenance					
5230	Vehicle Maintenance	0	2,820	2,820	2,670
Total Repairs and Maintenance		\$0	\$2,820	\$2,820	\$2,670
Services and Charges					
5305	Professional Services	3,924	3,600	15,000	0
5310	Membership and Dues	500	2,250	1,000	2,250
5311	Postage and Freight	1,316	3,500	1,500	3,500
5313	Printing and Binding	336	250	250	0
5319	Building and Land Lease	64,430	56,020	30,455	0
5335	Advertising and Recording	3,274	3,500	3,500	3,500
5337	Subscriptions	0	0	15	0
5344	Travel and Training	9,485	10,000	10,000	7,200
Total Services and Charges		\$83,265	\$79,120	\$61,720	\$16,450
Total Expenses		\$850,156	\$882,350	\$813,889	\$809,770



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PLANNING AND DEVELOPMENT DIRECTORATE BUILDING

MISSION STATEMENT

To ensure the health, safety, and well-being of all people who live, work, or visit the City by ensuring compliance with adopted building codes and City ordinances.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Improved the Community Rating System score from an 8 to a 6, placing League City in the top 11% of communities in the state of Texas.
- Revised floodplain ordinance to reflect latest FEMA standards.
- Revised dangerous building procedures to comply with new State requirements.
- Organized FEMA files into a digital filing system accessible citywide.
- Created and implemented procedure for converting building files to digital format.
- Updated all policy manuals to reflect the latest changes.
- Conducted regular meetings with builders and contractors.
- Established an "Inspector of the Day" to assist with technical questions.
- Two plumbing inspection certifications were obtained to meet job requirements.
- Presented the 2009 ICC codes to Council for adoption.
- Sorted through 200 boxes of old building files to comply with document retention requirements.
- Expanded the Building Department website to include floodplain information for residents, builders, and the general public.
- Completed modification of the front building permit area

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Create procedures for Code Compliance to process dangerous buildings.
- Complete sorting of old building documents to prepare for scanning.
- Utilize new CRS manual to maintain a 6 rating for League City.
- Update all policy manuals in the department to reflect changes.
- Revise and improve the Building Department website to make it more concise and user friendly. Improvements to the website will also reduce staff's time explaining procedures and provide citizens with greater access to procedures and requirements
- Implement new permit software to improve process.
- Obtain additional certifications for inspection staff. New certifications will be required in the areas of medical gas and energy code.
- Train clerical staff on new software necessary for permits and reports.
- Implement career path for building inspectors, which will offer incentives to existing staff, create separation between different levels of inspectors, and enable the attraction of a higher level of employee
- Create brochures to better inform citizens and contractors about permit requirements and inspection procedures.

FY 2014 ADOPTED BUDGET BUILDING

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$922,006	\$959,480	\$964,425	\$1,032,650
Supplies	18,232	22,050	20,083	17,535
Repairs & Maintenance	34,430	22,730	22,730	21,520
Services & Charges	108,760	133,191	103,968	55,387
TOTAL	\$1,083,429	\$1,137,451	\$1,111,206	\$1,127,092

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$195,600 due to the annualized effect of adding a building inspector and plan reviewer for a portion of FY2013 (+\$115,500); increase in certification pay (+\$12,200); and the annualized cost of filling other positions that were vacant for a portion of FY2013 (+\$67,900).
- Services & Charges - Decrease of \$48,600 as a result of moving out of the Amegy building (-\$47,000) and elimination of the answering service in FY2014 (-\$1,700).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Total permits issued	7,955	8,438	9,046	9,354
Permits per 1,000 population	98	97	104	107
Permits per FTE	2,652	2,813	3,015	3,118
Total inspections	30,617	27,961	33,384	34,519
Inspections per 1,000 population	360	321	384	397
Inspections per day per FTE	16.7	17.5	19.0	19.6
Average days from application to permit issuance	4.5	4.4	4.2	4.3

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Building Official	1.00	1.00	1.00	1.00
Plan Reviewer	1.00	1.00	2.00	2.00
Building Inspector	7.00	7.00	8.00	8.00
Floodplain Management Coordinator	1.00	1.00	1.00	1.00
Office Support Specialist	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	13.00	13.00	15.00	15.00

**FY 2014 ADOPTED BUDGET
BUILDING**

LINE ITEM DETAIL		FY2012	FY2013	FY 2013	FY2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
Personnel Services					
5002	Salaries	\$618,966	\$682,961	\$661,844	\$724,500
5004	Vacancy Savings	0	(27,770)	0	(31,940)
5006	Seperation Pay	0	0	1,212	0
5009	Certification Pay	23,850	17,700	17,700	23,650
5014	Retirement	94,088	102,267	99,250	111,620
5015	Longevity	8,784	11,030	11,030	10,230
5016	FICA taxes	49,334	55,882	52,398	59,550
5018	Employee Insurance	81,487	82,650	82,181	95,340
5020	Employee Allowance	10,855	10,800	11,828	12,000
5025	Dependent Insurance	20,202	15,960	19,707	19,700
5050	Overtime	14,441	8,000	7,275	8,000
Total Personnel Services		\$922,006	\$959,480	\$964,425	\$1,032,650
Supplies					
5101	Office Supplies	3,655	4,000	3,000	4,000
5119	Office Furniture	0	2,200	0	0
5123	Small Tools & Minor Equipment	1,618	2,800	2,500	2,235
5145	Gas and Oil	11,727	11,300	11,300	11,300
5181	Uniforms	1,011	1,750	1,000	0
5194	Computer Equipment & Software	222	0	2,283	0
Total Supplies		\$18,232	\$22,050	\$20,083	\$17,535
Repairs and Maintenance					
5230	Vehicle Maintenance	34,430	22,530	22,530	21,320
5240	Equipment Repair and Maintenance	0	200	200	200
Total Repairs and Maintenance		\$34,430	\$22,730	\$22,730	\$21,520
Services and Charges					
5305	Professional Services	71	0	0	0
5310	Membership and Dues	1,190	2,200	2,200	2,000
5311	Postage and Freight	952	2,000	500	2,000
5316	Copier Rental	5,902	6,291	5,500	6,291
5319	Building and Land Lease	70,587	72,820	46,888	0
5321	Uniform Expense	1,568	0	0	0
5327	Motor Pool Lease Fees	15,700	37,380	37,380	33,096
5335	Advertising and Recording	0	1,000	1,500	1,000
5344	Travel and Training	9,069	9,000	7,500	11,000
5352	Utility Expense - Telephone	3,721	2,500	2,500	0
Total Services and Charges		\$108,760	\$133,191	\$103,968	\$55,387
Total Expenses		\$1,083,429	\$1,137,451	\$1,111,206	\$1,127,092



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PLANNING DIRECTORATE CODE COMPLIANCE

MISSION STATEMENT

To promote and maintain a safe and desirable living and working environment by ensuring compliance with city ordinances and land use requirements.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Coordinated with pipeline companies to clear two miles of tallow trees and underbrush in Tuscan Lakes/Meadow Bend subdivision
- Voluntary compliance to address dangerous buildings: 12 through demolitions/removal and five through repairs (three additional cases have been resolved either through demolition or variance)
- Shellside voluntary cleanup and rights-of-way clearance using Community Development Block Grant funds:
 - Clearing of 27.9 acres of city rights-of-way
 - More than 1,500 cubic yards of debris removed
 - More than 300 tires removed
- Conducted compliance “sweep” to support Main Street improvement and Facade Improvement Program
- Purchase of PublicData database has allowed access to information needed by courts to address junk vehicles: 69 cases, 57 resolved, 53 through voluntary compliance
- Increased awareness of information about code violations with web site updates and Brochures

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Maintain a high level of code violation case development while addressing dangerous buildings and special projects
- Investigate opportunities to streamline and improve efficiency in code compliance case management
- Present options to Council to address substandard structures and property maintenance
- Coordinate with volunteer groups, churches and more to assist elderly and disabled residents with code compliance and property maintenance issues
- Integration of Windows One Solution software for mobile inspections

**FY 2014 ADOPED BUDGET
CODE COMPLIANCE**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$294,350	\$299,330	\$301,986	\$310,440
Supplies	10,839	17,960	10,260	13,875
Repairs & Maintenance	11,480	8,650	8,650	10,860
Services & Charges	86,924	183,870	122,920	149,304
TOTAL	\$403,593	\$509,810	\$443,816	\$484,479

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$8,500 as a result of equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent.
- Services & Charges - Increase of \$26,400 due to an expected increase in abatement of high weeds and property clean-up as well as boarding dangerous and vacant structures in FY2014.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Total number of cases opened	1,126	2,691	1,400	1,600
Total number of code violations	2,319	3,870	2,700	2,800
Total number of cases closed	1,385	2,618	1,300	1,550
Total number of carried over cases	105	196	100	50
Total number of inspections	2,083	4,702	4,200	4,800
Percentage of cases resolved through voluntary compliance	49%	36%	55%	60%
Percentage of cases resolved through forced compliance	45%	39%	33%	30%
Percentage of cases resolved through invalid complaint	16%	21%	12%	10%

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Code Compliance Official	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00
Office Support Specialist	1.00	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00	5.00

FY 2014 ADOPTED BUDGET CODE COMPLIANCE

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$195,230	\$200,375	\$201,115	\$213,950
5004	Vacancy Savings	0	(8,960)	0	(9,600)
5009	Certification Pay	5,700	3,400	3,400	5,700
5014	Retirement	29,143	30,077	30,161	32,810
5015	Longevity	2,272	2,870	2,870	3,350
5016	FICA taxes	15,118	16,438	15,564	17,500
5018	Employee Insurance	32,224	31,680	31,522	31,680
5020	Employee Allowance	1,200	7,200	4,800	4,800
5025	Dependent Insurance	9,484	9,250	9,252	9,250
5050	Overtime	3,979	7,000	3,302	1,000
Total Personnel Services		\$294,350	\$299,330	\$301,986	\$310,440
Supplies					
5101	Office Supplies	4,980	5,200	3,500	6,415
5119	Office Furniture	0	6,200	0	1,200
5123	Small Tools & Minor Equipment	535	2,000	2,000	1,000
5145	Gas and Oil	3,914	4,060	4,060	4,060
5194	Computer Equipment & Software	1,410	500	700	1,200
Total Supplies		\$10,839	\$17,960	\$10,260	\$13,875
Repairs and Maintenance					
5230	Vehicle Maintenance	11,480	8,450	8,450	10,660
5240	Equipment Repair and Maintenance	0	200	200	200
Total Repairs and Maintenance		\$11,480	\$8,650	\$8,650	\$10,860
Services and Charges					
5305	Professional Services	8,587	51,180	7,500	40,630
5310	Membership and Dues	573	740	900	900
5311	Postage and Freight	4,746	4,000	4,500	6,000
5313	Printing and Binding	578	1,500	1,000	2,435
5319	Building and Land Lease	20,751	28,010	20,000	0
5321	Uniform Expense	2,346	1,420	0	1,625
5327	Motor Pool Lease Fees	5,000	14,020	14,020	12,414
5335	Advertising and Recording	4,068	9,000	8,000	6,000
5344	Travel and Training	4,987	9,000	7,000	9,300
5349	Contractual Services	35,289	65,000	60,000	70,000
Total Services and Charges		\$86,924	\$183,870	\$122,920	\$149,304
Total Expenses		\$403,593	\$509,810	\$443,816	\$484,479



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PLANNING AND DEVELOPMENT DIRECTORATE ECONOMIC DEVELOPMENT

MISSION STATEMENT

To foster a diverse and robust economic base that capitalizes on the identity and assets of League City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Facilitated the creation of 150 new jobs in the community by assisting the construction of new retail, office and industrial space with the aid of incentives.
- Developed two 380 agreements with developers for new construction
- Assisted with new investment into the City for a total of \$43.5 million to date
- Increased property tax revenue to the City by \$2.5 million to date
- Effectuated the opening of 67 new businesses in the City to date
- Improved the data available to Economic Development in order to assist local businesses with the aid of databases such as: ESRI Community Analysis, BizMiner and LoopNet
- Currently developing a marketing plan and materials for purposes of general and targeted marketing campaigns along with a new and more robust Economic Development website
- Advertised in targeted area and trade magazines along with personal visits and trade shows to assist in retaining particular employees/employers/investors
- Develop a draft business retention and expansion program to assist in rebuilding public/private partnerships and to identify the needs of the businesses in League City
- Purchased a database to track projects, prospects, and business clients.
- Purchased a Geographical Information System capable of searching and identifying properties for sale and lease in League City and will imbed the search software into our new Economic Development website.
- Focused development in the Harbourside District, Creekside District and the Entertainment District.
- Designed and implemented a Façade Improvement Program for Main Street

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Facilitate the creation of new jobs in the community by assisting the construction of new retail, office and industrial space with the aid of incentives.
- Focus on developing 380 agreements with developers for new construction
- Create a program to assist entrepreneurs and start up businesses, including development of business plans, identification of funding sources, and network support
- Continue to improve the Economic Gardening program by utilizing databases such as: ESRI Community Analysis, BizMiner and LoopNet
- Investigate and potentially establish a Micro Loan program and/or a Revolving Loan Fund in coordination with local financial institutions
- Continue to improve the marketing materials for purposes of general and targeted marketing campaigns.
- Advertise in targeted area and trade magazines along with personal visits and trade shows to assist in retaining particular employees/employers/investors
- Continue the business retention and expansion program to assist in rebuilding public/private partnerships and to identify the needs of the businesses in League City
- Complement strategic marketing efforts, including personal visits and trade shows/conferences
- Continue to focus on the development in the Harbourside District, Creekside District and the Entertainment District.

**FY 2014 ADOPTED BUDGET
ECONOMIC DEVELOPMENT**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$94,345	\$183,640	\$199,547	\$194,330
Supplies	5,589	21,500	15,700	16,500
Services & Charges	50,928	170,100	102,250	107,400
TOTAL	\$150,862	\$375,240	\$317,497	\$318,230

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Minimal increase of \$700 to the entire budget in FY2014 due to a slight increase in office supplies (+\$700).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Number of Jobs Facilitated (Jimmy Changas, GEDA, Safety Specialists)	N/A	N/A	300.00	400.00
Total amount of new investment (New/Expansion)	N/A	N/A	\$55,000,000	\$60,000,000
Additional value to community businesses' payroll	N/A	N/A	\$7,000,000	\$8,000,000
Increased property tax revenue to the City	N/A	N/A	\$3,245,000	\$3,540,000
Number of new businesses to League City	N/A	N/A	100.00	100.00

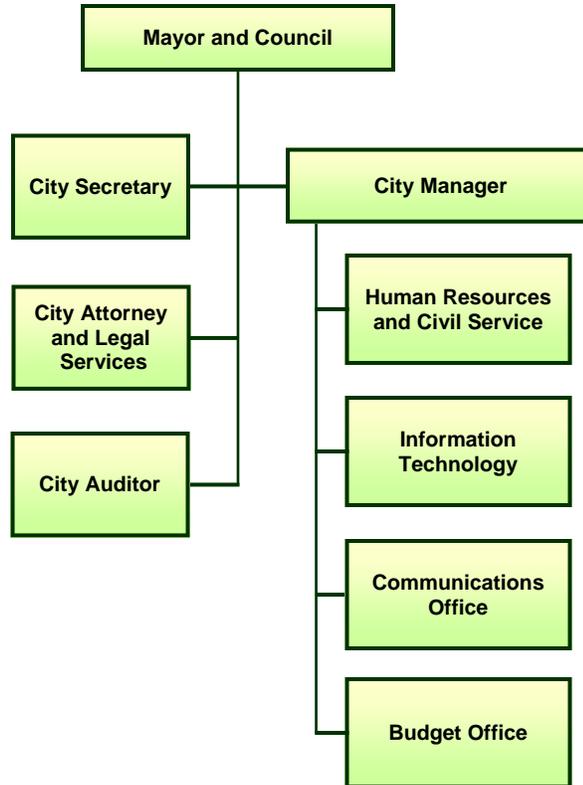
PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Economic Development Manager	1.00	1.00	1.00	1.00
Economic Development Specialist	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

**FY 2014 ADOPTED BUDGET
ECONOMIC DEVELOPMENT**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$67,327	\$137,033	\$137,555	\$137,290
5004	Vacancy Savings	0	(5,650)	0	(6,010)
5009	Certification Pay	0	1,200	1,200	1,200
5014	Retirement	9,892	20,318	20,438	20,880
5015	Longevity	1,864	2,100	2,100	2,290
5016	FICA taxes	5,202	11,099	10,353	11,140
5018	Employee Insurance	6,937	12,740	12,668	12,740
5020	Employee Allowance	1,300	4,800	4,800	4,800
5025	Dependent Insurance	1,772	0	10,032	10,000
5050	Overtime	53	0	401	0
Total Personnel Services		\$94,345	\$183,640	\$199,547	\$194,330
Supplies					
5101	Office Supplies	381	1,300	500	1,300
5110	Books	1,213	200	200	200
5194	Computer Equipment & Software	3,995	20,000	15,000	15,000
Total Supplies		\$5,589	\$21,500	\$15,700	\$16,500
Repairs and Maintenance					
Total Repairs and Maintenance		\$0	\$0	\$0	\$0
Services and Charges					
5305	Professional Services	25,943	137,700	70,000	69,500
5310	Membership and Dues	21,398	26,000	26,000	23,000
5311	Postage and Freight	23	300	150	300
5313	Printing and Binding	90	100	100	100
5344	Travel and Training	3,474	6,000	6,000	14,500
Total Services and Charges		\$50,928	\$170,100	\$102,250	\$107,400
Total Expenses		\$150,862	\$375,240	\$317,497	\$318,230

ADMINISTRATION DIRECTORATE



**FY 2014 ADOPTED BUDGET
ADMINISTRATION DIRECTORATE**

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY 2014 ADOPTED
City Manager	\$639,587	\$554,070	\$486,145	\$463,940
City Secretary	300,924	352,570	358,793	332,900
City Attorney - Legal Services	1,121,387	735,000	725,000	643,000
Mayor and Council	140,166	168,470	164,420	168,470
City Auditor	0	0	0	143,120
Budget Office	288,306	267,090	225,719	255,630
Information Technology	1,756,006	1,995,555	1,934,339	2,040,189
Communications Office	0	364,520	373,090	381,998
Human Resources	966,437	940,160	814,979	854,527
Civil Service	79,808	78,000	47,830	77,072
Administration Directorate Total	\$5,292,622	\$5,455,435	\$5,130,315	\$5,360,846

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Personnel Services	\$2,640,988	\$2,908,400	\$2,719,957	\$2,872,240
Supplies	185,679	166,740	149,204	316,318
Repairs & Maintenance	13,924	24,090	18,590	23,330
Services & Charges	2,372,837	2,283,005	2,176,764	2,087,901
Special Programs & Events	48,682	73,200	65,800	61,057
Administration Directorate Total	\$5,292,622	\$5,455,435	\$5,130,315	\$5,360,846

HIGHLIGHTS (FY 2013 Adopted Over/Under FY 2012 Estimated)

- Personnel Services - Increase of \$149,000 as a result of use of election officials in FY2014 (+\$12,200) and the addition of a City Auditor (+\$135,700).
- Supplies - Increase of \$167,000 due to increase in back-up of computer storage supplies (+\$8,000) and costs associated with system upgrades and replacements in FY2014 (+\$161,500).
- Services & Charges - Decrease of \$82,000 due to one-time expenses of attorney services in FY2013.



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ADMINISTRATION DIRECTORATE CITY MANAGER

MISSION STATEMENT

To provide support and direction to staff; evaluate and ensure smooth, efficient and effective delivery of City services; assist the City Council in establishing a vision for the City; and improve communications between the City and community.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Supported Council's strategic planning session in January, and successfully pursued and/or supported fulfillment of priorities including:
 - Creation of City auditor position
 - Debt reduction
 - Beautification of the Historic District and key entry points to League City
 - Increased emphasis on attracting new commercial development, including use of incentives such as sales tax rebates and infrastructure investment
- Identified strategic budget reductions for Council consideration to focus more resources on increased police manpower and street and sidewalk improvements, provide property tax relief for homeowners through increased residential homestead exemption, and counter major cost for employee health benefits after years of steady pricing.
- Led successful negotiations for removal of red light cameras from League City eighteen months prior to contract's scheduled expiration.
- Continued identification and development of alternatives for additional water supply.
- Accelerated City's planned departure from leased office space, reducing expenses by nearly \$250,000 annually.
- Proposed Council-approved candidate for police chief after extensive recruitment and selection process
- Successfully completed RFP process and finalized five-year agreement to replace expiring solid waste and recycling services contract.
- Developed a revamped "Service Super Hero" employee recognition process to replace the Employee of the Month program.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Improve internal controls for management and use of city resources, including personnel, fleet and buildings.
- Strengthen long-term financial and capital planning through inclusion of strategic planning for economic development, homeowner tax relief and challenges of growth.
- Develop sound methodology consistent with Council policies and goals for reviewing and making infrastructure and economic development recommendations to the Council
- Establish productive working relationship with new City Auditor, supporting efforts to improve efficiency and effectiveness of City service delivery.
- Review the City's compensation structure to ensure equity and marketplace competitiveness, including identification of strategies to manage and mitigate health benefits cost increases.
- Improve the City's performance-based pay program for individual civilian employees to align current salary with current performance based on work product.
- Develop and implement incentives for department-level team performance and one-time compensation award system.
- Support increased citizen involvement in local government.

**FY 2014 ADOPTED BUDGET
CITY MANAGER**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$549,334	\$532,720	\$461,645	\$452,840
Supplies	9,388	3,250	2,200	2,000
Services & Charges	77,780	18,000	22,300	9,000
Special Programs & Events	3085	100	0	100
Capital Outlay	0	0	0	0
TOTAL	\$639,587	\$554,070	\$486,145	\$463,940

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Services & Charges - Decrease of \$13,000 due to one-time costs in FY2013 for use of professional services in developing a customer service program.
- Position - Eliminated management analyst position in FY2014.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager/Chief of Staff	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Senior Management Analyst	0.00	1.00	1.00	0.00
Director of Communications	1.00	0.00	0.00	0.00
Communications Specialist	2.00	0.00	0.00	0.00
TOTAL	6.00	4.00	4.00	3.00

**FY 2014 ADOPTED BUDGET
CITY MANAGER**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$387,943	\$403,200	\$347,062	\$344,700
5004 Vacancy Savings	0	(16,480)	0	(14,150)
5009 Certification Pay	6,600	4,800	2,400	2,400
5014 Retirement	58,627	59,500	50,733	52,420
5015 Longevity	1,584	900	900	1,180
5016 FICA taxes	29,313	32,510	23,540	27,970
5018 Employee Insurance	34,617	25,480	19,002	19,110
5020 Employee Allowance	16,300	15,600	10,800	12,000
5025 Dependent Insurance	8,187	6,710	6,708	6,710
5050 Overtime	6,163	500	500	500
Total Personnel Services	\$549,334	\$532,720	\$461,645	\$452,840
Supplies				
5101 Office Supplies	3,347	1,500	1,500	1,500
5110 Books	972	500	500	500
5123 Small Tools & Minor Equipment	534	1,250	200	0
5145 Gas and Oil	794	0	0	0
5194 Computer Equipment & Software	3,742	0	0	0
Total Supplies	\$9,388	\$3,250	\$2,200	\$2,000
Repairs and Maintenance				
Total Repairs and Maintenance	\$0	\$0	\$0	\$0
Services and Charges				
5305 Professional Services	7,064	10,000	13,500	0
5310 Membership and Dues	843	3,000	6,000	5,250
5311 Postage and Freight	18,934	0	300	0
5313 Printing and Binding	35,988	0	0	0
5344 Travel and Training	8,529	5,000	2,500	3,750
5349 Contractual Services	5,905	0	0	0
5352 Utility Expense - Telephone	516	0	0	0
Total Services and Charges	\$77,780	\$18,000	\$22,300	\$9,000
Special Programs and Events				
5418 Public Awareness	337	0	0	0
5455 Special Events	691	100	0	100
Total Special Programs and Events	\$3,085	\$100	\$0	\$100
Total Expenses	\$639,587	\$554,070	\$486,145	\$463,940



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ADMINISTRATION DIRECTORATE CITY SECRETARY

MISSION STATEMENT

To provide quality agendas and meeting packets, accurate minutes, timely responses to open records requests and responsible assistance to the Mayor, City Council members, staff and the citizens of League City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Off-site storage records
 - Continued elimination of records that met their retention period with purge-and-shred events
 - Reduced number of additions to storage by departmental scanning into Laserfiche
 - Relocated records to a Records Storage facility to accommodate office space for Traffic Division personnel and ensure protection of records
- Implemented Dropbox for electronic transmittal of large documents
 - City Attorney (public information requests)
 - City Council (agenda packets)

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Protect important records and improve access of information to staff and public
 - Continue to scan records into Laserfiche
- Support city departments with records retention schedules to minimize storage needs and ensure legal compliance
- Cross-training within the department to ensure coverage at all levels

FY 2014 ADOPTED BUDGET CITY SECRETARY

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$247,239	\$273,980	\$269,693	\$281,800
Supplies	32,842	30,650	22,100	15,170
Repairs & Maintenance	0	0	0	0
Services & Charges	20,842	47,940	67,000	35,930
Special Programs & Events	0	0	0	0
Capital Outlay	0	0	0	0
TOTAL	\$300,924	\$352,570	\$358,793	\$332,900

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$12,110 for use of election officials in FY2014
- Supplies - Decrease of \$7,000 due to relocating maintenance costs for Legistar to the Information Technology Budget.
- Services & Charges - Decrease of \$31,000 due to anticipated decrease in election expenses in FY2014.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Agenda Items Processed	609	627	661	665
Public Meetings	53	67	51	55
Records Requested External	427	432	459	470
Ordinances Adopted	68	42	50	52
Resolutions Adopted	37	41	44	45

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
City Secretary	1.00	1.00	1.00	1.00
Senior Records Specialist	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	4.00	4.00	4.00	4.00

**FY 2014 ADOPTED BUDGET
CITY SECRETARY**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$176,371	\$206,272	\$190,497	\$206,830
5004 Vacancy Savings	0	(8,410)	0	(8,720)
5014 Retirement	25,668	27,678	27,671	28,490
5015 Longevity	2,560	2,940	2,940	3,330
5016 FICA taxes	13,636	15,130	14,740	15,200
5017 Assignment Pay	1,838	1,800	1,883	1,800
5018 Employee Insurance	22,826	25,370	25,235	25,380
5020 Employee Allowance	1,200	1,200	1,200	1,200
5025 Dependent Insurance	1,728	0	4,349	6,290
5050 Overtime	1,413	2,000	1,178	2,000
Total Personnel Services	\$247,239	\$273,980	\$269,693	\$281,800
Supplies				
5101 Office Supplies	3,082	3,650	2,000	3,400
5110 Books	167	450	100	220
5194 Computer Equipment & Software	14,968	15,000	8,000	0
5195 Records Management Supplies	14,625	11,550	12,000	11,550
Total Supplies	\$32,842	\$30,650	\$22,100	\$15,170
Services and Charges				
5310 Membership and Dues	85	300	300	280
5311 Postage and Freight	166	250	200	250
5313 Printing and Binding	12,575	10,825	5,000	10,800
5317 Equipment Rentals	3,063	3,400	3,000	3,400
5335 Advertising and Recording	727	700	2,000	700
5344 Travel and Training	3,415	2,700	2,000	2,500
5349 Contractual Services	0	0	4,500	7,000
5360 Election Expense	812	29,765	50,000	11,000
Total Services and Charges	\$20,842	\$47,940	\$67,000	\$35,930
Total Expenses	\$300,924	\$352,570	\$358,793	\$332,900



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ADMINISTRATION DIRECTORATE CITY ATTORNEY – LEGAL SERVICES

MISSION STATEMENT

To provide legal advice to the City Council, the City Manager and staff; to take proactive steps to identify and resolve potential legal complications for the City; to represent the City in all legal matters; and to oversee outside law firms handling City legal matters.

Note: This department budget includes fees paid to the City Attorney's firm for basic services and litigation, the Municipal Court prosecutors' firm, the delinquent Municipal Court warrants' collection firm, and other legal fees associated with litigation.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Coordinate with staff on issuance of solid waste services RFP, challenges to bid review process and development of contract
- Assist on charter ballot implementation issues and obtaining Department of Justice preclearance
- Presentation of City defenses in day laborer lawsuit
- Coordinate with negotiating team on proposed terms of Redflex contract termination
- Assist in application of legal requirements for remote meeting attendance for councilmembers

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Secure proper implementation of 2013 legislative enactments affecting municipalities
- Proactively provide legal recommendations in advance of actual or perceived conflicts
- Develop systematic program for assisting compliance with pertinent ethics laws
- Manage delivery of services within budgetary limits without sacrificing standards of care
 - Unanticipated events, Council initiatives or legal actions affect the ability to remain within budgetary limits

**FY 2014 ADOPTED BUDGET
CITY ATTORNEY - LEGAL SERVICES**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Services & Charges	\$1,121,387	\$735,000	\$725,000	\$643,000
TOTAL	\$1,121,387	\$735,000	\$725,000	\$643,000

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

Services & Charges - Decrease of \$82,000 due to one-time expenses for litigation related attorney services in FY2013.

**CITY ATTORNEY BUDGET SPENDING, FY 2007-2013 (UNAUDITED)
Several Legal Support Functions Are Included**

DESCRIPTION	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013 YTD Thru June	FY2013 Estimate	FY2014 Proposed Budget
Ross Banks									
City Attorney General Services (1)	\$132,960	\$3,135	\$81,698	\$313,737	\$363,647	\$396,466	\$237,928	\$354,900	
Glen Cove Lawsuit				\$3,469	\$7,650	\$6,873			
McGahee Lawsuit				\$52,071					
J.L.Davis Lawsuit				\$12,435					
Utility Billing Lawsuits				\$10,868	\$3,461				
Jornaleros Lawsuit					\$23,028	\$338,864	\$86,997	\$90,000	
Code Enforcement Cases					\$32,330	\$14,433	\$30,186	\$42,000	
Redflex Settlement						\$5,967	\$5,054	\$5,100	
Centerpoint Land Issues							\$3,925	\$5,000	
Other Lawsuits									
Subtotal Ross Banks	\$132,960	\$3,135	\$81,698	\$392,580	\$430,116	\$762,603	\$364,090	\$497,000	\$420,000
Gregg & Gregg									
City Attorney (1)	\$172,048	\$265,755	\$253,502						
Municipal Court Prosecutor - Gregg & Gregg (2)	\$67,204	\$64,919	\$67,969	\$66,356	\$72,422	\$93,605	\$89,763	\$120,000	
Subtotal - Gregg & Gregg	\$239,252	\$330,674	\$321,471	\$66,356	\$72,422	\$93,605	\$89,763	\$120,000	\$90,000
Municipal Court Warrant Collection Fees - Linebarger Goggan (3)					\$18,759	\$105,307	\$65,326	\$100,000	\$115,000
Glen Cove Lawsuit - Outside Counsel									
Chamberlain Hrdlicka	\$3,266	\$61,985	\$48,792	\$19,875	\$39,549	\$125,339			
Fulbright & Jaworski					\$43,505	\$4,109			
Subtotal Glen Cove Lawsuit Outside Counsel	\$3,266	\$61,985	\$48,792	\$19,875	\$83,054	\$129,448	\$0	\$0	
Outside Counsel Special Engagements (4)	\$2,102	\$4,945	\$12,565	\$15,672	\$2,817	\$30,425	\$7,372	\$8,000	\$18,000
TOTAL	\$377,579	\$400,738	\$464,526	\$494,483	\$607,168	\$1,121,388	\$526,550	\$725,000	\$643,000

NOTES:

(1) Arnold Polanco (Ross Banks) was City Attorney through February 2007. Dick Gregg Jr. (Gregg & Gregg) then served as City Attorney from February 2007 through June 2009, when Arnold Polanco was again named City Attorney. Ross Banks Basic Services and Gregg & Gregg Municipal Courts totals since FY 2010 include lesser amounts paid for small claims and special court cases.

(2) Gregg & Gregg has served as Municipal Court Prosecutor throughout the period shown.

(3) In FY 2011, Linebarger Goggan began collecting municipal court fees due on outstanding warrants that are 60 days old or older. The contract took effect on February 28, 2011, providing for a 30% penalty that is added onto each warrant and then passed on to Linebarger based on actual collections. Actual payments to Linebarger under the contract did not commence until August 2011 due to the time necessary for startup and the lag associated with initial warrants assigned for collection.

(4) This category includes minor engagements for firms specializing in franchise law, charter preparation, ethics, oil & gas regulation or other limited or special engagements.

**FY 2014 ADOPTED BUDGET
CITY ATTORNEY - LEGAL SERVICES**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Services and Charges				
5305 Professional Services	\$1,121,387	\$735,000	\$725,000	\$643,000
Total Services and Charges	\$1,121,387	\$735,000	\$725,000	\$643,000
Total Expenses	\$1,121,387	\$735,000	\$725,000	\$643,000



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ADMINISTRATION DIRECTORATE MAYOR AND COUNCIL

MISSION STATEMENT

To serve the citizens of League City; to provide direction to the City Manager and staff to achieve service level objectives; and to set the long-range vision of the City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Approved third consecutive reduction in property tax rate as part of the FY 2013 adopted budget.
- Conducted successful recruitment and selection of a new Police Chief.
- Provided policy direction and guidance to City Manager on issues of community interest and importance.
- Identified strategic priorities for staff to implement, including an emphasis on fiscal accountability and transparency, beautification, and economic development
- Increased focus on citizen engagement and participation
- Approved a new city logo, which embraces and promotes the recreational lifestyle brand. This will help attract and retain residents, businesses, and visitors.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue to promote policies and budgetary decision-making that foster fiscal responsibility and demonstrate a continued commitment to financial health, while maintaining world-class customer service to the city's taxpayers.
- Continue a "Customer Service" approach to interactions and transactions between the city and its constituents, which will include overseeing adherence to guidelines pertaining to interactions between representatives of the city and constituents or "customers".
- Continue to address issues and sponsor objectives that are in line and in sync with the community's needs and wants.
- Continue to promote "catalysts projects" and capital improvement projects, to promote moderate growth in line with infrastructure capacity.
- Update strategic priorities to provide new and current direction to staff.

**FY 2014 ADOPTED BUDGET
MAYOR AND COUNCIL**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$4,922	\$5,420	\$5,420	\$5,420
Supplies	1,941	2,250	2,000	2,250
Services & Charges	111,520	129,200	127,000	129,200
Special Programs & Events	21,783	31,600	30,000	31,600
TOTAL	\$140,166	\$168,470	\$164,420	\$168,470

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Mayor	1.00	1.00	1.00	1.00
Council	7.00	7.00	7.00	7.00
TOTAL	8.00	8.00	8.00	8.00

**FY 2014 ADOPTED BUDGET
MAYOR AND COUNCIL**

LINE ITEM DETAIL				
	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5016 FICA taxes	\$4,922	\$5,420	\$5,420	\$5,420
Total Personnel Services	\$4,922	\$5,420	\$5,420	\$5,420
Supplies				
5101 Office Supplies	397	1,800	1,800	1,800
5110 Books	600	450	200	450
5194 Computer Equipment & Software	944	0	0	0
Total Supplies	\$1,941	\$2,250	\$2,000	\$2,250
Services and Charges				
5306 Mayor and Council Fees	72,000	70,800	70,800	70,800
5310 Membership and Dues	21,103	30,000	25,000	30,000
5311 Postage and Freight	124	400	200	400
5344 Travel and Training	18,293	20,000	30,000	20,000
5349 Contractual Services	0	8,000	1,000	8,000
Total Services and Charges	\$111,520	\$129,200	\$127,000	\$129,200
Special Programs and Events				
5455 Special Events	21,783	31,600	30,000	31,600
Total Special Programs and Events	\$21,783	\$31,600	\$30,000	\$31,600
Total Expenses	\$140,166	\$168,470	\$164,420	\$168,470

**FY 2014 ADOPTED BUDGET
CITY AUDITOR**

EXPENDITURE SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$0	\$0	\$0	\$135,680
Supplies	0	0	0	5,440
Services & Charges	0	0	0	2,000
TOTAL	\$0	\$0	\$0	\$143,120

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
City Auditor	0.00	0.00	0.00	1.00
TOTAL	0.00	0.00	0.00	1.00

**FY 2014 ADOPTED BUDGET
CITY AUDITOR**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$0	\$0	\$0	\$100,000
5014 Retirement	0	0	0	15,200
5016 FICA taxes	0	0	0	8,110
5018 Employee Insurance	0	0	0	6,370
5020 Employee Allowance	0	0	0	6,000
Total Personnel Services	\$0	\$0	\$0	\$135,680
Supplies				
5101 Office Supplies	0	0	0	1,000
5194 Computer Equipment & Software	0	0	0	2,500
5199 Miscellaneous Supplies	0	0	0	1,940
Total Supplies	\$0	\$0	\$0	\$5,440
Repairs and Maintenance				
Total Repairs and Maintenance	\$0	\$0	\$0	\$0
Services and Charges				
5344 Travel and Training	0	0	0	2,000
Total Services and Charges	\$0	\$0	\$0	\$2,000
Total Expenses	\$0	\$0	\$0	\$143,120



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**ADMINISTRTION DIRECTORATE
BUDGET OFFICE****MISSION STATEMENT**

To provide fiscal control and guidance for all city funds while complying with applicable local, state and federal regulations.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Expanded monitoring and analysis of financial reports and performance statistics to achieve budget goals.
- Established tighter controls on position and fiscal monitoring.
- Updated budget preparation process to increase Council's opportunity to provide meaningful feedback to the budget as it's being conceived and assembled.
- Updated the fourth Long Range Financial Forecast for the city.
- Updated quarterly performance reporting for operations and capital projects that provides for accountability by departments in achieving budgeted goals and project milestones.
- Obtained the Government Finance Officers Association's Distinguished Budget Presentation Award for the 6th consecutive year.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Meet changing professional standards so as to receive the Government Finance Officers Association Distinguished Budget Award for FY 2014.
- Ensure budget and Council goals are met through:
 - Annual reviews of fiscal and position controls
 - Review and improvement of financial modeling and trending
 - Review of performance measurement and statistics
- Generate, store and make available all reports and financial plans in electronic form.
- Enhance and improve financial modeling using economic and demographic factors.
- Participate in the configuration, testing and implementation of the new citywide business management system.

**FY 2014 ADOPTED BUDGET
BUDGET OFFICE**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$275,459	\$245,640	\$215,860	\$236,440
Supplies	2,152	3,250	1,854	2,150
Services & Charges	10,694	18,200	8,005	17,040
TOTAL	\$288,306	\$267,090	\$225,719	\$255,630

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$20,600 due to the annualized cost in FY2014 of filling the budget analyst position that was vacant for a portion of FY2013.
- Services & Charges - Increase of \$9,000 due to increase in use of outside professional services for printing (+\$7,000) and increase in training in FY2014 (\$2,000).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Department and Funds Budgets Reviewed	65	66	68	69
Percent of General Fund Revenue Over/(Under) Budget	3.0%	1.8%	3.5%	1.0%
Percent of General Fund Expenditures (Over)/Under Budget	2.3%	0.3%	-2.7%	1.0%

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Finance	1.00	0.00	0.00	0.00
Budget Manager	1.00	1.00	1.00	1.00
Budget Analyst	1.00	2.00	2.00	1.00
Budget Support Specialist	0.00	0.00	0.00	1.00
TOTAL	3.00	3.00	3.00	3.00

**FY 2014 ADOPTED BUDGET
BUDGET OFFICE**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$206,778	\$190,400	\$166,952	\$173,250
5004	Vacancy Savings		(2,450)	0	(2,380)
5006	Separation Pay	903	0	0	0
5014	Retirement	26,778	23,746	20,949	25,830
5015	Longevity	286	540	540	680
5016	FICA taxes	13,692	14,704	12,728	13,780
5018	Employee Insurance	16,624	17,500	13,191	19,080
5020	Employee Allowance	4,882	1,200	1,200	1,200
5025	Dependent Insurance	3,622	0	0	0
5050	Overtime	1,896	0	300	5,000
Total Personnel Services		\$275,459	\$245,640	\$215,860	\$236,440
Supplies					
5101	Office Supplies	1,577	3,000	1,500	1,900
5110	Books	217	250	224	250
5194	Computer Equipment & Software	358	0	130	0
Total Supplies		\$2,152	\$3,250	\$1,854	\$2,150
Services and Charges					
5310	Membership and Dues	120	1,310	505	1,310
5311	Postage and Freight	125	350	300	350
5313	Printing and Binding	8,467	12,000	6,000	12,000
5335	Advertising and Recording	342	500	350	500
5344	Travel and Training	1,114	3,040	250	2,280
5349	Contractual Services	550	1,000	600	600
Total Services and Charges		\$10,694	\$18,200	\$8,005	\$17,040
Total Expenses		\$288,306	\$267,090	\$225,719	\$255,630



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ADMINISTRATION DIRECTORATE INFORMATION TECHNOLOGY

MISSION STATEMENT

To maximize City resources through the application of technologies that support open and transparent government, achievement of City goals and delivery of top quality internal and external customer service.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Police Department network encryption
- ESRI GIS Enterprise mapping
- Laserfiche (document imaging)
- Interlocal agreement for public safety software with other municipalities (GRID)
- Crywolf false alarm permits upgrade
- Active911 app for Fire & EMS personnel
- Remote participation for City Council (Skype)
- Supported opening of new Eastern Regional Park
- Moved personnel technology equipment
- Configured network & security
- Parks & Recreation mobile app
- City Hall Project
- Construction Projects affecting IT
 - Public Safety Building
 - Plan to relocate servers from data center to PSB
 - Fire Station 2 addition
- Assisted with new SWWRF
- Securing critical infrastructure
 - Completed badge access control installation at water towers and plants to meet Homeland Security requirements
 - Security camera installation in progress
- Assisted with the replacement of new water meters
- Installed fax software to consolidate numerous fax machines
- Cisco switch replacement program
- Brought all City network switches into compliance with FBI and DPS standards in advance of audit
- Launched app for council members to view agenda
- City owned fiber installation
- Online payments for building permits
- Citizen monitors for council votes
- Move staff out of Amegy building

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Work with Traffic Division to continue to deploy fiber to signals and City facilities to reduce our monthly recurring fiber cost
- Install and manage Citywide Business Management Software
- Install Comcast fiber optics to provide redundant radio link
- Partnership with City of Friendswood to install fiber optic cable to provide redundant AT&T phone service

FY 2014 ADOPTED BUDGET INFORMATION TECHNOLOGY

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$859,367	\$969,400	\$941,300	\$923,330
Supplies	103,858	106,630	102,130	271,630
Repairs & Maintenance	13,924	21,270	15,770	20,660
Services & Charges	748,346	898,255	875,139	824,569
Capital Outlay	30,511	0	0	0
TOTAL	\$1,756,006	\$1,995,555	\$1,934,339	\$2,040,189

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Decrease of \$17,970 as a result of decrease in use of temporary help in FY2014.
- Supplies - Increase of \$169,000 due to increase in back-up of computer storage supplies (+\$8,000) and costs associated with system upgrades and replacements in FY2014 (+\$161,500).
- Services & Charges - Decrease of \$50,500 as a result of moving costs associated with the public safety server to the Public Safety Technology Fund.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Documented Work Orders per Technician	1,032	1,224	1,018	1,025
Workstations per technician	47	67	60	60
Servers	47	61	90	95
Workstations	368	466	479	485

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Information Technology Director	1.00	1.00	1.00	1.00
Information Technology Manager	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
Information Technology Specialist	4.00	4.00	4.00	4.00
Information Technology System Analyst	0.00	1.00	1.00	1.00
Specialized Technology Manager	1.00	0.00	0.00	0.00
GIS Coordinator	1.00	1.00	1.00	1.00
GIS Technician	2.00	2.00	2.00	2.00
TOTAL	11.00	11.00	11.00	11.00

**FY 2014 ADOPTED BUDGET
INFORMATION TECHNOLOGY**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$583,939	\$693,976	\$655,495	\$648,330
5004	Vacancy Savings	0	(29,730)	0	(28,560)
5006	Separation Pay	232	0	232	0
5009	Certification Pay	16,200	11,400	11,400	13,800
5014	Retirement	88,552	99,481	93,594	100,850
5015	Longevity	6,576	8,580	8,580	9,350
5016	FICA taxes	45,222	57,143	51,221	53,800
5018	Employee Insurance	63,464	69,980	63,308	68,390
5020	Employee Allowance	16,800	18,000	16,800	16,800
5025	Dependent Insurance	29,629	25,570	28,901	25,570
5050	Overtime	8,753	15,000	11,769	15,000
Total Personnel Services		\$859,367	\$969,400	\$941,300	\$923,330
Supplies					
5101	Office Supplies	2,719	6,500	1,500	11,500
5123	Small Tools & Minor Equipment	5,681	8,000	8,500	8,000
5145	Gas and Oil	1,826	2,130	2,130	2,130
5194	Computer Equipment & Software	93,632	90,000	90,000	250,000
Total Supplies		\$103,858	\$106,630	\$102,130	\$271,630
Repairs and Maintenance					
5230	Vehicle Maintenance	8,610	11,270	11,270	10,660
5240	Equipment Repair and Maintenance	5,314	10,000	4,500	10,000
Total Repairs and Maintenance		\$13,924	\$21,270	\$15,770	\$20,660
Services and Charges					
5305	Professional Services	11,935	0	0	0
5310	Membership and Dues	2,200	1,600	1,600	2,000
5311	Postage and Freight	2,227	3,500	3,500	3,500
5319	Building and Land Lease	15,019	16,810	9,378	0
5327	Motor Pool Lease Fees	1,590	4,670	4,670	4,139
5329	Technology Maintenance and Service	423,445	515,175	515,175	450,030
5344	Travel and Training	15,843	5,000	17,000	38,400
5352	Utility Expense - Telephone	276,086	351,500	323,816	326,500
Total Services and Charges		\$748,346	\$898,255	\$875,139	\$824,569
Capital Outlay					
5571	Data Processing Hardware	30,511	0	0	0
Total Capital Outlay		\$30,511	\$0	\$0	\$0
Total Expenses		\$1,756,006	\$1,995,555	\$1,934,339	\$2,040,189



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ADMINISTRATION DIRECTORATE COMMUNICATIONS OFFICE

MISSION STATEMENT

To be the driving force in openly and effectively communicating information about the City of League City, providing dynamic, creative and comprehensive communications services to our internal and external customers, and engaging the citizens of League City in the government process.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Since the communications office launched the “League City Style” campaign suggested by Roger Brooks of DDI, the City’s hotel/motel tax revenue reached its highest in 5 years, with an increase in revenue of 29 percent from FY11 to FY12
- Communications director chosen to share expertise in social media at Texas Association of Public Information Officers annual conference
- Leading in social media, City Facebook page has 6,349 fans
- That’s more than Pearland, Sugar Land and Allen combined
- Implemented Instagram for City of League City as new social media forum for residents and visitors
- Ghirardi Oak YouTube video was viewed 113,700 times in over 149 countries
- Embedded on over 25 websites, and a total of 318,939 minutes have been spent watching it since June 2012
- Harlem Shake video promoted water conservation and allowed residents to get involved
- Over 800 views in just a few weeks
- Redesigning City, visitors and economic development websites
- Communications office created all promotional material and advertisements for first annual Boogie, Blues & Brews Festival, Holiday Magic Festival and some of the materials for League City Uncorked

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Create community involvement
 - Go where the people are (where are conversations happening off-line)
 - HOA events, church and civic group meetings, school groups
 - Interactive public meetings
 - Surveys
 - Meeting in a box
 - Generate public involvement by targeting specific issues and interests
 - Create a sense of ownership through sweat equity – Working with beautification team, Water Wise team, Leaders Make Readers, the community build team for the new park at League City Elementary and festivals and events
- Social Media archiving service
 - Archive Social allows us to archive up to 10 social media sites, and allows us to search the sites in the event of a public information request
 - At this time social media sites are not searchable

**FY 2014 ADOPTED BUDGET
COMMUNICATIONS OFFICE**

EXPENDITURE SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$0	\$213,550	\$230,780	\$233,360
Supplies	0	6,910	5,320	8,428
Repairs & Maintenance	0	2,820	2,820	2,670
Services & Charges	0	141,240	134,170	136,040
Special Programs & Events	0	0	0	1,500
TOTAL	\$0	\$364,520	\$373,090	\$381,998

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

Increase of \$8,000 in the total budget due to the annualized cost of the merit pay increase in FY2013

- (+\$2,600), training and travel (+\$3,700), and special programs and events (+\$1,500) for local outreach events including Veteran's Day, Memorial Day, and holiday events.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Value of City-initiated news media	\$260,800	\$214,145	\$165,000	\$180,000
Website visits	701,000	869,435	826,000	950,000

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Communications	0.00	1.00	1.00	1.00
Communication Specialist	0.00	2.00	2.00	2.00
TOTAL	0.00	3.00	3.00	3.00

**FY 2014 ADOPTED BUDGET
COMMUNICATIONS OFFICE**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries		\$158,005	\$156,641	\$162,000
5004	Vacancy Savings		(6,150)	0	(7,220)
5006	Separation Pay		0	861	0
5009	Certification Pay		0	0	1,800
5014	Retirement		23,098	23,871	25,300
5015	Longevity		1,350	1,350	1,640
5016	FICA taxes		12,617	12,309	13,500
5018	Employee Insurance		19,030	18,950	19,050
5020	Employee Allowance		3,600	9,000	9,000
5025	Dependent Insurance		0	6,288	6,290
5050	Overtime		2,000	1,510	2,000
Total Personnel Services		\$0	\$213,550	\$230,780	\$233,360
Supplies					
5101	Office Supplies		500	500	250
5123	Small Tools & Minor Equipment		1,000	500	500
5145	Gas and Oil		820	820	820
5194	Computer Equipment & Software		4,590	3,500	6,858
Total Supplies		\$0	\$6,910	\$5,320	\$8,428
Repairs and Maintenance					
5230	Vehicle Maintenance		2,820	2,820	2,670
Total Repairs and Maintenance		\$0	\$2,820	\$2,820	\$2,670
Services and Charges					
5310	Membership and Dues		70	70	70
5311	Postage and Freight		20,330	25,000	25,330
5313	Printing and Binding		47,000	40,000	38,000
5344	Travel and Training		6,400	3,000	6,700
5349	Contractual Services		66,100	66,100	64,600
5352	Utility Expense - Telephone		1,340	0	1,340
Total Services and Charges		\$0	\$141,240	\$134,170	\$136,040
Special Programs and Events					
5418	Public Awareness		0	0	1,500
Total Special Programs and Events		\$0	\$0	\$0	\$1,500
Total Expenses		\$0	\$364,520	\$373,090	\$381,998



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ADMINISTRATION DIRECTORATE HUMAN RESOURCES

MISSION STATEMENT

As a strategic partner within League City leadership, we develop and deliver innovative human resource programs and services designed to support the mission of the City and its organizational values. Our core services and competencies include, but are not limited to, recruitment and staffing, employee relations, organizational and employee development, risk management, compensation and benefits administration, HR information management, and regulatory compliance.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Complete comprehensive I-9 audit
- In collaboration with members of City Council, recruit and hire an Internal Auditor position
- Edit existing policies and create new policies to align with organizational values and promote openness and transparency
- Increase the number of training opportunities for supervisors/managers and employees to support supervisory development and the City's organizational values
- Rollout multi-option health benefits plan and wellness incentives

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Identify and implement additional measures to help offset increasing health benefits costs
- Identify and implement processes and procedures to ensure Health Care Reform reporting compliance
- Transfer 100% of personnel files to Laserfische document imaging system
- Update 100% of job descriptions to ensure that they are up to date, accurate and satisfy legal standards
- Edit existing policies and create new policies to align with organizational values and promote openness and transparency
- In collaboration with the Police Department and members of the Civil Service Commission, update Civil Service Local Rules

FY 2014 ADOPTED BUDGET HUMAN RESOURCES

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$701,578	\$665,260	\$592,829	\$600,930
Supplies	32,276	12,700	9,600	8,400
Services & Charges	209,430	221,700	177,550	217,840
Special Programs & Events	23,154	40,500	35,000	27,357
TOTAL	\$966,437	\$940,160	\$814,979	\$854,527

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$8,000 due to increase in certification pay (+\$5,600) and employee allowances (+\$2,200) in FY2014.
- Services & Charges - Increase of \$40,300 due to an anticipated increase in costs associated with the City's employee benefits consultant (+\$35,300) and an increase in education reimbursement (+\$5,000).
- Special Programs & Events - Decrease of \$8,000 due to anticipated decrease in use of outside professional employee training programs in FY2014.
- Positions - Eliminated one office support assistant

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Total number of new hires	83	73	55	70
Total number of terminations	75	66	53	55
Turnover rate (Percent)	16%	14%	11%	10%
Total number of work related injuries	34	53	46	40
Performance evaluations completed	426	460	480	490

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Director of Human Resources & Civil Service	1.00	1.00	1.00	1.00
Risk and Safety Manager	1.00	1.00	1.00	1.00
Senior Human Resources Generalist	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00
Office Support Assistant	1.00	1.00	1.00	1.00
Human Resources Coordinator	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	0.00
TOTAL	8.00	8.00	8.00	7.00

FY 2014 ADOPTED BUDGET HUMAN RESOURCES

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$469,711	\$473,470	\$408,536	\$432,890
5004	Vacancy Savings	0	(20,570)	0	(18,590)
5006	Separation Pay	7,452	0	14,708	0
5009	Certification Pay	16,200	6,300	6,300	11,900
5013	Unemployment Benefits	12,902	0	0	0
5014	Retirement	72,032	70,820	61,995	67,090
5015	Longevity	4,365	4,960	5,007	3,430
5016	FICA taxes	37,581	38,700	32,796	35,790
5018	Employee Insurance	42,991	49,260	33,623	42,890
5020	Employee Allowance	17,700	18,600	14,936	17,100
5025	Dependent Insurance	18,708	21,220	11,822	5,930
5050	Overtime	1,936	2,500	3,106	2,500
Total Personnel Services		\$701,578	\$665,260	\$592,829	\$600,930
Supplies					
5101	Office Supplies	5,014	5,000	4,000	2,000
5110	Books	396	1,600	1,000	1,200
5121	Training Supplies	0	0	0	3,000
5125	Small Tools & Operating Supplies	0	500	0	500
5183	Safety Supplies	3,584	3,900	3,900	1,500
5194	Computer Equipment & Software	23,241	1,500	500	0
5199	Miscellaneous Supplies	41	200	200	200
Total Supplies		\$32,276	\$12,700	\$9,600	\$8,400
Services and Charges					
5305	Professional Services	136,501	163,250	125,000	163,600
5310	Membership and Dues	1,965	2,600	2,000	1,640
5311	Postage and Freight	617	2,500	550	1,000
5313	Printing and Binding	1,493	1,600	1,000	1,350
5317	Equipment Rentals	3,599	1,000	3,500	1,000
5333	Insurance	1,052	0	0	0
5335	Advertising and Recording	4,119	8,000	4,500	4,500
5337	Subscriptions	0	650	0	650
5344	Travel and Training	10,010	7,100	6,000	7,100
5346	Education Reimbursement	50,033	35,000	35,000	37,000
5349	Contractual Services	0	0	0	0
Total Services and Charges		\$209,430	\$221,700	\$177,550	\$217,840
Special Programs and Events					
5458	Employee Activities	23,116	15,500	10,000	12,357
5459	Employee Training Program	38	25,000	25,000	15,000
Total Special Programs and Events		\$23,154	\$40,500	\$35,000	\$27,357
Total Expenses		\$966,437	\$940,160	\$814,979	\$854,527

**FY 2014 ADOPTED BUDGET
CIVIL SERVICE**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$3,089	\$2,430	\$2,430	\$2,440
Supplies	3,221	1,100	4,000	850
Services & Charges	72,838	73,470	40,600	73,282
Special Programs & Events	660	1,000	800	500
TOTAL	\$79,808	\$78,000	\$47,830	\$77,072

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Services & Charges -Increase of \$33,000 due to an anticipated increase in legal fees associated with civil service litigation in FY2014.

**FY 2014 ADOPTED BUDGET
CIVIL SERVICE**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5014	Retirement	\$0	\$280	\$280	\$290
5016	FICA taxes	0	150	150	150
5050	Overtime	3,089	2,000	2,000	2,000
Total Personnel Services		\$3,089	\$2,430	\$2,430	\$2,440
Supplies					
5101	Office Supplies	25	500	300	250
5110	Books	3,196	600	3,700	600
Total Supplies		\$3,221	\$1,100	\$4,000	\$850
Services and Charges					
5305	Professional Services	71,113	67,820	35,000	69,257
5311	Postage and Freight	164	150	100	150
5335	Advertising and Recording	0	1,000	1,000	500
5344	Travel and Training	1,561	4,500	4,500	3,375
Total Services and Charges		\$72,838	\$73,470	\$40,600	\$73,282
Special Programs and Events					
5458	Employee Activities	660	1,000	800	500
Total Special Programs and Events		\$660	\$1,000	\$800	\$500
Total Expenses		\$79,808	\$78,000	\$47,830	\$77,072

**FY 2014 ADOPTED BUDGET
NON-DEPARTMENTAL**

EXPENDITURE SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$302,482	\$691,890	\$348,400	\$1,434,140
Supplies	84,546	38,000	41,579	20,000
Repairs & Maintenance	7,970	37,000	36,000	1,000
Services & Charges	929,923	786,000	1,101,340	735,000
Special Programs & Events	32,721	20,000	20,000	50,000
Capital Outlay	175,103	186,300	185,850	355,100
Transfers	7,749,201	3,496,000	3,496,000	4,830,500
TOTAL	\$9,281,946	\$5,255,190	\$5,229,169	\$7,425,740

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$1,272,060 as a result of reserve for anticipated increase in insurance (+\$905,600) and expected cost to fund the general fund portion of the 2% merit increase (+\$355,310).
- Supplies - Decrease of \$21,600 due to one-time purchase in FY2013 of personal protective equipment for fire fighters.
- Repairs & Maintenance - Decrease of \$35,000 due to one-time item in FY2013 of tree maintenance.
- Services & Charges - Decrease of \$350,000 as a result of a one-time payment in FY2013 for lawsuit settlement.
- Special Programs & Events - Increase of \$30,000 as a result of anticipated payments in FY2014 for 380 incentive agreements with potential businesses.
- Capital Outlay - Net increase of \$169,250 as a result of the following one-time items in FY2013: one LED sign (+\$55,000), air bottle fill station for Fire Station #5 (+\$10,000), gear lockers for fire stations (+\$60,000), conflict monitors for traffic (+\$12,600), City website redesign (+\$25,000), and a vehicle for the construction inspector (+\$27,300); and the following one-time items in FY2014: three police vehicles with equipment (+\$171,500), quantifit test machine for the fire department (+\$7,300), fire safety smoke house (+\$11,000), physio control lucas device for EMS (+\$38,000), RFID system for library materials (+\$115,000), envisionware library document station (+\$7,300), and digital media library platform (+\$5,000).
- Transfers To - Proposed budget of \$4.83 million includes \$3 million for cash funded CIP projects, \$262,500 for citywide business system, and \$1.57 million for debt service.

**FY 2014 ADOPTED BUDGET
NON-DEPARTMENTAL**

LINE ITEM DETAIL				
	FY2012	FY2013	FY 2013	FY2014
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
Personnel Services				
5002 Salaries	\$0	\$249,347	\$1,580	\$291,260
5006 Separation Pay	0	0	0	0
5012 Workers Compensation	185,125	230,000	188,820	230,830
5013 Unemployment Benefits	49,032	90,000	90,000	60,000
5014 Retirement	0	34,411	0	22,280
5016 FICA taxes	0	20,132	0	41,770
5018 Employee Insurance	68,325	68,000	68,000	68,000
Insurance Rate Increase Reserve	0	0	0	720,000
Total Personnel Services	\$302,482	\$691,890	\$348,400	\$1,434,140
Supplies				
5101 Office Supplies	3,469	5,000	3,500	4,000
5121 Training Supplies	11,231	0	(21)	0
5123 Small Tools & Minor Equipment	36,181	0	0	0
5125 Small Tools & Operating Supplies	0	30,000	30,000	16,000
5181 Uniforms	2,195	0	400	0
5194 Computer Equipment & Software	31,470	3,000	7,700	0
Total Supplies	\$84,546	\$38,000	\$41,579	\$20,000
Repairs and Maintenance				
5215 Building and Ground Maintenance	6,018	35,000	35,000	0
5240 Equipment Repair and Maintenance	0	2,000	1,000	1,000
Total Repairs and Maintenance	\$7,970	\$37,000	\$36,000	\$1,000
Services and Charges				
5305 Professional Services	89,599	236,000	136,000	140,000
5311 Postage and Freight	1,918	0	1,500	0
5312 Banking Fees	0	0	19,500	0
5317 Equipment Rentals	21,420	25,000	25,000	25,000
5329 Technology Maintenance and Service	2,500	0	0	0
5333 Insurance	541,448	525,000	525,000	570,000
5344 Travel and Training	6,679	0	5,000	0
5349 Contractual Services	41,359	0	35,000	0
5364 Lawsuit Settlement	225,000	0	350,000	0
5380 Contingencies	0	0	4,340	0
Total Services and Charges	\$929,923	\$786,000	\$1,101,340	\$735,000
Special Programs and Events				
5458 Employee Activities	32,721	20,000	20,000	10,000
5463 380 Incentive Payments	0	0	0	40,000
Total Special Programs and Events	\$32,721	\$20,000	\$20,000	\$50,000
Capital Outlay				
5552 Autos and Trucks	0	27,300	27,250	171,500
5572 Software	0	21,400	21,000	0
5573 Equipment	175,103	137,600	137,600	183,600
Total Capital Outlay	\$175,103	\$186,300	\$185,850	\$355,100
Transfers				
5614 Transfer to Tax Increment	1,406,481	1,441,000	1,441,000	1,568,000
5624 Transfer to Debt Service Fund	3,500,000	0	0	0
5636 Transfers to Project Fund	1,748,220	2,055,000	2,055,000	3,000,000
5642 Transfer to Motor Pool	163,500	0	0	0
5668 Transfer to Technology FD	931,000	0	0	262,500
Total Transfers To:	\$7,749,201	\$3,496,000	\$3,496,000	\$4,830,500
Total Expenses	\$9,281,946	\$5,255,190	\$5,229,169	\$7,425,740



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Utility Fund

**FY 2014 ADOPTED BUDGET
UTILITY FUND SUMMARY**

OVERVIEW

The Utility Fund is an enterprise fund that provides funding for water and wastewater operations as well as system improvements. Its primary source of income is water and wastewater fees paid by water system customers most of whom are residential. The FY 2014 Adopted Budget for the Utility Fund is based on the current water and wastewater rate schedule, providing funds to meet the growing needs of the City.

**FY 2014 ADOPTED BUDGET
UTILITY FUND**

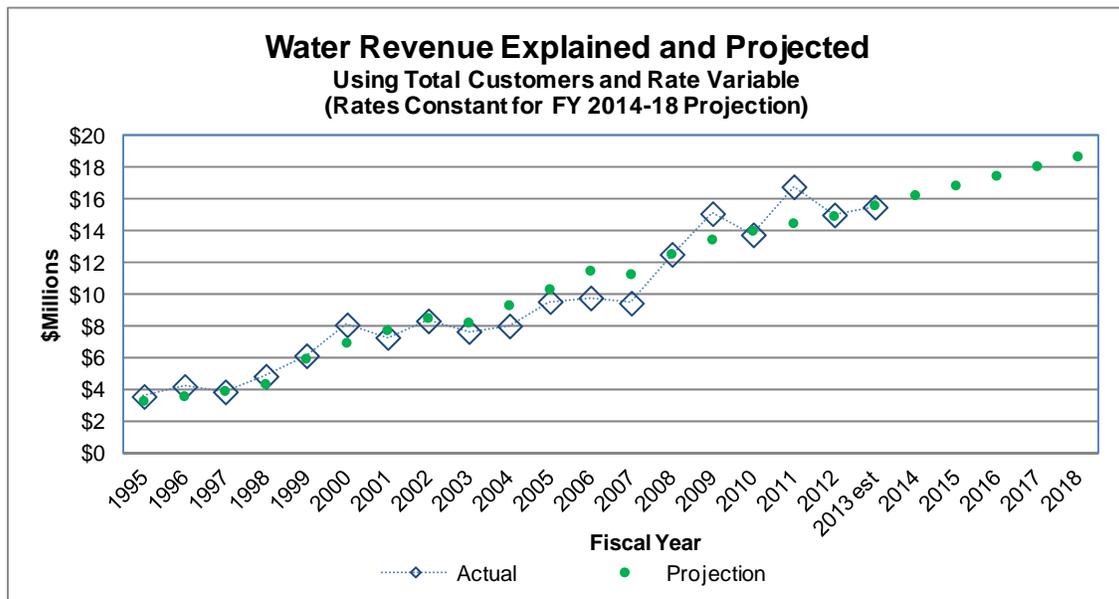
	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING FUND BALANCE	19,421,510	20,586,501	20,586,501	19,412,982
REVENUE	28,467,918	28,911,900	28,979,575	30,452,750
EXPENDITURES				
OPERATING EXPENDITURES	14,918,867	15,897,517	15,433,377	17,146,063
DEBT SERVICE	11,384,060	13,488,000	13,719,717	13,131,211
TRANSFER TO CIP	1,000,000	1,000,000	1,000,000	1,000,000
SUBTOTAL EXPENDITURES	27,302,927	30,385,517	30,153,094	31,277,274
REVENUES OVER/(UNDER) EXPENDITURES	1,164,991	(1,473,617)	(1,173,519)	(824,524)
ENDING FUND BALANCE	20,586,501	19,112,884	19,412,982	18,588,458
UTILITY FUND RESERVES				
EXISTING DEBT SERVICE (AVERAGE ANNUAL REVENUE BOND DEBT SERVICE) - COMMITTED	6,006,553	5,813,110	5,367,660	5,309,413
90 DAYS OF OPERATING EXPENDITURES AS WORKING CAPITAL - COMMITTED	3,678,625	3,919,936	3,805,490	4,227,796
TOTAL RESERVE REQUIRED	9,685,178	9,733,046	9,173,150	9,537,209
EXCESS RESERVE	10,901,323	9,379,838	10,239,831	9,051,248
DAYS OF WORKING CAPITAL OVER/(UNDER) 90 DAYS	266.7	215.4	242.2	192.7

FINANCIAL OUTLOOK

The Utility Fund's financial health as shown here is critical to the City meeting the challenge of rapid growth and adequate water supply. The FY 2014 Adopted Capital Budget includes plans to finance and construct \$52.6 million in water and wastewater projects in the next year. The FY 2014-2018 Adopted CIP includes a proposed \$163.1 million for water and wastewater projects. A bond sale of approximately \$6.7 million will be necessary to complete the FY 2014 program, but proceeds from this sale will likely not be needed until the latter half of FY 2014.

The reserves shown on the previous page reflect current City policy, including recognition of debt service reserves required by bond covenants and City ordinances as a portion of the Utility Fund balance. In turn, the City maintains 90 days of reserves to meet operating expenditures for that period of time in an extended emergency. The proposed “Working Days” calculation excludes debt service because of the aforementioned debt service reserve policy proposal.

Water revenue in FY 2013 is estimated to be slightly under budget, with this difference attributed to a slightly more temperate, rainy year. FY 2014 is also projected to be a “normal” year from a rainfall standpoint, using the water revenue model shown below. It provides the basis for the FY 2014 water and wastewater revenue estimate, incorporating the overall 3.1% growth rate used in this Adopted Budget



The blue diamonds indicate actual revenue collections by year, while the green dots show the amount of estimated revenue that should have been collected had the year in question had a normal amount of rainfall. As you can see, actual revenues in FY 2009 and 2011 exceeded expected revenue significantly. FY 2010, 2012 and 2013 revenue was just as expected due to more normal weather conditions for the year.

**FY 2014 ADOPTED BUDGET
UTILITY FUND REVENUE DETAIL**

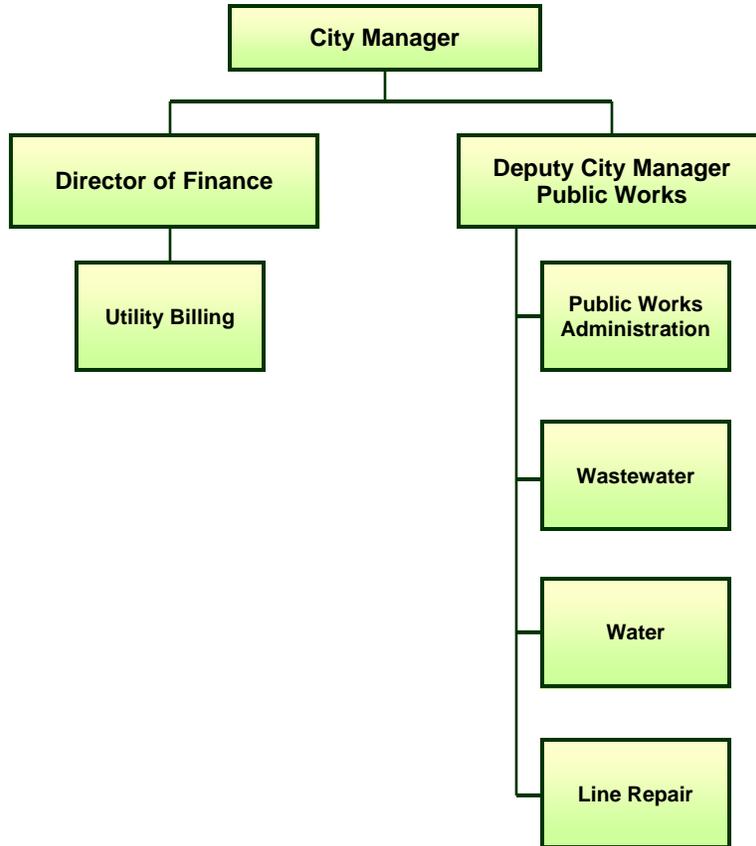
CATEGORY		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Charges for Service					
541-00-00	Water Sales	\$15,085,858	\$15,517,000	\$15,351,800	\$16,254,000
542-00-00	Wastewater Sales	11,384,554	12,414,000	12,434,980	13,003,000
543-01-00	Tap Fees	344,704	250,000	400,000	400,000
543-02-00	New Connection Fees	68,606	60,000	60,000	60,000
543-03-00	Reconnection Fees	46,910	55,000	46,000	50,000
544-00-00	Late Fees	345,991	300,000	282,610	282,000
Charges for Service Subtotal		\$27,276,623	\$28,596,000	\$28,575,390	\$30,049,000
Other Revenues					
545-01-00	Meter Sales	217,218	175,000	300,460	300,000
545-02-00	Water Well Permits	100	100	50	100
545-04-00	Reimb for Services	1,812	5,000	2,000	2,000
545-05-00	Miscellaneous Income	10,921	12,500	10,000	10,000
Other Revenues Subtotal		\$230,052	\$192,600	\$312,510	\$312,100
Interest Income					
555-00-00	Interest Income	219,155	30,000	4,000	4,000
555-05-05	Interest Income Investments	0	0	425	400
555-08-00	Interest Income - CD	4,919	7,000	5,000	5,000
555-05-88	Int - Rev Bond Reserve	6,695	1,300	3,900	3,900
555-09-00	Interest Income TxStar Reserve	7,626	8,500	7,350	7,350
555-09-50	Interest Income - Texstar Reserve	0	500	0	0
Interest Income Subtotal		\$238,395	\$47,300	\$20,675	\$20,650
Miscellaneous:					
425-01-00	Surplus Property Sales	636	20,000	4,000	4,000
425-09-00	Proceeds from Lease	60,859	56,000	53,000	53,000
425-09-00	Enernoc Agreement	14,172	0	14,000	14,000
429-28-00	Reimbursements	15,035	0	0	0
558-00-00	Gain on Sale of Bonds	632,147	0	0	0
Miscellaneous Subtotal		\$722,848	\$76,000	\$71,000	\$71,000
Total Utility Fund Revenue		\$28,467,918	\$28,911,900	\$28,979,575	\$30,452,750

UTILITY FUND REVENUE SUPPORTED DEBT

Fiscal Year	Principal	Interest	Total
2014	7,081,247	6,046,964	13,128,211
2015	6,746,023	5,816,620	12,562,643
2016	6,434,835	5,587,245	12,022,080
2017	6,827,754	5,352,294	12,180,048
2018	6,732,069	5,107,757	11,839,826
2019	6,971,801	4,850,520	11,822,321
2020	7,212,968	4,565,497	11,778,465
2021	7,543,912	4,250,405	11,794,317
2022	7,596,349	3,914,377	11,510,726
2023	7,620,000	3,600,914	11,220,914
2024	7,930,000	3,303,899	11,233,899
2025	8,260,000	2,966,159	11,226,159
2026	7,740,000	2,595,161	10,335,161
2027	8,115,000	2,213,133	10,328,133
2028	8,535,000	1,805,735	10,340,735
2029	8,680,000	1,407,901	10,087,901
2030	9,095,000	993,462	10,088,462
2031	9,540,000	566,256	10,106,256
2032	3,470,000	291,837	3,761,837
2033	2,140,000	163,750	2,303,750
2034	2,205,000	55,125	2,260,125
Totals	146,476,958	65,455,009	211,931,967

NOTE: As of September 30, 2012, the City of League City held business activity-type capital assets (i.e. water and wastewater lines and plants) valued at \$201,250,288 after accounting for depreciation (Source: Comprehensive Annual Financial Report, October 1, 2011 to September 30, 2012).

UTILITY FUND



**FY 2014 ADOPTED BUDGET
UTILITY FUND
EXPENDITURE SUMMARY**

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Public Works Administration	\$98,302	\$163,720	\$156,915	\$214,375
Water	4,732,534	5,409,120	5,178,843	5,610,958
Wastewater	3,520,754	3,624,744	3,631,024	3,834,700
Line Repair	2,743,145	3,171,215	2,992,978	3,400,360
Subtotal PW Directorate	11,094,735	12,368,799	11,959,760	13,060,393
Utility Billing	1,422,044	928,128	978,353	916,750
Subtotal Finance Directorate	1,422,044	928,128	978,353	916,750
Non-Departmental	3,402,088	3,600,590	3,495,264	4,168,920
Debt Service	11,384,060	13,488,000	13,719,717	13,131,211
FUND TOTAL	\$27,302,927	\$30,385,517	\$30,153,094	\$31,277,274

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$5,125,416	\$5,448,640	\$5,461,492	\$5,710,980
Supplies	802,901	645,728	742,091	801,245
Repairs & Maintenance	1,438,453	1,464,903	1,112,590	1,378,250
Service & Charges	5,240,520	5,910,446	5,738,204	6,194,088
Special Programs & Events	6,214	12,000	10,000	12,000
Capital Outlay	65,364	165,800	119,000	362,000
Transfers To	3,240,000	3,250,000	3,250,000	3,687,500
Principal	6,026,941	7,180,000	7,417,589	7,084,247
Interest	5,357,119	6,308,000	6,301,858	6,046,964
Fund Total	\$27,302,927	\$30,385,517	\$30,152,824	\$31,277,274

HIGHLIGHTS (FY 2013 Adopted Over/Under FY 2012 Estimated)

- Personnel Services - Net increase of 249,490 as a result of the annualized effect of the 2 percent merit increase in FY2013 (+\$24,000); annualized costs of filling positions that were vacant for a portion of FY2013 (+\$28,100); reserve for anticipated increase in insurance (+\$159,000); expected cost to fund the Utility Fund portion of the 2% merit increase in FY2014 (+\$77,780); anticipated decrease in overtime in FY2014 (-\$75,900); separation pay in FY2013 (-\$9,300); annualized cost of promoting the assistant city manager to deputy city manager and moving the CIP contract administrator from Engineering (+\$45,810).
- Supplies - Increase of \$59,150 due to anticipated increase in chemicals in FY2014 used for water analysis (+\$29,000) and expected increase in concrete supplies in FY2014 (+\$30,150).
- Repairs & Maintenance - Increase of \$265,600 due to an expected increase in equipment repair and maintenance (+\$59,600) and utility system repair and maintenance in FY2014 (+\$206,000)
- Services & Charges - Increase of \$455,900 due to an expected 12% increase in water pumpage/usage in FY2014 (+\$324,000) and anticipated increase in FY2014 in electricity (+\$82,900); water analysis (+\$25,000); printing (+\$20,000), and travel (+\$4,000).
- Capital Outlay - FY2014 includes one-time item of paving the access road to the Dickinson Avenue facilities (+\$214,800); a valve maintenance trailer (+\$72,200); and a Vapex odor control system for the Victory Lake Lift Station (+\$75,000).
- Transfers To - Includes one-time payment to the Technology Fund in FY2014 for the Utility Fund portion of the citywide management system (+\$337,500) and an increase in the transfer to the General Fund (+\$100,000).
- Net decrease of \$588,500 due to reduced payments of interest (-\$254,900) and principal (-\$333,600) for existing debt in FY2014.

PUBLIC WORKS DIRECTORATE PUBLIC WORKS ADMINISTRATION

MISSION STATEMENT

To guide and coordinate among all Public Works Directorate departments and functions; to ensure efficient, effective planning, design, construction and maintenance of City infrastructure; and to ensure provision of quality public works services.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Secured quality solid waste and recycling services for the community at a reasonable and affordable cost with Republic Waste.
- Adopted new solid waste rates that move towards a “cost of service” model for residential service.
- Implemented FY 2013 CIP plan including reporting and scheduling tools for major phases of the projects.
- Developed a proposed FY 2014 CIP that continues City progress related to infrastructure maintenance and construction, addresses community growth and needs, and aligns with the City’s funding capabilities.
- Developed and implemented a plan to facilitate the conclusion of Amegy lease and relocated employees to City facilities, reducing the City’s financial obligations and making best use of city-owned space.
- Adopted new water and wastewater impact fees that align with requirement under state law.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Identify and secure contracts for additional water supply.
- Work to ensure the timely completion of the new public safety facility in 2014.
- Develop roadway and drainage impact fees for consideration by Council.
- Develop a proactive plan to address city-wide sidewalk maintenance issues.
- Continue to work to facilitate the timely implementation of the multitude of projects within the CIP including improving the reporting process.
- Continue to work with the neighborhood groups to address their community issues.
- Address issues with tree encroachment and damage within the City’s right-of-way.
- Develop a cost of service analysis for the inspection of subdivision infrastructure.
- Evaluate the methodology used to identify vehicles and equipment recommended for replacement.
- Develop plan to consolidate the land management activities at 500 W Walker with a formal move anticipated for early FY 2015.

**FY 2014 ADOPTED BUDGET
PUBLIC WORKS ADMINISTRATION**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$89,932	\$134,600	\$150,715	\$197,850
Supplies	1,883	4,000	1,000	3,350
Services & Charges	6,487	25,120	5,200	13,175
TOTAL	\$98,302	\$163,720	\$156,915	\$214,375

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$47,140 due the annualized cost of promoting the assistant city manager to deputy city manager and moving 50% of the cost of the CIP contract administrator from Engineering in the General Fund.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Asst. City Manager for Public Works	0.50	0.50	0.50	0.50
Executive Secretary	0.50	0.50	0.50	0.50
CIP Project Administrator	0.00	0.00	0.00	0.50
TOTAL	1.00	1.00	1.00	1.50

**FY 2014 ADOPTED BUDGET
PUBLIC WORKS ADMINISTRATION**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$67,135	\$97,014	\$109,313	\$144,040
5004 Vacancy Savings	0.00	(4100.00)	0.00	(6120.00)
5009 Certification Pay	600	3,000	3,000	4,200
5014 Retirement	9,896	14,870	16,278	22,120
5015 Longevity	604	710	710	1,120
5016 FICA taxes	4,239	8,126	8,616	11,800
5018 Employee Insurance	4,825	6,340	6,334	9,500
5020 Employee Allowance	2,352	4,500	3,300	3,900
5025 Dependent Insurance	262	3,140	3,144	6,290
5050 Overtime	19	1,000	20	1,000
Total Personnel Services	\$89,932	\$134,600	\$150,715	\$197,850
Supplies				
5101 Office Supplies	1,481	2,500	1,000	2,400
5110 Books	130	500	0	200
5119 Office Furniture	0	0	0	0
5194 Computer Equipment & Software	273	1,000	0	750
Total Supplies	\$1,883	\$4,000	\$1,000	\$3,350
Services and Charges				
5305 Professional Services	0	15,000	0	5,000
5310 Membership and Dues	1,106	1,250	1,200	1,585
5311 Postage and Freight	42	200	200	150
5337 Subscriptions	100	330	100	100
5344 Travel and Training	4,982	7,500	3,500	5,500
5352 Utility Expense - Telephone	258	840	200	840
Total Services and Charges	\$6,487	\$25,120	\$5,200	\$13,175
Total Expenses	\$98,302	\$163,720	\$156,915	\$214,375



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PUBLIC WORKS DIRECTORATE WATER PRODUCTION

MISSION STATEMENT

To ensure public health by providing the highest quality of drinking water through the purchase, treatment, and delivery of potable water to the citizens of League City.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Purchased and installed auto flushers to maintain water quality throughout the city.
- Expanded Water Conservation Program with public outreach events, public education videos, and increased poster contest entries.
- Continued fire flow tests, maintenance, and color-coding fire hydrants
- Continued uni-directional flushing and implemented Quality Assurance/Quality Control flushing program for a proactive approach to water quality.
- Maintained Superior Water Rating – painted pumps, piping, and buildings to keep up aesthetic appeal.
- Rehabilitated ground storage tanks at Dickinson Pump Station and Bayridge Pump Station.
- Installed tank mixers at Walker Street ground storage tank and South Shore Harbour elevated storage tank.
- Installed SCADA and upgrade control panel at Third Street Well Station.
- Continued cross-training with Wastewater to dual-certify operators.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Continue Water Conservation program including public outreach in schools, daycares, and public venues.
- Continue fire flow testing, maintenance, and color-coding fire hydrants.
- Install Storz connectors in conjunction with the Wastewater Department and League City Volunteer Fire Department.
- Continue uni-directional flushing and Quality Assurance/Quality Control program.
- Maintain Superior Water Rating.
- Implement valve maintenance program in conjunction with the Line Repair Department.
- Continue cross-training efforts with Wastewater to increase the number of dual-certified operators.
- Integrate completed capital improvement project to improve water operations and service delivery.
- Develop rate for reuse water.

FY 2014 ADOPTED BUDGET WATER

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,157,290	\$1,204,700	\$1,234,119	\$1,233,940
Supplies	116,803	123,633	114,770	99,500
Repairs & Maintenance	505,386	444,650	333,870	335,050
Services & Charges	2,911,755	3,530,337	3,441,084	3,870,268
Capital Outlay	41,300	105,800	55,000	72,200
TOTAL	\$4,732,534	\$5,409,120	\$5,178,843	\$5,610,958

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Supplies - Decrease of \$15,270 due to one-time purchase of safety supplies in FY2013.
- Services & Charges - Increase of \$429,000 due to an expected 12% increase in water pumpage/usage in FY2014 (+\$324,000); electricity (+\$56,000); water analysis (+\$25,000); printing (+\$20,000), and travel (+\$4,000).

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Water Pressure Calls	15	19	18	16
Water Quality Calls	298	106	120	100
Monthly Regulatory Samples (Annual Total)	1,057	1,135	1,140	1,140
Water Quality/New Line Samples	380	91	80	100
Quality Assurance/Quality Control Samples	N/A	N/A	170	170
Uni-directional Flushing Program-Subdivisions	2	12	10	10
Flow Test Hydrants	10	789	1,100	800

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Water Superintendent	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Support Assistant	1.00	0.50	0.50	0.50
Senior Plant Operator	4.00	4.00	4.00	4.00
Senior Water Production Operator	2.00	2.00	2.00	2.00
Utility Operator Trainee	2.00	2.00	2.00	2.00
Utility Maintenance Technician	4.00	4.00	4.00	4.00
Water Quality/Reporting Technician	1.00	1.00	1.00	1.00
Water Production Supervisor	2.00	2.00	2.00	2.00
Maintenance Supervisor	1.00	1.00	1.00	1.00
TOTAL	19.00	18.50	18.50	18.50

**FY 2014 ADOPTED BUDGET
WATER**

LINE ITEM DETAIL				
	FY 2012 ACTUAL	FY 2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$714,895	\$783,890	\$763,796	\$800,560
5004 Vacancy Savings	0	(37,260)	0	(38,210)
5006 Separation Pay	108	0	8,906	0
5009 Certification Pay	10,500	15,300	15,550	13,800
5014 Retirement	117,063	126,240	124,685	131,750
5015 Longevity	14,024	15,890	16,089	17,780
5016 FICA taxes	60,441	68,980	65,471	70,280
5018 Employee Insurance	107,419	117,300	115,826	117,330
5020 Employee Allowance	6,000	6,600	6,110	6,600
5025 Dependent Insurance	37,490	27,760	37,686	34,050
5050 Overtime	89,350	80,000	80,000	80,000
Total Personnel Services	\$1,157,290	\$1,204,700	\$1,234,119	\$1,233,940
Supplies				
5101 Office Supplies	1,944	2,100	1,300	2,100
5105 Janitorial Supplies	935	830	830	930
5116 Building Maintenance Supplies	467	950	500	950
5121 Training Supplies	463	760	800	760
5123 Small Tools & Minor Equipment	19,851	3,240	0	3,240
5125 Small Tools & Operating Supplies	5,186	10,740	9,000	6,520
5135 Lumber and Building Materials	2,145	6,030	1,500	1,500
5145 Gas and Oil	48,988	46,700	46,700	46,700
5170 Water System Operating Supplies	6,820	9,000	12,000	9,000
5181 Uniforms	735	1,000	1,000	1,000
5183 Safety Supplies	2,710	22,143	22,000	2,500
5185 Chemicals, Drugs and Labs	12,177	12,640	12,640	14,200
5191 Concrete, Asphalt & Aggregate	0	0	0	600
5194 Computer Equipment & Software	1,421	0	1,500	0
5197 Enernoc Program Supplies	9,500	7,500	5,000	9,500
Total Supplies	\$116,803	\$123,633	\$114,770	\$99,500
Repairs and Maintenance				
5215 Building and Ground Maintenance	22,925	27,000	20,000	28,300
5230 Vehicle Maintenance	52,100	61,970	61,970	61,970
5240 Equipment Repair and Maintenance	31,892	35,000	22,000	39,000
5262 Utility System Repair & Maint	378,462	265,780	175,000	165,780
5273 Fire Hydrant Maintenance	20,007	54,900	54,900	40,000
Total Repairs and Maintenance	\$505,386	\$444,650	\$333,870	\$335,050
Services and Charges				
5305 Professional Services	46,674	62,000	40,000	49,000
5310 Membership and Dues	674	935	900	1,200
5311 Postage and Freight	6,032	7,000	7,000	8,800
5313 Printing and Binding	7,839	9,600	2,000	11,400
5317 Equipment Rentals	1,556	2,150	1,700	2,150
5320 Janitorial Services	5,314	6,000	5,000	6,000
5321 Uniform Expense	6,196	6,134	5,514	6,130
5327 Motor Pool Lease Fees	58,000	88,790	88,790	88,790
5344 Travel and Training	15,045	15,000	11,000	15,000
5350 Utility Expense - Electricity	240,399	400,000	371,000	426,790
5352 Utility Expense - Telephone	2,930	3,548	2,000	1,800
5354 Utility Expense - Gas	151	210	210	0
5388 Inspection Fees	69,178	89,200	89,200	89,200
5389 Permit Fees	6,654	10,010	10,010	10,010
5391 Water Contract Purchases	2,412,984	2,776,760	2,776,760	3,100,998
5395 Water/Wastewater Analysis	32,129	53,000	30,000	53,000
Total Services and Charges	\$2,911,755	\$3,530,337	\$3,441,084	\$3,870,268
Capital Outlay				
5552 Autos and Trucks				
5573 Equipment	41,300	105,800	55,000	72,200
Total Capital Outlay	\$41,300	\$105,800	\$55,000	\$72,200
Total Expenses	\$4,732,534	\$5,409,120	\$5,178,843	\$5,610,958



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PUBLIC WORKS DIRECTORATE WASTEWATER

MISSION STATEMENT

To protect human health and the local environment by operating and maintaining the City's collection and treatment facilities in compliance with applicable regulatory requirements, and to contribute to water conservation by promoting utilization of reclaimed wastewater effluent.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Developed and Implemented General Operating Procedures (GOP's) for Dallas Salmon Wastewater Treatment Plant (DSWWTP) based on the completion of the plant expansion.
- Improved preventive maintenance program from 1610 to 1800, resulting in further reduction of callouts and demand for work orders.
- Completed Oil & Grease sampling of local businesses.
- Obtained four (4) Class D Water Operator Licenses with completion of cross training and Texas Commission on Environmental Quality's (TCEQ) requirements.
- Performed instrument calibrations for Dallas Salmon Wastewater Treatment Plant (DSWWTP), Southwest Water Reclamation Facility (SWWRF) and other facilities.
- Completed Media Replacement of Biocube at Smith Ln Lift Station, Landing Lift Station Control Panel Replacement, Lift Station Electrical Control Improvements at Waterford 1, Sportsplex 1, and Sportsplex 2.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Develop and Implement 16 General Operating Procedures (GOP's) for both Dallas Salmon Wastewater Treatment Plant (DSWWTP) and Southwest Water Reclamation Facility (SWWRF).
- Increase Equipment, Maintenance, and Operational Preventive Maintenance (PM) Program from 1800 to 2000.
- Complete Oil & Grease sampling of 52 businesses, and revise code as required to reduce fat and oils getting into the system.
- Obtain four (4) Class D Water Operator Licenses with completion of cross training and Texas Commission on Environmental Quality's (TCEQ) requirements.
- Perform 33 instrument calibrations for Dallas Salmon Wastewater Treatment Plant (DSWWTP), Southwest Water Reclamation Facility (SWWRF) and other facilities.
- Complete Valve, Check Valve and Riser Replacement at Harbor Park 2 Lift Station, Riser Replacement at Woodcock Lift Station, Riser Replacement at Bay Colony 14-15, and Electrical Upgrades at Four Lift Stations (Davis Rd 1, Davis Rd 2, Harbor Park 3, and Countryside 1) for a total of 7 Lift Station Improvements.
- Integrate completed wastewater capital improvement projects to improve service delivery.

FY 2014 ADOPTED BUDGET WASTEWATER

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,373,250	\$1,429,630	\$1,406,200	\$1,459,150
Supplies	214,993	200,070	198,255	227,370
Repairs & Maintenance	330,181	354,285	333,520	387,720
Services & Charges	1,602,329	1,580,759	1,629,049	1,685,460
Capital Outlay	0	60,000	64,000	75,000
TOTAL	\$3,520,754	\$3,624,744	\$3,631,024	\$3,834,700

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$181,620 due to the annualized effect of the 2 percent merit increase in FY2013 (+\$24,000) and the annualized costs of filling positions that were vacant for a portion of FY2013 (+\$157,620).
- Supplies - Increase of \$29,000 due to anticipated increase in chemicals in FY2014 used for water analysis.
- Repairs & Maintenance - Increase of \$54,200 due to an expected increase in equipment repair and maintenance in FY2014.
- Services & Charges - Increase of \$56,400 due to an expected increase in electricity usage in FY2014.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Equipment and Operational PM's	1,324	1,999	1,800	2,000
General Operating Procedures	N/A	N/A	8	16
Sampling of Businesses	N/A	N/A	36	52
Class D Water Operator Licenses	N/A	N/A	4	4
Instrument Calibrations (DSWWTP & SWWRF)	N/A	N/A	32	33
Lift Station Electrical Control Improvements	7	4	5	7

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Public Works Manager - Utilities	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Support Assistant	0.00	0.50	0.50	0.50
Pretreatment Coordinator	1.00	1.00	1.00	1.00
Pre-Treatment Technician	1.00	1.00	1.00	1.00
Chief Plant Operator	2.00	2.00	2.00	2.00
Senior Plant Operator	4.00	4.00	4.00	4.00
Plant Operator	3.00	3.00	3.00	3.00
Maintenance Supervisor	1.00	1.00	1.00	1.00
Utility Maintenance Technician	4.00	4.00	4.00	4.00
Utility Operator Trainee	3.00	3.00	3.00	3.00
Instrumentation Specialist	1.00	1.00	1.00	1.00
TOTAL	22.00	22.50	22.50	22.50

**FY 2014 ADOPTED BUDGET
WASTEWATER**

LINE ITEM DETAIL		FY2012	FY2013	FY 2013	FY2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
Personnel Services					
5002	Salaries	\$854,814	\$960,840	\$888,471	\$978,290
5004	Vacancy Savings	0	(43,910)	0	(45,130)
5006	Separation Pay	2,266	0	2,719	0
5009	Certification Pay	20,600	24,300	24,300	23,200
5014	Retirement	137,439	141,121	141,428	147,180
5015	Longevity	13,472	17,210	17,381	17,290
5016	FICA taxes	70,554	81,619	74,107	82,920
5018	Employee Insurance	138,293	145,640	136,676	145,700
5020	Employee Allowance	5,290	6,600	6,632	7,200
5025	Dependent Insurance	45,851	38,210	43,758	44,500
5050	Overtime	84,670	58,000	70,728	58,000
Total Personnel Services		\$1,373,250	\$1,429,630	\$1,406,200	\$1,459,150
Supplies					
5101	Office Supplies	2,650	2,650	2,650	2,650
5105	Janitorial Supplies	1,232	1,950	1,950	1,950
5110	Books	921	800	800	800
5116	Building Maintenance Supplies	949	1,000	1,000	1,000
5121	Training Supplies	1,000	1,000	1,000	1,000
5123	Small Tools & Minor Equipment	20,700	0	0	0
5125	Small Tools & Operating Supplies	4,869	5,000	5,000	5,000
5145	Gas and Oil	50,272	42,850	42,850	42,850
5153	Agricultural Supplies	112	115	500	120
5171	Sewer System Operating Supplies	4,500	4,500	4,500	4,500
5181	Uniforms	701	700	400	700
5183	Safety Supplies	0	1,200	1,300	1,200
5185	Chemicals, Drugs and Labs	122,011	130,305	130,305	150,600
5191	Concrete, Asphalt & Aggregate	484	500	500	5,500
5197	Enernoc Program Supplies	4,592	7,500	5,500	9,500
Total Supplies		\$214,993	\$200,070	\$198,255	\$227,370
Repairs and Maintenance					
5215	Building and Ground Maintenance	38,478	44,340	40,000	48,400
5230	Vehicle Maintenance	58,500	53,520	53,520	53,520
5240	Equipment Repair and Maintenance	173,203	196,425	180,000	225,800
5262	Utility System Repair & Maint	60,000	60,000	60,000	60,000
Total Repairs and Maintenance		\$330,181	\$354,285	\$333,520	\$387,720
Services and Charges					
5305	Professional Services	117,818	37,930	21,300	22,700
5310	Membership and Dues	2,041	2,000	2,000	2,210
5311	Postage and Freight	1,091	1,000	2,000	1,200
5313	Printing and Binding	466	450	900	950
5317	Equipment Rentals	4,830	10,100	9,000	10,100
5320	Janitorial Services	6,884	12,584	11,160	12,600
5321	Uniform Expense	5,780	6,500	6,500	6,500
5327	Motor Pool Lease Fees	45,400	65,420	65,420	65,420
5329	Technology Maintenance and Service	1,111	1,250	2,569	2,330
5344	Travel and Training	10,090	14,560	9,000	14,600
5349	Contractual Services	0	8,400	8,400	8,400
5350	Utility Expense - Electricity	821,167	725,000	912,000	965,850
5352	Utility Expense - Telephone	4,009	6,620	2,500	1,200
5354	Utility Expense - Gas	187	300	300	300
5388	Inspection Fees	29,932	71,000	71,000	57,100
5391	Water Contract Purchases	190,687	165,000	160,000	105,000
5393	Sludge Removal	331,781	397,645	300,000	354,000
5395	Water/Wastewater Analysis	29,055	55,000	45,000	55,000
Total Services and Charges		\$1,602,329	\$1,580,759	\$1,629,049	\$1,685,460
Capital Outlay					
5572	Software	0	44,000	44,000	0
5573	Equipment	0	16,000	20,000	75,000
Total Capital Outlay		\$0	\$60,000	\$64,000	\$75,000
Total Expenses		\$3,520,754	\$3,624,744	\$3,631,024	\$3,834,700



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PUBLIC WORKS DIRECTORATE LINE REPAIR

MISSION STATEMENT

To protect the public health by ensuring safe, efficient potable water distribution and reliable wastewater collection services.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Responded to 1124 water leaks
- Responded to 295 backed up sewers
- Performed 605 water tap inspections
- Performed 11 sewer tap inspections
- Performed 562 final utility inspections
- Cleaned and televised 28,470 linear feet of storm and sanitary lines, to minimize the number of stoppages in critical areas.
- Completed meter change out project for 28,660 system meters.
- Completed the sewer replacement in accordance with the sanitary sewer over flow agreement in Glenn Cove and a portion in the Newport subdivisions.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Begin the first phase of water line upgrades in the older portion town (south of main between Dickenson and FM 270) as part of the current CIP Program.
- Clean and televise at least 30,000 feet of storm and sanitary sewer lines.
- Continue to respond to calls for service timely.
- Continue sewer replacement rehab program to conform to our commitment under the sanitary sewer overflow program in Clear Creek Village.

**FY 2014 ADOPTED BUDGET
LINE REPAIR**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$1,820,601	\$2,096,880	\$2,176,757	\$2,106,900
Supplies	132,194	212,625	172,666	215,625
Repairs & Maintenance	567,399	650,700	444,700	650,700
Services & Charges	198,887	211,010	198,855	212,335
Capital Outlay	24,064	0	0	214,800
TOTAL	\$2,743,145	\$3,171,215	\$2,992,978	\$3,400,360

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Decrease of \$69,900 due to anticipated decrease in overtime in FY2014.
- Supplies - Increase of \$43,000 due to an expected increase in concrete supplies in FY2014.
- Repairs & Maintenance - Increase of \$206,000 due to an anticipated increase in utility system repair and maintenance in FY2014.
- Capital Outlay - FY2014 includes one-time item of paving the access road to the Dickinson Avenue facilities.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Number of backed up sewer calls	626	400	400	350
Number of water leak calls	2,431	1,840	2,000	1,900
Water tap inspections	675	674	750	1000
Sewer tap inspections	20	17	20	25
Final utility inspections	820	583	850	1000
Total number of work orders performed	11,646	10,442	5200	5500
Meter leak service orders completed same day as requested	75%	82%	N/A	N/A

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Superintendent	1.00	1.00	1.00	1.00
Senior Office Support Specialist	1.00	1.00	1.00	1.00
Line Repair Supervisor	3.00	3.00	3.00	3.00
Line Inspector	1.00	1.00	1.00	1.00
Utility Maintenance Worker I	4.00	4.00	4.00	4.00
Utility Maintenance Worker II	3.00	3.00	3.00	3.00
Senior Utility Maintenance Worker	5.00	5.00	5.00	5.00
Utility Maintenance Worker	16.00	16.00	16.00	16.00
Lead Customer Service Technician	0.00	1.00	1.00	1.00
Customer Service Technician	0.00	4.00	4.00	4.00
TOTAL	34.00	39.00	39.00	39.00

**FY 2014 ADOPTED BUDGET
LINE REPAIR**

LINE ITEM DETAIL

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$1,065,943	\$1,368,145	\$1,314,224	\$1,375,160
5004 Vacancy Savings	0	(64,170)	0	(65,160)
5006 Separation Pay	30,967	0	2,220	0
5009 Certification Pay	30,400	33,000	34,050	38,050
5014 Retirement	181,996	212,782	218,460	220,160
5015 Longevity	23,696	29,290	29,290	32,070
5016 FICA taxes	94,754	116,263	115,526	117,450
5018 Employee Insurance	189,615	246,570	226,771	246,570
5020 Employee Allowance	4,800	5,400	5,850	6,000
5025 Dependent Insurance	53,319	65,600	55,040	52,600
5050 Overtime	145,112	84,000	175,326	84,000
Total Personnel Services	\$1,820,601	\$2,096,880	\$2,176,757	\$2,106,900
Supplies				
5101 Office Supplies	1,319	2,900	2,500	2,900
5105 Janitorial Supplies	834	500	700	500
5116 Building Maintenance Supplies	67	0	70	0
5121 Training Supplies	34	100	100	0
5123 Small Tools & Minor Equipment	662	0	0	0
5125 Small Tools & Operating Supplies	6,513	11,125	10,000	11,125
5135 Lumber and Building Materials	379	1,750	500	1,750
5145 Gas and Oil	75,453	86,250	86,250	86,250
5153 Agricultural Supplies	5,600	3,500	5,500	6,000
5173 Line Repair Operating Supplies	3,523	5,000	5,000	5,000
5181 Uniforms	562	0	546	600
5185 Chemicals, Drugs and Labs	18	1,500	1,500	1,500
5191 Concrete, Asphalt & Aggregate	37,229	100,000	60,000	100,000
Total Supplies	\$132,194	\$212,625	\$172,666	\$215,625
Repairs and Maintenance				
5215 Building and Ground Maintenance	427	500	500	500
5230 Vehicle Maintenance	115,000	135,200	135,200	135,200
5240 Equipment Repair and Maintenance	7,574	5,000	4,000	5,000
5246 AC & Heating Repair & Maint.	40	0	0	0
5250 Street & Drainage Repair and Maint.	15,731	10,000	5,000	10,000
5262 Utility System Repair & Maint	428,628	500,000	300,000	500,000
Total Repairs and Maintenance	\$567,399	\$650,700	\$444,700	\$650,700
Services and Charges				
5310 Membership and Dues	1,925	2,500	2,025	2,925
5311 Postage and Freight	109	200	200	200
5313 Printing and Binding	0	1,500	1,000	1,500
5317 Equipment Rentals	1,578	5,800	2,500	5,800
5320 Janitorial Services	6,473	7,000	6,420	7,000
5321 Uniform Expense	8,661	15,600	11,000	16,500
5327 Motor Pool Lease Fees	153,900	154,210	154,210	154,210
5344 Travel and Training	13,642	10,000	10,000	10,000
5350 Utility Expense - Electricity	9,674	10,500	9,000	10,500
5352 Utility Expense - Telephone	2,925	3,700	2,500	3,700
Total Services and Charges	\$198,887	\$211,010	\$198,855	\$212,335
Capital Outlay				
5573 Equipment	24,064	0	0	214,800
Total Capital Outlay	\$24,064	\$0	\$0	\$214,800
Total Expenses	\$2,743,145	\$3,171,215	\$2,992,978	\$3,400,360



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FINANCE DIRECTORATE UTILITY BILLING

MISSION STATEMENT

To provide accurate billing for water, sewer and refuse in an efficient manner and to provide the citizens of League City with world class customer service by maintaining a professional, knowledgeable and courteous staff.

ACHIEVEMENTS FOR FISCAL YEAR 2013

- Increased number of Eco-billing customers from 2,601 to 2,970, with the intent of reducing office supply and postage costs.
- Managed an efficient transition to the new Automated Metering Infrastructure (AMI) through an effective communication between the City and our water account customers.
- Substantial completion of paperless meter reading process for 28,600 meters improving efficiency and reducing overtime costs due to less data entry.
- More efficient response to customer's water bill concerns with daily and hourly water usage graphs emailed upon request for decrease in personnel, fuel, vehicle costs.
- Monitored utility accounts for compliance with the mandatory drought restrictions for all customers in a team effort with the Water Production Department as well as maintained and serviced accounts in violation of the drought contingency plan.

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Increase compliance for non-payment of utility bills by reviewing and updating ordinances regarding fees for non-payment.
- Continue growth in number of Eco-billing customers.
- Increase percentage of cycles read within 28 to 32 days to 95%
- Complete the transition to the new Sensus Automated Metering Infrastructure (AMI) system through an effective communication between the City and our water account customers. The New AMI system will result in a reduction of meter misreads, billing adjustments, and billing delays.

FY 2014 ADOPTED BUDGET UTILITY BILLING

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$646,475	\$453,060	\$452,253	\$434,970
Supplies	337,028	105,400	255,400	255,400
Repairs & Maintenance	35,486	15,268	500	4,780
Services & Charges	395,684	342,400	260,200	209,600
Special Programs & Events	7,372	12,000	10,000	12,000
TOTAL	\$1,422,044	\$928,128	\$978,353	\$916,750

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Decrease of \$17,300 due to separation pay in FY2013 (-\$9,300) and an expected decrease in overtime in FY2014 (-\$6,000).
- Services & Charges - Decrease of \$50,600 in FY2014 due to elimination of contract meter readers as the result of the new meter project.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Total number of work orders performed	11,646	10,000	54,000	20,000
Total number of manual meter reads (annual)	46,668	80,660	70,700	10,000
Total number of customers at FY end (water, sewer, and refuse)	27,698	28,200	28,905	29,657
Percentage of cycles (6 total cycles) read within 28-32 days.	70%	75%	70%	90%
Automated Meter Reading Percentage at FY end	84%	87%	N/A	N/A
Eco-billing customers at FY end	2,165	2,500	3,300	3,700
Re-read service orders completed by end of next working day	66%	85%	N/A	N/A
Meter leak service orders completed same day as requested	75%	80%	N/A	N/A

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Utility Billing Manager	1.00	1.00	1.00	1.00
Accounts Receivable Clerk	3.00	3.00	3.00	3.00
Utility Account Representative	4.00	4.00	4.00	4.00
Lead Customer Service Technician	1.00	0.00	0.00	0.00
Customer Service Technician	4.00	0.00	0.00	0.00
TOTAL	13.00	8.00	8.00	8.00

**FY 2014 ADOPTED BUDGET
UTILITY BILLING**

LINE ITEM DETAIL		FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services					
5002	Salaries	\$416,878	\$315,989	\$296,994	\$308,730
5004	Vacancy Savings	0	(13,850)	0	(13,450)
5006	Separation Pay	11,125	0	6,764	0
5009	Certification Pay	4,800	2,400	2,400	3,000
5014	Retirement	62,877	46,611	45,383	46,410
5015	Longevity	10,275	9,320	9,320	6,700
5016	FICA taxes	32,988	25,470	24,784	24,760
5018	Employee Insurance	75,224	50,690	50,431	50,660
5020	Employee Allowance	2,080	1,200	1,200	1,200
5025	Dependent Insurance	20,493	11,230	5,459	2,960
5050	Overtime	9,736	4,000	9,518	4,000
Total Personnel Services		\$646,475	\$453,060	\$452,253	\$434,970
Supplies					
5101	Office Supplies	4,446	4,000	4,000	4,000
5125	Small Tools & Operating Supplies	6,145	500	500	0
5145	Gas and Oil	17,106	0	0	0
5168	Water Meters	264,058	100,000	250,000	250,000
5169	Water Meter Parts and Supplies	44,872	0	0	1,000
5181	Uniforms	0	400	400	400
5194	Computer Equipment & Software	400	500	500	0
Total Supplies		\$337,028	\$105,400	\$255,400	\$255,400
Repairs and Maintenance					
5230	Vehicle Maintenance	22,400	0	0	0
5240	Equipment Repair and Maintenance	13,086	15,268	500	4,780
Total Repairs and Maintenance		\$35,486	\$15,268	\$500	\$4,780
Services and Charges					
5305	Professional Services	189,601	55,000	85,000	2,500
5310	Membership and Dues	38	0	0	100
5311	Postage and Freight	83,752	134,000	75,000	95,000
5312	Banking Fees	103,335	140,000	95,000	108,000
5313	Printing and Binding	2,055	5,000	2,500	2,000
5321	Uniform Expense	1,010	2,000	700	0
5327	Motor Pool Lease Fees	14,600	0	0	0
5344	Travel and Training	1,113	4,000	1,500	2,000
5352	Utility Expense - Telephone	180	2,400	500	0
Total Services and Charges		\$395,684	\$342,400	\$260,200	\$209,600
Special Programs and Events					
5418	Public Awareness	7,372	12,000	10,000	12,000
Total Special Programs and Events		\$7,372	\$12,000	\$10,000	\$12,000
Total Expenses		\$1,422,044	\$928,128	\$978,353	\$916,750

**FY 2014 ADOPTED BUDGET
NON-DEPARTMENTAL**

EXPENDITURE SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$37,869	\$129,770	\$41,448	\$278,170
Services & Charges	125,378	220,820	203,816	203,250
Special Programs & Events	(1,158)	0	0	0
Transfers To	3,240,000	3,250,000	3,250,000	3,687,500
TOTAL	\$3,402,088	\$3,600,590	\$3,495,264	\$4,168,920

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$271,000 as a result of reserve for anticipated increase in insurance (+\$193,220) and expected cost to fund the Utility Fund portion of the 2% merit increase (+\$77,780).
- Transfers To - Includes one-time payment to the Technology Fund in FY2014 for the Utility Fund portion of the citywide management system (+\$337,500) and a \$100,000 increase in the transfer to the General Fund from \$2,250,000 to \$2,350,000

**FY 2014 ADOPTED BUDGET
NON-DEPARTMENTAL**

LINE ITEM DETAIL				
	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY2014 ADOPTED
Personnel Services				
5002 Salaries	\$0	\$75,612	\$0	\$56,150
5012 Workers Compensation	37,869	37,870	41,448	50,670
5014 Retirement	0	10,466	0	8,050
5016 FICA taxes	0	5,522	0	4,300
5018 Employee Insurance	0	300	0	159,000
Total Personnel Services	\$37,869	\$129,770	\$41,448	\$278,170
Services and Charges				
5305 Professional Services	19,779	13,820	15,000	15,000
5333 Insurance	105,599	207,000	188,816	188,250
Total Services and Charges	\$125,378	\$220,820	\$203,816	\$203,250
Special Programs and Events				
5458 Employee Activities	414	0	0	0
5494 Bond Issue Costs	(1,572)	0	0	0
Total Special Programs and Events	(\$1,158)	\$0	\$0	\$0
Transfers				
5602 Transfer to GF - Admin Svcs	2,000,000	2,250,000	2,250,000	2,350,000
5636 Transfers to Project Fund	1,000,000	1,000,000	1,000,000	1,000,000
5643 Transfer to Technology Fund	240,000	0	0	337,500
Total Transfers To:	\$3,240,000	\$3,250,000	\$3,250,000	\$3,687,500
Debt Service				
Principal	\$ 6,026,941	\$ 7,180,000	\$ 7,417,589	7,084,247
Interest & Fees	\$ 5,357,119	\$ 6,308,000	\$ 6,301,858	6,046,964
Total Debt Service	\$11,384,060	\$13,488,000	\$13,719,447	\$13,131,211
Total Expenses	\$14,786,148	\$17,088,590	\$17,214,711	\$17,300,131

**FY 2014 ADOPTED BUDGET
EXPENDITURE SUMMARY**

	FY2012 ACTUAL	FY2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
<u>DEBT SERVICE</u>				
Fees	\$2,909	\$3,000	\$3,000	\$3,000
Principal	6,024,032	7,177,000	7,414,859	7,081,247
Interest	5,357,119	6,308,000	6,301,858	6,046,964
TOTAL	\$11,384,060	\$13,488,000	\$13,719,717	\$13,131,211

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- The decrease of \$588,500 due to reduced payments of interest (-\$254,900) and principal (-\$333,600) for existing debt in FY2014.

- The FY2014 Proposed Capital Budget assumes that a \$5 million bond sale will be needed to implement all of the water and wastewater projects planned next year. It is likely that the sale would not take place until the last half of FY2014 with the first scheduled debt service payment coming in FY2015. Therefore, the Proposed Budget includes no allowance for debt service payments in FY2014 for new bonds.

**FY 2014 ADOPTED BUDGET
UTILITY FUND DEBT SERVICE**

LINE ITEM DETAIL				
	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Transfers to:				
5644 Transfers to W/WW Debt Service	\$5,967,776	\$0	\$0	\$0
Transfer to Subtotal	\$5,967,776	\$0	\$0	\$0
Fees				
5707 Related Bond Fees	2,908	3,000	3,000	3,000
Fees Subtotal	\$2,908	\$3,000	\$3,000	\$3,000
Principal & Interest:				
5856 Principal - 03 Refunding	0	101,452	101,452	0
5870 Principal - 04 Revenue Bond	0	185,000	18,500	0
5872 Principal - 05 Refunding	0	635,000	635,000	630,000
5876 Principal - 07 Refunding	0	3,558,910	2,043,614	340,000
5878 Principal - 08 Revenue Bond	0	1,255,000	125,500	2,475,000
5880 Principal - 09 Revenue Bond	0	545,000	545,000	1,445,000
5886 Principal - 2011 Cert. of Oblig.	0	570,000	570,000	570,000
5898 Principal - 2011A GO Refunding	35,000	100,000	100,000	285,000
5722 Principal - 2012B Revenue Bond	0	0	715,000	730,000
5724 Principal - 2013 GO Refunding	0	0	0	374,046
5892 Principal - GCWA 2011A	15,826	16,586	16,104	232,201
5894 Principal - GCWA 2011B	5,430	5,691	5,533	0
5896 Principal - GCWA 2011F		204,361	205,000	0
Principal Subtotal	\$56,256	\$7,177,000	\$5,080,703	\$7,081,247
5827 Interest - 02 Revenue Bond	5,053	0	0	0
5846 Interest - 02 Refunding	18,315	0	0	0
5867 Interest - GCWA 98B	23,500	0	0	0
5857 Interest - 03 Refunding	47,515	44,381	44,381	0
5871 Interest - 04 Revenue Bond	311,590	305,515	4,162	0
5873 Interest - 05 Refunding	196,886	172,118	172,118	147,641
5877 Interest - 07 Refunding	252,424	150,141	150,141	102,469
5879 Interest - 08 Revenue Bond	1,160,856	1,135,756	1,135,756	1,061,156
5881 Interest - 09 Revenue Bond	1,606,689	1,598,514	1,598,514	1,568,664
5887 Interest - 2011 CO	1,007,904	0	0	0
5889 Interest - 2011 Revenue Bond	507,319	1,918,819	490,294	473,194
5889 Interest - 2011A Revenue Bond	0	0	1,428,525	1,428,525
5899 Interest - 2011A Refunding	132,052	185,956	185,956	180,681
5723 Interest - 2012B Revenue	0	717,338	698,675	684,225
5721 Interest - 2012 Revenue	0	0	300,900	300,900
5725 Interest - 2013 GO Refunding	0	0	12,974	24,740
5893 Interest - GCWA 2011A	11,054	11,660	12,572	0
5895 Interest - GCWA 2011B	1,985	0	2,502	0
5897 Interest - GCWA 2011F	73,978	0	64,388	74,769
Interest Subtotal	\$5,357,120	6,240,198	\$6,301,858	\$6,046,964
Total Expenses	\$11,384,060	\$13,420,198	\$11,385,561	\$13,131,211



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Internal Service Fund

**FY 2014 ADOPTED BUDGET
MOTOR POOL INTERNAL SERVICE FUND SUMMARY**

OVERVIEW

The Motor Pool Fund is an internal service fund established to account for the operations and maintenance of the city's fleet. Its customers are city departments and its primary revenue source is payments from those departments for vehicle and equipment maintenance and replacement.

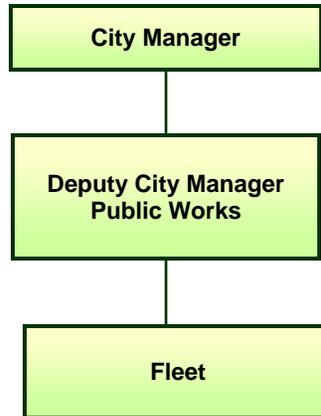
**FY 2014 ADOPTED BUDGET
MOTOR POOL FUND**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING FUND BALANCE	728,196	2,058,165	2,058,165	2,123,877
REVENUES	3,040,401	2,630,600	2,708,360	2,526,255
EXPENDITURES	1,710,432	2,633,110	2,642,648	2,847,650
REVENUES OVER/(UNDER) EXPENDITURES	1,329,969	(2,510)	65,712	(321,395)
ENDING FUND BALANCE - ASSIGNED *	2,058,165	2,055,655	2,123,877	1,802,482

* Intended use established by City Council.

The most significant aspect of the Adopted Budget is the combined motor pool lease fees from the General Fund, Utility Fund, and a few special revenue funds for vehicle replacement. The FY2013 Budget included \$1.40 million in motor pool lease fees; the FY2014 Adopted Budget includes \$1.27 million, a \$104,345 or 10 percent decrease. The Adopted Budget also includes \$1.58 million in vehicle and equipment replacements in city departments; \$1,097,500 for vehicle replacements and \$487,000 for major equipment replacements. All vehicle and equipment included for replacement are necessary to provide basic services (see the Vehicle Purchase Program list at the end of this section.)

**MOTOR POOL INTERNAL SERVICE FUND
PUBLIC WORKS DIRECTORATE**



**FY 2014 ADOPTED BUDGET
MOTOR POOL INTERNAL SERVICE FUND
EXPENDITURE SUMMARY**

DIRECTORATE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 ESTIMATED	FY 2014 ADOPTED
Fleet	1,710,432	2,633,110	2,642,648	2,847,650
Fund Total	1,710,432	2,633,110	2,642,648	2,847,650

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 ESTIMATED	FY 2014 ADOPTED
Personnel Services	650,242	659,880	642,618	620,270
Supplies	43,164	34,700	69,700	69,990
Repairs & Maintenance	629,321	518,250	512,250	543,250
Service & Charges	46,688	29,510	27,310	29,640
Special Programs & Events	0	0	0	0
Capital Outlay	341,017	1,390,770	1,390,770	1,584,500
Fund Total	1,710,432	2,633,110	2,642,648	2,847,650



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PUBLIC WORKS DIRECTORATE FLEET

MISSION/PURPOSE STATEMENT

To provide City departments with safe, reliable and economically sound transportation and related support services while conserving vehicle value and equipment investment.

ACCOMPLISHMENTS FOR FISCAL YEAR 2013

- Completed the vehicle and equipment replacement methodology, applying new decision rules to long-term replacement schedules.
- Optimized the capital replacement purchases by analyzing how the vehicles in each department are used.
- Computerized the preventive maintenance schedule for fleet services.
- Completed 87% of all work orders in house.
- Assisted departments with the evaluation and replacement of 19 new vehicles/equipment

PRIORITIES AND GOALS FOR FISCAL YEAR 2014

- Replenish 2/3 of the Mechanics Tool Allowance Program.
- Establish fuel spill prevention program
- Automate digital fuel reading system for all fuel point locations
- Assist departments with the evaluation and replacement of 36 vehicles/equipment
- Update and refine vehicle replacement methodology including using lubricant oil analysis
- Review preventive maintenance schedule based on oil lubricant analysis
- Improve operating and maintenance cost tracking and reporting

FY 2014 ADOPTED BUDGET FLEET

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$650,242	\$659,880	\$642,618	\$620,270
Supplies	43,164	34,700	69,700	69,990
Repairs & Maintenance	629,321	518,250	512,250	543,250
Service & Charges	46,688	29,510	27,310	29,640
Capital Outlay	341,017	1,390,770	1,390,770	1,584,500
TOTAL	\$1,710,432	\$2,633,110	\$2,642,648	\$2,847,650

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Net decrease of \$17,220 as a result of eliminating the fleet administrator position in FY2014 (-\$54,500), increase in certification pay (+\$6,000), 2% merit increase in FY2014 effective January 1 (+\$7,140) and reserve for insurance rate increase in FY2014 (+\$24,130).
- Repairs & Maintenance - Increase of \$31,000 due to an anticipated increase in vehicle and equipment repairs in FY2014.
- Capital Outlay - Increase of \$193,730 due to a greater number of vehicles and equipment scheduled to be replaced in FY2014 than was replaced in FY2013.

PERFORMANCE INDICATORS

INDICATORS	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ESTIMATED	FY2014 ADOPTED
Repair work orders	3,594	3,494	3,700	3,700
Average repair turn around (hours)	6.00	5.80	4	3.50
Hybrid vehicles as percentage of fleet	16%	19%	13%	13%
Percent of fleet accidents	5%	6%	5%	7%
Internal customer service index (scale of 1-10, 10 highest)	8.00	8.00	9.00	9.00

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
Fleet and Facilities Manager	1.00	1.00	0.00	0.00
Fleet Manager	0.00	0.00	1.00	1.00
Fleet Administrator	1.00	1.00	0.00	0.00
Fleet Coordinator	0.00	0.00	0.00	1.00
Shop Foreman	1.00	1.00	1.00	1.00
Senior Mechanic	3.00	4.00	4.00	4.00
Mechanic	3.00	2.00	2.00	2.00
Senior Office Support Specialist	1.00	1.00	1.00	0.00
TOTAL	10.00	10.00	9.00	9.00

**FY 2014 ADOPTED BUDGET
FLEET**

LINE ITEM DETAIL				
	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services				
5002 Salaries	\$436,565	\$449,310	\$417,701	\$395,790
5006 Separation Pay	0	0	7,904	0
5009 Certification Pay	11,400	10,800	10,800	13,800
5014 Retirement	66,860	66,610	67,588	62,440
5015 Longevity	11,960	12,920	12,920	13,130
5016 FICA taxes	35,094	36,400	36,093	33,310
5018 Employee Insurance	64,616	63,460	63,171	57,100
Insurance Rate Increase Reserve	0	0	0	19,000
5020 Employee Allowance	3,000	5,630	4,200	7,200
5025 Dependent Insurance	14,258	9,250	16,741	13,000
5050 Overtime	6,488	5,500	5,500	5,500
Total Personnel Services	\$650,242	\$659,880	\$642,618	\$620,270
Supplies				
5101 Office Supplies	2,231	2,400	2,400	2,400
5110 Books	0	250	250	0
5125 Small Tools & Operating Supplies	24,211	20,000	55,000	40,000
5135 Lumber and Building Materials	410	250	250	250
5145 Gas and Oil	14,043	10,000	10,000	25,000
5185 Chemicals, Drugs and Labs	2,268	1,800	1,800	2,340
Total Supplies	\$43,164	\$34,700	\$69,700	\$69,990
Repairs and Maintenance				
5215 Building and Ground Maintenance	1,163	250	250	250
5230 Vehicle Maintenance	615,318	500,000	500,000	525,000
5240 Equipment Repair and Maintenance	12,840	18,000	12,000	18,000
Total Repairs and Maintenance	\$629,321	\$518,250	\$512,250	\$543,250
Services and Charges				
5310 Membership and Dues	1,997	250	250	250
5311 Postage and Freight	899	1,200	1,000	1,200
5316 Copier Rental	758	3,000	1,000	3,000
5317 Equipment Rentals	685	0	0	0
5321 Uniform Expense	3,836	3,400	3,400	3,400
5324 Tool Allowance	6,563	0	0	0
5327 Motor Pool Lease Fees	30,357	19,140	19,140	19,140
5344 Travel and Training	1,510	2,400	2,400	2,400
5352 Utility Expense - Telephone	84	120	120	250
Total Services and Charges	\$46,688	\$29,510	\$27,310	\$29,640
Capital Outlay				
5552 Autos and Trucks	220,522	848,770	848,770	1,097,500
5573 Equipment	120,495	542,000	542,000	487,000
Total Capital Outlay	\$341,017	\$1,390,770	\$1,390,770	\$1,584,500
Total Expenses	\$1,710,432	\$2,633,110	\$2,642,648	\$2,847,650

**FISCAL YEAR 2014 ADOPTED BUDGET
VEHICLE PURCHASE PROGRAM**

ASSET DESCRIPTION	FUND	DEPARTMENT	UNIT USE	COST
FLEET REPLACEMENTS				
Vehicles				
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	\$ 51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2007 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2007 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2008 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2006 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2009 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2006 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2006 Ford Crown Victoria ⁽¹⁾	General	Police	Patrol Unit	51,500
2004 Ford E250 Van	General	Animal Control	Transport Impounded Animals	37,500
2008 Ambulance, Frazier, Ford F350	General	EMS	Ambulance	146,500
2006 Ford F350 SD Truck	General	Street	Streets Crew Truck	34,000
2001 Dodge RAM 2500 Quad Cab ⁽²⁾	General	Street	Streets Crew Truck	27,000
2001 Ford F350 Truck	General	Street	Streets Crew Truck	32,000
2001 Ford F350 Truck	General	Street	Streets Crew Truck	32,000
1997 Ford F150 Truck	General	Park Ops	Park Operations Crew Truck	22,500
1999 Ford F150 Truck	General	Information Technology	IT Service Calls	22,500
2004 Ford F150 Truck	Utility	Line Repair	TV/manhole Crew Truck	22,500
Vehicle Subtotal				\$ 1,097,500
Equipment				
2005 Mower, SCAG Z-Turn 61" ⁽³⁾	General	Park Operations	Mowing of Parks	14,000
2005 Toro Z-Turn 60" ⁽³⁾	General	Park Operations	Mowing of Parks	14,000
2005 Toro Z-Turn 60" ⁽³⁾	General	Park Operations	Mowing of Parks	14,000
2000 Bunker Field Groomer Rake ⁽⁴⁾	General	Park Operations	Baseball Field Preparation	14,000
2003 Tractor	General	Sportsplex	Loading and Hauling equipment	36,000
2004 Smith Co Field Rake ⁽⁴⁾	General	Sportsplex	Baseball Field Preparation	14,000
2004 New Holland Boom Mower ⁽⁴⁾	General	Streets	Mow ditch lines and city rights-of-way	97,000
1998 Trac Hoe ⁽⁴⁾	Utility	Line Repair	Water/Sewer Repairs	40,000
2000 Backhoe Case ⁽⁴⁾	Utility	Line Repair	Water/Sewer Repairs	90,000
2000 Case Backhoe ⁽⁴⁾	Utility	Line Repair	Water/Sewer Repairs	90,000
1996 McClain Utility Trailer ⁽⁵⁾	Utility	Line Repair	Line Repair Trailers	32,000
1982 Gooseneck Trailer ⁽⁵⁾	Utility	Line Repair	Line Repair Trailers	32,000
Equipment Subtotal				\$ 487,000
FY2014 Fleet Replacements Subtotal				\$1,584,500
NEW VEHICLE PURCHASE				
2013 Ford Police Interceptor	General	Police	Patrol Unit	57,167
2013 Ford Police Interceptor	General	Police	Patrol Unit	57,167
2013 Ford Police Interceptor	General	Police	Patrol Unit	57,167
FY2014 New Vehicle Purchases Subtotal				\$ 171,500
Total Vehicle Purchases - Motor Pool Operating Fund				\$1,584,500
Total Vehicle Purchases - General Fund				\$ 171,500
GRAND TOTAL VEHICLE PURCHASES				\$ 1,756,000

(1) Will be replaced with Ford Police Interceptor

(2) Will be replaced with Ford F250

(3) Will be replaced with Exmark Mower

(4) Will be replaced with John Deere models

(5) Will be replaced with Interstate Trailers

Debt Service Fund

**FY 2014 ADOPTED BUDGET
DEBT SERVICE FUND OVERVIEW**

OVERVIEW

The Debt Service Fund is a legally restricted fund utilized to account primarily for property tax revenues levied, and budgeted to pay long-term debt principal and interest for the city's general obligation debt. It is also used to account for property taxes rebated to municipal utility districts (MUD's) located inside the city limits of League City, and for the debt-levy portion of incremental property tax revenues paid to the city's Tax Increment Reinvestment Zones. The city has no legal debt limits.

**FY 2014 ADOPTED BUDGET
DEBT SERVICE FUND SUMMARY**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING FUND BALANCE	2,733,382	4,878,702	4,878,702	3,062,761
REVENUES	16,885,885	12,481,000	12,533,500	12,591,700
EXPENDITURES	14,740,564	14,481,000	14,349,441	12,738,136
REVENUES OVER/(UNDER) EXPENDITURES	2,145,320	(2,000,000)	(1,815,941)	(146,436)
ENDING FUND BALANCE	4,878,702	2,878,702	3,062,761	2,916,325

BUDGET HIGHLIGHTS

- FY 2013 expenditures included a \$1.2 million use of fund balance to defease existing debt.
- FY 2014 property tax revenue estimate is based on taxable value of \$5.76 billion (including a 2% increase in the homestead exemption from 10% to 12%), a debt service tax rate of \$0.217 per \$100 taxable value and 100.8% collection rate for all taxes including penalty and interest.
- Property tax rebates to MUD's are budgeted at \$2,415,200, \$59,800 less than the FY 2013 Estimated amount. This is attributable to the reduced debt service tax rate, and smaller taxable values resulting from the increase in the homestead exemption.
- Tax increments paid to the City's three Tax Increment Reinvestment Zones are up due to growth primarily in the Saddle Creek TIRZ's taxable value, and slight growth in the Westwood TIRZ.
- The FY 2014 Debt Service Fund budget anticipates no new bond sales, and payments on existing debt of \$9.44 million. Of this amount, \$5.68 million is to retire principal, resulting in a net reduction of tax supported debt of that amount.
- The long term Debt Service Fund projections are included in the back of this section to demonstrate that the Debt Service Fund balance is projected to remain at a safe level over the next ten years.

**FY 2014 ADOPTED BUDGET
DEBT SERVICE FUND**

DEBT SERVICE REVENUE

CATEGORY		FY2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Property Taxes:					
401-01-00	Current Taxes	\$12,160,668	\$12,150,000	\$12,282,000	\$12,326,700
401-02-00	Delinquent Taxes	97,461	155,000	130,000	130,000
401-03-00	Penalty & Interest	83,037	113,000	80,000	80,000
Property Taxes Subtotal		\$12,341,166	\$12,418,000	\$12,492,000	\$12,536,700
Interest Income:					
555-00-00	Interest Income	188,002	50,000	41,500	50,000
555-09-00	Interest Income - Texstar	283	13,000	0	5,000
Interest Income Subtotal		\$188,285	\$63,000	\$41,500	\$55,000
Transfers:					
599-00-00	Transfer from General Fund	3,500,000	0	0	0
	Other Income	856,433	0	0	0
Transfers Subtotal		\$4,356,433	\$0	\$0	\$0
DEBT SERVICE FUND REVENUE DETAIL		\$16,885,885	\$12,481,000	\$12,533,500	\$12,591,700

DEBT SERVICE EXPENDITURES

EXPENDITURE CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Tax Rebates to MUD's	\$2,533,414	\$2,476,000	\$2,475,324	\$2,415,200
Incremental Taxes Paid to TIRZ	821,964	849,000	849,000	877,000
Fees	6,785	5,000	5,000	5,000
Principal on City-Issued Debt	5,375,095	5,708,000	5,779,934	5,680,954
Interest on City-Issued Debt	3,005,569	4,243,000	4,040,183	3,759,982
Debt Defeased with General Fund Transfer	3,000,000	0	0	0
Debt Defeased with Debt Service Fund	0	1,200,000	1,200,000	0
Services and Charges	(2,262)	0	0	0
TOTAL	\$14,740,564	\$14,481,000	\$14,349,441	\$12,738,136

**CITY OF LEAGUE CITY
SCHEDULE OF TAX SUPPORTED DEBT PAYMENTS
FOR FY 2014-2033**

Fiscal Year	Principal	Interest	Total
2014	5,680,954	3,759,982	9,440,936
2015	4,576,939	3,588,617	8,165,556
2016	5,264,062	3,434,855	8,698,917
2017	5,035,044	3,260,081	8,295,125
2018	5,806,026	3,077,670	8,883,696
2019	5,952,989	2,872,556	8,825,545
2020	5,843,971	2,629,322	8,473,293
2021	5,535,000	2,375,177	7,910,177
2022	5,725,000	2,124,680	7,849,680
2023	5,710,000	1,875,960	7,585,960
2024	5,355,000	1,635,071	6,990,071
2025	5,480,000	1,393,381	6,873,381
2026	5,070,000	1,159,825	6,229,825
2027	4,860,000	937,766	5,797,766
2028	5,010,000	734,291	5,744,291
2029	4,940,000	543,572	5,483,572
2030	3,805,000	364,568	4,169,568
2031	2,675,000	210,807	2,885,807
2032	2,790,000	82,036	2,872,036
2033	480,000	8,099	488,099
TOTALS	95,594,985	36,068,314	131,663,299

NOTES:

- 1.) Total principal outstanding in last year's budget totaled \$101,744,496, or \$6.1 million more than shown in the chart above.
- 2.) As of September 30, 2012, the City of League City held governmental activity-type capital assets (i.e. streets, storm sewers, general government buildings) valued at \$217,428,959 after accounting for depreciation (Source: Comprehensive Annual Financial Report, October 1, 2011 to September 30, 2012, page 24).
- 3.) No general obligation debt limitation is imposed on the City under current State law or the City's Home Rule Charter.

**FY 2014 PROPOSED BUDGET
LONG RANGE FINANCIAL FORECAST
DEBT SERVICE FUND
(\$THOUSANDS)**

	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
REVENUE											
Property Taxes	\$12,492	\$12,537	\$12,857	\$12,931	\$12,997	\$13,055	\$13,105	\$13,146	\$13,178	\$13,201	\$13,212
Interest Income	\$42	\$55	\$60	\$65	\$70	\$66	\$115	\$155	\$192	\$229	\$245
TOTAL REVENUE	\$12,534	\$12,592	\$12,917	\$12,996	\$13,067	\$13,141	\$13,220	\$13,301	\$13,370	\$13,430	\$13,457
EXPENSE											
Transfers	\$2,475	\$2,416	\$1,774	\$1,312	\$1,325	\$712	\$712	\$712	\$712	\$712	\$712
MUD Property Tax Rebates	\$849	\$896	\$964	\$994	\$1,024	\$1,057	\$40	\$41	\$42	\$43	\$45
TIRZ Property Tax Increment	\$3,324	\$3,312	\$2,738	\$2,306	\$2,349	\$1,769	\$752	\$753	\$754	\$755	\$757
Subtotal MUD's/TIRZ's	\$6,648	\$6,624	\$5,476	\$4,612	\$4,678	\$3,533	\$804	\$805	\$808	\$810	\$814
Current Debt Service	\$4,040	\$3,760	\$3,589	\$3,435	\$3,260	\$3,078	\$2,873	\$2,629	\$2,375	\$2,125	\$1,876
Interest	\$5,780	\$5,681	\$4,577	\$5,264	\$5,035	\$5,804	\$5,953	\$5,844	\$5,535	\$5,725	\$5,710
Principal	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
Paying Agent Fees	\$9,825	\$9,446	\$8,171	\$8,704	\$8,300	\$8,889	\$8,831	\$8,478	\$7,915	\$7,855	\$7,591
Subtotal Current Debt Service	\$19,650	\$18,872	\$16,738	\$17,408	\$16,800	\$17,702	\$17,669	\$16,905	\$16,250	\$15,940	\$15,711
Subtotal Current Expense	\$13,149	\$12,758	\$10,909	\$11,010	\$10,649	\$10,658	\$9,583	\$9,231	\$8,669	\$8,610	\$8,348
Debt Reduction Program											
Interest	\$0	\$0	(\$29)	(\$58)	(\$86)	(\$119)	(\$152)	(\$179)	(\$203)	(\$223)	(\$236)
Principal	\$1,200	\$0	(\$100)	(\$200)	(\$300)	(\$400)	(\$500)	(\$600)	(\$700)	(\$800)	(\$900)
Subtotal Future Debt Reduction Program	\$1,200	\$0	(\$129)	(\$258)	(\$386)	(\$519)	(\$652)	(\$779)	(\$903)	(\$1,023)	(\$1,136)
Projected Future Bonds Debt Service	\$0	\$0	\$340	\$696	\$1,068	\$1,475	\$1,914	\$2,337	\$2,743	\$3,130	\$3,496
Interest	\$0	\$0	\$369	\$744	\$1,126	\$1,515	\$1,911	\$2,315	\$2,727	\$3,147	\$3,576
Principal	\$0	\$0	\$709	\$1,440	\$2,194	\$2,990	\$3,825	\$4,652	\$5,470	\$6,277	\$7,072
Subtotal Future Bonds Debt Service	\$0	\$0	\$1,078	\$2,184	\$3,320	\$4,425	\$5,826	\$7,132	\$8,497	\$9,724	\$10,648
Subtotal Future Debt Service	\$1,200	\$0	\$1,407	\$2,842	\$4,406	\$6,344	\$8,270	\$10,249	\$13,277	\$16,248	\$19,284
TOTAL EXPENSE	\$14,349	\$12,758	\$11,489	\$12,192	\$12,457	\$13,129	\$13,756	\$14,104	\$14,286	\$14,663	\$14,884
Revenue Over/(Under) Expense	(\$1,815)	(\$166)	\$804	\$804	\$810	\$12	\$464	\$197	\$134	(\$434)	(\$827)
Beginning Fund Balance	\$4,879	\$3,064	\$2,898	\$4,326	\$5,130	\$5,740	\$6,216	\$6,413	\$6,547	\$6,113	\$5,286
Ending Fund Balance	\$3,064	\$2,898	\$4,326	\$5,130	\$5,740	\$6,216	\$6,413	\$6,547	\$6,113	\$5,286	\$4,459
Taxable Value (\$millions)	\$5,623.4	\$5,759.1	\$6,047.1	\$6,228.5	\$6,415.4	\$6,607.9	\$6,806.1	\$7,010.3	\$7,220.6	\$7,437.2	\$7,660.3
Debt Service Tax Rate	\$0.222	\$0.217	\$0.212	\$0.207	\$0.202	\$0.197	\$0.192	\$0.187	\$0.182	\$0.177	\$0.172
Debt Service Tax Rate Reduction	\$0.000	\$0.005	\$0.005	\$0.005	\$0.005	\$0.005	\$0.005	\$0.005	\$0.005	\$0.005	\$0.005
Over 65 Tax Freeze Pct Loss	0.202%	0.204%	0.206%	0.208%	0.210%	0.212%	0.214%	0.216%	0.218%	0.220%	0.222%
Property Tax Growth	2.9%	2.4%	5.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
TIRZ Increment Growth	3.0%	5.5%	7.6%	3.1%	3.0%	3.2%	-96.2%	2.5%	2.4%	2.4%	4.1%
Investment Pool Earnings Rate	0.2%	0.2%	0.3%	1.0%	1.0%	1.0%	2.0%	2.8%	3.0%	3.5%	4.0%
Future Bond Issue (\$000's)	\$0	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Debt Reduction Amount (\$000's)	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Overall Interest Rate	3.50%	3.75%	4.00%	4.25%	4.50%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Interest Rate Diff with FY13 Rates	0.25%	0.50%	0.75%	1.00%	1.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Annual Property Tax Savings \$000's)	\$288	\$605	\$834	\$934	\$1,283	\$1,652	\$2,042	\$2,454	\$2,888	\$3,347	\$3,830
Population	90,300	93,100	95,700	98,300	100,900	103,500	106,100	108,800	111,500	114,300	117,200
Debt Per Capita	\$1,123	\$1,027	\$1,023	\$1,027	\$1,021	\$1,013	\$995	\$971	\$947	\$921	\$891
Debt per Taxable Value	1.80%	1.66%	1.62%	1.62%	1.61%	1.59%	1.55%	1.51%	1.46%	1.42%	1.36%
MUD Payment Detail											
Countyside	\$402	\$403	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
South Shore #6	\$437	\$439	\$439	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County # 15	\$75	\$38	\$37	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meadowbend	\$550	\$549	\$311	\$325	\$338	\$0	\$0	\$0	\$0	\$0	\$0
Brittany Bay	\$272	\$275	\$275	\$275	\$275	\$275	\$275	\$275	\$275	\$275	\$275
The Landing	\$717	\$712	\$712	\$712	\$712	\$712	\$712	\$712	\$712	\$712	\$712
MUD Totals	\$2,453	\$2,416	\$1,774	\$1,312	\$1,325	\$712	\$712	\$712	\$712	\$712	\$712
TIRZ Payment (Debt Service Only)											
#2 - Saddle Creek	\$586	\$619	\$666	\$687	\$708	\$731	\$0	\$0	\$0	\$0	\$0
#3 - Centerpointe	\$245	\$244	\$263	\$271	\$279	\$287	\$0	\$0	\$0	\$0	\$0
#4 - West Oaks	\$18	\$33	\$36	\$36	\$37	\$39	\$40	\$41	\$42	\$43	\$45
TIRZ Totals	\$849	\$896	\$964	\$994	\$1,024	\$1,057	\$40	\$41	\$42	\$43	\$45

Special Revenue Funds

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUNDS OVERVIEW**

OVERVIEW

Special revenue funds provide the means to document and demonstrate that legally dedicated revenue is being used for its required statutory purpose. These funds are not considered as normal operating funds of the city and as such are not intended to carry large ending fund balances. The ending fund balances, as shown, are legally restricted and cannot be used for other purposes.

**ADOPTED FY 2014 BUDGET
SPECIAL FUNDS SUMMARY**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING FUND BALANCES	2,403,855	3,248,194	3,248,194	3,070,219
REVENUES	4,468,690	3,528,330	2,823,355	2,848,346
EXPENDITURES	2,614,031	3,647,632	2,359,530	4,151,958
REVENUES OVER/(UNDER) EXPENDITURES	1,854,660	(119,302)	463,825	(1,303,612)
ENDING FUND BALANCES	4,258,515	3,128,892	3,712,019	1,766,607

HIGHLIGHTS

- The 4B Maintenance and Operations and Debt Service Fund is budgeted to (1) demonstrate compliance with State law and the City's contract with the 4B Corporation regarding use of 4B sales tax monies paid to the City and (2) capture all income and costs associated with the Eastern Regional Park. This fund provides expenses for a full year of operations with some recreation programs moving from the General Fund. See the highlights on the summary page for further information
- Meetings with Redflex occurred in the Spring of 2013 to discuss and conclude early termination of the contract with Redflex. The settlement with Redflex resulted in removal of the cameras and cessation of ticket issuance on April 23. The final settlement payment to Redflex of \$350,000 was made to secure the release of the City from its contractual obligation to pay Redflex through October 2014. The adopted budget includes projected revenue from red light camera violations sufficient to cover all but approximately \$15,000 of this cost with the balance being covered in the General Fund. No revenue or expenditures are budgeted for FY2014 for the Safelight Fund.
- The Public Safety Technology Fund was set-up in FY2013 to provide the means of collecting payments from other jurisdictions who are members of the city's public safety consortium. These funds will be used to replace public safety system hardware.
- No city policies address special fund balances; they are intended to be spent for the legally determined purpose.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
BALANCES, REVENUES AND EXPENDITURES BY FISCAL YEAR**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
BEGINNING BALANCES				
Safelight Program Fund	\$432,048	\$208,275	\$208,275	\$0
Police Activity Fund	116,539	142,486	142,486	150,636
Animal Control Donation Fund	66,352	38,586	38,586	43,626
Emerg. Mgmt Response Fund	335,506	219,940	219,940	132,220
Library Gift Fund	39,449	23,206	23,206	11,386
4B Maint. & Operations/Debt Fund	346,128	746,090	746,090	910,515
Municipal Court Bldg Security Fund	151,528	77,665	77,665	2,210
Municipal Court Technology Fund	35,126	14,002	14,002	16,022
Technology Fund	0	768,372	768,372	669,127
Public Safety Technology Fund	0	0	0	0
Hotel/Motel Tax Fund	455,708	561,481	561,481	581,956
Public Access Channel Fund	425,471	448,089	448,089	552,519
TOTAL	\$2,403,855	\$3,248,194	\$3,248,194	\$3,070,219
REVENUES				
Safelight Program Fund	1,429,354	1,480,800	641,800	0
Police Activity Fund	51,019	85,150	72,150	75,150
Animal Control Donation Fund	8,274	5,540	12,040	7,040
Emergency Mgmt Response Fund	203	400	100	400
Library Gift Fund	118	1,050	180	550
4B Maint. & Operations Fund	1,180,217	1,277,450	1,372,090	1,410,091
Municipal Court Bldg Security Fund	33,943	32,100	31,070	32,100
Municipal Court Technology Fund	45,226	45,040	42,020	45,040
Technology Fund	1,171,959	0	0	600,000
Public Safety Technology Fund	0	100,000	100,000	100,000
Hotel/Motel Tax Fund	349,112	305,400	350,475	375,525
Public Access Channel Fund	199,265	195,400	201,430	202,450
TOTAL	\$4,468,690	\$3,528,330	\$2,823,355	\$2,848,346

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
BALANCES, REVENUES AND EXPENDITURES BY FISCAL YEAR**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
EXPENDITURES				
Safelight Program	\$642,806	\$391,270	\$208,275	\$0
Police Activity Fund	25,072	166,700	64,000	108,200
Animal Control Donation Fund	36,041	30,000	7,000	26,800
Emergency Mgmt Response Fund	115,769	143,200	87,820	130,000
Library Gift Fund	16,361	14,000	12,000	3,000
4B Maint. & Operations Fund	780,255	1,284,800	1,207,665	1,373,997
Municipal Court Bldg Security Fund	107,806	109,950	106,525	28,390
Municipal Court Technology Fund	66,350	52,500	40,000	60,500
Technology Fund	403,587	768,372	99,245	1,268,168
Public Safety Technology Fund	0	100,000	100,000	100,000
Hotel/Motel Tax Fund	243,338	366,840	330,000	355,903
Public Access Channel Fund	176,647	220,000	97,000	697,000
TOTAL	\$2,614,031	\$3,647,632	\$2,359,530	\$4,151,958
ENDING BALANCES				
Safelight Program Fund	1,218,596	1,297,805	641,800	0
Police Activity Fund	142,486	60,936	150,636	117,586
Animal Control Donation Fund	38,586	14,126	43,626	23,866
Emergency Mgmt Response Fund	219,940	77,140	132,220	2,620
Library Gift Fund	23,206	10,256	11,386	8,936
4B Maint. & Operations/Debt Fund	746,090	738,740	910,515	946,609
Municipal Court Bldg Security Fund	77,665	(185)	2,210	5,920
Municipal Court Technology Fund	14,002	6,542	16,022	562
Technology Fund	768,372	0	669,127	959
Public Safety Technology Fund	0	0	0	0
Hotel/Motel Tax Fund	561,481	500,041	581,956	601,578
Public Access Channel Fund	448,089	423,489	552,519	57,969
TOTAL	\$4,258,515	\$3,128,892	\$3,712,019	\$1,766,607

**FY2014 ADOPTED BUDGET
EXPENDITURE SUMMARY
SAFELIGHT FUND**

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES	1,429,354	1,480,800	641,800	0
ADMINISTRATIVE COSTS	591,483	605,900	641,800	0
BALANCE OF REVENUES	837,871	874,900	0	0
TRANSFER TO STATE TRAUMA FUND	418,838	437,450	0	0
CITY PUBLIC SAFETY PROJECTS	642,806	391,270	208,275	0
REVENUES OVER/(UNDER) EXPENDITURES	(223,773)	46,180	(208,275)	0
BEGINNING FUND BALANCE - RESTRICTED	432,048	208,275	208,275	0
ENDING FUND BALANCE - RESTRICTED	208,275	254,455	0	0
POSITIONS	1.00	1.00	0.00	0.00

BUDGET OVERVIEW

The Safelight Fund is used to account for funds collected from red light cameras as well as detailing the amount remitted to the State Trauma Fund, the cost of administering the program and expenditures for public safety projects. These funds are legally restricted to be spent on traffic safety programs, including pedestrian safety programs, public safety programs, intersection improvements, and traffic enforcement and improvements.

HIGHLIGHTS

The FY 2013 Estimate includes (1) \$208,275 in net revenue from prior years that is being spent on traffic safety as required by State law, and (2) \$641,800 for payments to Redflex in FY2013 (the total payment to Redflex for FY2013 is \$656,450 with \$15,000 being paid from the General Fund). Included in these payments is a lump sum of \$335,000 paid as the major portion of the \$350,000 settlement paid to Redflex in spring of 2013. This payment secured the release of the City from its contractual obligation to pay \$38,960 monthly to Redflex through October 2014 for operation of the City's red light cameras. Had the contract been allowed to remain in effect until that time, eight cameras would have been in operation costing the City \$4,870 per camera for a total of \$38,960 monthly on system operating costs. For the December 2012 through October 2014 period, the balance of the contract that the City would have paid was \$893,566. As a result of the settlement, the cameras were turned off, removed, and no tickets were issued after April 23, 2013.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - SAFELIGHT PROGRAM FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
421-08-00	Red Light Camera Fines	\$1,428,790	\$1,480,000	\$641,500	\$0
555-00-00	Interest Income	564	800	300	0
	TOTAL REVENUES	\$1,429,354	\$1,480,800	\$641,800	\$0
ADMINISTRATIVE COSTS					
5002	Salaries	2,413	103,330	0	0
5123	Minor Equipment	368	0	0	0
5312	Banking Fees	38,865	35,050	0	0
5349	Contractor Fees	467,520	467,520	641,800	0
5478	Administrative costs	82,317	0	0	0
	TOTAL ADMINISTRATIVE COSTS	\$591,483	\$605,900	\$641,800	\$0
BALANCE OF REVENUES		837,871	874,900	0	0
TRANSFER TO STATE TRAUMA FD		\$418,838	\$437,450	\$0	\$0
CITY PUBLIC SAFETY PROJECTS					
Personnel					
5050	Overtime	0	75,000	0	0
	Personnel Total	0	75,000	0	0
Supplies					
5110	Books & Periodicals	3,714	0	22	0
5123	Minor Equipment	6,996	0	0	0
5125	Operating Supplies	16,989	0	0	0
5165	Traffic Control Supplies	119,630	250,000	47,286	0
5181	Uniform Expense	11,655	0	110	0
5194	Computer Equipment & Software	0	0	0	0
	Supplies Total	158,984	250,000	47,418	0
Services and Charges					
5344	Training & Travel	4,450	0	0	0
5349	Contractual Services - Crossing Guards	27,642	66,270	106,933	0
	Services and Charges Total	32,092	66,270	106,933	0
Capital Outlay					
5573	Equipment	451,730	0	53,924	0
	Capital Outlay Total	451,730	0	53,924	0
	TOTAL PUBLIC SAFETY PROJECTS	\$642,806	\$391,270	\$208,275	\$0
REVENUES OVER/(UNDER) EXPENDITURES		(223,773)	46,180	(208,275)	0
BEGINNING FUND BALANCE - RESTRICTED		432,048	208,275	208,275	0
ENDING FUND BALANCE - RESTRICTED		\$208,275	\$254,455	\$0	\$0

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - POLICE ACTIVITY FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
427-04-00	Seizure Proceeds	\$50,833	\$70,000	\$60,000	\$60,000
555-00-00	Investment Earnings	86	150	150	150
571-00-00	Donations	100	15,000	12,000	15,000
TOTAL REVENUES		\$51,019	\$85,150	\$72,150	\$75,150
EXPENDITURES					
Services & Charges:					
5325	Police Investigation Cost	11,884	105,720	15,000	50,000
Services & Charges Total		11,884	105,720	15,000	50,000
Special Programs & Events:					
5427	Community Outreach	4,545	15,980	4,000	58,200
Special Projects Total		4,545	15,980	4,000	58,200
Capital Outlay					
5573	Equipment	8,643	45,000	45,000	0
Capital Outlay Total		8,643	45,000	45,000	0
TOTAL EXPENDITURES		\$25,072	\$166,700	\$64,000	\$108,200
REVENUES OVER/(UNDER) EXPENDITURES		25,947	(81,550)	8,150	(33,050)
BEGINNING FUND BALANCE - RESTRICTED		116,539	142,486	142,486	150,636
ENDING FUND BALANCE - RESTRICTED		\$142,486	\$60,936	\$150,636	\$117,586

FUND HIGHLIGHTS

Police Activity Fund - This fund consists of two accounts, the Chapter 59 Asset Seizures and the Community Outreach account. The Chapter 59 Asset Seizure account is regulated by state law and is used for various purchases including supplies, equipment and other services related to investigation costs. The Community Outreach account is used for funds donated for the Community Outreach program. The League City Police Department administers the funds of these programs.

Highlights - The seizure account can be used to purchase items related to investigations such as cameras, guns, ammunition and other supplies. The community outreach funds are obtained through small donations and proceeds from the annual golf tournament; these funds are used to support projects and operations in the community.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - ANIMAL CONTROL DONATION FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
555-00-00	Interest Income	\$35	\$40	\$40	\$40
571-00-00	Donations	8,239	5,500	12,000	7,000
TOTAL REVENUES		\$8,274	\$5,540	\$12,040	\$7,040
EXPENDITURES					
Supplies:					
5123	Small Tools & Minor Equipment	36,041	30,000	7,000	26,800
Supplies Total		36,041	30,000	7,000	26,800
TOTAL EXPENDITURES		\$36,041	\$30,000	\$7,000	\$26,800
REVENUES OVER/(UNDER) EXPENDITURES		(27,766)	(24,460)	5,040	(19,760)
BEGINNING FUND BALANCE - RESTRICTED		66,352	38,586	38,586	43,626
ENDING FUND BALANCE - RESTRICTED		\$38,586	\$14,126	\$43,626	\$23,866

FUND HIGHLIGHTS

Animal Control Donation Fund - This fund is used to account for funds donated specifically for the support of the Animal Shelter. Donated funds would typically be used for veterinary services, food for animals, and educational materials.

Highlights - These funds are used to purchase items in providing veterinarian services for animals at the shelter. The FY2013 Estimate includes the purchase of canine beds and the FY2014 Proposed Budget include the purchase of additional tools and items to enhance the comfort of the animals while in the shelter.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - EMERGENCY MANAGEMENT RESPONSE FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
555-00-00	Interest Income	\$203	\$400	\$100	\$400
	TOTAL REVENUES	203	400	100	400
EXPENDITURES					
Supplies:					
5110	Books	0	0	320	0
5123	Small Tools & Minor Equipment	0	0	2,000	0
5125	Small Tools & Operating	5,503	1,000	500	0
5194	Computer Equipment and Software	0	2,000	10,000	0
5196	Hurricane Supplies	0	50,000	30,000	50,000
	Supplies Total	5,503	53,000	42,820	50,000
Services & Charges					
5305	Professional Fees	2,464	0	0	0
5317	Equipments Rental	0	40,000	25,000	40,000
5321	Uniform Expense	(5)	0	0	0
5344	Training and Travel	0	10,200	15,000	0
5349	Contractual Services	0	40,000	5,000	40,000
	Services & Charges Total	2,459	90,200	45,000	80,000
Special Projects					
5460	Blackboard Connect CTY	64,307	0	0	0
5462	EOC Enhancements	0	0	0	0
	Special Programs Total	64,307	0	0	0
Capital Outlay					
5573	Equipment	43,500			
5592	Generators	0	0	0	0
	Capital Outlay Total	43,500	0	0	0
	TOTAL EXPENDITURES	\$115,769	\$143,200	\$87,820	\$130,000
	REVENUES OVER/(UNDER) EXPENDITURES	(115,566)	(142,800)	(87,720)	(129,600)
	BEGINNING FUND BALANCE - COMMITTED	335,506	219,940	219,940	132,220
	ENDING FUND BALANCE - COMMITTED	\$219,940	\$77,140	\$132,220	\$2,620

FUND HIGHLIGHTS

Emergency Management Response Fund - This fund is specifically used for the preparation for and the response to a major storm and is under the direction of the City Manager.

Highlights - Some of the operating expenses for Emergency Management were moved to this fund in FY2013; these expenses have been moved back to the operating budget in the General Fund.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - LIBRARY GIFT FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
555-00-00	Interest Income	\$33	\$50	\$30	\$50
571-00-00	Donations	85	1,000	150	500
	TOTAL REVENUES	\$118	\$1,050	\$180	\$550
EXPENDITURES					
Supplies:					
5110	Books & Periodicals	16,361	14,000	12,000	3,000
	Supplies Total	16,361	14,000	12,000	3,000
	TOTAL EXPENDITURES	\$16,361	\$14,000	\$12,000	\$3,000
REVENUES OVER/(UNDER) EXPENDITURES		(16,243)	(12,950)	(11,820)	(2,450)
BEGINNING FUND BALANCE - RESTRICTED		39,449	23,206	23,206	11,386
ENDING FUND BALANCE - RESTRICTED		\$23,206	\$10,256	\$11,386	\$8,936

FUND HIGHLIGHTS

Library Gift Fund - This fund is used to account for donated funds to be used specifically for the purchase of special items not covered by the Library's general operating budget.

Highlights - This fund is primarily used to purchase items such as books and periodicals for the library but may be used to purchase other items to support the library. Donations to the library have decreased over the past few years and are anticipated to continue to do so in FY2014 as well.

**FY 2014 ADOPTED BUDGET
4B PARK MAINTENANCE AND OPERATIONS FUND SUMMARY**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Personnel Services	\$33,724	\$317,300	\$206,654	\$325,070
Supplies	35,133	125,700	120,200	148,062
Repairs & Maintenance	6,559	32,000	32,000	32,000
Services & Charges	0	142,800	182,751	202,295
Capital Outlay	32,171	0	0	0
Debt Service	672,667	667,000	666,060	666,570
TOTAL	\$780,255	\$1,284,800	\$1,207,665	\$1,373,997

BUDGET HIGHLIGHTS (FY 2014 Adopted Over/Under FY 2013 Estimated)

- Personnel Services - Increase of \$103,300 equity/market adjustments to bring employees greater than 5 percent below market pay rates to within 5 percent (+\$5,000) and the annualized cost of positions that were vacant for a portion of FY2013 (+\$98,300).
- Supplies - Increase of \$25,300 due to anticipated increase in participants in park recreation programs (+\$20,000) and increase in janitorial supplies in FY2014 (+\$5,000).
- Services & Charges - Increase of \$19,500 due to anticipated increase in participants in park recreation programs.

BUDGET OVERVIEW

This fund includes maintenance and support for the Eastern Regional Park and has funding for maintenance and operations of the community center as well as the park and soccer fields. Funding includes ground maintenance, recreational supplies for the programs offered at the facility as well as printing and binding of program schedules. The revenues expected to be generated by these programs is also reflected here. This fund includes the payment of the debt service of the 4B Certificate of Obligation Bonds. Sales tax by contract comes from the 4B Corporation for maintenance and operations of 4B funded facilities and for debt service on bonds issued to build facilities such as Eastern Regional Park.

PERSONNEL

POSITION	FY2012 ACTUAL	FY2013 BUDGET	FY2013 ESTIMATED	FY2014 ADOPTED
PARK OPERATIONS				
Custodian	2.00	2.00	2.00	2.00
Park Maintenance Worker	2.00	2.00	2.00	2.00
Park Operations Subtotal	4.00	4.00	4.00	4.00
PARK RECREATION				
Recreation Specialist	1.00	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Part-Time Front Desk Attendant	0.50	0.50	0.50	0.50
Part-Time Recreation Aide	0.50	0.50	0.50	0.50
Recreation Aide (Seasonal)	0.25	0.25	0.25	0.25
Park Recreation Subtotal	3.25	3.25	3.25	3.25
FUND TOTAL	7.25	7.25	7.25	7.25

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - 4B PARK MAINTENANCE AND OPERATIONS**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
422-08-00	Recreation Program Revenue	\$0	\$292,700	\$150,000	\$200,000
555-00-00	Interest Income	455	250	700	750
598-00-00	Sales Tax Transfer from 4B Corp.	1,179,761	984,500	1,221,390	1,209,341
	TOTAL REVENUES	\$1,180,217	\$1,277,450	\$1,372,090	\$1,410,091
EXPENDITURES					
Personnel					
5002	Salaries	23,511	219,280	139,955	216,230
5014	Retirement	3,342	27,030	19,262	28,440
5015	Longevity	0	270	270	1,570
5016	FICA Taxes	1,686	17,040	10,717	17,080
5018	Employee Insurance	3,147	37,900	29,950	49,260
5020	Employee Allowance		1,200	840	2,200
5025	Dependent Insurance	1,677	12,580	2,963	6,290
5050	Overtime	361	2,000	2,697	4,000
	Personnel Total	\$33,724	\$317,300	\$206,654	\$325,070
Supplies					
5101	Office Supplies	410	2,000	2,000	2,500
5105	Janitorial	5,161	20,000	15,000	20,000
5116	Building & Ground Maint.	351	3,000	1,500	3,000
5123	Small Tools & Minor Equipment	981	3,000	2,500	3,000
5145	Gas & Oil	0	0	2,000	2,000
5152	Concession Supplies	0	5,000	5,000	5,000
5153	Agricultural Supplies	7,374	20,000	20,000	20,000
5154	Recreation Supplies	20,857	68,700	68,700	88,062
5181	Uniforms		4,000	3,500	4,500
	Supplies Total	\$35,133	\$125,700	\$120,200	\$148,062
Repair & Maintenance					
5215	Building & Ground Maint	5,638	25,000	25,000	25,000
5240	Equipment Repair & Maint	921	7,000	7,000	7,000
	Repair and Maintenance Total	\$6,559	\$32,000	\$32,000	\$32,000
Services and Charges					
5305	Professional Fees - Other	0	32,020	40,000	52,845
5310	Memberships & Dues	0	0	100	0
5311	Postage	0	1,000	1,000	1,000
5313	Printing and Binding	0	12,000	5,000	12,000
5320	Janitorial Services	0	54,180	54,180	54,180
5333	Insurance	0	0	37,271	38,670
5344	Training and Travel	0	3,000	2,100	3,000
5350	Utilities - Electricity	0	37,000	37,000	37,000
5354	Utilities - Gas	0	0	2,500	0
5368	Field Lease Fees	0	3,600	3,600	3,600
	Services and Charges Total	\$0	\$142,800	\$182,751	\$202,295
Capital Outlay					
5552	Autos & Trucks	18,471	0	0	0
5573	Equipment	13,700	0	0	0
	Capital Outlay Total	\$32,171	\$0	\$0	\$0
Debt Service					
	4B 2011 Certificate of Oblig	672,667	667,000	666,060	666,570
	Debt Service Total	\$672,667	\$667,000	\$666,060	\$666,570
	TOTAL EXPENDITURES	\$780,255	\$1,284,800	\$1,207,665	\$1,373,997
	REVENUES OVER/(UNDER) EXPENDITURES	399,962	(7,350)	164,425	36,094
	BEGINNING FUND BALANCE - RESTRICTED	346,128	746,090	746,090	910,515
	ENDING FUND BALANCE - RESTRICTED	\$746,090	\$738,740	\$910,515	\$946,609

FUND HIGHLIGHTS

4B Park Maintenance and Operations - This fund is used to segregate funds received from the 4B Industrial Development Corporation. The use of these funds is governed by state law and the inter-local agreement between the City and the 4B Industrial Development Corporation.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT BUILDING SECURITY FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
421-01-00	Municipal Court Fines	\$33,819	\$32,000	\$31,000	\$32,000
555-00-00	Miscellaneous Income	124	100	70	100
TOTAL REVENUES		\$33,943	\$32,100	\$31,070	\$32,100
EXPENDITURES					
Personnel:					
5002	Salaries	61,675	61,910	63,112	0
5009	Certificate Pay	4,000	3,600	3,600	0
5014	TMRS (Retirement)	9,603	9,900	10,018	0
5015	Longevity	920	1,020	1,020	0
5016	FICA	4,888	5,410	5,237	0
5018	Employee Insurance	6,409	6,370	6,334	0
5020	Employee Allowance	1,200	1,200	1,200	0
5025	Dependent Insurance	3,038	0	2,964	0
5050	Overtime	1,219	3,000	1,500	0
Personnel Total		92,951	92,410	94,985	0
Supplies:					
5123	Small Tools & Minor Equip	0	5,000	500	17,000
5145	Gasoline	2,957	3,050	3,050	3,050
Supplies Total		2,957	8,050	3,550	20,050
Repair & Maintenance					
5215	Building & Ground Maint.				
5230	Vehicle Repair & Maint	1,200	2,820	2,820	2,670
Repair & Maintenance Total		1,200	2,820	2,820	2,670
Services & Charges					
5327	Motor Pool Lease Fees	8,333	4,670	4,670	4,670
5344	Training & Travel	2,365	2,000	500	1,000
Services & Charges Total		10,698	6,670	5,170	5,670
TOTAL EXPENDITURES		\$107,806	\$109,950	\$106,525	\$28,390
REVENUES OVER/(UNDER) EXPENDITURES		(73,863)	(77,850)	(75,455)	3,710
BEGINNING FUND BALANCE - RESTRICTED		151,528	77,665	77,665	2,210
ENDING FUND BALANCE - RESTRICTED		\$77,665	(\$185)	\$2,210	\$5,920

FUND HIGHLIGHTS

Municipal Court Building Security Fund - This fund is used to account for a fee of \$3 per misdemeanor conviction and is collected for future improvements to the security of the court facilities.

Highlights - In the last few fiscal years, this fund has provided+A39 security to the courts through funding of a Warrant Officer including salary, benefits, training, supplies and vehicle charges and any building improvements for the security of the municipal courts. Revenue is anticipated to remain flat and the available fund balance has been drawn down, therefore, compensation for the Warrant Officer has been moved to the Municipal Court operating budget in the General Fund. Costs associated with vehicle for the Warrant Officer will remain in this fund.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT TECHNOLOGY**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
421-05-00	Fines-Technology Fund	\$45,207	\$45,000	\$42,000	\$45,000
555-00-00	Interest Income	19	40	20	40
TOTAL REVENUES		\$45,226	\$45,040	\$42,020	\$45,040
Expenditures					
Supplies:					
5123	Small Tools & Minor Equipment	7,747	0	0	0
5194	Computer Equip. & Software	5,609	40,000	30,000	40,000
Supplies Total		13,356	40,000	30,000	40,000
Services & Charges:					
5305	Professional Fees	4,738	0	3,000	14,000
5317	Equipment Rental	2,664	0	2,000	3,000
5329	Technology Maint & Services	24,221	0	0	0
5344	Training & Travel	3,347	12,500	5,000	3,500
Services & Charges Total		34,970	12,500	10,000	20,500
Capital Outlay					
5571	Data Processing Hardware				
5573	Equipment	18,024	0	0	0
Capital Outlay		18,024	0	0	0
TOTAL EXPENDITURES		\$66,350	\$52,500	\$40,000	\$60,500
REVENUES OVER/(UNDER) EXPENDITURES		(21,124)	(7,460)	2,020	(15,460)
BEGINNING FUND BALANCE - RESTRICTED		35,126	14,002	14,002	16,022
ENDING FUND BALANCE - RESTRICTED		\$14,002	\$6,542	\$16,022	\$562

FUND HIGHLIGHTS

Municipal Court Technology Fund - This fund is used to account for a fee of \$4 per misdemeanor conviction and is collected for future improvements to the technology of the court facilities.

Highlights - The FY2013 Estimate the maintenance costs for the Municipal Courts' Encode software as well as training for personnel on additional modules. The FY2014 Proposed Budget includes funds associated with developing the Scofflaw program.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY FUND**

EXPENDITURE SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES				
Transfer from Utility Fund	\$240,000	\$0	\$0	\$337,500
Transfer from General Fund	931,000	0	0	262,500
Interest Income	959	0	0	0
TOTAL REVENUES	\$1,171,959	\$0	\$0	\$600,000
EXPENDITURES				
Services and Charges				
5344 Training & Travel				
5349 Contract Services	0	225,000	0	525,000
Service and Charges Total	0	225,000	0	525,000
Capital Outlay				
5572 Data Processing Hardware	195,784	380,372	54,300	649,916
5573 Equipment	0	163,000	44,945	93,252
5590 Building Improvements	207,803	0	0	0
Capital Outlay	403,587	543,372	99,245	743,168
TOTAL EXPENDITURES	\$403,587	\$768,372	\$99,245	\$1,268,168
REVENUES OVER/(UNDER) EXPENDITURES	768,372.00	(768,372)	(99,245)	(668,168)
BEGINNING FUND BALANCE - COMMITTED	0	768,372	768,372	669,127
ENDING FUND BALANCE - COMMITTED	\$768,372	\$0	\$669,127	\$959

FUND HIGHLIGHTS

PROJECT	TOTAL FUND BUDGET	TOTAL FUND ESTIMATED	FY2014 ADOPTED
Citywide Management System	1,000,000	0	1,000,000
Geographic Information System	150,000	100,000	50,000
Document Imaging	100,000	97,988	2,013
Microsoft Licensing	150,000	52,096	97,904
Cisco switches and routers	265,000	171,748	93,252
Fiber Optic Termination Equipment	15,000	15,000	0
Video Surveillance for City Building	66,000	66,000	0
Network Security Assessment	25,000	0	25,000
TOTALS	1,771,000	502,832	1,268,169

Technology Fund - This fund is used for the one time purchase of technology related hardware, software and other services. This fund was funded by the General and Utility funds in FY2012 at an 80/20% split.

Highlights - This fund was designed in FY2012 to fund the projects listed in the table above. An additional \$600,000 in transfers from the General (\$262,500) and Utility (\$337,500) Funds is schedule for FY2014 to fund the additional cost of the Citywide Management System.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - PUBLIC SAFETY TECHNOLOGY FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
555-00-00	Miscellaneous Income	\$0	\$100,000	\$100,000	\$100,000
TOTAL REVENUES		\$0	\$100,000	\$100,000	\$100,000
EXPENDITURES					
Services and Charges					
5329	Technology Maintenance	\$0	\$100,000	\$100,000	\$100,000
Services and Charges Total		0	100,000	100,000	100,000
TOTAL EXPENDITURES		0	100,000	100,000	100,000
REVENUES OVER/(UNDER) EXPENDITURES		0	0	0	0
BEGINNING FUND BALANCE - RESTRICTED		0	0	0	0
ENDING FUND BALANCE - RESTRICTED		\$0	\$0	\$0	\$0

FUND HIGHLIGHTS

Public Safety Technology Fund - This fund is established to provide a means of collecting payments from other jurisdictions who are members of the city's public safety system consortium. The member cities include: League City, Alvin, Deer Park, Friendswood, LaPorte, Morgans Point, Nassau Bay, Webster, and Galveston.

Highlights - Payments from participating municipalities began in FY2013. Continued maintenance for the public safety service is anticipated in FY2014.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - HOTEL/MOTEL FUND**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
408-00-00	Hotel & Motel Tax	\$348,625	\$305,000	\$350,000	\$375,000
555-00-00	Interest Income	487	400	475	525
TOTAL REVENUES		\$349,112	\$305,400	\$350,475	\$375,525
EXPENDITURES					
Services & Charges					
5305	Professional Fees	0	20,000	10,000	20,000
5332	Visitors Center and Other Contracts	126,799	117,100	100,000	68,700
5335	Advertising	110,192	94,740	94,000	94,703
5338	Activities and Promotions	0	85,000	125,000	122,500
Services & Charges Total		236,991	316,840	329,000	305,903
Special Projects					
5446	Executive Committee	370	0	0	0
5447	Projects Committee and Projects	5,978	50,000	1,000	50,000
Special Projects Total		6,347	50,000	1,000	50,000
TOTAL EXPENDITURES		\$243,338	\$366,840	\$330,000	\$355,903
REVENUES OVER/(UNDER) EXPENDITURES		105,773	(61,440)	20,475	19,622
BEGINNING FUND BALANCE - RESTRICTED		455,708	561,481	561,481	581,956
ENDING FUND BALANCE - RESTRICTED		\$561,481	\$500,041	\$581,956	\$601,578

FUND HIGHLIGHTS

Hotel/Motel Occupancy Tax Fund - This fund is used to account for the hotel/motel occupancy tax revenues and must be spent in accordance with state law. These funds were managed by Destination League City and are now being managed by the City.

Highlights

- The Contract with the Chamber of Commerce is expected to decrease for fiscal year 2014. Staff is currently in negotiations with the Chamber.
- The City signed a three year agreement with the Bay Area Houston Convention and Visitors Bureau for 15% of the HOT tax received. The BAHCVB will work to attract visitors and conventions to our region.
- We continue to focus our advertising on attractions and events going on in League City
- Projects include \$50,000 that could be used to complement general fund revenue for banners in the City. These would replace the Christmas decorations along with advertising our events and can be changed out during the year.
- Funding to promote community wide events will continue in FY2014, although General Fund support is not proposed to continue for certain ones of these events. Privately supported events that attract visitors to League City, notably the Village Fair - a fifty year old event, will continue.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUND - PUBLIC ACCESS CHANNEL**

EXPENDITURE SUMMARY

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
REVENUES					
403-03-00	Franchise Fees	\$198,795	\$195,000	\$201,000	\$202,000
555-00-00	Interest Income	471	400	430	450
TOTAL REVENUES		\$199,265	\$195,400	\$201,430	\$202,450
EXPENDITURES					
Supplies					
5123	Small Tools & Minor Equipment	0	50,000	2,000	5,000
5125	Small Tools \$ Operating Supplies	18,570	0	0	0
5194	Computer Equipment & Software	12,029	75,000	15,000	97,000
Supplies Total		30,599	125,000	17,000	102,000
Services and Charges					
5327	Motor Pool Lease Fees	0	5,000	5,000	5,000
Services and Charges Total		0	5,000	5,000	5,000
Capital Outlay					
5552	Autos				
5573	Equipment	0	65,000	50,000	65,000
5590	Building Improvements	146,048	25,000	25,000	525,000
Capital Outlay Total		146,048	90,000	75,000	590,000
TOTAL EXPENDITURES		\$176,647	\$220,000	\$97,000	\$697,000
REVENUES OVER/(UNDER) EXPENDITURES		22,618	(24,600)	104,430	(494,550)
BEGINNING FUND BALANCE - RESTRICTED		425,471	448,089	448,089	552,519
ENDING FUND BALANCE - RESTRICTED		\$448,089	\$423,489	\$552,519	\$57,969

FUND HIGHLIGHTS

Public Access Channel Fund - This fund is used to account for fees received from cable television franchise fees received by the city. These funds are used for improvements and equipment related to the city's public access channel. It is a legal requirement that these funds only be spent to improve the city's public access channel.

Highlights - These funds are used to purchase items such as computers, cameras, video equipment or other items related specifically to League City's public access channel. Both the FY2013 Estimate and FY2014 Proposed include funds to cover expenses for building improvements in the Council chambers.



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Capital Improvement Plan

FY 2014 ADOPTED BUDGET CAPITAL FUNDS AND PROJECTS

Overview

Annually, the City prepares three major financial planning documents: the Long Range Financial Forecast (Forecast), the Capital Improvements Plan (CIP), and the Annual Budget. The Forecast provides the financial framework for the development of the other two documents, considering economic, demographic, services demand and infrastructure factors. The CIP includes projects identified in master utility, parks and transportation plans, as well as public safety and other projects needed to serve the growth and/or rebuilding of the City. Operating impact of the CIP is a part of that document, including long-term revenue and debt service projections as well as maintenance and operating costs of specific facilities. These are then taken into account in preparation of the Annual Budget.

Capital Project Operating Budget Impacts

The primary impact of the FY 2014 Capital Budget on the Annual Budget is seen in the planning for the completion and opening of the Public Safety Building in the summer of 2014. Provision is made in the Proposed General Fund Budget for additional staff for the new jail which will be approximately twice the size of the current jail. Utility and janitorial services will phase in toward the latter part of FY 2014, and provision for those costs will be made through normal monitoring and amendment to the Budget as the actual opening date nears. A full year of operation will be considered in the preparation of the FY 2015 Budget.

Tax Supported Programs

The FY 2014 Adopted Budget includes \$34.8 million for tax-supported projects, with no need for additional bond proceeds to implement this program. Notable projects include the new pool planned for the Eastern Regional Park (\$4.2 million), major storm water improvements in the Shellside area (\$4.1 million), construction of the Brookport extension (\$2 million) and the I45 ramp reversal (\$1.2 million) in support of the Pinnacle Park development, as well as the construction of the Calder Road project (\$7.4 million). Also, \$4.3 million is set aside for furnishing and providing technology in the new Public Safety Building. Approximately \$5 million in General Fund cash is allocated for specific projects in this program, thereby avoiding a bond sale this year.

Revenue Supported Programs

In furtherance of the water system improvement begun in prior years, major projects are planned for FY 2014, including construction of new water wells (\$8.2 million), the South Shore Harbour Pump Station (\$6.1 million), the Calder Road Pump Station (\$8.7 million), and rehabilitation of the Calder Road water main (\$3.6 million). A total of \$40.6 million is planned for projects in FY 2014. Also during FY 2014, the rehabilitation of the SH 3 Pump Station and the addition of two three-million gallon storage tanks on site will help improve water pressure and flow from the major line down SH3 from which the City receives 19.5 million gallons of water per day. Eight wastewater projects are planned in FY 2014 (\$9.4 million) that include reuse of wastewater effluent for irrigation, and rehab of existing mains and lift stations.

FY2014 Adopted Capital Budget

August 27, 2013

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Program	Project	Total Project Cost	FY2014 Adopted Capital Budget	Phase
TAX SUPPORTED PROGRAMS				
Streets	Louisiana Street	\$7,319,585	\$46,090	ROW
	Texas Ave	\$705,870	\$200,000	Drainage
	TxDOT FM646 Widening - I45 to FM1266	\$140,000	\$140,000	Pavers
	Columbia Memorial Pkwy / Tuscan Lakes Blvd Resurface	\$1,009,898	\$883,488	Construction
	McFarland Road Bridge	\$113,888	\$49,050	ROW
	Calder Rd - Ervin to LC Pkwy	\$8,485,000	\$7,446,330	ROW/Construction
	Five Corners Realignment	\$8,837,908	\$2,078,329	ROW
	Right-of-Way Purchase	\$64,365	\$25,000	ROW
	Butler Rd Extension	\$986,060	\$606,752	Construction
	Streets Subtotal	\$27,662,574	\$11,475,039	
Traffic	Fiber Network Traffic System West side	\$350,000	\$334,026	Equipment/Install
	Battery Backup & Surge Protection System	\$994,029	\$964,029	Equipment/Install
	FM518 Access Management	\$1,935,353	\$1,208,779	Construction
	HGAC/TIP Design Projects (N Landing Extension)	\$2,462,750	\$829,881	Design
		Traffic Subtotal	\$5,742,132	\$3,336,715
Drainage	Master Drainage Plan Phase 2	\$290,000	\$10,134	Design
	Annual Stormwater Improvements	\$8,570,333	\$48,000	Design
	Shellside Stormwater Improvements	\$4,563,803	\$4,148,338	ROW/Construction
	Genco Canal	\$212,100	\$165,800	Construction
		Drainage Subtotal	\$13,636,236	\$4,372,272
Police	New Public Safety Facility and Jail	\$30,642,099	\$4,347,345	Construction/FFE
		Police Subtotal	\$30,642,099	\$4,347,345
Fire	New Burn Building	\$899,612	\$77,300	Construction
	Relocate Station 3	\$4,191,300	\$650,000	Land Acquisition
		Fire Subtotal	\$5,090,912	\$727,300
Buildings & Facilities	Facilities Modernization & Energy Efficiency	\$1,150,583	\$220,000	Equipment/Install
	Renovate Helen Hall Library Building	\$565,000	\$530,500	Design/Construction
	Renovation of old PD (500 W Walker)	\$215,000	\$25,000	Design
	Renovate Council Chambers	\$500,000	\$500,000	Design/Construction
		Buildings and Facilities Subtotal	\$2,430,583	\$1,275,500
Parks	Parks Facilities Renewal	\$888,679	\$162,000	Construction
	Eastern Regional Park & Pool	\$15,245,824	\$4,193,012	Design/Construction
	TxDOT FM 518 Bypass Hike and Bike	\$4,287,337	\$110,000	ROW
	2012 Hike and Bike, Ph 1	\$3,835,188	\$1,425,000	Construction
	Countryside - Magnolia Creek Trail	\$157,301	\$141,241	Construction
		Parks Subtotal	\$24,414,329	\$6,031,253
Economic Development	Brookport Extension	\$2,450,000	\$2,000,000	Construction
	I45 Ramp Reversal South of FM518	\$1,200,000	\$1,200,000	Construction
		Economic Development Subtotal	\$3,650,000	\$3,200,000
	TAX SUPPORTED TOTAL	\$113,268,865	\$34,765,424	

FY2014 Adopted Capital Budget
August 27, 2013
 Page 2 of 2

Program	Project	Total Project Cost	FY2014 Adopted Capital Budget	Phase
REVENUE SUPPORTED				
Water	Facility Access Control & Security	\$100,000	\$46,461	Equipment
	State Hwy 3 Pump Station	\$19,654,800	\$175,000	Land
	New Water Wells	\$16,915,255	\$8,175,000	Design/Construction
	South Shore Harbour Pump Station	\$6,753,800	\$6,145,000	Construction
	Calder Rd Pump Station	\$9,599,450	\$8,650,000	ROW/Construction
	Countryside Pump Station & Well	\$1,486,150	\$1,307,650	Construction
	Water System Improvements	\$2,221,081	\$1,930,000	Construction
	36" Waterline SH3 to SSH Pump Station	\$9,943,347	\$1,800,000	Land/ROW
	Southeast Service Area Trunks	\$4,112,477	\$2,855,818	Design/Construction
	24" Lines Parallel with LC Pkwy & Maple Leaf Dr	\$1,547,577	\$758,602	Construction
	Calder Rd 39" Water Line Rehabilitation	\$3,790,235	\$3,635,060	Construction
	Waterline Upgrades & Replacements	\$10,370,750	\$2,100,000	Design/Construction
	SEWPP Treatment Improvements	\$1,461,463	\$216,333	Construction
	60" Water Line Replace 42" Line on SH3	\$43,600,000	\$2,300,000	Design/ROW
	Storz Hydro-Connectors	\$377,110	\$125,000	Equipment
	New East Side Elevated #1	\$3,151,750	\$2,600,000	Construction
	Annual Water System Improvements	\$527,500	\$125,000	Design/Construction
DSWWTP Reclaimed Water Pump Station	\$2,900,000	\$264,000	Design	
Water Subtotal		\$138,512,745	\$43,208,924	
Wastewater	Hobbs Lift Station/Force Main/Gravity Sewer	\$610,500	\$548,050	Construction
	Force Main Upgrade Bay Colony LS to Ervin	\$1,461,000	\$1,160,500	Construction
	30" Gravity Sewer on Calder Rd	\$2,039,460	\$1,750,694	Construction
	Countryside and FW11 LS/FM Upgrade	\$3,351,455	\$2,680,650	Construction
	Sanitary Sewer Annual Rehab	\$10,423,514	\$1,500,000	Design/Construction
	Re-use Improvements - Ph 1	\$1,223,650	\$1,030,000	Construction
	Re-use Utility System	\$4,722,288	\$460,000	Design
	MUD #6 Lift Station Rehab	\$247,250	\$247,250	Design/Construction
Wastewater Subtotal		\$24,079,117	\$9,377,144	
REVENUE SUPPORTED TOTAL		\$162,591,862	\$52,586,068	
FY2014 CAPITAL BUDGET TOTALS		\$275,860,727	\$87,351,492	

PROGRAM TOTALS BY FUNDING SOURCE	
TAX SUPPORTED PROGRAMS	
New Bond Funds Needed	\$0
Prior Bond Funds	\$14,448,101
Development Financed Bonds	\$0
Subtotal Bond Funds	\$14,448,101
Existing Cash Funded from General Fund Reserves	\$1,873,482
New Cash Funded from General Fund Reserves	\$3,384,985
Grant Funds - Galveston Co / State of Texas / CDBG-DR	\$8,327,022
Dedicated Funds	\$6,731,834
Subtotal Other Funds	\$20,317,323
TOTAL TAX SUPPORTED PROGRAMS	\$34,765,424
REVENUE SUPPORTED PROGRAMS	
New Bond Funds Needed	\$6,710,147
Prior Bond Funds	\$33,069,000
Subtotal Bond Funds	\$39,779,147
Existing Cash Funded from Utility Fund Reserves	\$2,181,826
New Cash Funded from Utility Fund Reserves	\$1,000,000
Grant Funds - CDBG-DR	\$1,930,000
Capital Recovery Fees	\$7,695,095
Subtotal Other Funds	\$12,806,921
TOTAL REVENUE SUPPORTED PROGRAMS	\$52,586,068
FY2014 CAPITAL BUDGET TOTALS	\$87,351,492



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Financial Policies

**FY 2014 ADOPTED BUDGET
FINANCIAL POLICIES****SUMMARY****Financial Management Policy Statements**

The City of League City has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the adequate funding of services desired by the public.

The overriding goal of the Financial Management Policy is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The purpose of the Financial Management Policy is to provide guidelines for planning and directing the City's day to day financial affairs and to assist staff in developing recommendations to the Mayor and City Council. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

- I. **Revenues:** Design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.
- II. **Expenditures:** Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
- III. **Fund Balance/Working Capital/Retained Earnings:** Maintain the fund balance, working capital and retained earnings of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from emergencies.
- IV. **Capital Expenditures and Improvements:** Annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.
- IV. **Debt Management:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.
- VI. **Investments:** Invest the City's operating cash to ensure its safety, provide necessary liquidity and optimize yield.

- VII. *Intergovernmental Relations:*** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.
- VIII. *Grants:*** Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid which address the City's current priorities and policy objectives.
- IX. *Economic Development:*** Initiate, encourage and participate in economic development efforts to create job opportunities, strengthen the local economy and tax base.
- X. *Fiscal Monitoring:*** Prepare and present reports for the current and multi-year periods that analyze, evaluate, and forecast the city's financial performance and economic condition.
- XI. *Accounting, Auditing and Financial Reporting:*** Comply with prevailing federal, state and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), as interpreted by the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
- XII. *Internal Controls:*** Maintain an environment to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition.
- XIII. *Risk Management:*** Prevent and/or reduce financial impact to the City due to claims and losses through prevention, through transfer of liability, and/or through a program of self-insuring of the liability.
- XIV. *Budget:*** Develop and maintain a balanced budget for operating funds which presents a clear understanding of goals, service levels, and performance standards and shall be to the extent possible "user friendly" for citizens. A balanced budget meaning that revenue and any appropriated fund balance must equal expenditures.
- XV. *Five Year Plans:*** Long-term financial planning is intended to ensure sustainability of programs and integrate operating and capital financial planning.

I.

Revenues

The City shall use the following guidelines to design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.

Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced diversified revenue system to protect the City from fluctuation in any one source due to changes in economic conditions which adversely impact that source.

User Fees

For services that benefit specific users, where possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs where so doing does not prohibit economic development. City staff shall review user fees on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

Property Tax Revenues/Tax Rate

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation and continued use of user fees, and economic development.

Utility/Enterprise Funds User Fees

Utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

Administrative Service Charges

The City shall prepare a cost allocation plan annually to determine the administrative service charges due the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Funds for direct services rendered.

Revenue Estimates for Budgeting

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates for current and multi-year period. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

II.**Expenditures**

The City shall use the following guidelines to identify necessary service, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year's savings.

Avoidance of Operating Deficits

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit is projected at year-end.

Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

Periodic Program Reviews

Periodic program reviews for efficiency and effectiveness shall be performed. Programs not meeting efficiency or effectiveness objectives shall be brought up to required standards or be subject to reduction or elimination. The City shall explore and develop to the extent possible service trends and definitions in an effort to establish a "reward/profit sharing" system.

Purchasing

The City shall make every effort to maximize any discounts offered by creditors/vendors. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall obtain the most favorable terms and pricing possible. Every effort will be made to include minority business enterprises in the bidding process.

III.**Fund Balance/Working Capital/Retained Earnings****Fund Balance Definitions**

In accordance with the requirements of Governmental Accounting Standards Board Statement Number 53, the City shall use the following guidelines to explain and define

the purpose of fund balance, working capital and retained earnings of the various operating funds. The city will describe fund balance as follows: (1) Unspendable – portion of net resources that cannot be spent, i.e. assets that will never convert to cash or not convert during the current period, or resources that must be maintained intact pursuant to legal or contractual requirements; (2) Restricted – portion of net resources that are required to be reserved by external legal restrictions such as debt covenants, grantors, contributors or other governments; (3) Committed – portion of fund balance that represents resources whose use is constrained by limitations that the City imposes upon itself by council action and require council action to release; (4) Assigned – portion of fund balance that reflects the City’s intended use of resources; and (5) Unassigned – surplus fund balance.

General Fund Balance

The City shall strive to maintain the General Fund unassigned fund balance between 90 and 100 days of current year operating expenditures.

Utility Fund Balance

The Utility Fund Balance may include a committed fund balance in the amount of reserves required to be held by debt covenants. In addition, the minimum assigned working capital in the Water, Wastewater and Sanitation funds shall be 90 days of current year budgeted operating expenditures.

Fund Balance in Other Operating Funds

In other operating funds, the City shall strive to maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls.

Use of Fund Balance/Retained Earnings

Except for special revenue funds, Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases that cannot be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective for that fund, recommendations will be made on how to restore it.

IV.

Capital Expenditures and Improvements

The City shall annually review and monitor the condition of the City’s capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

Capital Improvements Planning Program

The City shall annually review the Capital Improvement Planning Program (“CIP”), the current status of the City’s infrastructure, replacement and renovation needs, and potential new projects and update the program as appropriate. All projects, ongoing and

proposed, shall be prioritized based on any analysis of current needs and resource availability. For every project, all operation maintenance and replacement costs shall be fully costed. The CIP shall also present the City's long-terms borrowing plan, debt payment schedules, and other debt outstanding or planned including general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements and certificates of participation.

Replacement of Capital Assets on a Regular Schedule

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets in accordance with the Capital Replacement Fund Policy. Within the resources available each fiscal year, the City shall replace these assets according to this schedule.

Construction Reserve Fund

It shall be the intent of the City to make an annual contribution to the Construction Reserve Fund. The purpose of this fund is to accumulate funding for smaller capital projects that would otherwise be paid for through the issuance of debt. The balance in the fund will be evaluated annually to determine which if any capital projects may be funded through this reserve. The minimum annual contribution to this fund should be \$160,000 with the target contribution being \$200,000.

Capital Expenditure Financing

The City recognized that there are several methods of financing capital requirements. It can budget the funds from current revenues; it can take the funds from fund balance/retained earnings as allowed by the Fund Balance/Retained Earnings Policy; it can utilize funds from grants and foundation; or it can borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements and certificates of participation. Guidelines for assuming debt are set forth in the Debt Policy Statements.

V.

Debt Management

The City shall use the following guidelines for debt financing which will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

Use of Debt Financing

Debt financing to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, and lease/purchase agreements, shall only be used to purchase capital assets.

Amortization of Debt

Amortization of debt shall be structured in accordance with a multi-year capital improvement plan. The term of a debt issue will never exceed the useful life of the capital asset being financed.

Affordability Targets

The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare generally accepted standards of affordability to the current values for the City. These standards shall include debt per capital, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update of the Capital Improvements Planning Program. The decision on whether or not to assume new debt shall be based on these costs and benefits and on the City's ability to afford new debt and determined by the aforementioned standards.

Bidding Parameters

The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors.

Parameters to be examined include:

- Limits between lowest and highest coupons
- Coupon requirements relative to the yield curve
- Method of underwriter compensation, discount or premium coupons
- Use of True Interest Cost (TIC) vs. Net Interest Cost (NIC)
- Use of bond insurance
- Deep discount bonds
- Variable rate bonds
- Call provisions

Bond Issuance Advisory Fees and Costs

The City will be actively involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The City shall evaluate the merits of rotating professional advisors and consultants as well as the kinds of services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City will carefully itemize and scrutinize all costs associated with the issuance of the bonds.

Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

Rating Agencies Presentation

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

Continuing Disclosure

The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

Debt Refunding

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. A proposed refunding of debt should provide a present value benefit as a percent of refunded principal of at least 4%.

VI.

Investments

The City's cash shall be invested in such a manner so as to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest possible yield in accordance with the city's investment policy. Interest earned from investment shall be provided. Cash forecasting models and procedures will be employed to maximize the amount of investment funds. The City Council reviews and adopts investment policies on an annual basis in accordance with Texas law.

VII.

Intergovernmental Relations

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support appropriate favorable legislation at the state and federal levels.

Interlocal Cooperation in Delivery Services

In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the costs of services, to share facilities, and to develop joint programs to improve service to its citizens.

Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding from implementation.

VIII.**Grants**

The City shall see, apply for, obtain and effectively administer federal, state and foundation grants-in-aid that address the City's current and future priorities and policy objectives.

Grant Guidelines

The City shall seek, apply for, and obtain those grants that are consistent with priority needs and objectives identified by Council.

Indirect Costs

The City shall recover indirect costs to the maximum amount allowed by the funding source. The city may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

Grant Review

The City shall review all grant submittals for their cash on in-kind match requirement, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

Grant Program Termination

The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

IX.**Economic Development**

The City shall initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

Commitment to Expansion and Diversification

The City shall encourage and participate in economic development efforts to expand League City's economy and tax base, to increase local employment and to invest when there is defined specific long-term return. These efforts shall not only focus on new areas but on inner city areas, and other established sections of League City where development can generate additional jobs and other economic benefits.

Tax Abatements

The City shall develop a tax abatement policy to encourage commercial and/or industrial growth and development throughout League City. The City shall balance the long-term benefits of tax abatements with the short-term loss of tax revenues prior to the granting

of the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on League City's economy and other factors specified in the City's Guidelines for Tax Abatement.

Increase Non-Residential Share of Tax Base

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

Coordinate Efforts with Other Jurisdictions

The City's economic development program shall encourage close cooperation with other local jurisdictions to promote economic well-being of this area.

X.

Fiscal Monitoring

Reports shall be prepared and presented on a regular basis that analyze, evaluate and forecast the City's financial performance and economic condition for the current year and for multi-years.

Financial Status and Performance Reports

Monthly reports shall be prepared comparing expenditures and revenues to current budget, for the month and fiscal year-to-date, projecting expenditures and revenues through the end of the year, outlining any remedial actions necessary to maintain the City's financial position.

Quarterly Reporting System

A quarterly financial and goal progress reporting system shall be established for submittal to the City Council.

XI.

Accounting, Auditing, and Financial Reporting

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board ("GASB"), the American Institute of Certified Public Accountants ("AICPA"), and the Government Finance Officers Association ("GFOA"). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations.

XII.

Internal Controls

The chief financial officer is responsible for developing citywide written guidelines on accounting, cash handling, and other financial matters that will be approved by the Audit

Committee. The chief financial officer will assist department heads as needed in tailoring these guidelines into detailed written procedures to fit each department's specific requirements.

Each department head is responsible to ensure that good internal controls are followed throughout his or her department, that all finance department guidelines on accounting and internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

XIII.

Risk Management

The City will utilize a safety program, an employee health program, and a risk management program to prevent and/or reduce the financial impact to the City due to claims and losses. Transfer of liability for claims through transfer to other entities through insurance and/or by contract will be utilized where appropriate. Prevention of claims through the safety program and the employee health program will be employed. Liabilities will be self-insured where financially feasible.

XIV.

Operating Budget

The City shall establish an operating budget that shall link revenues and expenditures to goals and objectives as well as service and performance standards. It will be the City's goal to obtain the distinguished Budget Presentation Award from the Government Finance Officers Association. It is also the City's goal to present a balanced budget meaning that revenues and appropriated fund balance must equal expenditures.

XV.

Five Year Financial Plans

Capital Improvement Plan

The City shall prepare annually a five year Capital Improvements Plan that incorporates all capital funds, existing and planned, showing planned projects by phase and by fiscal year. The first year of this CIP shall constitute the City's capital budget for the year.

Long Range Financial Forecast

The City shall prepare annually a Long Range Financial Forecast that projects revenue and expenditures for the General, Utility, Debt Service and any other major fund for a five year period. The forecast shall attempt to determine the impact on future revenue and expenditures from changes in the economy, population change, and implementation of the CIP including planned bond sales.



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Appendices

APPENDIX A

BASIS OF ACCOUNTING

The accounts of the City are organized and operated on the basis of funds and accounts groups. Fund accounting segregates funds according to their intended purpose, and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds. Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, Debt Service, and Capital Project funds. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectable within the current period, or soon enough thereafter to pay liabilities for the current period. Substantially all revenues are considered to be susceptible to accrual. Ad valorem, sales, and franchise revenues recorded in the General fund, and ad valorem tax revenues recorded in the Debt Service fund are recognized under the susceptible to accrual concept. Licenses and permits, charges for services, fines, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. The City utilizes encumbrance accounting for its Governmental Fund types, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

The City's Proprietary fund types are accounted for on a flow of economic resources measure-

ment focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

BASIS OF BUDGETING

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which adopt project-length budgets. All annual appropriations lapse at fiscal year end. Under the City's budgetary process, outstanding encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be re-appropriated and honored the subsequent fiscal year. The department level is the legal level of control enacted by the City Charter. The City has also adopted a budget amendment policy delineating responsibility and authority for the amendment process. Transfers between expenditure accounts in one department may occur with the approval of the city administrative staff and the City Manager. Transfers between operating departments and transfers between funds must be accomplished by a budget amendment and approved by the City Council. Budget amendments calling for new appropriations must also be approved by the City Council. Budgetary control is maintained at the category level by the review of all requisitions of estimated purchase amounts prior to the release of purchase orders to vendors.

The Comprehensive Annual Report (CAFR) shows the status of the City's finances on the basis of generally accepted accounting principals (GAAP). The CAFR shows fund revenues and expenditures on both a GAAP basis and budgetary basis for comparison purposes. In all but two cases this reporting conforms to the way the City prepares its budget. Compensated absences are not reflected in the budget, but are accounted for in the CAFR's long-term debt account group. Depreciation expense is not shown in the budget's proprietary funds.

APPENDIX B**GLOSSARY OF TERMS**

-A- ACCOUNTS PAYABLE: A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE: An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services provided by a government.

ACCRUAL ACCOUNTING: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

AD VALOREM: Latin for "value of". Refers to the property assessed and tax levied against real (land and buildings) and personal (equipment and furniture) property.

APPROPRIATION: A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligations for designated purposes.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

AUDIT: An examination of an organization's financial statements and the utilization of resources.

-B- BALANCE SHEET: The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET: A balanced budget occurs when the total sum of

money a government collects in a year is equal to the amount it spends on goods, services, and debt interest.

BASIS OF ACCOUNTING: The modified accrual basis of accounting is followed by Governmental funds, Expendable Trust funds and Agency funds. Under the modified accrual basis of accounting revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. Substantially all revenues are considered to be susceptible to accrual. In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. Intergovernmental revenues are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

The City's Proprietary fund types are accounted for using the accrual basis of accounting, under which revenues are recorded when earned and expenses are recorded when liabilities are incurred.

BOND: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified date.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an

approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

- C- CDBG:** Community Development Block Grant – An entitlement grant program authorized by the federal government. The entitlement program is based upon a formula, which includes the City's population.

CAPITAL EXPENDITURES: Expenditures which result in the acquisition of or addition to fixed assets which are individually priced more than \$5,000.00.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CASH BASIS: the method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

CERTIFICATES OF OBLIGATION (CO'S): Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short-term financing.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CREDIT RATING: The credit worthiness of a government unit as determined by an independent ratings agency.

CURRENT ASSETS: Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary

investments, and tax receivables which will be collected within one year.

CURRENT LIABILITIES: Debt or other legal obligation arising out of transactions in the past that must be liquidated, renewed, or refunded within one year.

- D- DARE:** Drug Abuse Resistance Education.

DEBT: An obligation resulting from borrowing of money or from the purchase of goods or services.

DEBT LIMIT: The maximum amount of gross or net debt legally permitted.

DEBT SERVICE: A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment.

DELINQUENT TAXES: Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

DEPRECIATION: (1) Expiration in the service life of a capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

- E- ENCUMBRANCES:** Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND: A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the

general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES: Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

-F- FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. League City's fiscal year begins each October 1st and ends the following September 30th. The term FY 2007 connotes the fiscal year beginning October 1, 2006 and ending September 30, 2007.

FIXED ASSETS: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FULL TIME EQUIVALENT (FTE): A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full time employees. Full time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with

special regulations, restrictions, or limitations.

FUND BALANCE: The difference between governmental fund assets and liabilities also referred to as fund equity.

-G - GAAP – GENERALLY ACCEPTED ACCOUNTING PRINCIPLES:

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GASB – GOVERNMENTAL ACCOUNTING STANDARDS BOARD:

The board is a private, nonprofit organization consisting of seven board members and a full-time staff. Like the Financial Accounting Standards Board (FASB) that sets accounting standards for private companies, GASB is funded by the Financial Accounting Foundation, a nonprofit entity that exercises general oversight over the financial reporting of public entities.

GENERAL FUND: The fund that is available for any legal authorized purpose and which is therefore used to account for all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL OBLIGATION BONDS

(GO's): Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of League City pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval

and are usually issued with maturities of between 15 and 25 years.

GFOA: Government Finance Officers Association. A professional association of state/provincial and local finance officers in the United States and Canada that has served the public finance profession since 1906.

GOAL: A statement that describes the purpose toward which an endeavor is directed.

GOVERNMENTAL FUNDS: Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

GRANT: A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

-I- INTEREST INCOME: Revenue associated with the city's cash management activities of investing fund balances.

INTERFUND TRANSFERS: Budgeted amounts transferred from one governmental accounting fund to another for work or services provided. As they represent a "double counting" of expenditures, these amounts are deducted from the total operating budget to calculate the "net" budget.

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government in the form of grants and shared revenues.

INTERNAL SERVICE FUND: Internal Service Funds are used to account for the financing of goods or services provided by one department of the city to other departments on a cost-reimbursement basis.

INVESTMENTS: Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include assets used in city operations.

-L- LEVY: To impose taxes, special assessments or service charges for the support of city services.

LIABILITY: Debt or other legal obligations, arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. Note: the term does not include encumbrances.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

LRFF: Long Range Financial Forecast

-M- MATURITIES: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MAINTENANCE: The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

MODIFIED ACCRUAL: The method of accounting under which revenues are recognized when they are both measurable and available to finance expenditures of the current period. Expenditures are recognized when the liability is incurred.

-N- NON-RECURRING: In reference to a supplemental program, that portion of costs or revenues that will only be incurred in the first year of implementation of the program.

-O- ORDINANCE: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it

applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OPERATING BUDGET: The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

ORDINANCES: A formal legislative enactment by the governing board of a municipality. It is not in conflict with any higher form of law, such as state statute or constitutional provision; it has the full force and effect of law within the boundaries of the municipality to which it applies.

-P- PERFORMANCE INDICATORS: Quantitative measures that show demand for services (e.g. calls for service, citizen complaints), efficiency in meeting those demands (e.g. unit cost of service, units per employee or crew), and effectiveness in meeting the total need represented by the service demands (e.g. percent of complaints resolved, percent of citizens satisfied with services provided).

PERSONNEL SERVICE: The costs associated with compensating employees for their labor.

PRINCIPAL OF BONDS: The face value of the bonds.

PROPRIETARY FUND: A fund established to account for a government's continuing business-type organizations and activities. All assets, liabilities, equities, revenues, expenses and transfers pertaining to these business organizations and activities are accounted for through proprietary funds. Both Enterprise and Internal service funds are classified as proprietary funds.

PROPERTY TAXES: Taxes are levied on both real and personal property according to the property's valuation and tax rate.

PURCHASE ORDER: A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

-R- RECURRING: In reference to a supplemental program, that portion of revenues or costs that will occur each year the program is funded.

REVENUES: Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

-S- SERVICES AND CHARGES: That grouping of accounts on the general ledger that include such expenditures as professional and contracted services from organizations outside the City, printing and binding costs, utilities, training, etc.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

SUPPLEMENTAL PROGRAM: An entirely new program or a significant enhancement to an existing program. Examples are the funding of new positions on staff and the expansion of the softball program from 6 teams to 12 teams. Supplement programs may have both recurring (annual) and/or non-

recurring (one-time) costs and/or revenues associated with them.

-T- TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TAX BASE: The total property valuations on which each taxing agency levies its tax rate.

TAX LEVY: The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE: The amount of tax levied for each \$100 of assessed valuation.

TAX ROLL: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sanitation service charges.

TMRS: Texas Municipal Retirement System

TXDOT: Texas Department of Transportation

-U- USER FEES: Charges for specific governmental services. These fees cover the cost of providing that service to the user (i.e. building permits). The key to effective utilization of user fees is being able to identify specific

beneficiaries of services and then determine the full cost of the service they are consuming.

-W- WORKING CAPITAL: The amount by which total current assets exceed total current liabilities.

-Y- YIELD: The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

TOP TEN PRINCIPAL TAXPAYERS

Property Taxpayer	2012 Assessed Valuation	% of 2012 Assessed Valuation
A-S 85 Victory Lakes	28,977,180	0.52%
American National Insurance Co.	26,495,210	0.48%
Texas-New Mexico Power Co.	24,316,400	0.44%
League City Town Center LTD	19,675,650	0.35%
Haven at South Shore LP	18,725,440	0.34%
Sunstone Broadstone LP	18,021,450	0.32%
GS Beacon Lakes LP	17,473,600	0.31%
GTE Southwest Inc	16,940,760	0.31%
MF/WM Tuscan Land LTD	16,404,660	0.30%
Target Corporation	15,274,462	0.28%
	\$ 202,304,812	3.65%

TOP TEN EMPLOYERS

Employer	2012 Employees	(1) % of 2012 of Total City Employment
Clear Creek Independent School District	5,680	12.10%
American National Insurance	750	1.60%
City of League City	532	1.13%
Walmart	398	0.85%
Krogers	333	0.71%
H.E.B	280	0.60%
Devereaux Texas Treatment Network	273	0.58%
Harborview Care Center	175	0.37%
Randall's	92	0.20%
	\$ 8,513	18.14%

(1) Percent of total employment is based on total employment of 46,948

GENERAL FUND REVENUE DETAIL

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Property Taxes:					
401-01-00	Current Taxes	\$20,808,933	\$21,079,000	\$21,101,000	\$22,059,700
401-02-00	Delinquent Taxes	166,170	0	0	0
401-03-00	Penalty & Interest	141,495	0	0	0
Property Taxes Subtotal		\$21,116,598	\$21,079,000	\$21,101,000	\$22,059,700
Sales Tax:					
402-01-00	Sales Tax	8,117,278	7,620,000	8,467,000	8,797,000
402-04-00	Sales Tx - Prop Tax Reduct.	4,058,601	3,900,000	4,333,000	4,503,000
Sales Tax Subtotal		\$12,175,878	\$11,520,000	\$12,800,000	\$13,300,000
Franchise Fees:					
403-01-00	Texas/New Mexico Electric	2,869,762	2,935,000	2,786,000	3,044,000
403-02-00	GTE Telephone	335,025	358,000	358,000	350,000
403-03-00	Cable TV Companies	993,974	1,039,000	1,057,000	1,088,000
403-04-00	Entex Natural Gas	204,813	235,000	219,000	250,000
403-05-00	Centerpointe Energy	60,924	60,900	62,260	62,260
403-07-00	Sanitation Franchise Fees	172,938	180,000	180,000	180,000
Franchise Fees Subtotal		\$4,637,436	\$4,807,900	\$4,662,260	\$4,974,260
Other Taxes					
402-02-00	Mixed Drink Tax	107,959	110,000	110,000	112,000
Other Taxes Subtotal		\$107,959	\$110,000	\$110,000	\$112,000
Licenses & Permits:					
411-0100	Drilling Permits	0	0	5,000	5,000
411-02-00	Pipeline Permits	0	0	20,000	20,000
411-03-00	Miscellaneous Permits	875	2,000	2,000	2,000
411-04-00	Sign Permits	18,683	15,000	12,000	12,000
411-05-00	Gas Permits	47,182	40,000	48,000	48,000
411-06-00	Demolition Permits	950	1,500	3,500	3,500
411-07-00	Wrecker Permits	6,880	7,000	7,000	7,000
411-09-00	Alarm Permits	156,250	160,000	160,000	160,000
411-13-00	False Alarm Fees	22,613	19,000	19,000	19,000
411-13-00	Drainage Permit Fees	7,484	6,000	8,500	8,500
411-14-00	Ambulance Permit Fees	5,690	4,100	5,000	5,000
411-1600	Golf Cart Permit Fees	5,950	4,700	2,000	2,000
412-01-00	Package Store Permits	1,000	1,100	1,100	1,100
412-02-00	Beer Licenses	4,905	5,000	5,000	5,000
413-01-00	Building Permits	880,509	850,000	1,125,000	1,153,000
413-02-00	Electrical Permits	228,112	200,000	300,000	307,500
413-03-00	Plumbing Permits	116,370	105,000	150,000	153,750
413-04-00	Swimming Pool Permits	56,172	55,000	55,000	60,000
413-05-00	Air Conditioning Permits	107,225	95,000	125,000	128,130
414-01-00	Occupational Licenses	120,125	120,000	105,000	112,000
415-01-00	Animal Licenses	1,914	1,500	1,500	1,500
415-02-00	Pound Fees	4,890	5,000	7,500	7,500
415-03-00	Adoption Fees	34,075	30,000	30,000	30,000
415-04-00	Microchip Fees	2,889	3,000	1,500	1,500
416-02-00	Re-Inspection Fee	5,800	5,000	8,000	8,000
416-05-00	Operation Permits	75	1,000	0	0
416-11-00	Kiosk Fees	35,595	30,000	22,000	22,000

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
416-12-00	Breath Alcohol Prog Fee	77,770	77,800	72,170	72,170
416-14-00	Code Enforcement Lien Fee	69,597	40,000	80,000	80,000
424-08-00	Plan/Plat Review Fee	49,240	45,000	45,000	45,000
424-09-00	Variance Request Fee	1,425	2,000	1,500	1,500
424-10-00	Rezoning Application Fee	2,250	3,000	4,700	4,700
424-11-00	Cell Tower App/Renewal	9,500	12,000	12,500	12,500
424-12-00	Special Use Permit/Zoning	42,071	2,000	6,000	6,000
Licenses & Permits Subtotal		\$2,124,064	\$1,947,700	\$2,450,470	\$2,504,850
Grant Proceeds					
425-07-00	Emer. Mgmt. Reimbursement	63,186	50,000	60,000	60,000
427-22-00	Officer Training Grant	0	7,500	7,500	7,500
427-30-00	Bulletproof Vest Grant	6,773	0	0	0
427-42-00	DEA Overtime Reimb	17,202	15,000	15,000	15,000
427-47-00	FEMA Reimb - Hurricane	2,014	0	0	0
427-48-00	Fire Dept. Assistance Grant	36,561	5,000	5,000	5,000
427-50-00	Fire Dept Grant Insurance	8,549	0	0	0
427-65-00	Victims Assistance Grant	36,680	57,000	57,000	57,000
427-67-00	USAI Grant Proceeds	100,465	0	100,000	0
427-66-0	NPS Watersmart Park Grant	2,132	0	0	0
Grant Proceeds Subtotal		\$273,562	\$134,500	\$244,500	\$144,500
Charges for Services:					
418-01-00	Refuse Collection Fee	2,989,661	3,043,000	3,308,950	3,706,400
418-02-00	Tax on Refuse	(1,103)	0	0	0
418-03-00	Refuse Collection Penalty	48,456	45,000	45,000	45,000
422-01-00	Civic Center Rental Fees	51,274	50,000	50,000	50,000
422-02-00	City Pool Rental Fees	1,476	500	2,000	2,000
422-03-00	Pavilion Rental Fees	17,152	15,000	17,000	17,000
422-04-00	Field Rental Fees	19,972	20,000	20,000	20,000
422-05-00	Rec Center Rental Fees	13,103	12,000	15,500	15,500
422-06-00	Pool Fees - Non Resident	7,771	7,000	7,000	7,000
422-07-00	Pool Season Pass Fees	3,340	4,000	4,000	4,000
422-08-00	Recreation Program Fees	322,235	275,550	275,550	215,600
422-09-00	Drill Field Rental	7,550	6,000	6,000	6,000
422-10-00	Summer Camp Fees	61,091	57,000	55,000	55,000
422-12-00	EMS Training Class Fees	4,613	3,500	6,000	6,000
423-01-00	Concessions - Parks	9,738	11,200	8,000	8,000
423-02-00	Vending Machine Sales	259	200	200	200
423-04-00	Swimming Lessons	24,580	35,000	30,000	30,000
424-01-00	Filing Fees	300	300	300	300
424-04-00	Ambulance Fees	1,039,469	925,000	1,044,700	1,040,000
424-05-00	Non-Resident Fees	420	0	0	0
424-06-00	Child Safety Fee	14,329	14,000	18,000	18,000
427-01-00	Recycling Proceeds	60,036	60,000	55,000	55,000
Charges for Services Subtotal		\$4,695,720	\$4,584,250	\$4,968,200	\$5,301,000
Fines & Forfeits:					
421-01-00	Municipal Court Fines	1,287,885	1,350,000	1,125,000	1,125,000
421-02-00	Taxes on Fines	278,172	300,000	300,000	300,000
421-03-00	Library Fines	64,995	67,000	65,000	65,000
421-06-00	Motor Carrier Violations	93,164	100,000	80,000	80,000
Fines & Forfeits Subtotal		\$1,724,216	\$1,817,000	\$1,570,000	\$1,570,000

		FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Investment Earnings:					
555-00-00	Interest Income	10,512	16,000	16,000	16,000
555-07-00	Interest Income - EMS/Fire	33	0	0	0
555-08-00	Interest Income - CD	12,460	20,000	20,000	20,000
555-09-00	Interest Income Texstar	10,319	16,000	16,000	16,000
	Investment Earnings Subtotal	\$33,325	\$52,000	\$52,000	\$52,000
Miscellaneous:					
425-01-00	Surplus Property Sales	27,032	10,000	10,000	10,000
425-03-00	Map Sales	9	100	100	100
425-04-00	Copy Machine Sales	22,138	25,000	25,000	25,000
425-05-00	Library Book Sales	6,420	7,000	6,000	6,000
425-09-00	Proceeds from Lease	33,188	35,200	25,000	25,000
425-13-00	Zoning Verification Letter	550	500	1,500	1,500
425-14-00	Butler Museeum Lease Fees	1,200	300	1,500	1,500
425-17-00	Easement Agreements	105,524	0	0	0
427-55-00	Big League Dreams	250,742	250,000	250,000	250,000
428-02-00	Miscellaneous Income	42,513	50,000	50,000	50,000
428-05-00	TIRZ Bookkeeping Fees	241,739	240,000	240,000	225,000
429-12-00	TNMO Energy Eff Rebate	12,999	10,000	8,000	8,000
429-13-00	Donations Employee Events	0	0	(5,600)	0
429-17-00	Donations - Senior Citizens	3,464	2,000	2,600	2,600
429-28-00	Reimbursements	0	35,000	35,000	15,000
429-28-40	Reimbursements Insurance	0	10,000	6,000	6,000
429-28-70	Public Safety Reimbursement	154,800	250,000	160,000	160,000
429-28-90	Reimb - Rebate Programs	86,534	40,000	40,000	30,000
429-28-91	Reimb - Safelight Fund Admin	81,690	100,000	5,000	0
571-03-00	Donations - EMS/Fire	17,396	15,000	18,000	17,000
	Miscellaneous Subtotal	\$1,087,935	\$1,080,100	\$878,100	\$832,700
Transfers:					
581-02-00	Transfer From WWW	2,000,000	2,250,000	2,250,000	2,350,000
	Operating Transfer In Subtotal	\$2,000,000	\$2,250,000	\$2,250,000	\$2,350,000
TOTAL GENERAL FUND REVENUES		\$49,976,693	\$49,382,450	\$51,086,530	\$53,201,010

UTILITY FUND REVENUE DETAIL

CATEGORY	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Charges for Service				
541-00-00 Water Sales	\$15,085,858	\$15,517,000	\$15,351,800	\$16,254,000
542-00-00 Wastewater Sales	11,384,554	12,414,000	12,434,980	13,003,000
543-01-00 Tap Fees	344,704	250,000	400,000	400,000
543-02-00 New Connection Fees	68,606	60,000	60,000	60,000
543-03-00 Reconnection Fees	46,910	55,000	46,000	50,000
544-00-00 Late Fees	345,991	300,000	282,610	282,000
Charges for Service Subtotal	\$27,276,623	\$28,596,000	\$28,575,390	\$30,049,000
Other Revenues				
545-01-00 Meter Sales	217,218	175,000	300,460	300,000
545-02-00 Water Well Permits	100	100	50	100
545-04-00 Reimb for Services	1,812	5,000	2,000	2,000
545-05-00 Miscellaneous Income	10,921	12,500	10,000	10,000
Other Revenues Subtotal	\$230,052	\$192,600	\$312,510	\$312,100
Interest Income				
555-00-00 Interest Income	219,155	30,000	4,000	4,000
555-05-05 Interest Income Investments	0	0	425	400
555-08-00 Interest Income - CD	4,919	7,000	5,000	5,000
555-05-88 Int - Rev Bond Reserve	6,695	1,300	3,900	3,900
555-09-00 Interest Income TxStar Reserve	7,626	8,500	7,350	7,350
555-09-50 Interest Income - Texstar Reserve	0	500	0	0
Interest Income Subtotal	\$238,395	\$47,300	\$20,675	\$20,650
Miscellaneous:				
425-01-00 Surplus Property Sales	636	20,000	4,000	4,000
425-09-00 Proceeds from Lease	60,859	56,000	53,000	53,000
425-09-00 Enernoc Agreement	14,172	0	14,000	14,000
429-28-00 Reimbursements	15,035	0	0	0
558-00-00 Gain on Sale of Bonds	632,147	0	0	0
Miscellaneous Subtotal	\$722,848	\$76,000	\$71,000	\$71,000
Total Utility Fund Revenue	\$28,467,918	\$28,911,900	\$28,979,575	\$30,452,750

INTERNAL SERVICE FUND (MOTOR POOL) REVENUE DETAIL

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Misc. Donations				
425-01-00 Surplus Property Sales	\$0	\$0	\$0	\$0
429-28-00 Reimbursements	24,666	0	77,810	0
429-28-91 Reimb from Safelight Fund	627	1,000	800	1,000
Misc. Donations Subtotal	\$25,293	\$1,000	\$78,610	\$1,000
Other Revenues:				
545-11-03 Vehicle Maintenance Chgs - GF	898,167	977,380	977,380	977,380
545-11-04 Vehicle Maint. Chgs - W/WW	247,880	250,690	250,690	250,690
545-11-05 Vehicle Maint. Chgs - Muni Court	1,200	2,820	2,820	2,820
545-11-20 Motor Pool Lease Fees	1,702,600	1,397,210	1,397,210	1,292,865
Other Revenues Subtotal	\$2,849,847	\$2,628,100	\$2,628,100	\$2,523,755
Interest Income:				
555-00-00 Interest Income	1,697	1,000	1,400	1,000
555-09-00 Interest Income - Tx Star	64	500	250	500
Interest Income Subtotal	\$1,761	\$1,500	\$1,650	\$1,500
Operating Transfers In:				
Transfer from General Fund	163,500	0	0	0
Operating Transfers In Subtotal	\$163,500	\$0	\$0	\$0
TOTAL INTERNAL SERVICE REVENUE FUND	\$3,040,401	\$2,630,600	\$2,708,360	\$2,526,255

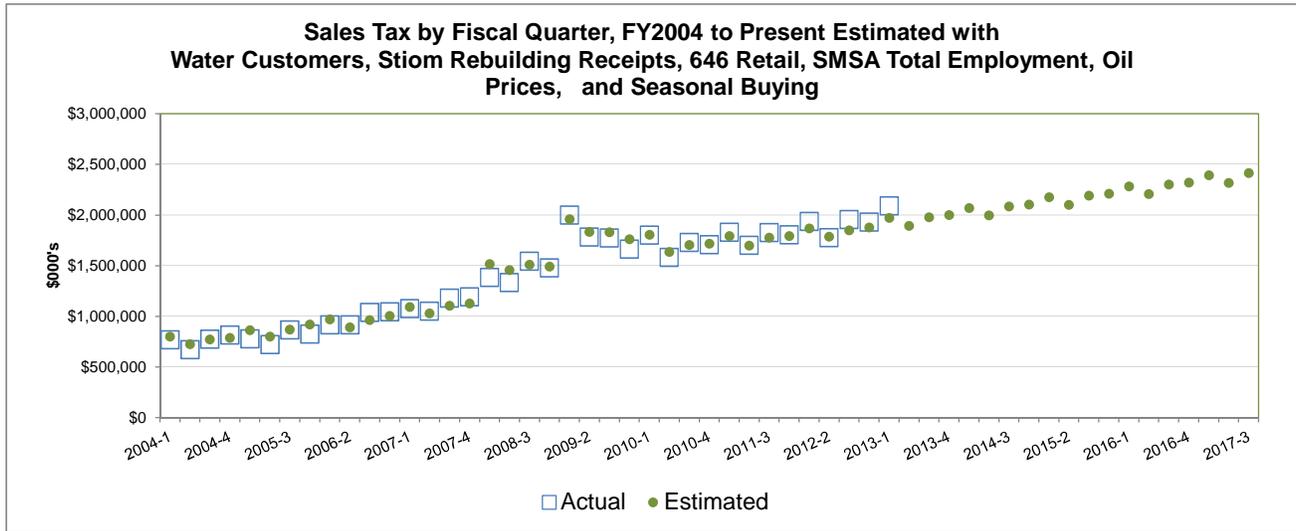
DEBT SERVICE FUND REVENUE DETAIL

CATEGORY		FY2012 ACTUAL	FY 2013 BUDGET	FY 2013 ESTIMATED	FY 2014 ADOPTED
Property Taxes:					
401-01-00	Current Taxes	\$12,160,668	\$12,150,000	\$12,282,000	\$12,326,700
401-02-00	Delinquent Taxes	97,461	155,000	130,000	130,000
401-03-00	Penalty & Interest	83,037	113,000	80,000	80,000
Property Taxes Subtotal		\$12,341,166	\$12,418,000	\$12,492,000	\$12,536,700
Interest Income:					
555-00-00	Interest Income	188,002	50,000	41,500	50,000
555-09-00	Interest Income - Texstar	283	13,000	0	5,000
Interest Income Subtotal		\$188,285	\$63,000	\$41,500	\$55,000
Transfers:					
599-00-00	Transfer from General Fund	3,500,000	0	0	0
	Other Income	856,433	0	0	0
Transfers Subtotal		\$4,356,433	\$0	\$0	\$0
DEBT SERVICE FUND REVENUE DETAIL		\$16,885,885	\$12,481,000	\$12,533,500	\$12,591,700

FY 2014 ADOPTED BUDGET
SALES TAX MODEL CALCULATIONS

Multipliers	-780620	28.04	15220	200585	433	349.4	2302		
Fiscal Year-Quarter	Actual COLC Sales Tax on 1% Base	Water Customers + 3 Qtr	Seasonal Adjustment Variable #1	646 Retail Corridor (#1 w/ Walmart)	SMSA Employment	Allison/Ike Variable #2	Oil Price 3Qtr Prior 3 Qtr Mvg Avg	Model's Estimated Tax	Est (Over)/ Under Actual
2004-1	\$770,971	17,362	1.68	0.0	2,270.5	0.00	\$26.83	\$776,663	(\$5,692)
2004-2	\$671,849	17,798	(1.68)	0.0	2,257.3	0.00	\$27.06	\$732,569	(\$60,720)
2004-3	\$776,547	18,222	0.00	0.0	2,277.0	0.00	\$27.74	\$780,116	(\$3,569)
2004-4	\$816,185	18,629	0.00	0.0	2,276.2	0.00	\$26.85	\$789,140	\$27,045
2005-1	\$777,990	18,974	1.74	0.0	2,304.4	0.00	\$28.90	\$842,234	(\$64,244)
2005-2	\$723,932	19,275	(1.74)	0.0	2,294.7	0.00	\$31.58	\$799,663	(\$75,731)
2005-3	\$868,759	19,630	0.00	0.0	2,328.7	0.00	\$35.77	\$860,468	\$8,291
2005-4	\$827,671	19,995	0.00	0.0	2,342.4	0.00	\$40.18	\$886,779	(\$59,108)
2006-1	\$918,225	20,325	1.78	0.0	2,382.9	0.00	\$44.03	\$949,523	(\$31,298)
2006-2	\$917,923	20,681	(1.78)	0.0	2,384.0	0.00	\$47.15	\$912,973	\$4,950
2006-3	\$1,039,629	21,106	0.00	0.0	2,422.5	0.00	\$51.69	\$979,111	\$60,518
2006-4	\$1,047,792	21,515	0.00	0.0	2,443.4	0.00	\$55.01	\$1,007,293	\$40,499
2007-1	\$1,077,378	21,913	1.81	0.0	2,487.2	0.00	\$58.37	\$1,072,694	\$4,684
2007-2	\$1,051,507	22,319	(1.81)	0.0	2,483.1	0.00	\$61.23	\$1,033,798	\$17,709
2007-3	\$1,181,340	22,699	0.00	0.0	2,530.0	0.00	\$64.81	\$1,100,521	\$80,819
2007-4	\$1,194,700	23,083	0.00	0.0	2,538.4	0.00	\$63.76	\$1,112,530	\$82,170
2008-1	\$1,385,982	23,449	1.87	1.00	2,577.7	0.00	\$59.60	\$1,359,266	\$26,716
2008-2	\$1,336,077	23,878	(1.87)	1.29	2,564.8	0.00	\$57.77	\$1,362,736	(\$26,659)
2008-3	\$1,546,038	24,340	0.00	1.59	2,597.9	0.00	\$62.76	\$1,490,176	\$55,862
2008-4	\$1,480,261	24,690	0.00	1.61	2,593.4	0.00	\$73.65	\$1,527,106	(\$46,845)
2009-1	\$2,000,723	24,951	1.87	2.92	2,613.0	262.00	\$84.46	\$1,950,574	\$50,149
2009-2	\$1,784,770	25,210	(1.87)	2.58	2,556.1	178.00	\$100.78	\$1,816,290	(\$31,520)
2009-3	\$1,773,439	25,485	0.00	2.60	2,534.9	76.00	\$109.92	\$1,832,688	(\$59,249)
2009-4	\$1,663,690	25,687	0.00	2.31	2,502.5	0.00	\$96.82	\$1,709,449	(\$45,759)
2010-1	\$1,803,943	25,823	1.91	2.90	2,513.1	0.00	\$69.78	\$1,803,022	\$921
2010-2	\$1,582,075	25,973	(1.91)	2.31	2,480.1	0.00	\$50.37	\$1,571,789	\$10,286
2010-3	\$1,731,034	26,181	0.00	2.53	2,508.1	0.00	\$53.67	\$1,670,512	\$60,522
2010-4	\$1,709,373	26,367	0.00	2.37	2,522.6	0.00	\$64.61	\$1,675,104	\$34,269
2011-1	\$1,830,429	26,538	1.96	3.03	2,545.7	0.00	\$70.73	\$1,866,240	(\$35,811)
2011-2	\$1,704,205	26,773	(1.96)	2.37	2,532.1	0.00	\$74.03	\$1,682,470	\$21,735
2011-3	\$1,827,802	26,980	0.00	2.70	2,572.2	0.00	\$74.07	\$1,801,751	\$26,051
2011-4	\$1,804,927	27,124	0.00	2.41	2,584.4	0.00	\$76.27	\$1,757,943	\$46,984
2012-1	\$1,937,806	27,264	2.03	3.30	2,625.7	0.00	\$81.59	\$2,001,418	(\$63,612)
2012-2	\$1,777,759	27,423	(2.03)	2.62	2,624.0	0.00	\$90.42	\$1,827,272	(\$49,513)
2012-3	\$1,955,957	27,586	0.00	2.68	2,666.7	0.00	\$91.89	\$1,896,682	\$59,275
2012-4	\$1,932,682	27,732	0.00	2.61	2,673.1	0.00	\$91.80	\$1,889,269	\$43,413
2013-1	\$2,091,681	27,867	2.09	3.40	2,717.6	0.00	\$91.78	\$2,102,573	(\$10,892)
2013-2	\$2,023,252	28,030	(2.09)	2.72	2,715.8	0.00	\$93.09	\$1,909,351	\$113,901
2013-3		28,224	0.00	2.73	2,760.1	0.00	\$92.60	\$1,966,667	
2013-4		28,420	0.00	2.66	2,766.7	0.00	\$86.69	\$1,947,374	
2014-1		28,596	2.15	3.47	2,799.1	0.00	\$87.01	\$2,162,267	
2014-2		28,964	(2.15)	2.77	2,797.3	0.00	\$87.61	\$1,967,327	
2014-3		29,165	0.00	2.78	2,842.9	0.00	85.00	\$2,021,439	
2014-4		29,295	0.00	2.71	2,849.7	0.00	85.00	\$2,013,987	
2015-1		29,476	2.21	3.54	2,869.1	0.00	85.00	\$2,227,584	
2015-2		29,856	(2.21)	2.83	2,867.2	0.00	85.00	\$2,027,729	
2015-3		30,063	0.00	2.84	2,914.0	0.00	85.00	\$2,089,440	
2015-4		30,118	0.00	2.76	2,920.9	0.00	85.00	\$2,077,923	
2016-1		30,304	2.28	3.61	2,940.8	0.00	85.00	\$2,296,954	
2016-2		30,695	(2.28)	2.89	2,938.9	0.00	85.00	\$2,093,271	
2016-3		30,908	0.00	2.90	2,986.9	0.00	85.00	\$2,156,735	
2016-4		30,941	0.00	2.82	2,993.9	0.00	85.00	\$2,144,644	
2017-1		31,132	2.28	3.68	3,014.3	0.00	85.00	\$2,366,038	
2017-2		31,534	(2.28)	2.95	3,012.4	0.00	85.00	\$2,160,657	
2017-3		31,753	0.00	2.96	3,061.6	0.00	85.00	\$2,224,809	
2017-4		31,764	0.00	2.88	3,068.7	0.00	85.00	\$2,212,144	
2018-1		31,960	2.28	3.75	3,089.7	0.00	85.00	\$2,435,944	
2018-2		32,373	(2.28)	3.01	3,087.7	0.00	85.00	\$2,228,822	
2018-3		32,598	0.00	3.02	3,138.1	0.00	85.00	\$2,293,662	
2018-4		32,609	0.00	2.94	3,145.4	0.00	85.00	\$2,281,084	

**FY 2014 ADOPTED BUDGET
SALES TAX MODEL CALCULATIONS**



**FY 2014 ADOPTED BUDGET
SALES TAX MODEL**



Test	Regression - Linear	
Performed by	City Sales Tax v Allison/Ike Variable #2, Wcust + 3 Qtr, WTC + 3 Qtr 3 Qtr Mvg avg, Seasonal Adjustment Var #1 mike.loftin	Date 18 July 2013

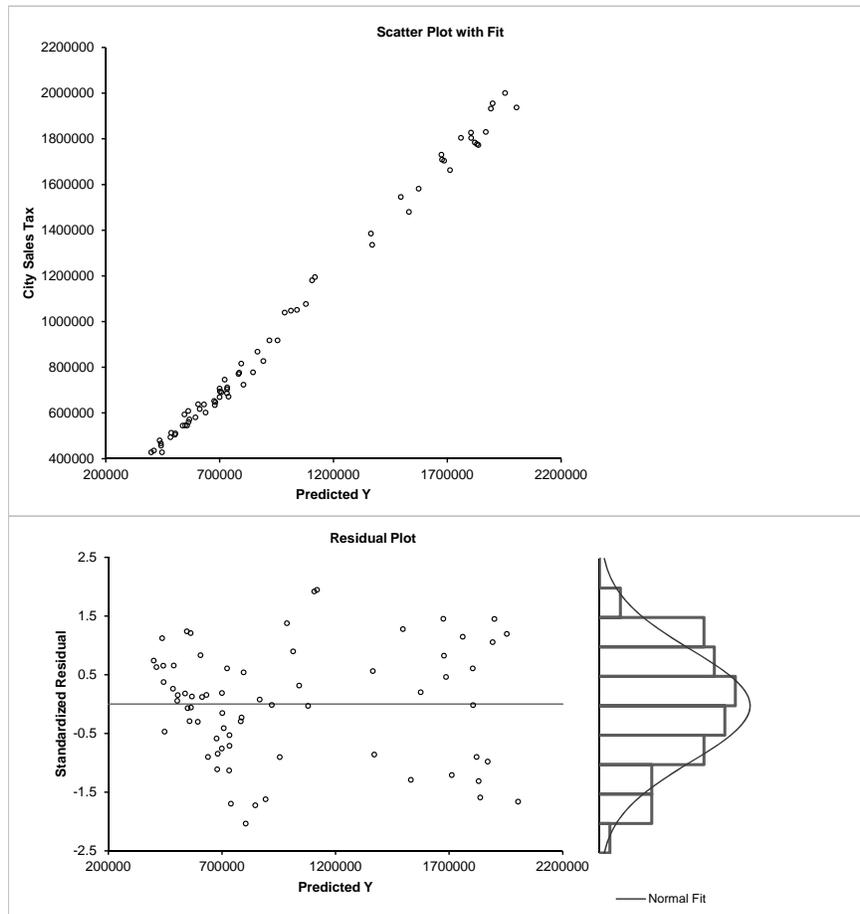
n | 69 (cases excluded: 65 due to missing values)

R² | 0.99456
Adjusted R² | 0.99404
SE | \$39,420.3

Term	Coefficient	95% CI	SE	t statistic	DF	p
Intercept	-780620	-1047235 to -514004	133376	-5.85	62	<0.0001
Allison/Ike Variable #2	349.4	58.4 to 640.4	145.57	2.40	62	0.0194
Wcust + 3 Qtr	28.04	20.14 to 35.93	3.949	7.10	62	<0.0001
WTC + 3 Qtr Mvg avg	2302	1225 to 3378	538.7	4.27	62	<0.0001
Seasonal Adjustment Var #1	15220	7106 to 23334	4059	3.75	62	0.0004
SMSA Employment	433	273 to 593	80.2	5.40	62	<0.0001
#1 Actuals (with Walmart)	200585	183438 to 217732	8578	23.38	62	<0.0001

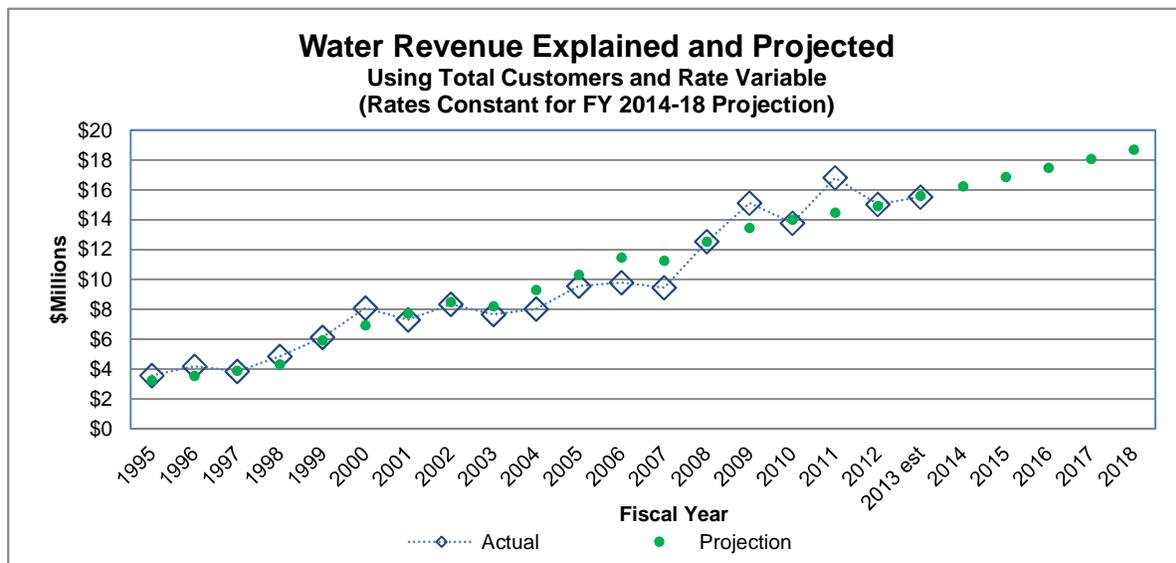
City Sales Tax = -780620 + 349.4Allison/Ike Variable #2 + 28.04Wcust + 3 Qtr + 2302WTC + 3 Qtr 3 Qtr Mvg avg + 15220Seasonal Adjustment Var #1 + 433SMSA Employment + 200585#1 Actuals (with Walmart)

Source of variation	Sum squares	DF	Mean square	F statistic	p
Model	#####	6	#####	1889.81	<0.0001
Residual	#####	62	#####		
Total	#####	68			



FY 2014 ADOPTED BUDGET WATER REVENUE MODEL CALCULATIONS

FY	Actual Water Revenue	Total Water Customers FY	Water Rate Factor	Estimated Water revenue	Estimate (Over)/ Under Actual
1995	3,571,039	11,492	1.00	\$3,264,000	\$307,039
1996	4,198,839	11,894	1.00	\$3,556,000	\$642,839
1997	3,864,342	12,350	1.00	\$3,886,000	(\$21,658)
1998	4,852,428	12,961	1.00	\$4,329,000	\$523,428
1999	6,140,107	13,560	1.26	\$5,934,000	\$206,107
2000	8,093,527	14,379	1.35	\$6,925,000	\$1,168,527
2001	7,295,072	15,222	1.39	\$7,718,000	(\$422,928)
2002	8,342,438	16,297	1.39	\$8,497,000	(\$154,562)
2003	7,668,143	17,792	1.08	\$8,205,000	(\$536,857)
2004	8,020,733	19,302	1.08	\$9,299,000	(\$1,278,267)
2005	9,559,073	20,715	1.08	\$10,324,000	(\$764,927)
2006	9,793,462	22,306	1.08	\$11,477,000	(\$1,683,538)
2007	9,460,441	23,894	0.78	\$11,262,000	(\$1,801,559)
2008	12,535,654	25,218	0.85	\$12,537,000	(\$1,346)
2009	15,109,675	26,002	0.93	\$13,450,000	\$1,659,675
2010	13,772,838	26,759	0.93	\$13,999,000	(\$226,162)
2011	16,810,175	27,425	0.93	\$14,482,000	\$2,328,175
2012	15,033,608	28,045	0.93	\$14,931,000	\$102,608
2013 est	15,516,280	28,980	0.93	\$15,609,000	(\$92,720)
2014		29,870	0.93	\$16,254,000	
2015		30,710	0.93	\$16,863,000	
2016		31,550	0.93	\$17,472,000	
2017		32,390	0.93	\$18,081,000	
2018		33,230	0.93	\$18,689,000	
Constant/ Correlation Coefficients	-9568007	724.8	4502990		



FY 2014 ADOPTED BUDGET

WATER REVENUE MODEL STATISTICS

Fit: Water Rev Analyze-it v1.10

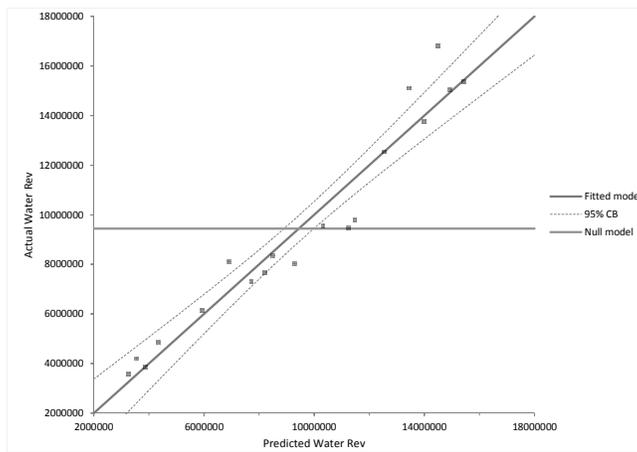
Dataset A1:L22

Last updated 6 March 2013 at 17:02 by caron.park

Fit

N	19			
Equation	Water Rev = -9.568e+06 + 4.503e+06 Water Rates + 724.8 Total Customers Fiscal Year			
R ²	0.940			
R ² adjusted	0.932			
SE of fit (RMSE)	1095989.4239			
Parameter	Estimate	95% CI	SE	VIF
Constant	-9568007	-14972919 to -4163096	2549601	-
Water Rates	4502990	782482 to 8223497	1755035	1.45
Total Customers Fiscal Year	724.8	617.9 to 831.6	50.414	1.45

Effect of Model



Source	SS	DF	MS	F	p-value
Difference	3.000112 E+14	2	1.500056 E+14	124.88	<0.0001
Fitted model	1.921909 E+13	16	1.201193 E+12		
Null model	3.192303 E+14	18	1.773502 E+13		

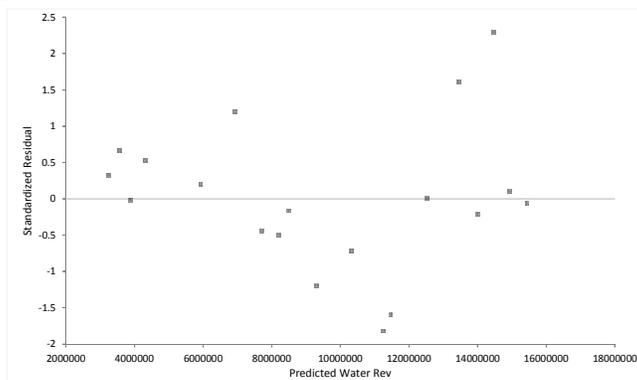
H0: E(Y|X=x) = μ
 The model is no better than a null model Y=μ.
 H1: E(Y|X=x) = β₀ + β₁x₁ + β₂x₂ + ...
 The model is better than the null model.

Effect of Terms

Term	SS	DF	MS	F	p-value
Water Rates	7.907571 E+12	1	7.907571 E+12	6.58	0.0207
Total Customers Fiscal Year	2.482530 E+14	1	2.482530 E+14	206.67	<0.0001

H0: β_{term} = 0
 The term does not contribute to the model.
 H1: β_{term} ≠ 0
 The term contributes to the model.

Residuals



Utility Fund Payment to General Fund

General Fund Overhead Departments	FY 2014 Proposed Budget	Allocation Basis	Allocation Percent	Amount of Allocation
Mayor and Council	\$172,340	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$43,260
City Manager	\$463,940	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$116,450
City Secretary	\$332,900	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$83,560
City Auditor	\$143,000	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$35,890
City Attorney	\$643,000	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$161,390
Human Resources	\$854,527	# Employees	15.9%	\$135,870
Budget Office	\$255,630	Utility Fund share of FY 2011 Expense per Annual Financial Report (CAFR)	22.4%	\$57,330
Accounting	\$1,341,560	Utility Fund share of FY 2011 Expense per Annual Financial Report (CAFR)	22.4%	\$300,850
Purchasing	\$261,192	# Purchase Orders	10.4%	\$27,260
Information Technology (Users)	\$1,020,095	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$256,040
Information Technology (Budget)	\$1,020,095	# Users	13.3%	\$136,010
Engineering	\$1,373,103	Utility Fund share of FY 2014 Proposed Budget	40.0%	\$549,240
Communications	\$381,998	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$95,880
Planning	\$809,770	Utility Fund share of FY 2014 Proposed Budget	25.1%	\$203,250
Total Support Budget	\$9,073,149			\$2,202,280

BASED ON FY2014 PROPOSED BUDGET

General Fund	\$56,345,974
Less: Transfers to TIRZ and 4B	\$1,568,000
Subtotal General Fund	\$57,913,974
Utility Fund	\$31,440,159
Less: Transfers to General Fund	\$2,350,000
Less: UF Debt Service	(\$13,131,211)
Subtotal Utility Fund	\$20,658,948
Special Funds	\$3,651,958
Total Citywide Operating Budget	\$82,224,880
Utility Fund as Percent of Total Operating Budget	25.1%
Utility Fund Share of Overhead Budget	\$2,277,000

GENERAL FUND FY2014 NEW REQUESTS

ITEM	COSTS		
	RECURRING	NON-RECURRING	TOTAL
Police			
Ten additional police officers	\$742,620	\$161,125	\$903,745
Five additional detention officers	\$204,005	\$6,462	\$210,467
Telecommunicator	\$47,280	\$0	\$47,280
Vehicle for Crime Victim's Advocate ⁽²⁾	\$0	\$22,062	\$22,062
Three additional police vehicles	\$0	\$171,494	\$171,494
Total New Requests - Police	\$993,905	\$361,142	\$1,355,047
Fire			
Quantfit Test Machine	\$250	\$7,000	\$7,250
Fire Station Furniture (25 sets)	\$0	\$15,000	\$15,000
Fire Safety Smoke House		\$10,995	\$10,995
Homaltro Rescue Tools	\$0	\$16,000	\$16,000
Total New Requests - Fire	\$250	\$48,995	\$49,245
Fire Marshal			
iPads for Fire Marshals (4 each) ⁽¹⁾	\$0	\$2,000	\$2,000
Two Part-time Fire Inspectors	\$42,000	\$2,800	\$44,800
Ford Escape ⁽²⁾	\$0	\$25,000	\$25,000
Total New Requests - Fire Marshal	\$42,000	\$29,800	\$71,800
EMS			
Physio Control Lucas Device	\$4,198	\$38,007	\$42,205
Total New Requests - EMS	\$4,198	\$38,007	\$42,205
Engineering			
Personnel Reclassification ⁽¹⁾	\$0	\$10,000	\$10,000
Total New Requests - Engineering	\$0	\$10,000	\$10,000
Traffic and Transportation			
Signing and Striping Services	\$100,000	\$0	\$100,000
Total New Requests - Traffic	\$100,000	\$0	\$100,000
Streets			
Additional Tree Trimming for City	\$0	\$100,000	\$100,000
Sidewalk Repairs	\$150,000	\$0	\$150,000
Replace slope paving	\$0	\$200,000	\$200,000
Total New Requests - Streets	\$0	\$300,000	\$300,000
Library			
Librarian	\$44,800	\$0	\$44,800
Youth Services Materials	\$16,000	\$0	\$16,000
Envisionware Library Document Station	\$875	\$7,295	\$8,170
Axis360 Digital Media Library Platform	\$4,000	\$5,000	\$9,000
RFID for Library Materals	\$0	\$115,663	\$115,663
Solar Shades	\$0	\$8,690	\$8,690
Zinio Digital Magazines	\$7,000	\$0	\$7,000
Evanced Sign Up and Summer Reading	\$5,300	\$0	\$5,300
Total New Requests - Library	\$77,975	\$136,648	\$214,623
Park Operations			
Park Maintenance Worker	\$43,500	\$0	\$43,500
Total New Requests - Park Operations	\$43,500	\$0	\$43,500
Information Technology			
Citywide Business System	\$0	\$262,500	\$262,500
Total New Requests - Park Operations	\$0	\$262,500	\$262,500
TOTAL - GENERAL FUND	\$1,511,828	\$1,487,092	\$2,998,920

Items in yellow are funded in the FY2014 Adopted Budget.

(1) Funded in FY2013

(2) Will be filled using a repurposed vehicle from fleet replacements

**City of League City
New/Increased Program Request
Fiscal Year 2014**

Department Name: Police Department **Department Number:** 1805

Priority Number: _____

Description of the new/increased program: (include requirements and alternatives if not funded)
 The purpose of the program is to increase staffing in the Operations Bureau in the Patrol Division and the Criminal Investigations Division (CID). This supplemental program would increase the number of Patrol Officers from fifty-eight (58) to sixty-four (64) which would increase the staffing on each shift to sixteen (16) officers. This increase in the number of officers would also add three (3) officers to CID to work narcotics, and increase the Community Impact Unit (CIU) by one officer. If not funded, the Police Department will continue to provide complete law enforcement services to the City of League City, while striving to maintain past performance levels.

Priorities and Goals (How does the new/increased program relate to your mission statement & priorities & goals.)
 The goal of the program is to staff the police department efficiently and effectively provide the highest levels of service expected by our citizens in the following areas: the visibility of officers; the ability to meet response time goals for priority one calls; the ability to meet response time goals for priority two calls; and having an officer immediately available to respond to a priority one calls. Based on a conservative projected population growth of League City, the League City Comprehensive Plan 2035 states the Department should have over 260 sworn officers by 2027. For this to be accomplished, the Department will have to add sworn personnel every year. The FBI UCR Report reflects that a city in our geographical area of the United States (West South Central), within a population range of League City, should have 1.7 Officers per 1,000 population, and at this time, the Department maintains 1.3 Officers per 1,000 population. Based on the data provided by the FBI UCR Report, the Department is thirty-one (31) officer positions behind where the Department should be at this time. The request for ten (10) additional Patrol Officers aligns with the City's Organizational Strategy of "Plan Responsibly and Act Decisively". Planning must ensure demand-driven resource acquisition, continuous strengthening of available resources and the effective and efficient implementation of adopted plans.

Costs: (Describe the costs associated with this new/increased program) The bulk of the costs associated are for salaries and benefits. Each officer will need training, uniforms, equipment, books and periodicals, tasers and portable radios.	Positions: (List Titles)
	Police Officer

Cost Summary:	Recurring	Non-Recurr	Total	Comments /# Positions
Personnel	727,230.00	13,950.00	741,180.00	10 New Officers
Supplies	4,710.00	121,324.80	126,034.80	Equipment and Uniforms
Repair & Maint.	-	-	-	
Services & Charges	10,680.00	25,850.00	36,530.00	Training
Special Programs	-	-	-	
Capital Outlay	-	-	-	
Total	742,620.00	161,124.80	903,744.80	

Performance indicators for the new/increased program:

Indicator	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Estimated FY2013	Estimated FY2014

**City of League City
New/Increased Program Request
Fiscal Year 2014**

Department Name: Police Department **Department Number:** 1805

Priority Number: _____

Description of the new/increased program: (include requirements and alternatives if not funded)
 The purpose of this program is to increase the staffing in the Administrative Bureau, specifically the Jail Division, to levels necessary to support standard operations in the new public safety building as well as maintaining overall safety for both personnel and detainees. The current operational model is based on several relevant factors, including the total number of arrests, the amount of citizen finger print requests, bookings, and the lost time of jail staff due to training, vacation, compensatory time off, and illness. The design of the new public safety building poses several staffing concerns: (1) our current building allows all citizens or third parties enter into a main area of the police department, but the overall design of the new public safety building creates a separate lobby for jail inquiries thus making a detention officer respond to lobby inquiries taking time from other jail duties; (2) the new jail bed capacity will be increasing 156% from 18 to 58; (3) the design of the new jail segregates inmates into 2 main sections (pods) capable of housing 20+ inmates in each section so there needs to be an acceptable inmate to jail staff ratio. Jail staff has not been increased within the last 13 years. With the patrol division requesting 10 additional sworn personnel and the population growth within the city, jail activity and prisoners counts have the potential to increase. Each additional police officer accounts for an average of 30 additional arrests each year.

Priorities and Goals (How does the new/increased program relate to your mission statement & priorities & goals.)
 League City Detention Officers work 80 hours bi-weekly which factors into 2,086 hours worked annually. The current staffing minimum for the jail is 1 which identifies several concerns such as staff members becoming overwhelmed leading to burnout, high turnover rates, and increased liability from prisoner related injuries and/or discrepancies. The goal of the program is to increase the staff minimum of Police Department jail division from 1 to 2, effectively delivering adequate jail security services to the citizens of League City. There are four primary performance objectives utilized in the measuring of these services, which are: (1) booking of defendants; (2) the ability to adequately staff the jail to handle heavy arrest periods and increased inmate populations; (3) the ability to effectively manage employee leave while reducing overtime expenditures; and (4) having a detention officer immediately available to respond to emergency events. In order to meet minimum staff levels of 2 detention officers it becomes necessary to determine how many hours a current employee is unavailable to work. This is determined by evaluating time benefits allotted by the city along with the number of training hours for each employee. In order to effectively staff each of the 4 shifts with a minimum of 2 detention officers the number of positions available needs to increase from 7 to 12.

Costs: (Describe the costs associated with this new/increased program)
 Salary, Uniforms, Training

	Positions: (List Titles) (5x Full-Time Detention Officers)

Cost Summary:	Recurring	Non-Recurr	Total	Comments /# Positions
Personnel	199,880.00	4,336.80	204,216.80	Salary & Benefits
Supplies	3,225.00	-	3,225.00	Uniforms
Repair & Maint.	-	-	-	
Services & Charges	900.00	-	900.00	Travel & Training
Special Programs	-	2,125.00	2,125.00	Intoxilyzer Operation/Certification
Capital Outlay	-	-	-	
Total	204,005.00	6,461.80	210,466.80	

Performance indicators for the new/increased program:

Indicator	Actual FY 2009	Actual FY 2010	Actual FY 2011	Actual FY 2012	Estimated FY 2013	Estimated FY 2014
Bookings - Inmate Processing	2750	3285	3221	3182	3352	3652
Cell Checks	685	2,271	5,684	5,456	5,747	6208
Finger Print Services	97	480	486	455	480	500
Offense Reports	140	46	9	N/A	N/A	N/A
Intoxilyzer Tests	N/A	N/A	N/A	70	85	100
Visitations	103	122	139	168	195	220
Average Inmate Count	8	11	15	12	14	16

**City of League City
New/Increased Program Request
Fiscal Year 2014**

Department Name: Police Department **Department Number:** 1805

Priority Number: _____

Description of the new/increased program: (include requirements and alternatives if not funded)
 The purpose of the program is to increase the staffing in the Administrative Services Bureau (Communications) to levels necessary to provide a continued level of service required for safe operation. The current model of emergency communications seeks to maintain call handling times less than 90 seconds and caller hold times less than 30 seconds. The model is based on several relevant factors, including the total number of calls for service, the amount of emergency calls for service received at any given time, radio traffic from various emergency/non-emergency services, and the lost time of Communicators due to training, vacation, compensatory time off, and illness. This supplemental program adds one (1) additional full time Telecommunicator positions in budget year 2014 allowing each shift to have a balanced amount of personnel.

Priorities and Goals (How does the new/increased program relate to your mission statement & priorities & goals.)
 The goal of the program is to staff the Police Department Communication Center efficiently and effectively in order to deliver adequate emergency communication services to the citizens of League City and to police, fire, and EMS agencies. There are four primary performance objectives utilized in the measuring these services, which are: (1) handling of emergency phone calls; (2) the ability to adequately staff the communication center to handle heavy call loads from police, fire, and EMS; (3) the ability to effectively manage employee leave while reducing overtime expenditures; and (4) having a Communicator immediately available to respond to a work during emergency events. The analysis of current overtime expenditures reflects that the Department needs to add one (1) new Full-time Telecommunicator position in budget year 2014 to maintain the quality of service that was provided to the citizens of League City in 2012. Budget year 2012 overtime expenditures from Communications total approx \$59,275 @ \$29.94 per hour pay rate. The current proposal would allow the new position to serve as call taker positions which would allow the communication center to focus personnel on dedicated positions for Fire, EMS, Police, Call Taking, and Shift Supervision. This will also allow a balanced amount of personnel on each shift reducing the amount of overtime for mandatory staffing. This will allow for each shift to be adequately staffed when providing verbal emergency medical instructions to citizens as well as keep up with the increasing volume of EMS and Fire calls.

Costs: (Describe the costs associated with this new/increased program)

	Positions: (List Titles)
	One (1) Telecommunicator Position

Cost Summary:	Recurring	Non-Recurr	Total	Comments /# Positions
Personnel	45,365.00	-	45,365.00	1 Telecommunicator
Supplies	565.00	-	565.00	Uniforms
Repair & Maint.	-	-	-	
Services & Charges	1,350.00	-	1,350.00	Training
Special Programs	-	-	-	
Capital Outlay	-	-	-	
Total	47,280.00	-	47,280.00	

Performance indicators for the new/increased program:

Indicator	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Estimated FY2013	Estimated FY2014
Calls For Service (PD, FIRE, EMS)	60,932	64,341	66,267	59,678		
Phone Calls (911, Dispatch Line)	n/a	126,540	136,875	146,230		

**City of League City
New/Increased Program Request
Fiscal Year 2014**

Department Name: Police Department **Department Number:** 1805

Priority Number: _____

Description of the new/increased program: (include requirements and alternatives if not funded)
 The purpose of the new program is to provide a departmentally issued motor vehicle to the Crime Victim's Advocate position. Currently, that position utilizes a 2003 Ford Expedition that is assigned to the Criminal Investigation Division, which is not fully staffed at this time. It is expected, by the end of 2013, that the Criminal Investigation Division will be fully staffed and, at that time, the vehicle will be needed for their use.

Priorities and Goals (How does the new/increased program relate to your mission statement & priorities & goals.)
 The goal of the Crime Victim's Advocate is to provide services to victims of crime either directly, or by referral, to help them overcome the physical, emotional and financial impact of crimes committed against them. The Crime Victim's Advocate also assists victims navigate a criminal justice system that, at times, can be challenging and intimidating. In order to be effective in this endeavor, the Crime Victim's Advocate uses a departmentally issued vehicle to transport victims and their family members to various locations where they can receive the assistance they need. Additionally, the Crime Victim's Advocate regularly attends meetings with other Crime Victim's Advocates, the District Attorney's Office as well as other Social Service Agencies to discuss cases and current trends and techniques being utilized to assist victims. Finally, the Crime Victim's Advocate is in an on-call status that could require an immediate response to an emergency crisis during off-duty hours.

Costs: (Describe the costs associated with this new/increased program)	Positions: (List Titles)

Cost Summary:	Recurring	Non-Recurr	Total	Comments /# Positions
Personnel	-	-	-	
Supplies	-	-	-	
Repair & Maint.	-	-	-	
Services & Charges	-	-	-	
Special Programs	-	-	-	
Capital Outlay	-	22,061.74	22,061.74	2013 Ford Taurus SE
Total	-	22,061.74	22,061.74	

Performance indicators for the new/increased program:

Indicator	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Estimated FY2013	Estimated FY2014

**City of League City
New/Increased Program Request
Fiscal Year 2014**

Department Name: Police Department **Department Number:** 1805

Priority Number: _____

Description of the new/increased program: (include requirements and alternatives if not funded)
 The purpose of the program is to support increased staffing requests in the Operations Bureau for the Patrol Division. Approval of the supplemental program request would add six (6) new officers for the Patrol Division and four (4) new officers to the Criminal Investigations Division (CID). The addition of the four (4) officers in CID will not require any new vehicles at this time, but the addition of six (6) new officers in Patrol would require the increase of three (3) police vehicles added to the fleet. Two (2) officers, from different shifts are assigned to one vehicle. If not funded, the police department will continue to provide complete law enforcement services to the City of League City, while striving to maintain past performance levels.

Priorities and Goals (How does the new/increased program relate to your mission statement & priorities & goals.)
 The goal of the program is to provide the highest levels of service expected by our citizens in the following areas: the visibility of officers; the ability to meet response time goals for priority one calls; the ability to meet response time goals for priority two calls; and having an officer immediately available to respond to a priority one calls. By adding one vehicle to Patrol for every two (2) officers added for the Patrol Division, Patrol vehicles will be able to maintain a six (6) year life expectancy. This request aligns with the City's Organizational Strategy of "Plan Responsibly and Act Decisively". Planning must ensure demand-driven resource acquisition, continuous strengthening of available resources and the effective and efficient implementation of adopted plans.

Costs: (Describe the costs associated with this new/increased program)			Positions: (List Titles)
Philpott Ford	2014 Ford Police Interceptor SUV	27,290.15	
Philpott Ford	Equipment & Install	7,918.00	
CDW-G	Printer, Cradle/Charger	957.49	
CDW-G	Swipe Reader	60.00	
MPH Industries	Radar	1,213.00	
L3 Communications	Video	4,695.00	
CDW-G	Laptop	3,213.00	
CDW-G	Laptop Dock	851.00	
Consolidated Traffic	Opticom	4,700.00	
SR Signs	Graphics	1,325.00	
Motorola	Radio	4,942.00	

Cost Summary:	Recurring	Non-Recurr	Total	Comments /# Positions
Personnel	-	-	-	
Supplies	-	-	-	
Repair & Maint.	-	-	-	
Services & Charges	-	-	-	
Special Programs	-	-	-	
Capital Outlay	-	\$171,493.92	171,493.92	3 Police Vehicles
Total	-	171,493.92	171,493.92	

Performance indicators for the new/increased program:

Indicator	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Estimated FY2013	Estimated FY2014

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Fire Department			
Name of Equipment	Quantifit			
Number of Items of Equipment Requesting	1			
Description of the new equipment: (include requirements and alternatives if not funded)				
Airpack face piece fit testing machine. If equipment is not funded we will not be able to meet our legal obligations as required under NFPA 2007 without seeking outside contractor services to meet this obligation.				
Justification for new equipment:				
Our current PortaCount fit test machine is currently out of date and no longer covered under service agreement. Additionally they no longer make parts for our current machine. NFPA 2007 requires all firefighters to be fit tested for Self Contained Breathing Apparatus(SCBA) proper fit of face pieces. This new equipment will provide the department with this capability.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Our goal is to provide reliable, safe and proper fitting equipment for the firefighters.				
Costs: (Describe the costs associated with this new equipment.)				
This is a one time cost to purchase the machine and appropriate adapters.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies	250	7,000	7,250	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	250	7,000	7,250	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Fire Department			
Name of Equipment	Station Furniture			
Number of Items of Equipment Requesting	25			
Description of the new equipment: (include requirements and alternatives if not funded)				
Replacement furniture for fire stations. This is for the purchase of 25 recliners(5 per station). If request is not funded the department will continue to seek donations from the public to meet their needs.				
Justification for new equipment:				
Currently the furniture in the fire stations is of second hand quality and in poor condition. The furniture has been donated to the fire stations by citizen. Most does not match and in poor condition. These funds will allow for the purchase of solid constructed, matching recliners in all fire stations. The proposed furniture is designed for the fire station environment and is very durable.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Our goal is to provide a comfortable environment in which the volunteers will be proud and motivated to participate. By creating this environment, it will keep the volunteer firefighters motivated with pride and continued participation				
Costs: (Describe the costs associated with this new equipment.)				
This is a one time purchase of 25 recliners at 600.00 each and will provide for 5 recliners in each station.				
Cost Summary:				
	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies		15,000	15,000	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	15,000	15,000	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Fire Department			
Name of Equipment	Fire Safety Smoke House			
Number of Items of Equipment Requesting	1			
Description of the new equipment: (include requirements and alternatives if not funded)				
We are seeking to purchase a portable Fire Safety Smoke House to train children in fire safety and how to get out safely during a fire. If it is not funded, the department will continue efforts to provide fire safety training with the materials currently on hand. This equipment will just allow us to present more effective programs.				
Justification for new equipment:				
Currently we have one full size smoke trailer. This trailer is beginning to break down and the roof is leaking. This trailer is very manpower intensive to transports, setup, and operate. It requires approximately 6 personnel to operate safely at the schools. Additionally with only one trailer it cannot meet the demands placed on the department for number of events. Current plan is to purchase one in the FY 2013 budget and a second in the FY 2014 budget. This new safety house can be transported, setup, and operated with a minimum of two people. One will be placed in each fire district thereby allowing fire prevention to be taught in two consecutive locations.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Our goal is to provide fire safety training to the community and schools. Each year the fire department educates approximately 7,000 children at our local schools. This equipment will allow us to reach out and provide training which will keep the kids more engaged with hands on training.				
Costs: (Describe the costs associated with this new equipment.)				
This is a one time cost to purchase one Fire safety Smoke house.				
Cost Summary:				
	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies		10,995	10,995	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	10,995	10,995	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Fire Department			
Name of Equipment	Homaltro Rescue tools			
Number of Items of Equipment Requesting	1			
Description of the new equipment: (include requirements and alternatives if not funded)				
This purchase request includes a rescue tool power pump, set of spreaders, and hose. If equipment is not funded the department will continue to operate without this capability during times equipment is down for service.				
Justification for new equipment:				
Currently our front line/first response units have hydraulic rescue tools in service for victim rescue and extrication for motor vehicle accidents and structural collapse. If one unit has any failure the truck has no rescue tools while unit is in for repair. This unit will be placed on a second out unit and be utilized to be placed in service when a unit is taken down.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Our goal is to provide the resources to firefighters to affect rapid rescue and service to citizens in the event of an emergency. This equipment will enhance the availability of rescue tools on fire apparatus.				
Costs: (Describe the costs associated with this new equipment.)				
This is a one time cost to set of rescue tools.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies		16,000	16,000	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	16,000	16,000	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Fire Marshal			
Name/Type of IT Item	iPads for Fire Marshal's			
Did you meet with Information Technology regarding this new vehicle?				No
Number of IT Item(s) Requested	4			
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
Four (4) IPADS to assist with the automation of the inspection process				
Justification for new IT Item(s):				
IPADs will assist with going to a "paperless" process for inspections and investigations.				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
Keeping track of inspections and reinspections allows the inspectors to budget their time wisely as well as present a professional appearance to our business owner/operators.				
Costs: (Describe the costs associated with this new IT item(s))				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies		2,000	2,000	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	2,000	2,000	

**City of League City
New or Reclassification of Personnel Request
Fiscal Year 2014**

Department Name	Fire Marshal			
Name of Position	Fire Inspector			
Did you speak to Human Resources regarding this new/reclassified personnel?	No			
Is this a request for new personnel or reclassification of current personnel?	New Personnel			
Number of Position(s) Requested	2			
Will this position(s) be part-time or full-time?	Part-Time			
Description of the new/reclassified personnel: (include requirements and alternatives if not funded)				
Basic Fire Inspector certified through the Texas Commission on Fire Protection. Texas Driver's License. If funding not approved, the current fire inspectors will continue to provide as many inspections as possible but will likely not reach 100% inspection coverage as desired.				
Justification for new/reclassified personnel:				
The continued growth of League City is creating a strain on the timely inspections of all businesses, schools, and service providers. Certain occupancies require more than one inspection annually. Foster homes licensed by the State of Texas require inspections every two (2) years. Two major apartment complexes are under construction at this time and will become occupied this coming fiscal year and require extensive inspections during the construction phase. With part-time inspectors on board, a more flexible inspection schedule would be available which would include late evening hours and weekend inspections. Vacant properties will be more closely monitored as well. Currently achieving an approximate 83% inspection coverage city wide; additional personnel will help reach the optimum 100% coverage.				
Priorities and Goals (How does the new/reclassified personnel relate to your mission statement & priorities & goals.)				
Our mission statement speaks to customer service and without timely inspections, work comes to a stop or slows down until the required inspections can be completed. Can prove to be very costly for our developers.				
Costs: (Describe the costs associated with this new/reclassified personnel)				
\$21,000 per inspector X two (2) for a total of \$42,000 plus a computer for both inspectors to share.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel	42,000		42,000	
Supplies		2,800	2,800	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	42,000	2,800	44,800	

**City of League City
New Vehicle Request
Fiscal Year 2014**

Department Name	Fire Marshal			
Name/Type of Vehicle	Ford Escape			
Did you meet with Vehicle Maintenance regarding this new vehicle?				Yes
Number of Vehicle(s) Requested	1			
Description of the new vehicle (include requirements and alternatives if not funded)				
2013 or 2014 Ford Escape				
Justification for new vehicle(s):				
Retire 2002 Ford Crown Victoria.				
Priorities and Goals (How does the new vehicle(s) relate to your mission statement & priorities & goals.)				
Fuel efficient vehicle, allows for easy maneuvering in tight parking areas.				
Costs: (Describe the costs associated with this new vehicle(s))				
The vehicle itself without emergency responder lights and sirens, etc.				
Cost Summary:				
	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay		25,000	25,000	
Total	-	25,000	25,000	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	EMS			
Name of Equipment	Physio Control Lucas Device			
Number of Items of Equipment Requesting	11			
Description of the new equipment: (include requirements and alternatives if not funded)				
<p>The LUCAS chest compression system is designed to deliver uninterrupted compressions at a consistent rate and depth to facilitate return of spontaneous circulation after a Patient is in full arrest.</p> <p>If this project is not funded, EMS will continue using the Zoll Auto pulse and will need to request the \$17,000.00 for replacement batteries or the Auto Pulses will need to be placed out of service due to lack of batteries. This will result in EMS utilizing more personnel on CPR calls.</p>				
Justification for new equipment:				
<p>Currently EMS uses the Zoll Auto pulse compression system. They are 4 years old and have been plagued with technical problems, such as battery going bad (each replacement battery cost \$400.00, unless we go to the new batteries that cost \$17,000.00 to replace all batteries and chargers), The compression bands for the Zoll Auto pulse are \$100.00 and have been known to fail. It is also a very cumbersome piece of equipment to carry that may contribute to back injuries . EMS proposes to purchase the Physio Lucas Device that come with the new type of batteries and chargers and do not require a disposable band. It is also a smaller, making it easier to carry on the scene of a medical emergency.</p>				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
<p>The Lucas device will assist EMS in maintaining a 45% save rate and possibly reduce the number of back injuries on our Employees.</p>				
Costs: (Describe the costs associated with this new equipment.)				
3 LUCAS Chest Compression Devices		\$30,138.00,		
3 LUCAS 2 Battery Chargers		\$ 2,793.00,		
2 LUCAS Battery 4 Packs		\$4,218.00,		
3 LUCAS Power Supplies		\$891.00,		
4 LUCAS 2 point Service Agreement		\$4185.00		
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.	4,198		4,198	
Services & Charges			-	
Special Programs			-	
Capital Outlay		38,007	38,007	
Total	4,198	38,007	42,205	

**City of League City
New or Reclassification of Personnel Request
Fiscal Year 2014**

Department Name	Engineering			
Name of Position	Senior Project Manager (currently Project Coordinator)			
Did you speak to Human Resources regarding this new/reclassified personnel?	Yes			
Is this a request for new personnel or reclassification of current personnel?	Reclassification			
Number of Position(s) Requested	1			
Will this position(s) be part-time or full-time?	Full-Time			
Description of the new/reclassified personnel: (include requirements and alternatives if not funded)				
Manage the Consultant design of CIP projects. Is responsible for the development of scope, contract documents, data sheet preparation for Council, design project management, bidding of projects, data sheet for Council to award project, conduct preconstruction meeting, manage construction. Manage and coordinate construction activities with related Departments, government agencies, private utilities, and the community. Review, maintain, and manage inspection records and construction drawings for Public Works projects. Conducts research for other departments related to utility locations, easements, and right-of-way locations.				
Justification for new/reclassified personnel:				
Employee is currently handling his current job responsibilities as well as those including Consultant management, contract development, Council data sheets and project bidding. These things are being done to aid in the management of the City's CIP.				
Priorities and Goals (How does the new/reclassified personnel relate to your mission statement & priorities & goals.)				
Reclassification will aid in the overall delivery of CIP projects and the management of Public Works construction projects.				
Costs: (Describe the costs associated with this new/reclassified personnel)				
Increase salary by \$10,000.00 and make him an exempt employee.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	-	-	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Traffic and Transportation			
Name of Equipment	Signing and Striping Services - \$75,00 for Street Pavement Markings & \$25,000 for New			
Number of Items of Equipment Requesting	1			
Description of the new equipment: (include requirements and alternatives if not funded)				
This item will provide signing and striping services at numerous areas within the City.				
Justification for new equipment:				
Many City streets and signalized intersections are in need of new signing and actual pavement markings to be replaced. Many signs on City streets are old have lost their reflectivity. Pavement markings along the City's major collectors and arterials have faded or no longer exist. Many of these areas can vaguely be seen during the day but disappear with rain and at night. The loss of pavement markings at night and during rain events as well as the lost reflectivity of signs creates a safety hazard on the City's streets.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
This contract services will help in improving the safety of the City's roadways to the motoring public.				
Costs: (Describe the costs associated with this new equipment.)				
\$75,000 for pavement markings and \$25,000 for new signs				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges			-	
Special Programs	100,000		100,000	
Capital Outlay			-	
Total	100,000	-	100,000	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Street Department			
Name of Equipment	Contractual Services			
Number of Items of Equipment Requesting				
Description of the new equipment: (include requirements and alternatives if not funded)				
Contractual tree trimming services for subdivisions through out the City.				
Justification for new equipment:				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Costs: (Describe the costs associated with this new equipment.)				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges		100,000	100,000	
Special Programs			-	
Capital Outlay			-	
Total	-	100,000	100,000	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Street Department			
Name of Equipment				
Number of Items of Equipment Requesting				
Description of the new equipment: (include requirements and alternatives if not funded)				
Requesting \$150,000 to supplement staff time for contract repair of existing sidewalk throughout the City based on work order requests from citizens to address sidewalk failures from settlement, root damage, and vehicle damage.				
Justification for new equipment:				
There are a large number of failed sidewalksthroughout the City. Staff needs additional resources to meet the citizen's request for service. In 2013 there were over 400 outstanding service requests that were addressed using contract services. We need to be more proactive in addressing differential sidewalk settlement throughout the community.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Addressing failed sidewalk issues is consistent with the Streets and Drainage mission including maintaining public infrastructure.				
Costs: (Describe the costs associated with this new equipment.)				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay	150,000		150,000	Recommend as an annual investment
Total	150,000	-	150,000	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Street Department			
Name of Equipment	Replace slope paving			
Number of Items of Equipment Requesting				
Description of the new equipment: (include requirements and alternatives if not funded)				
Replace slope paving and no cut top at Bay Area Blvd. sound barricade wall.				
Justification for new equipment:				
Presently the slope paving has deteriorated to such a state that is causing safety issues. (see photos). This safety issue are concerns to adjacent landowners.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Costs: (Describe the costs associated with this new equipment.)				
To tear out and pour new slope paving and no cut line \$200,000.00.				
Cost Summary:				
	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.		200,000	200,000	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	200,000	200,000	

**City of League City
New or Reclassification of Personnel Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 1			
Name of Position	Librarian - Public Services			
Did you speak to Human Resources regarding this new/reclassified personnel?	yes			
Is this a request for new personnel or reclassification of current personnel?	Reclassification			
Number of Position(s) Requested	1			
Will this position(s) be part-time or full-time?	Full-Time			
Description of the new/reclassified personnel: (include requirements and alternatives if not funded)				
<p>Change the Outreach Librarian position from part-time to full-time. This position is a professional librarian position which requires a MLS from an ALA accredited school.</p> <p>The function of the Outreach Librarian is to promote the library and library services (brick & mortar and virtual) to the citizens of League City who cannot or do not come the physical building (yet). In so doing, the Outreach Librarian also promotes the City of League City and services. A full-time position would allow for the promotion of career level volunteer opportunities within the Library, and the policies and procedures could be expanded to cover one-off programs in Parks and Cultural Services. These volunteers will promote the library and the city at public functions throughout the city, teach literacy skills to children in child care centers, enrich the lives of older citizens living in adult care facilities, and staff the information desk after the circulation area renovation.</p> <p>There is no alternative for this position within current staff to serve this role. Current staff at the library provided 666 programs with 27,895 people attending in FY2012. Double or triple the number of 1203 children of working parents whose children will not be exposed to reading readiness skills before they enter school without a full-time Outreach Librarian.</p>				
Justification for new/reclassified personnel:				
<p>The municipality has an interest in maximizing the return on investment (ROI) for all assets. In order for the municipality to maximize return on the library, the library must attract an ever increasing percentage of our citizens. Expanding the reading readiness of all children living in League City maximizes the ROI of this librarian. This position is essential in training fully vetted volunteers that will extend the reach of Helen Hall Library and other City Departments to the citizens of the city, young and old alike.</p> <p>Recruiting for part-time has been difficult, and this position has been open for 11 months. Several qualified applicants have applied but turned the job down because it is part-time.</p>				
Priorities and Goals (How does the new/reclassified personnel relate to your mission statement & priorities & goals.)				
<p>Goal number one in the Helen Hall Library Action Plan is to "Support the educational needs of families by establishing the library as a center of lifelong learning", thereby offering "programs and services designed to ensure that children from birth to five will enter school ready to learn to read, write, and listen" (Goal 1/Objective 1).</p> <p>A full-time Outreach Librarian will also allow HHL to engage citizens to discover needs and desires, and to promote library service by developing comprehensive advocacy plan and creating a networked environment that links customers to programs and services.</p> <p>Lifelong Learning is a core value for Helen Hall Library, and the Outreach Librarian is essential in aiding in the fulfillment of this goal by training and providing staff and volunteers to inform, educate, and remind (remembering kits) citizens of all ages and stages (elders in full-time care facilities and adults of all ages inside the library).</p>				
Costs: (Describe the costs associated with this new/reclassified personnel)				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel	44,800		44,800	
Supplies			-	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	44,800	-	44,800	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 2			
Name of Equipment	Youth Services Materials			
Number of Items of Equipment Requesting	1			
Description of the new equipment: (include requirements and alternatives if not funded)				
Request - \$16,000; an addition to line item 010-4008-671-5137 in the Helen Hall Library budget. The alternative if not funded - fewer items purchased will result in fewer circulations and longer wait times for holds. \$66,000 was spent from City and State funds for youth books through FY2011, at which time the Texas State Library and Archive Commission cut Loan Star funding to libraries. This budget was supplemented by Gift and Memorial funds (G&M) for FY 2012 and FY2013. G&M funds are now too low. If this line item is not funded at a \$16,000 increase for FY2014, there will only be \$50,000 to spend on juvenile books.				
Justification for new equipment:				
Helen Hall Library lost \$16,000 in funding for juvenile books. This results in a 32% decrease in the number of books purchased (1062) and a decrease of 7753 circulations for FY2014. The decrease will also result in longer wait times for items on hold and citizen requests will be filled slower.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
"Supporting the educational needs of families by establishing the library as a center of life long learning" is Goal 1 of the Helen Hall Library Strategic Plan. Providing materials to develop early literacy skills, to help home schooled children, and to supplement materials for children attending public and private schools are essential to meeting those needs. With increasing cuts in school funding, students are relying on the public library for their reference needs.				
Costs: (Describe the costs associated with this new equipment.)				
Cataloguing by Technical Services staff				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies	16,000		16,000	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	16,000	-	16,000	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 3			
Name/Type of IT Item	Envisionware Library Document Station			
Did you meet with Information Technology regarding this new vehicle?				Yes
Number of IT Item(s) Requested	1			
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
<p>The Envisionware Library Document Station allows citizens to fax, scan, make copies, and release print jobs sent from the public PCs to the Envisionware Print-Time Management Station purchased previously. Citizens can also scan and send documents to email, iPhone / Smartphones, iPad / Tablets, Fax, and Google. The alternative, if this is not funded, will be to continue to use the four individual solutions at four different locations with four levels of difficulty. The quality and convenience of the four services are uneven as well as highly staff-intensive.</p> <p>In April this year, 11,941 pages were printed out by citizens, 52 fax transactions were sent or received and approximately 150 citizens used the scanners.</p>				
Justification for new IT Item(s):				
<p>Helen Hall Library (HHL) currently has four different solutions for document services-- each in a different location, with varying levels of difficulty, and accepting two different payment methods. Scanning and copying can rarely be done without click-by-click, over-the-shoulder assistance from staff. Faxing is credit card only-- which is very confusing to patrons when credit cards are not accepted anywhere else in the library. Further, the copiers do not provide the expected options (duplex, sorting, collation) and do not produce satisfactory copies.</p> <p>The Library Document Station offers all of these services in one place with reduced staff guidance and intervention, allowing staff to offer expanded research capabilities and classes to citizens. Librarians are constantly interrupted and/or called away from reference questions by patrons needing help with document services. Streamlining these services will improve everyone's experience, while increasing productivity without adding staff.</p>				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
<p>Goal 3 of the library's 2013 Strategic Plan reads "maintain demand driven service as a priority through recognition, anticipation, and proactive response to the needs of citizens." Objectives and Strategic Actions under this goal include "Determine industry standards, best practices, trends, and local needs with regard to facilities and public spaces," "Improve utilization of technology to increase staff productivity and reduce costs," and "Identify those technologies that fulfill the needs of a public library and the expectations of League City citizens.</p>				
Costs: (Describe the costs associated with this new IT item(s))				
<p>The unit costs \$6,495 for the base model, to which we would like to add an \$800.00 document feeder, as patrons scanning multi-page jobs have requested this in the past, and because the frequently-jamming document feeders on our copiers.</p>				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.	875		875	first year incl in purchase price
Services & Charges			-	
Special Programs			-	
Capital Outlay		7,295	7,295	
Total	875	7,295	8,170	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 4			
Name/Type of IT Item	Axis360			
Did you meet with Information Technology regarding this new vehicle?				yes
Number of IT Item(s) Requested	1			
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
Axis 360 is a digital media library platform that allows patrons to download non-fiction books directly from the library's online catalog. Axis360 provides PC or mobile device access, multiple content formats, and fully Integrated Library System integration. This means patrons can discover, check out, and hold digital media without leaving the library's online catalog site. The alternative to adding Axis 360 is for citizens to continue to access non-fiction e-books through OverDrive, but they will quickly exhaust that collection.				
Justification for new IT Item(s):				
The library currently offers ebooks through OverDrive and has no immediate plans to discontinue this service. However, League City's citizens are more tech-savvy than the national average, and OverDrive is not meeting their expectations for non-fiction. OverDrive's fiction collection is far more extensive than its nonfiction collection (and of any other fiction delivery product on the market), while for Axis360 the opposite is true. Offering both services side-by side gives our patrons access to the best of both categories. Furthermore, Axis360's offers librarians control over the selection of materials, so if the time comes when their fiction collection measures up to OverDrive's, the library would be well-served by switching over completely. Finally, expanding our ebook offerings will allow us to serve League City citizens from their mobile devices for research or the need for immediate access to information - term papers at midnight...or at 5:00 pm on Sunday evening.				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
Goal 2 of the library's 2013 Strategic Plan reads "Support citizens' cultural and educational enrichment through materials and services that stimulate imagination and creativity." Objective 1 under this goal says "Ensure continued patron satisfaction with collections through evaluation, promotion, and implementation of enhancing technologies," and strategic action "G" under this objective is "Enhance access to eBooks and eAudiobooks." Further, GOAL 3 reads "Maintain demand driven service as a priority through recognition, anticipation, and proactive response to the needs of citizens to stimulate imagination through reading, viewing, and listening pleasure," with objectives including "Improve utilization of technology to increase staff productivity and reduce costs." Axis 360 will allow us to improve productivity without adding staff.				
Costs: (Describe the costs associated with this new IT item(s))				
Cost is \$9,000.00 the first year and \$4,000.00 each year after that. The additional \$5,000.00 in the first year is an initial purchase of books to be delivered through the platform. Subsequent books would be purchased as needed alongside print books as they come from the same vendor, through the same portal, and have an identical ordering process. On average, each title will cost between \$25.00 and \$30.00. There will be more expensive titles and less expensive titles depending on subject. For example, graph and photo intensive science books could cost more.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges	4,000		4,000	Annual Platform and Service Fee
Special Programs			-	
Capital Outlay		5,000	5,000	Initial ebook order commitment
Total	4,000	5,000	9,000	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 5			
Name/Type of IT Item	RFID			
Did you meet with Information Technology regarding this new vehicle?	Yes			
Number of IT Item(s) Requested	1			
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
Radio Frequency Identification (RFID) is a replacement for the optical technology that is employed to uniquely identify library materials. Once fully implemented, RFID improves customer service and saves a tremendous amount of Circulation staff time. REQUIREMENTS: (1) 2 or more move RFID tag coding stations, (2) basic hardware (antennas) and software for all staff workstations, (3) an encoding station for Technical Services, (4) conversion of self-checkout hardware from optical to RFID, (5) optional hand-held scanners, (6) an optional security gate and, and (7) an automated materials handling unit (i.e. conveyor belt checking). The security gate and the automated materials handling unit require a wired network connection and electrical power. If not funded, there will be pressure to add new Circulation personnel as circulation rises.				
Justification for new IT Item(s):				
The technology currently deployed in the library was developed in the 1970s. Once implemented, RFID will improve customer service by allowing the user to check out and unlock up to ten items (~10 inches) <u>simultaneously</u> at the self-checkout station, thereby making self-checkout friendlier than it is now. Furthermore, staff will be able to locate items with a portable scanner, shortening the amount of time to retrieve items for the customers, especially the 58,000 items placed on hold in FY2012. Better security for audio-visual items can be applied. The RFID security gate is capable of identifying the exact item that triggered an alarm. The automated materials handler would take over a very large percentage of the check-in and sorting operation, freeing up library staff to perform tasks that a computer cannot do.				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
Helen Hall Library's Strategic Plan adopted October, 2012 states; Improve utilization of technology to increase staff productivity and reduce costs. 3M projects a Cumulative Annual FTE savings of 2.65 the first year after tagging and implementation. Cumulative Savings after the implementation of the one year of the Intelligent Return and Sorter system would result in a savings of \$141,608. The renovation of the circulation area could result in 70% usage of the self-check, which is currently 17%). This could result in a savings of \$128,694 after the first year, according to 3M.				
Costs: (Describe the costs associated with this new IT item(s))				
Somehow I altered this box such that it went on and on past column H; therefore, the text box.				
<p>The cost for tagging the collection and the purchase of initial pieces of equipment is \$115,663 for the first year and a recurring cost in the second year of \$9309 (3M). The Intelligent Return and Sorter System is \$82,897 (with a recurring cost the second year of \$8050). The Sorter System can wait until the FY2015 budget year.</p>				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.				\$9309 recurring cost after the first year
Services & Charges			-	of implemenation
Special Programs			-	
Capital Outlay		115,663	115,663	
Total	-	115,663	115,663	

**City of League City
New Equipment Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 6			
Name of Equipment	Solar Shades			
Number of Items of Equipment Requesting				
Description of the new equipment: (include requirements and alternatives if not funded)				
Solar shades installed in all front facing windows of the library beginning in the new book area and continuing in the board room, the administration offices and the kitchen area. If solar shades are not funded, the temperature in the public reading area will be very warm during the warm and hot months. Also, the book covers of books along the windows will continue to fade and wear out sooner. It is difficult to set the HVAC such that the interior of the building is comfortable, if it gets set for the areas along the outside window walls.				
Justification for new equipment:				
"Window treatments, in conjunction with high performance glazing systems, contribute to the reduction of energy consumption in commercial buildings by acting as a shading device for incoming solar radiation. Appropriate window coverings enhance the interior environment by optimizing daylight and controlling glare. SWFcontract offers the specifier maximum design flexibility, color and style options, reliability and long-term value for the owner." - SWFcontract. After one full year, comparable cities saw a savings in energy costs of up to 30%.				
Priorities and Goals (How does the new equipment relate to your mission statement & priorities & goals.)				
Goal 3 of the library's 2013 Strategic Plan reads "Maintain demand driven service as a priority through recognition, anticipation, and proactive response to the needs of citizens to stimulate imagination through reading, viewing, and listening pleasure." Objective 1 under this goal reads, "Provide comfortable physical and virtual spaces." Solar shades will allow us to provide a comfortable physical space for citizens by reducing hot, bright spaces and to maintain a comfortable atmosphere.				
Costs: (Describe the costs associated with this new equipment.)				
A one time cost of \$8690.00. The rate of return on investment is less than one year. Cost of electricity for one year is \$40,840. Energy savings of 30% is \$12,252.				
Cost Summary:				
	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies		8,690	8,690	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	-	8,690	8,690	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Helen Hall Library Priority # 7			
Name/Type of IT Item	Zinio Digital Magazines			
Did you meet with Information Technology regarding this new vehicle?	Yes			
Number of IT Item(s) Requested	1			
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
Zinio is a service that provides downloadable magazines to your PC, Smartphone, or Tablet. If not funded, Helen Hall Library will lose access to the magazines and journals that have already gone digital only.				
Justification for new IT Item(s):				
Many print magazines are shifting from print to digital, and this platform (Zinio) will allow Helen Hall Library uninterrupted access to these titles. League City's citizens are more tech-savvy than the national average; their expectations of library technology include digital access to magazines in addition to books. Finally, the renovation of the theater will require that the teen department move upstairs, which will greatly reduce the space allotted to Adult Services. By shifting some of our magazine holdings from print to digital, we can better accommodate this change.				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
Goal 2 of the library's 2013 Strategic Plan reads "Support citizens' cultural and educational enrichment through materials and services that stimulate imagination and creativity." Objective 1 under this goal says "Ensure continued patron satisfaction with collections through evaluation, promotion, and implementation of enhancing technologies," and strategic action "G" under this objective is "Enhance access to eBooks and eAudiobooks."				
Costs: (Describe the costs associated with this new IT item(s))				
The Zinio Downloadable Magazines platform is \$6,000.00 per year. We would also need to buy the magazine subscriptions, which come in bundled collections at \$1,000.00, \$2,000.00, and \$4,000.00 price point. The \$1,000.00 per year collection has 14 very popular national titles and should be sufficient for this initial adoption. The 14 titles are: Consumer Reports, US Weekly, Newsweek, Cosmopolitan, Food Network Magazine, Martha Stewart Living, National Geographic Interactive, Rolling Stone, Reader's Digest, Smithsonian Magazine, Family Circle, Car and Driver, National Geographic Traveler Interactive and VIV Magazine.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies	1,000		1,000	Magazines
Repair & Maint.			-	
Services & Charges	6,000		6,000	Annual fee for platform
Special Programs			-	
Capital Outlay			-	
Total	7,000	-	7,000	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Helen Hall Library - Priority # 8			
Name/Type of IT Item	Evanced Sign Up and Summer Reading			
Did you meet with Information Technology regarding this new vehicle?	Yes			
Number of IT Item(s) Requested	1			
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
This software is two-fold. One component will allow online registration for programs, while the other will track the summer reading clubs for children and teens. If not funded, citizens will continue to have to come into the library for registration and paper reading logs, and staff will continue to spend time monitoring and keeping statistics on the summer reading club and in-house programming.				
Justification for new IT Item(s):				
The online registration will market library programs and allow citizens to register for programs for which they have an interest. It saves money for the library because staff time will not be used registering people for programs, and staff will know whether there is enough interest in a program to have it and how many people for which to prepare. Intense staff time is required to monitor reading progress and to keep statistics during the summer reading program. Citizens will be able to track reading online for each of their children and/or teens, while staff will have statistics instantly. Currently, citizens can only download the first reading log from the library website, but they cannot keep track of reading online. Paper and time will be saved. This opens the possibility of children in day schools and other off-site facilities to participate as a group in the summer reading program, extending summer reading to year-round, and adding adults to the reading program.				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
This software addresses three objectives of the HHL Strategic Plan: GOAL 1: Support the educational needs of families by establishing the library as a center of lifelong learning - Obj 1: Offer programs and services to ensure that children from birth to five will enter school ready to learn to read, write, and listen. GOAL 3: Maintain demand driven service as a priority through recognition, anticipation, and proactive response to the needs of citizens to stimulate imagination through reading, viewing, and listening pleasure - Obj.2: Improve utilization of technology to increase staff productivity and reduce costs. GOAL 4: Engage citizens to discover needs and desires, and to promote library service. - Create a network environment that links customers to programs.				
Costs: (Describe the costs associated with this new IT item(s))				
Purchase of the software and installation				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges	5,300		5,300	
Special Programs			-	
Capital Outlay			-	
Total	5,300	-	5,300	

**City of League City
New or Reclassification of Personnel Request
Fiscal Year 2014**

Department Name	Park Operations			
Name of Position	Park Maintenance Worker			
Did you speak to Human Resources regarding this new/reclassified personnel?	No			
Is this a request for new personnel or reclassification of current personnel?	New Personnel			
Number of Position(s) Requested	1			
Will this position(s) be part-time or full-time?	Full-Time			
Description of the new/reclassified personnel: (include requirements and alternatives if not funded)				
Park Maintenance Worker to work with our designated Gardening Crew. This person will assist the Gardening Crew with upkeep and maintenance of the ever growing amount of flower beds and planting areas to include trees and shrubs. Duties will include new plantings, trimming, mulching, weeding, irrigation repairs and the like. If this position is not be funded, there is no way that a two person crew will be able to keep up with the demand and many areas will be poorly kept generating complaint from the public.				
Justification for new/reclassified personnel:				
Due to recent construction of additional bedding areas to include the Rain Garden and Wedding/Event Area Garden at Heritage Park/BLM, the upcoming construction of new landscape areas of the Water Smart Park and New Public Safety Building along with recent beautification efforts at all city properties and gateway signage/roadside improvements our two person gardening crew has been taxed exponentially and unable to keep up with demand. Although some seasonal planting installations are contracted out, the planting areas require year around maintenance.				
Priorities and Goals (How does the new/reclassified personnel relate to your mission statement & priorities & goals.)				
This gardening crew helps with the providing of aesthetically pleasing facilities portion of our mission statement and coincides with city council's beautification direction and goal along with the intent of a recreational lifestyle brand.				
Costs: (Describe the costs associated with this new/reclassified personnel)				
Costs with this addition are purely related to salary and compensation				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel	43,500		43,500	
Supplies			-	
Repair & Maint.			-	
Services & Charges			-	
Special Programs			-	
Capital Outlay			-	
Total	43,500	-	43,500	

**City of League City
New IT Item Request
Fiscal Year 2014**

Department Name	Finance / IT			
Name/Type of IT Item	City Wide Business Information System			
Did you meet with Information Technology regarding this new vehicle?				
Number of IT Item(s) Requested				
Description of the new IT Item(s) (include requirements and alternatives if not funded)				
An entire system replacement for the following City Wide functions - accounting, payroll, purchasing, inventory control, budget, capital projects, human resources, cash receipts, building permits, code enforcement, planning and utility billing. This will be a multi-year implementation that will require a significant commitment of staff time for the most effective result.				
Justification for new IT Item(s):				
The current system was purchased in 1987, runs on the AS400 platform, and has very limited capabilities in the current technology environment. The proposed system will be Windows based and enhance workflow, improve functionality and facilitate more efficient employee performance.				
Priorities and Goals (How does the new IT item(s) relate to your mission statement & priorities & goals.)				
This project is a major goal for Accounting, Purchasing Utility Billing, IT, Planning, Building, Code Enforcement and Human Resources.				
Costs: (Describe the costs associated with this new IT item(s))				
The costs of this project will include software, data conversion, implementation and training. Staff currently has a quote for \$1.25 million. We believe this to be a "high end" estimate, and expect to reduce that cost through a competitive process. The cost will be shared between the General Fund and the Water Utility Fund. \$400,000 was funded in FY '12, with the balance requested to be funded in FY '14. This is to be split, \$242,500 for the General Fund, and \$357,500 for the Water Utility Fund.				
Cost Summary:	Recurring	Non-Recurr	Total	Comments
Personnel			-	
Supplies			-	
Repair & Maint.			-	
Services & Charges		1,000,000	1,000,000	\$400,000 of this cost was funded in FY '12
Special Programs			-	leaving a balance of \$600,000 to fund
Capital Outlay			-	
Total	-	1,000,000	1,000,000	

ORDINANCE NO. 2013-39

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF LEAGUE CITY, TEXAS, ANNUAL GOVERNMENTAL AND PROPRIETARY FUNDS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; MAKING APPROPRIATIONS FOR CITY OPERATIONS AND CAPITAL PROJECTS FOR SUCH FISCAL YEAR AS REFLECTED IN SUCH BUDGET; AUTHORIZING VARIOUS OTHER TRANSFERS; APPROVING AND ADOPTING THE FY 2014 CAPITAL BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, the City Manager has presented to the City Council a proposed budget of the expenditures of the City of League City for the fiscal year 2014; and

WHEREAS, pursuant to notice as required by Section 102.006 of the Local Government Code, a public hearing on such budget was held in the Council Chambers, at which hearing all citizens and taxpayers of the City had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of the budget has been filed with the City Secretary as required by Local Government Code Section 102.005 and 102.008, and the City Council desires to adopt the same.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEAGUE CITY, TEXAS, as follows:

Section 1. The facts and opinions in the preamble of this ordinance are true and correct.

Section 2. In accordance with the provisions of Local Government Code Section 102.007, the City Council hereby approves and adopts the budget described above, the same as shown in Exhibit "A" being on file with the City Secretary. The City Secretary is hereby directed to place on such budget and to sign an endorsement reading as follows: "The Original Annual Governmental and Proprietary Funds Budget of the City of League City, Texas, for Fiscal Year 2014" and to keep such budget on file in her office as a public record. In addition, in accordance with Section 102.009 (d), Texas Local Government Code (Vernon's), the City Secretary is hereby directed to file a true copy of the approved Budget in the offices of the county clerks of the counties in which the City is located.

Section 3. The FY2014 Budget for operations shall be administered in accordance with Article VII, Section 5 and 8 of the City Charter as follows:

- a. The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time.

- b. The City Manager shall have authority, without Council authority, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency.
- c. At any time in any fiscal year, the Council may, pursuant to Article VII, section 8 of the City Charter, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of four-fifths (4/5) majority of the voting members of City Council present at the meeting, and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed two and one-half (2 1/2) per centum of the tax levy for that fiscal year.

Section 4. That the Beginning Fund Balance reflected in the budget for each operating and capital project fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2013 as fully adjusted to reflect the final Comprehensive Annual Financial Report for Fiscal Year 2013 when released, and subsequently automatically shall be adjusted to be the amount of the Ending Fund Balance included in the final Comprehensive Annual Financial Report for Fiscal Year 2013 for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2014 Ending Fund Balance.

Section 5. Approve and adopt the FY 2014 Capital Budget as included in Exhibit B. The Capital Budget will be implemented as follows:

- a. The Capital Budget includes specific projects planned to begin in FY 2014.
- b. Bond sales for FY 2014 will be conducted and proceeds there from will be appropriated in accordance with and in the furtherance of the FY 2014 Capital Budget.
- c. Reports will be provided to City Council quarterly on the status of each project that is a part of the FY 2014 Capital Budget including financial, design, and construction status information.
- d. City Council approval is required to add or delete projects from the Capital Budget as shown in Exhibit B through passage of an ordinance amending the FY 2014 Capital Budget.
- e. Appropriation of capital project funds shall be approved by Council as provided in Attachment C.
- f. Contracts and expenditures for individual projects shall be approved as provided by State law, the City Charter and the City's purchasing policies.
- g. Expenditures of capital funds shall be for projects included in the approved and/or amended FY 2014 Capital Budget.
- h. Funds shall be allocated based on the legal purpose of the capital funds and approval of the responsible party as required under 5(f), provided that the Finance Department shall be authorized to charge expenditures of current projects to older capital funds which expenditures meet the legal purpose of those older capital funds in order to close them out.

Section 6. Appropriation of capital funds to be allocated, committed, encumbered and/or expended in accordance with the FY 2014 Capital Budget is hereby approved as follows:

- a. The capital project funds balances as set forth in Exhibit C shall be adjusted automatically as described in and pursuant to Section 4.

- b. By this action, Council hereby appropriates any additional income dedicated by City Council action or state law for capital projects that is received during FY 2014. This includes but is not limited to net proceeds from the sale of municipal bonds as approved and authorized by City Council, interest income, capital recovery fees and additional amounts transferred from City operating funds to be used for capital projects.

Section 7. Funds shall be allocated to individual projects as approved in the FY 2014 Capital Budget when individual contracts are awarded and/or projects are ready for implementation.

Section 8. Funds shall be allocated to individual projects through the normal procurement processes as provided by State Law and City policy.

Section 9. All ordinances and resolutions, and parts of ordinances and resolutions in conflict herewith, are hereby repealed.

PASSED first reading the 9th day of September, 2013.

PASSED second reading the 10th day of September, 2013.

PASSED AND ADOPTED the 10th day of September, 2013.


TIMOTHY PAULISSEN,
Mayor

ATTEST:


DIANA M. STAPP,
City Secretary

Ordinance No. 2013-39
 FY2014 Proposed Budget Data Sheet
 Exhibit "A"
 Page 1 of 2
 FY2014 Proposed Budget
 September 10, 2013

Fund	FY2014 Proposed Budget	Fund Balance	Total
GENERAL FUND			
Police	15,761,434		
Animal Control	671,442		
Fire Department	1,195,207		
Fire Marshal	515,592		
Emergency Medical Services	2,820,569		
Emergency Management	264,759		
Public Works Administration	197,850		
Engineering/Project Management Office	1,373,103		
Streets & Stormwater	5,235,104		
Traffic and Transportation	605,250		
Solid Waste	3,706,400		
Library	1,796,073		
Park Planning	260,760		
Facilities Maintenance	1,330,473		
Civic Center Operations	274,050		
Parks Operations	1,245,214		
SportsPlex Operations	429,855		
Parks Recreation	547,889		
SportsPlex Recreation	90,640		
Accounting	1,341,560		
Municipal Court	615,091		
Purchasing	261,192		
Planning	809,770		
Building	1,127,092		
Code Compliance	484,479		
Economic Development	318,230		
City Manager	463,940		
City Secretary	332,900		
City Attorney - Legal Services	643,000		
Mayor and Council	168,470		
City Auditor	143,120		
Budget Office	255,630		
Information Technology	2,040,189		
Communications Office	381,998		
Human Resources	854,527		
Civil Service	77,072		
Non-Departmental	3,777,140		
General Fund Departments Subtotal	52,417,064		
Appropriation of Fund Balance for One-Time Operating Items and FY 2014 Capital Budget	3,648,600		
General Fund Balance		13,508,448	
General Fund Total	56,065,664	13,508,448	69,574,112

Ordinance No. 2013-39
 FY2014 Proposed Budget Data Sheet
 Exhibit "A"
 Page 2 of 2
 FY2014 Proposed Budget
 September 10, 2013

Fund	FY2014 Proposed Budget	Fund Balance	Total
UTILITY FUND			
Public Works Administration	214,375		
Water Production	5,610,958		
Wastewater	3,834,700		
Line Repair	3,400,360		
Utility Billing	916,750		
Non-Departmental	4,168,920		
Debt Service	13,131,211		
Utility Fund Departments Subtotal	31,277,274		
Utility Fund Balance		18,554,243	
Utility Fund Total	31,277,274	18,554,243	49,831,517
OTHER FUNDS			
Debt Service Fund	12,738,136	2,916,325	15,654,461
Police Activity Fund	108,200	117,586	225,786
Animal Control Donation Fund	26,800	23,866	50,666
Emerg. Mgmt Response Fund	130,000	2,620	132,620
4B Maint. & Operations Fund	1,373,997	946,609	2,320,606
Library Gift Fund	3,000	8,936	11,936
Municipal Building Security Fund	28,390	5,920	34,310
Municipal Court Technology Fund	60,500	562	61,062
Technology Fund	1,268,168	959	1,269,127
Public Safety Technology Fund	100,000	0	100,000
Hotel/Motel Tax Fund	355,903	601,578	957,481
Public Access Channel Fund	697,000	57,969	754,969
Other Funds Subtotal	16,890,094	4,682,930	21,573,024
Total Operating Budget	104,233,032	36,745,621	140,978,653
Motor Pool Fund	2,847,650	1,797,352	4,645,002

NOTE: The Motor Pool Internal Service Fund expense is not included in the Citywide Total above to avoid duplication of the amounts shown as part of the General and Utility Fund budgets that are transfers to the Motor Pool Fund for services. The General Fund Transfer totals \$1,888,475, the Utility Fund Transfer totals \$566,940, and transfers from other funds totals \$20,340.

Ordinance No. 2013-39 Exhibit "B" FY2014 Proposed Capital Budget August 27, 2013 Page 1 of 2				
Program	Project	Total Project Cost	FY2014 Proposed Capital Budget	Phase
TAX SUPPORTED PROGRAMS				
Streets	Louisiana Street	\$7,319,585	\$46,090	ROW
	Texas Ave	\$705,870	\$200,000	Drainage
	TxDOT FM646 Widening - I45 to FM1266	\$140,000	\$140,000	Pavers
	Columbia Memorial Pkwy / Tuscan Lakes Blvd Resurface	\$1,009,898	\$883,488	Construction
	McFarland Road Bridge	\$113,888	\$49,050	ROW
	Calder Rd - Ervin to LC Pkwy	\$8,485,000	\$7,446,330	ROW/Construction
	Five Corners Realignment	\$8,837,908	\$2,078,329	ROW
	Right-of-Way Purchase	\$64,365	\$25,000	ROW
	Butler Rd Extension	\$986,060	\$606,752	Construction
		Streets Subtotal	\$27,662,574	\$11,475,039
Traffic	Fiber Network Traffic System West side	\$350,000	\$334,026	Equipment/Install
	Battery Backup & Surge Protection System	\$994,029	\$964,029	Equipment/Install
	FM518 Access Management	\$1,935,353	\$1,208,779	Construction
	HGAC/TIP Design Projects (N Landing Extension)	\$2,462,750	\$829,881	Design
		Traffic Subtotal	\$5,742,132	\$3,336,715
Drainage	Master Drainage Plan Phase 2	\$290,000	\$10,134	Design
	Annual Stormwater Improvements	\$8,570,333	\$48,000	Design
	Shellside Stormwater Improvements	\$4,563,803	\$4,148,338	ROW/Construction
	Genco Canal	\$212,100	\$165,800	Construction
		Drainage Subtotal	\$13,636,236	\$4,372,272
Police	New Public Safety Facility and Jail	\$30,642,099	\$4,347,345	Construction/FFE
		Police Subtotal	\$30,642,099	\$4,347,345
Fire	New Burn Building	\$899,612	\$77,300	Construction
	Relocate Station 3	\$4,191,300	\$650,000	Land Acquisition
		Fire Subtotal	\$5,090,912	\$727,300
Buildings & Facilities	Facilities Modernization & Energy Efficiency	\$1,150,583	\$220,000	Equipment/Install
	Renovate Helen Hall Library Building	\$565,000	\$530,500	Design/Construction
	Renovation of old PD (500 W Walker)	\$215,000	\$25,000	Design
	Renovate Council Chambers	\$500,000	\$500,000	Design/Construction
		Buildings and Facilities Subtotal	\$2,430,583	\$1,275,500
Parks	Parks Facilities Renewal	\$888,679	\$162,000	Construction
	Eastern Regional Park & Pool	\$15,245,824	\$4,193,012	Design/Construction
	TxDOT FM 518 Bypass Hike and Bike	\$4,287,337	\$110,000	ROW
	2012 Hike and Bike, Ph 1	\$3,835,188	\$1,425,000	Construction
	Countryside - Magnolia Creek Trail	\$157,301	\$141,241	Construction
		Parks Subtotal	\$24,414,329	\$6,031,253
Economic Development	Brookport Extension	\$2,450,000	\$2,000,000	Construction
	I45 Ramp Reversal South of FM518	\$1,200,000	\$1,200,000	Construction
		Economic Development Subtotal	\$3,650,000	\$3,200,000
TAX SUPPORTED TOTAL		\$113,268,865	\$34,765,424	

Ordinance No. 2013- 39
Exhibit "B"
FY2014 Proposed Capital Budget
August 27, 2013
Page 2 of 2

Program	Project	Total Project Cost	FY2014 Proposed Capital Budget	Phase
REVENUE SUPPORTED				
Water	Facility Access Control & Security	\$100,000	\$46,461	Equipment
	State Hwy 3 Pump Station	\$19,654,800	\$175,000	Land
	New Water Wells	\$16,915,255	\$8,175,000	Design/Construction
	South Shore Harbour Pump Station	\$6,753,800	\$6,145,000	Construction
	Calder Rd Pump Station	\$9,599,450	\$8,650,000	ROW/Construction
	Countryside Pump Station & Well	\$1,486,150	\$1,307,650	Construction
	Water System Improvements	\$2,221,081	\$1,930,000	Construction
	36" Waterline SH3 to SSH Pump Station	\$9,943,347	\$1,800,000	Land/ROW
	Southeast Service Area Trunks	\$4,112,477	\$2,855,818	Design/Construction
	24" Lines Parallel with LC Pkwy & Maple Leaf Dr	\$1,547,577	\$758,602	Construction
	Calder Rd 39" Water Line Rehabilitation	\$3,790,235	\$3,635,060	Construction
	Waterline Upgrades & Replacements	\$10,370,750	\$2,100,000	Design/Construction
	SEWPP Treatment Improvements	\$1,461,463	\$216,333	Construction
	60" Water Line Replace 42" Line on SH3	\$43,600,000	\$2,300,000	Design/ROW
	Storz Hydro-Connectors	\$377,110	\$125,000	Equipment
	New East Side Elevated #1	\$3,151,750	\$2,600,000	Construction
	Annual Water System Improvements	\$527,500	\$125,000	Design/Construction
DSWWTW Reclaimed Water Pump Station	\$2,900,000	\$264,000	Design	
	Water Subtotal	\$138,512,745	\$43,208,924	
Wastewater	Hobbs Lift Station/Force Main/Gravity Sewer	\$610,500	\$548,050	Construction
	Force Main Upgrade Bay Colony LS to Ervin	\$1,461,000	\$1,160,500	Construction
	30" Gravity Sewer on Calder Rd	\$2,039,460	\$1,750,694	Construction
	Countryside and FW11 LS/FM Upgrade	\$3,351,455	\$2,680,650	Construction
	Sanitary Sewer Annual Rehab	\$10,423,514	\$1,500,000	Design/Construction
	Re-use Improvements - Ph 1	\$1,223,650	\$1,030,000	Construction
	Re-use Utility System	\$4,722,288	\$460,000	Design
	MUD #6 Lift Station Rehab	\$247,250	\$247,250	Design/Construction
	Wastewater Subtotal	\$24,079,117	\$9,377,144	
REVENUE SUPPORTED TOTAL		\$162,591,862	\$52,586,068	
FY2014 CAPITAL BUDGET TOTALS		\$275,860,727	\$87,351,492	

PROGRAM TOTALS BY FUNDING SOURCE	
TAX SUPPORTED PROGRAMS	
New Bond Funds Needed	\$0
Prior Bond Funds	\$14,448,101
Development Financed Bonds	\$0
Subtotal Bond Funds	\$14,448,101
Existing Cash Funded from General Fund Reserves	\$1,873,482
New Cash Funded from General Fund Reserves	\$3,384,985
Grant Funds - Galveston Co / State of Texas / CDBG-DR	\$8,327,022
Dedicated Funds	\$6,731,834
Subtotal Other Funds	\$20,317,323
TOTAL TAX SUPPORTED PROGRAMS	\$34,765,424
REVENUE SUPPORTED PROGRAMS	
New Bond Funds Needed	\$6,710,147
Prior Bond Funds	\$33,069,000
Subtotal Bond Funds	\$39,779,147
Existing Cash Funded from Utility Fund Reserves	\$2,181,826
New Cash Funded from Utility Fund Reserves	\$1,000,000
Grant Funds - CDBG-DR	\$1,930,000
Capital Recovery Fees	\$7,695,095
Subtotal Other Funds	\$12,806,921
TOTAL REVENUE SUPPORTED PROGRAMS	\$52,586,068
FY2014 CAPITAL BUDGET TOTALS	\$87,351,492

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Exhibit "C"
Page 1 of 1

FY2014 CIP APPROPRIATIONS BY FUND

FUND	FY2014
2012A Certificates of Obligation	\$ 7,546,700
2011 Certificate of Obligation	\$ 25,000
2009 Certificate of Obligation	\$ 6,330,000
2008A Certificate of Obligation	\$ 915,000
Miscellaneous Capital Projects Fund	\$ 5,530,000
Park Facilities & Maintenance Fees Fund	\$ 2,345,000
Magnolia Creek TIRZ #1 Fund	\$ 2,325,000
Right-of-Way Fund	\$ 220,000
Walker Street Bridge Funds	\$ 171,608
Subtotal Tax Supported Programs	\$ 25,408,308
2012B Certificate of Obligation	\$ 18,795,000
2011A Certificate of Obligation	\$ 10,930,000
2011 Revenue Bond	\$ 1,420,000
2009 Revenue Bond	\$ 2,025,000
2008 Revenue Bond	\$ 474,000
Utility Capital Projects Fund	\$ 3,182,000
Water Capital Recovery Fee Fund	\$ 6,505,300
Wastewater Capital Recovery Fee Fund	\$ 7,690,000
Bayridge Utility Fund	\$ 8,005
Subtotal Revenue Supported Programs	\$ 51,029,305
TOTAL APPROPRIATIONS	\$ 76,437,613